

RCD Office

5:30 PM

Board of Directors Meeting

Agenda

#3 Horseshoe Lane,
Weaverville, CA

January 18, 2006

-
- 1.0 Call To Order Rourke 5:30 PM
2.0 Discuss and Approve Agenda smattering
3.0 Minutes
 3.1 Discuss and Approve Minutes of December 12, 2005
 3.2 Discuss and Approve Minutes of December 21, 2005

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
 4.3 Discuss and/or Approve District 3rd Quarter Budget Revision
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

- 11.0 Discuss and/or Take Action on Draft District Drug and Alcohol Testing Policy
12.0 Discuss and/or Take Action on Election of District Officers

New Business

- 13.0 Discuss and/or Take Action on District CARCD North Coast Region Dues
14.0 Discuss and/or Take Action on District CARCD Dues
15.0 Discuss and/or Take Action on Amendments to District Board Policy Handbook
16.0 Discuss and/or Take Action on Conflict of Interest & Ethics Training for Board-designated Employees
17.0 District Manager's Report
18.0 Board Report/Correspondence
19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

January 18, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Mike Rourke, Colleen O'Sullivan, Rose Owens, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost, Elena Letton

Other Agency Staff: Jim Spear, NRCS

Guests: None

1.0 Call To Order: 5:39 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/O'Sullivan to approve agenda as submitted.

3.0 Discuss and Approve Minutes

3.1 MSC - Lowden/Truman to approve minutes of December 12, 2005, as submitted.

3.2 MSC – O'Sullivan/Lowden to approve minutes of December 21, 2005, as submitted.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Frost and Blanchard answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost and Blanchard answered questions from the Board.

MSC – Truman/O'Sullivan to approve list of warrants in the amount of \$103,517.84.

4.3 Discuss and/or Approve District 3rd Quarter Budget Revision

MSC – Owens/O'Sullivan to accept District 3rd quarter budget revision, with an increase of \$ 117,475. for a revised total budget of \$ 1,798,565.

5.0 Project Manager's Report

Written report reviewed and discussed. Frost answered questions from the Board, detailing the PEIR progress and describing recent storm damage in the Lewiston (BLM fire) area.

6.0 NRCS Report

Spear reported his office is focused on meeting with landowners to finalize 18 EQIP applications. The EQIP application, ranking and agreement process has been moved up by three (3) months.

7.0 Community Forest/Stewardship Committee Report

Frost reported submitting a Title III grant proposal to the Board of Supervisors on December 21st. The proposal outlines expansion of the Weaverville Community Forest onto USFS-managed lands by implementing a multi-year stewardship agreement with the USFS.

8.0 Trinity County Trails Report

Frost reported on the RAC approval of \$8,000 (carry-over funds) for the CCC's to provide maintenance on the Weaverville Basin Trail.

9.0 Facilities Committee Report

O'Sullivan will make arrangements for a Humboldt Area Foundation representative to attend the April 2006 Board meeting to discuss setting up a foundation/endowment fund.

10.0 Public Comment

None

Old Business

11.0 Discuss and/or Take Action on Draft District Drug and Alcohol Testing Policy

Board reviewed the revised draft drug and alcohol testing policy. In addition, Exhibit A - Transportation Policy, was distributed and read.

MSC - Owens/O'Sullivan to approve Drug and Alcohol Testing Policy, including Exhibit A.

12.0 Discuss and/or Take Action on Election of District Officers

O'Sullivan noted she was willing to serve term as Vice-Chair.

MSC - Lowden/O'Sullivan to nominate Mike Rourke to serve as Board Chairman for the 2006 term.

Nominations Closed.

MSC - Lowden/Truman to nominate Colleen O'Sullivan to serve as Vice-Chair for the 2006 term.

Nominations Closed.

New Business

13.0 Discuss and/or Take Action on District CARCD North Coast Area Dues

MSC - Lowden/Owens to approve payment for CARCD North Coast Area Dues

14.0 Discuss and/or Take Action on District CARCD Dues

MSC - O'Sullivan/Lowden to approve payment for CARCD Dues

15.0 Discuss and/or Take Action on Amendments to District Board Policy Handbook

Per Board request, a statement that incorporates the principles of a drug-free workplace was drafted for inclusion in the Board Policy Handbook.

MSC - O'Sullivan/Owens to amend Board of Director's Policy Handbook to include paragraph on substance abuse in section 100.10.

16.0 Discuss and/or Take Action on Conflict of Interest and Ethics Training for Board-designated Employees.

Frost explained that in reviewing District policies addressing AB 1234, the Board has delegated enough authority to three (3) employees to require submittal of the annual Conflict of Interest Statement and attend the required Ethics training every 2 years.

MSC - Truman/O'Sullivan to designate the District Manager, Project Manager and Office Manager as employees required to comply with the submittal of the annual Conflict of Interest Statement and attend an approved Ethics training as required in the District's Board Policy Handbook.

17.0 District Manager's Report

Frost noted he will be traveling to Albuquerque, NM, February 14-16, to attend a mandated conference for the 12 recipients of the EPA Targeted Watersheds Grants. He will miss the February 15 Board meeting.

Frost reported that staff is gearing up for the next round of grant proposals. California Fire Safe Council proposals are due February 3rd, State Water Resources Control Board proposals - February 9th and RAC proposals -February 15th.

Two new AmeriCorps members have joined the office. Nancy Small and Jessie Oliver, who will spend one year at the District, started work on January 17th.

Frost noted that he is taking Thursday mornings off to balance the time he spends at evening meetings. He also noted that he has been with the District for 7 years this week.

18.0 Board Report/Correspondence

Truman noted that CARCD has recently been forced to deal with budgetary concerns. Tom Wehri is serving as acting Executive Director while Brian Leahy is on administrative leave.

RC& D Council's Bruce Williams is moving ahead with the expansion into Humboldt and Del Norte counties.

Rourke reported storm damage to the roof of the Trinity High School greenhouse roof. Plant stock in the greenhouse, including District seedlings, have been temporarily stored at the Hayfork High School greenhouse.

19.0 Adjourn

The meeting was adjourned at 7:15 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

February 15, 2006

- 1.0 Call To Order Rourke 5:30 PM
- 2.0 Discuss and Approve Agenda smattering
- 3.0 Discuss and Approve Minutes of January 18, 2006

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

None

New Business

- 11.0 Discuss and/or Take Action on Director Travel to NACD Legislative Conference
- 12.0 Discuss and/or Take Action on Draft Revisions to the District Drug & Alcohol Policy
- 13.0 Discuss and/or Take Action on District Resolution 06-01 - OES Application for Public Assistance for 2005/2006 Winter Storms
- 14.0 District Manager's Report
- 15.0 Board Report/Correspondence
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

REGULAR BOARD MEETING

February 18, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Mike Rourke, Colleen O'Sullivan, Rose Owens, Patrick Truman

Board Members Absent: Greg Lowden

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Elena Letton

Other Agency Staff: Jim Spear, NRCS

Guests: None

1.0 Call To Order: 5:39 PM

2.0 Discuss and Approve Agenda

MSC – Owens/O'Sullivan to approve agenda as submitted.

3.0 Discuss and Approve Minutes

3.1 MSC - O'Sullivan/Truman to approve minutes of January 18, 2006 as submitted.

4.0 Financial Report

- 4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard answered questions from the Board.

- 4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard answered questions from the Board.

MSC – Owens/O'Sullivan to approve list of warrants in the amount of \$140,593.51.

5.0 Project Manager's Report

Written report reviewed and discussed. Spear and Letton answered questions from the Board. Discussion on the method for testing the efficacy of various treatments for yellow star thistle control. Concern was communicated as to this project not being scientific without the inclusion of all available techniques of weed control. Staff was directed to place the District's pesticide policy on the March Board meeting agenda for discussion.

CA. Dept. of Fish & Game proposals were discussed. Five of the 11 proposals submitted in May 2005, were approved for funding, and five proposals were put on the contingency list.

6.0 NRCS Report

Spear reported on the status of the EQIP 2006 process. He noted the majority of the projects will be on grazing lands, including a \$200,000 project in southern Trinity.

MINUTES OF February 15, 2006

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Spear mentioned that Secretary of Agriculture, Chuck Conner, announced \$40 million for one-time payment adjustments that will allow eligible Environmental Quality Incentives Program (EQIP) participants to complete conservation practices that have been delayed because of recent increases in energy prices. The one-time adjustment will apply to participants who signed EQIP contracts in 2004 or earlier. The increase in payment will apply to specific practices that have been most affected by spikes in the cost of concrete, steel, plastic pipe, and other construction materials. The increase will only be paid for practices that are completed between March 1 and June 30, 2006.

NRCS will see a small reduction in base funding in the 2007 Budget. The Wetland Reserve Program will see additional dollars, while funding for the Farm Bill program will remain the same. RC&D did not fair as well, with Coordinator positions to be cut by 50%.

7.0 Community Forest/Stewardship Committee Report

O'Sullivan reported Members of the BLM's Northwest California Resource Advisory Council toured the Weaverville Community Forest and Trinity River Lumber Mill on Feb.15th.

8.0 Trinity County Trails Report

None

9.0 Facilities Committee Report

O'Sullivan has made arrangements for Alexandra Reid, Director of Donor Services at Humboldt Area Foundation to give a presentation at the April Board meeting.

10.0 Public Comment

None

Old Business

None

New Business

11.0 Discuss and/or Take Action on Director Travel to NACD Legislative Conference

MSC - Owens/O'Sullivan to Authorize District travel to the NACD Legislative conference with reimbursement available up to 1/3 of total travel costs.

12.0 Discuss and/or Take Action on Draft Revisions to the District Drug & Alcohol Policy

Board reviewed draft changes to the District Drug & Alcohol policy recommended by County Council.

MSC - O'Sullivan/Owens to approve changes to the District Drug & Alcohol policy as submitted.

13.0 Discuss and/or Take Action on District Resolution 06-01 - OES Application for Public Assistance for 2005/2006 Winter Storms

Died for lack of motion.

14.0 District Manager's Report

None

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

15.0 Board Report/Correspondence

Rourke stated his concern that as roads in the South Fork are decommissioned, no steps have been forthcoming to preserve a trail system. After discussion, O'Sullivan agreed to take up this issue with the RAC Forestry Committee.

16.0 Adjourn

The meeting was adjourned at 7:20 p.m.

Agenda Item 5.0
PROJECT MANAGER'S REPORT
February 15, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right **does exist** at the state property where Lowden Field Wetlands will be constructed this spring. We will now proceed with a 401-certification application from the North Coast Regional Water Quality Control Board.

5.20 Fuels Reduction Projects

RCD fuels crews were laid off on January 26. NEPA and CEQA must be done on all pending fuels reduction projects before they can commence.

5.25 Weaver Basin Wetlands

Trinity County Planning, NRCS and RCD personnel met at the Weaver Basin Wetlands to discuss the repair of damage to the wetlands from the January 1st storm, how to minimize further damage from future large storm events and to discuss additional enhancement work that can be done.

A field trip to the wetlands sponsored by the Trinity County RC&D in association with the Weaverville & Lewiston Trails groups occurred on February 11 at 10am. Participants observed the new timber bridge placed at the wetlands in October and the plantings.

The kiosk/sign for the wetlands is being worked on by Erick Flikwir and is near completion.

5.30 Revegetation Coordinator's Report – Berna Cooney

Planting

- Hocker Flat- All five of the riparian areas have been successfully installed with the use of the Stinger, a heavy equipment appendage that looks like a giant pair of tweezers that places the six foot long cutting stakes into the water table.
- Weaver Basin Wetlands-Twenty of each of three species of willow (red, shiny and arroyo) from rooted stock were planted into the berm of Lance Gulch to mitigate a breach. An additional 39 white alders were planted to provide additional habitat structure and a future visual barrier between the wetland and nearby homes. Forty-eight black cottonwoods were also planted to provide for wildlife habitat. We expect to complete more enhancement plantings this season.
- Weaver Bally homeowner's association- The common area to the housing development across from the Trinity High School was planted with 100 white alders, 100 Douglas fir and 400 ponderosa pine with the assistance of a half dozen volunteers.

Trinity County Weed Management Cooperative

- The cooperative members supported the idea to create slides to be shown prior to each movie advising the general public on issues regarding weed control.

- The members also supported the idea to install a split plot design to determine whether spraying with a non-synthetic herbicide in combination with native grasses/forbs as one treatment, flaming in combination with native grasses/forbs as a second treatment and solely native grasses/forbs as a third treatment to test the efficacy of each treatment to compete with yellow starthistle.
- The members also agreed to set up several pilot test plots to test the efficacy of controlling many of Trinity County's invasive weeds using the non-synthetic herbicide consisting of 20% acetic acid (vinegar) and 8% citric acid (lemon juice). The mode of action of this non-synthetic herbicide is desiccation.

Planting Designs

- Two planting designs were created for the upland areas of Hocker Flat and were accepted by Jim Smith. Implementation will begin next week.

5.35 PEIR

RCD and BBWA continue to work with the CDF team on the development of the Vegetation Management PEIR. BBWA members have been researching and developing the range of alternatives to be considered and continue to look at thresholds (mostly as they relate to cumulative impacts). In the most recent tele-conference, the major topic was the issue of CEQA lead agency. A decision on whether the lead agency role will be played by CDFG or the Board of Forestry should be determined shortly. If the lead agency shifts to the Board of Forestry, it will require a new Notice of Preparation (NOP), which may result in a request for additional funds for the RCD contract.

5.40 Project Implementation Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

- Completed 2004-05 Monitoring Report for 319(h) State Water Quality Control Board for the South Fork. The Final report for this grant will be done by this summer.
- Assisted with the 2007 Request for Proposals (RFP's) from State Water Quality Control Board for the Trinity and South Fork TMDL Implementation for the Consolidated Grant Process.
- Planning for RFP's due in February and March for the RAC and CA Dept. of Fish and Game.

5.50 Grant Coordinator's Report – Noreen Doyas

Five of our proposals to the California Department of Fish and Game have been approved for funding. These include Hidden Valley Road Decommissioning (\$320,866), Smoky Road Hydroclosure (\$65,494), Grass Valley Creek Gravel Supplementation (\$15,193), Reading Creek Fish Passage Enhancement (\$45,243), and Salmonid Riparian Education Project (\$24,954). Five proposals are on the "Contingency List" including Rattlesnake Creek Road Storm-proofing (\$100,345), Lower Trinity Road Inventory (\$78,018), Weaverville Community Forest Sediment Reduction (\$26,717), Monitoring Grass Valley Creek Watershed Revegetation (\$39,394), and East Branch Irrigation Ditch Piping (\$30,427). One proposal was not funded, Corral Creek Watershed Restoration (\$163,937).

Our proposal to the California Integrated Waste Management Board's Farm and Ranch Illegal Dumpsite Cleanup & Abatement Grant Program has been recommended for funding. It will be presented at their Board Meeting on March 14th. This project includes 11 sites and addresses illegal dumpsites in the Mad River Ranger District, Weaverville Ranger District, Big Bar Ranger District, and Lower Trinity Ranger District, as well as Sierra Pacific Industries and a private landowner for a total cost of \$64,949.

Submitted four proposals to the California Fire Safe Council including East Weaver Shaded Fuel Break (\$63,457), Oregon St/Grass Valley Creek Watershed Fuels Reduction Project (\$95,000), Down River Communities Fuels Reduction Project (\$55,000), and Trinity County Fire Safe Council Planning and Outreach Project (\$24,955).

Submitted two concept paper applications to the State Water Resources Control Board's Consolidated Grants Program. One for \$675,000 for Trinity River TMDL Implementation and another for \$135,000 for the Weaver Basin Watershed Management Plan.

Submitted a proposal for \$4,480 to the Sierra-Cascade Regional Nutrition Network for the Weaverville Summer Day Camp Nutritional Enhancement Project. Nancy Small and Jessie Oliver, our Watershed Stewards members, who will be leading the day camp this summer, developed this proposal.

Staff (Doyas, Westermeyer, and Sheen) are working on completing the Upper Trinity River Watershed Management and Action Plan, and continue to organize project and work plan ideas for a number of Requests for Proposals scheduled for submittal between now and March.

5.60 GIS Specialist – Kelly Sheen

In January, GIS and IT time was allocated to the following projects:

- Provided GIS support for the Graham Matthews Associates sediment source analysis of the Upper Trinity Watershed. Primary tasks completed to this end were 1) identification and digitizing of undocumented harvest areas from recent aerial photography, 2) geo-statistical analysis of updated harvest layer, and 3) secondary comparative analysis of road and harvest layers using modified USFS methodology. These activities are a part of the Upper Trinity River Watershed Assessment project – SWRCB (83 hours - Acct. #: 63).
- GIS development, data coordination, cartographic layout, and map production to support Kenneth Baldwin's Fuel and Fire Management Plan for the Down River Fire Safe project – USFS (31.5 hours - Acct. #: 59).
- GIS development, data coordination, and meeting attendance with BBWA and CDF officials for the statewide Programmatic Environmental Impact Report project – CDF (13.5 hours - Acct. #: 142).
- GIS development, layout, and report map production for the South Fork Trinity River Watershed Restoration project – SWRCB (9 hours - Acct. #: 57).
- GIS development and spatial analysis to support the sediment source analysis component of the Rush Creek Watershed Analysis. This effort is a part of the District's Trinity County Watershed Coordinator project – BOR (8 hours - Acct. #: 137).

- Final corrections and proof approval for the second commercial printing of the updated *"Weaver Basin Trail: A Trail Through Time..."* brochure (6 hours - Acct. #: 12).
- Produced electronic map of the Klamath Basin for the Earth Justice law firm as a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (2.5 hours - Acct. #: 120).
- Coordinated with Pat Mortenson from Trinity Community GIS to finalize details of creating a GIS for the Dumpsite Clean-up project – TCWM (0.5 hours - Acct. #: 150).
- Map production in support of the Lower South Fork Fuels Reduction project (0.5 hours - Acct. #: 160).
- Miscellaneous GIS support tasks for various projects, including providing a copy of many of the District's plans and reports on a CD for Bill Chambers, Chairman of the Board of Supervisors (6 hours - Acct. #: 113, 134).
- Other miscellaneous Computer Systems/Network Administration tasks, including computer preparation for new AmeriCorps staff, regular maintenance of District computers, staff and supervisor's meetings, and general website updates (49.25 hours - Acct. #: 01).

5.70 Other Projects/Issues

RCD crews spent 2 days chipping logging slash at Lowden Park and at the State Farm Insurance building. The piles were chipped as part of the Community Chipper Grant Program funded by the North Coast Air Management District. One load of chips was donated to the Community Garden behind Lowden Park to be used on the trail system in the garden. In both cases the slash likely would have been burned, if the chipper program didn't exist.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 15, 2006

-
- 1.0 Call To Order Rourke 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes of February 15, 2006

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

None

New Business

- 11.0 Discuss and/or Take Action on District Sponsorship of California Range and Natural Resources Camp
12.0 Discuss and/or Take Action on Director Travel to CARCD Day in the Capitol
13.0 Discuss and/or Take Action on Director Travel to CARCD North Coast Area Meeting
14.0 Discuss and/or Take Action on District Travel to RC&D Spring Legislative Conference
15.0 Discuss and/or Take Action on District Issues Surrounding Weed Management & Research and District Resolution 97-01
16.0 District Manager's Report
17.0 Board Report/Correspondence
18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

March 15, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Mike Rourke, Rose Owens, Patrick Truman

Board Members Absent: Colleen O'Sullivan

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost, Elena Letton

Other Agency Staff: Jim Spear, NRCS

Guests: None

1.0 Call To Order: 5:39 PM

2.0 Discuss and Approve Agenda

MSC – Owens/Lowden to approve agenda as submitted.

3.0 Discuss and Approve Minutes

3.1 MSC - Truman/Owens to approve minutes of February 15, 2006 as submitted.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard answered questions from the Board.

MSC – Owens/O'Sullivan to approve list of warrants in the amount of \$110,447.37.

5.0 Project Manager's Report

Written report reviewed and discussed. Frost answered questions from the Board. Discussion on fuels reduction projects that have been delayed by new practices involving CEQA and NEPA requirements. Frost explained that future fuels reduction projects funded by Fire Safe Council and occurring on BLM or USFS land, will not require the above documents as long as BLM or US Forest Service staff is not involved.

6.0 NRCS Report

Spear reported on the status of the EQIP 2006 process. Seven contracts in Trinity County have been approved and obligated. He noted the contract process was accelerated by 3 months this year. Four of the seven funded projects involve livestock operations, while the other three focus on forestry.

Spear described working with the District to address weed management issues on grazing land within the Hayfork Valley. While the District has limited experience with this resource

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

concern, NRCS funding requires a broad approach to management. Partnering with Larry Forero from UC Extension, NRCS and the District are exploring the potential and criteria for integrated pest management projects. Frost described the rigorous monitoring of plants, water and soils necessary to identify possible impacts of various practices. Local groups involved include the RCD, Weed Management Cooperative, RC&D, CDF, Nor El Muk tribe and the County Agriculture Commissioner. The RC& D Council will submit the NRCS application.

7.0 Community Forest/Stewardship Committee Report

Frost noted the District has received the first BLM task order in the amount of \$10,000. This funding will be used to layout phase 1 of the project. In addition, trees from PG&E clearing will be taken to market with the District realizing any profit. Rourke inquired about establishing a database for tracking volumes.

The Trinity County Board of Supervisors approved \$2,700 to work with the USFS to extend the Community Forest.

8.0 Trinity County Trails Report

None

9.0 Facilities Committee Report

None

10.0 Public Comment

None

Old Business

None

New Business

11.0 Discuss and/or Take Action on District Sponsorship of California Range and Natural Resources Camp

MSC - Owens/Truman to approve District sponsorship of up to 2 high school students attendance to Range and Natural Resources Camp.

12.0 Discuss and/or Take Action on Director Travel to CARCD Day in the Capitol

MSC – Owens/Lowden to authorize Director travel to CARCD Day in the Capitol.

13.0 Discuss and/or Take Action on Director Travel to CARCD North Coast Area Meeting

MSC - Truman/Owens to authorize Director travel to CARCD North Coast Area Meeting.

14.0 Discuss and/or Take Action on Director Travel to RC&D Spring Legislative Conference

MSC - Lowden/Owens to authorize Director travel to RC&D Spring Legislative Conference.

15.0 Discuss and/or Take Action on District Issues Surrounding Weed Management & Research and District Resolution 97-01

Rourke explained his concern regarding the District submitting a grant proposal involving a weed management study without including all available management practices. Because

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

District Resolution 97-01 limits certain management practices, he wanted the Board to review and discuss the resolution. The importance of having a full Board for the discussion was noted.

MSC – Owens/Lowden to postpone definitely to May regular Board meeting.

May 2006 Regular Board Meeting rescheduled to Tuesday, May 23, 2006, accommodate Board and Staff attendance to CARCD Day in the Capitol.

16.0 District Manager's Report

Frost described recent activities of the District Manager, including his trip to New Mexico for the EPA Targeted Watershed Grant recipients and a short vacation . Frost thanked Elena and Cindy for carrying the burden of the February Board meetings and thanked the Board for allowing his absence. Frost noted that he has looked at a lot of local government meeting agendas and has noticed that most include a "Closed Session" as a standing agenda item and suggested that the District adopt the same procedure.

17.0 Board Report/Correspondence

Lowden noted that he'd miss the April 19th meeting, because the meeting coincides with the California Envirothon, which will be held near Santa Cruz.

18.0 Adjourn

The meeting was adjourned at 7:40 p.m.

Agenda Item 5.0
PROJECT MANAGER'S REPORT
March 15, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right **does exist** at the state property where Lowden Field Wetlands will be constructed this spring. We have now submitted a 401-certification application to the North Coast Regional Water Quality Control Board.

5.20 Fuels Reduction Projects

RCD fuels crews were laid off on January 26. NEPA and CEQA must be done on all pending fuels reduction projects before they can commence.

5.25 Weaver Basin Wetlands

The kiosk/sign for the wetlands is being worked on by Erick Flikwir and is near completion.

5.30 Revegetation Coordinator's Report – Berna Cooney

Planting

Hocker Flat- Two upland areas designed by the RCD incorporating 16 different native species and a mulch/seed demonstration trial has been completed. A great deal of positive feedback from both the landowner and the TRRP representative has been received.

Planning

Met with the Agriculture Commissioner, Airport Manager and Personnel from the Planning Department regarding the installation of the yellow starthistle competition test trial. Visits to both the Hayfork and Weaverville Airports are scheduled for March 9th to delineate the test sites.

Monitoring the species composition and location of the propagules planted at Hocker Flat using GPS units is scheduled to begin with the assistance of a NRCS representative (Tiffany Riess) the second week of March.

Organization

All planting supplies stored in GVC along with the seed previously stored in office have been relocated into the container beside the Revegetation Office.

Proposals

Two proposals have been created on behalf of the Trinity County Weed Management Cooperative and submitted to the RAC and CDFA. The same proposal idea was discussed with Jim Spear, Bruce Williams and Noreen to be submitted by Bruce with Noreen's assistance to the USDA-Conservation Innovation Grants Program and the USDA-Management and Control of Invasive Species Affecting Grazing Land Program.

Reports

A report was sent to the TRRP outlining the revegetation activities that took place at each of the four bridge sites.

Personnel

Both Brian Stewart and Aaron Smith have been laid off.

5.35 PEIR

The Board of Forestry will be the CEQA lead agency. We are waiting to see if this will require a new Notice of Preparation (NOP). If it does, and there are substantial delays and/or additional tasks, we will begin to discuss a request for additional funds for the RCD contract.

5.40 Project Implementation Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

- Completed 2007 RAC Request for Proposal's (RFP's) for 4 projects in the South Fork of the Trinity River watershed, including 2 road decommissions, 1 road upgrade and 1 revegetation project. These are due in March. If they are funded the work would be implemented in 2007-09. The Sub-Committee also recommended that the District be awarded \$58,000 in Carryover from 2005 for work on two roads in the Hidden Valley Compartment; if approved, this project would have to be implemented in 2006.
- Completed 2007 Request for Proposals (RFP's) from State Water Resources Control Board for the South Fork and the mainstem Trinity River. This work, if funded, would be implemented in 2007-09.
- Begin planning for upcoming CA Dept. of Fish and Game RFP's, which will be due in March.
- The District has been notified that we have been awarded \$385,000 from CA Department of Fish and Game, \$255,000 from the EPA and \$309,000 from the CA OHMV Commission, for a number of road-related projects in the South Fork of the Trinity River Watershed. This work will be contracted this year and next.

5.50 Grant Coordinator's Report – Noreen Doyas

Our proposal to the Sierra-Cascade Regional Nutrition Network for the Weaverville Summer Day Camp Nutritional Enhancement Project for \$4,480 has been approved with some slight modifications. Nancy Small and Jessie Oliver, our Watershed Stewards members, who will be leading the day camp this summer, developed this proposal.

Submitted five proposals for Public RAC funds. Two of them are from the Trinity County Weed Management Cooperative; Yellow Starthistle Competition Pilot Test Trial (\$11,625) and Combating the Chemical Warfare that Spotted Knapweed Engages Upon Native Plant Species (\$33,000). The other three proposals are being submitted by the Trinity County Resource Conservation District; Trinity Alps Wilderness Trail Clearing-Phase III (\$16,000), South Fork Trinity River Watershed Revegetation (\$15,000), and Revegetate Invasive Weed Removal Project (\$16,313).

Working with Jim Spear and Bruce Williams on a proposal for the Grazing Land Conservation Initiative (NRCS funds). These projects are a minimum of \$50,000, require a 50% non-federal match, and are due March 24th. Trinity Resource Conservation & Development Council will be the applicant for this project, which will target tribal members in the Hayfork Valley.

Working on completing the Upper Trinity River Watershed Management and Action Plan, and continuing to organize project and work plan ideas for a number of Requests for Proposals scheduled for submittal this month.

5.60 GIS Specialist – Kelly Sheen

In February, GIS and IT time was allocated to the following projects:

- GIS development, cartographic layout, and map production to support Kenneth Baldwin's Fuel and Fire Management Plan for the Down River Fire Safe project – USFS (80.5 hours - Acct. #: 59).
- Provided GIS support to Graham Matthews Associates on their sediment source analysis of the Upper Trinity Watershed. Primary tasks completed to this end were 1) various general geo-statistical analyses, and 2) layout and electronic production of GMA report graphics. These activities are a part of the Upper Trinity River Watershed Assessment project – SWRCB (21.5 hours - Acct. #: 63).
- GIS development, layout, and report map production for the South Fork Trinity River Watershed Restoration project – SWRCB (9.5 hours - Acct. #: 57).
- Formatting, layout, content editing, and website content creation for the Winter 2006 *Conservation Almanac*, Volume 15, Number 1 as a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (9.5 hours - Acct. #: 120).
- Data coordination Rocco Fiori (National Park Service) to support the sediment source analysis component of the Rush Creek Watershed Analysis. This effort is a part of the District's Trinity County Watershed Coordinator project – BOR (0.5 hours - Acct. #: 137).
- Other miscellaneous Computer Systems/Network Administration tasks, including regular maintenance of District computers, staff and supervisor's meetings, and general website updates (26 hours - Acct. #: 01).

5.70 Other Projects/Issues

An agreement was signed with the Trinity Resource Conservation & Development Council that will allow a timber bridge be constructed by RCD crews this fall. The bridge will be a duplicate of the one that was constructed by the Watershed Center last fall. We are open to suggestions on where it will be placed.

ANNOUNCING:

California-Pacific section of SRM
**22nd ANNUAL RANGE AND
 NATURAL RESOURCES CAMP**

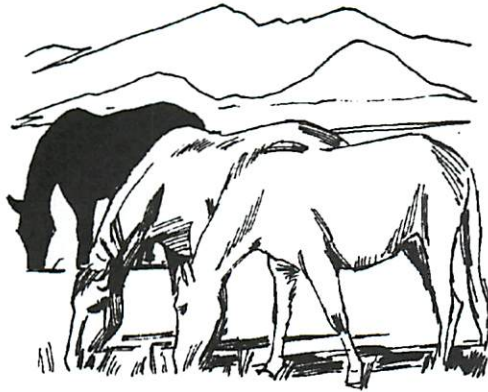
JUNE 18-23, 2006

ELKUS YOUTH RANCH - HALF MOON BAY, CA



Opportunity for students 15-18 years old to experience the benefits of our natural resources. Interactive learning with resource professionals.

Sessions and Activities include:



- Riparian Watershed Management
- Rangeland Management
- Wildlife Management
- Field Projects
- Forestry
- Careers
- Recreation
- Private & Public Lands
- Rangeland-Urban Interface
- Tour of Working Ranch
- Team Project Planning Competition

Awards Available

Trip to SRM's High School Youth Forum, Reno, NV (2/07) and belt buckles and for top 3 eligible campers. Certificates and shirts awarded to all participants. **Must be a current high school student in Feb 07*

Sponsored By:

California-Pacific Section of the Society for Range Management
 U.C. Cooperative Extension
 California Association of Resource Conservation Districts (CARCD)
 Host District – San Mateo County RCD
 East Bay Municipal Utility District
 U.S. Navy – Natural Resources Program
 USDA-Natural Resources Conservation Service

For more information contact:

Mary Kimball, Northern California (530) 795-1520
 Edie Jacobsen, Southern California (619) 532-3618
 Jennifer Gabor, Central California..... (559) 674-2108 x111

Photos, Brochures and Applications are available at WWW.CASRM.ORG

APPLICATIONS DUE MAY 15, 2006

RCD Office

5:30 PM

Board of Directors Meeting

Agenda

#3 Horseshoe Lane,
Weaverville, CA

April 19, 2006

- 1.0 Call To Order Rourke 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of March 15, 2006

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants
 - 4.3 Discuss and Approve District 4th Quarter Budget Revision
 - 4.4 Discuss and/or Take Action on Revisions to the District Financial Policy
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

None

New Business

- 11.0 Discuss Presentation by Alexandra Reid from the Humboldt Area Foundation
- 12.0 Discuss and/or Take Action on Director Travel to Western States Regional Meeting
- 13.0 Discuss and/or Take Action on RC&D Expansion into Humboldt and Del Norte Counties
- 14.0 Closed Session
- 15.0 District Manager's Report
- 16.0 Board Report/Correspondence
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

April 19, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O’Sullivan, Rose Owens, Patrick Truman

Board Members Absent: Greg Lowden, Mike Rourke,

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost

Other Agency Staff: none

Guests: Kenneth Baldwin

1.0 Call To Order: 5:32 PM

2.0 Discuss and Approve Agenda

MSC – Truman/ Owens to approve agenda as submitted.

3.0 Discuss and Approve Minutes

MSC - Truman/Owens to approve minutes of March 15, 2006 as submitted.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board. Blanchard described the recent vehicle purchases made through the USFS auction.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard/Frost answered questions from the Board.

MSC – Truman/Owens to approve list of warrants in the amount of \$95,786.65.

4.3 Discuss and Approve 4th Quarter Budget Revision

Board discusses the proposed budget revision. Blanchard/Frost answered questions.

MSC – Truman/Owens to approve 4th Quarter Budget Revision for a total budget of \$1,890,765.

4.4 Discuss and Approve revisions to District Financial Policy

Blancahrd explained the proposed revisions. Frost/Blanchard answered questions.

MSC – Truman/Owens to approve the proposed revisions to the District’s Financial Policy with two corrections to typographical errors.

5.0 Project Manager's Report

Written report reviewed and discussed. Frost answered questions from the Board. Discussion on the change in CEQA lead agency for the PEIR from CDF to Board of Forestry and about the CalTrans Rocky Point wetland mitigation project.

6.0 NRCS Report

Frost handed out a written report from Tiffany Reiss summarizing NRCS activities and information.

7.0 Community Forest/Stewardship Committee Report

Frost noted that BBWA has laid out a sample mark and has been working on other elements of the Phase I fuels treatment. Kenneth Baldwin and Frost answered questions and indicated that there will be a community field day in May.

8.0 Trinity County Trails Report

None

9.0 Facilities Committee Report

None

10.0 Public Comment

None

Old Business

None

New Business

11.0 Discuss Presentation by Alexandra Reid from the Humboldt Area Foundation

MSC – Truman/Owens to postpone definitely to the June 2006 Board meeting, because Ms. Reid had a conflict and could not attend the April 2006 meeting.

12.0 Discuss and/or Take Action on Director Travel to Western States Regional Meeting

MSC – Owens/Truman to authorize Director travel to Western States Regional Meeting and the District will pay cost of travel, if CARCD will cover lodging, registration, etc.

13.0 Discuss and/or Take Action on RC&D Expansion inot Humboldt and del Norte Counties

Board discussion of item.

MSC –Truman/Owens to postpone definitely until May 23, 2006 meeting.

14.0 Closed Session

Board did not go into closed session.

15.0 District Manager's Report

Frost described recent activities of the District Manager. Frost thanked Cindy, Cynthia and Zack for their great work on the truck purchases. He noted that the Mandatory training on

the new Drug & Alcohol Policy is scheduled for April 26th from 0800 –1200. Colleen O’Sullivan has agreed to attend and give some opening remarks. Frost noted that he has a scheduling conflict and will not attend the Day in the Capitol. He has a workshop a fire safe workshop in Trinity Center.

16.0 Board Report/Correspondence

O’Sullivan reported on the North Coast Area meeting and a couple of goals that were set for the Area – having a speak-off candidate at the 2006 CARCD Annual Conference from the North Coast Area and an Area booth at the NACD Annual Conference in Los Angeles in 2007. The Area fall meeting is scheduled for September 27-28.

17.0 Adjourn

The meeting was adjourned at 7:30 p.m. with a reminder that the May meeting has been rescheduled for may 23, 2006 at 5:30 p.m. to accommodate the Day in the Capitol.

Agenda Item 5.0
PROJECT MANAGER'S REPORT
April 19,2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right **does exist** at the state property where Lowden Field Wetlands will be constructed this spring. We have now submitted a 401-certification application to the North Coast Regional Water Quality Control Board.

We are thinking about having another DG give away the first Saturday of May.

Lewiston Little League volunteers and the RCD coordinated the delivery of 30 CY's of DG to be used at the ballpark for infield improvement the last Saturday of March.

5.20 Fuels Reduction Projects

RCD fuels crews are back working on the Covington Mill Fuels Reduction Project and should finish by the end of April. This project was stopped in the winter, due to snow and start up was slightly delayed while USFS resolved NEPA issues regarding "survey & manage" under the Northwest Forest Plan. USFS staff in Weaverville worked quickly and had the project cleared as soon as the snow melted.

RCD and USFS at Lower Trinity Ranger District are discussing the prioritization of the final week of work to be accomplished on USFS lands in the Salyer Heights area with existing funds. The project was unable to be completely finished as planned due steep unstable ground, inclement weather and long commuting delays (due to the Burnt Ranch Slide). Approximately 75% of the project will be completed. It is possible that the Lower Trinity Ranger District will have additional funds (RAC) for the coming field season.

CEQA (categorical exemptions) has been completed on five fuels reduction projects that will be implemented over the next 18 months. Project areas include Grass Valley Creek (in the vicinity of Oddfellows) and Oregon Street, Poker Bar, Lower South Fork Road, Downriver Communities of Salyer, Hudson Creek and Hawkins Bar and finally Rush and Bear Creek communities. All of these projects are being funded by the California Fire Safe Council.

5.25 Weaver Basin Wetlands

The kiosk/sign for the wetlands is being worked on by Erick Flikwir and is near completion. The District is in final negotiations with CalTrans for a cooperative agreement to provide supplemental funding for the wetland as mitigation for about 3,000 square feet of wetland impacts at the Rocky Point project. Jessie Oliver, WSP member, is starting a weekly bird count at the wetlands.

5.30 Revegetation Coordinator's Report – Berna Cooney

Proposals

The proposal outlining the ability of active carbon to bind to the phytotoxins produced by spotted knapweed and thereby facilitating native plant establishment was funded for \$13,850 for FY 2007

through the RAC. I believe the proposal was successfully funded, because of Mr. John Rourke's positive remarks at the RAC meeting.

Assisted Bruce Williams in writing a proposal to the USDA-Management and Control of Invasive Species Affecting Grazing Land Program for a total request for funding of \$50,000.

Reports

A report was sent to the Trinity County Planning Department outlining the revegetation activities that have taken place at the Weaver Basin Wetlands.

Monitoring

Monitoring the species composition and location of the propagules planted at Hocker Flat using GPS units is on going with the assistance of Tiffany Riess, a NRCS representative.

Greenhouse

NEEM Oil is not very effective in the eradication of powdery mildew. A new product consisting of a strain of *Bacillus* is being tested upon the red fescue.

Planning

A letter informing the residents affected by the Lowden Fire of the EQIP Program is being formulated with the assistance of Tiffany in the hope we can find a home for all our healthy containerized conifers.

Working with Mark Lockhart to test the efficacy of the non-synthetic herbicide consisting of acetic acid and citric acid upon many of our invasive weed species this spring.

TCWMC

Received permission from U.C. Davis Weed Department to use their photo of the developmental stages of yellow starthistle inflorescence to show at the movie theater to inform residents of the optimum time to mow.

Personnel

Berna will be working 15 to 20 hours a week to stretch funding dollars.

5.35 PEIR

The Board of Forestry will be the CEQA lead agency. We are waiting to see if this will require a new Notice of Preparation (NOP). If it does, and there are substantial delays and/or additional tasks, we will begin to discuss a request for additional funds for the RCD contract. Neither RCD or BBWA staff spent any time on this project during the last month. One of the complications at the Board of Forestry is that they have not had a quorum recently.

5.40 Project Implementation Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

- Submitted four South Fork 2006-07 RAC Proposals totaling \$203,000 for consideration in late March. These included two decommissions in Hidden Valley (1N11C and 1N24B), one decommission in the Sims Fire area (4N13A) and one road upgrade (1N11).

- Preparing materials for the Requests for Proposals (RFP's) to California Department of Fish and Game and the state OHV Commission, the RFP's will be due sometime in May.
- With assistance from the USFS in Hayfork we are re-evaluating what has and has not been completed from the Environmental Assessments (EA) including: East Fork/Smoky (1999), Upper South Fork/Happy Camp (2000), Hidden Valley (2005) and the Sims Fire (2006) area in Hyampom.

5.50 Grant Coordinator's Report – Noreen Doyas

Two of the five proposals we submitted for Public RAC funds have been approved. Combating the Chemical Warfare that Spotted Knapweed Engages Upon Native Plant Species (\$13,850) and Trinity Alps Wilderness Trail Clearing-Phase III (\$16,000). All three proposals we submitted for RAC Roads were approved. These include: Hidden Valley Decommission (\$118,000), Lemonade Springs (1N11) Upgrade (\$35,000) and Sims Decommission (\$50,000).

Worked with Jim Spear and Bruce Williams on a proposal for the Grazing Land Conservation Initiative (NRCS funds) for the development and implementation of an Integrated Pest Management Plan that will address yellow starthistle control and prevention strategies, ecosystem management and adaptive management techniques for grazed lands in the Hayfork Valley for \$50,000 (and a \$50,000 non-federal match). Trinity Resource Conservation & Development Council is the applicant for this project and the University of California Cooperative Extension Service is a key partner.

The California Fire Safe Council approved two of the five proposals we submitted, Oregon Street /Grass Valley Creek Watershed Shaded Fuel Break Project (\$95,000) and Down River Communities Fuel Reduction (\$55,000). These areas both recently had Fire/Fuel Management Plans completed by Kenneth Baldwin. The former is closely inked to BLM lands in GVC and the latter to USFS projects in the Lower Trinity District of Six Rivers NF.

Attended the Trinity County Illegal Dumping Ad Hoc Committee Meeting. The next meeting is scheduled for April 20, 2006 at 10am. We had just received word that our Third application to the Integrated Waste Management Board had been approved.

Worked with Trinity County and the Yurok on the Scope of Work for the EPA's Targeted Watershed Project.

Completed the Upper Trinity River Watershed Management and Action Plan, and Final Report. The RCD's primary authors of this Plan included Dan Westermeyer and Noreen Doyas.

The California Department of Fish and Game has announced the release of the Fisheries Restoration Grant Program 2006/07 Proposal Solicitation Notice. Applications are due May 19, 2006.

5.60 GIS Specialist – Kelly Sheen

In March, GIS and IT time was allocated to the following projects:

- GIS development, layout, and report map production as a part of the Upper Trinity River Watershed Assessment project – SWRCB (52 hours - Acct. #: 63).
- Formatting, layout, content editing, and website content creation for the Winter 2006 *Conservation Almanac*, Volume 15, Number 1 as a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (40.5 hours - Acct. #: 120).

- GIS development, cartographic layout, map production, and digital file compilation of the Final Report to support Kenneth Baldwin's Fuel and Fire Management Plan for the Down River Fire Safe project – USFS (19 hours - Acct. #: 59, 153).
- GIS development, cartographic layout, and map production to support Baldwin, Blomstrom, and Wilkinson Associates (BBWA) on Phase I of planned Fuel Treatments in the Weaverville Community Forest – TC (17 hours - Acct. #: 148).
- GIS development, layout, report map production, and provided technical support to the Project Manager on the South Fork Trinity River Watershed Restoration project – SWRCB (8.5 hours - Acct. #: 57).
- GIS development and data coordination to support the sediment source analysis component of the Rush Creek Watershed Analysis and satisfy specific requests made by BOR staff. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (7 hours - Acct. #: 137).
- GIS development, layout, and map production on the Hidden Valley Roadwork project – USFS (6 hours - Acct. #: 167).
- GIS and GPS support for the Revegetation Coordinator on the Bridge Site Preparation, Maintenance, and Restoration project – BOR (6 hours - Acct. #: 116).
- Other miscellaneous Computer Systems/Network Administration tasks, including regular maintenance of District computers, staff and supervisor's meetings, and general website updates (62 hours - Acct. #: 01).

5.70 Other Projects/Issues

RCD staff has been working with consulting foresters Baldwin, Blomstrom, Wilkinson & Associates and BLM staff in the preparation of the first timber sale in the Weaverville Community Forest. We are hoping to have the plan complete for BLM and community review by the end of May. The actual timber sale should occur sometime this summer.

Two water conservation pipeline projects were completed by RCD crews this past week on West Tule Creek and on Price Creek. Both projects were funded by Fish and Game.

RCD crews were asked to assist the RC&D and the community garden in helping expand the size of the garden using grant funds from the State Association of RC&D's. The expansion will add about 3,000 square feet to the facility. We also might be able to supply a backhoe to help improve the drainage on the site and donate surplus irrigation supplies as well as wet straw bales (for soil amendments to create organic matter) from past RCD projects.

RCD crews were asked to perform a small fuels reduction project for a private landowner in Timber Ridge using a fee for service agreement. The project involves burning several small piles and removing brush and small diameter trees.

- GIS development cartographic layout, map production, and digital file completion of the final report to support Kenneth Baldwin's Fuel and Fire Management Plan for the Down River Fire Station - URRS (19 hours - Act. # 183)
- GIS development, cartographic layout, and map production to support Baldwin, Blomston and Wilkinson Associates (BBWA) on Phase I of planned fuel treatments in the Weaverville Community Forest - TC (17 hours - Act. # 188)
- GIS development, layout, report map production, and provided technical support to the Project Manager on the South Fork Tarry River Watershed Restoration project - SWRCD (16 hours - Act. # 181)
- GIS development and data collection to support the sediment source analysis component of the Rush Creek Watershed Analysis and quality specific requests made by BOR staff. These efforts are part of the District's Tarry County Watershed Coordinator project - BOR (16 hours - Act. # 173)
- GIS development, layout, and map production on the Hidden Valley Habitat project - URRS (6 hours - Act. # 187)
- GIS and GPS support for the Vegetation Coordinator on the Ridge Gap Reservation Management and Restoration project - BOR (8 hours - Act. # 175)
- Other miscellaneous Computer System/Network Administration tasks, including regular maintenance of District computer, staff and supervisor's meetings, and general website updates (52 hours - Act. # 91)

3.11 Other Projects/Activities

RCD staff has been working with consulting forester Baldwin, Blomston, Wilkinson & Associates and URM staff in the preparation of the final bid for the Weaverville Community Forest. We are trying to have the bid complete for URM and community review by the end of May. The actual bid date would occur sometime this summer.

Two water conservation pipeline projects were completed by RCD crews this past week on Vio's Creek and on the Creek. Both projects were funded by Fish and Game.

RCD crews were asked to assist the RCD and the community garden in helping expand the size of the garden using grant funds from the State Association of RCD's. This expansion will add about 1,000 square feet to the facility. We also might be able to supply a backdrop to help improve the appearance on the site and donate surplus irrigation supplies as well as wet straw bales (for soil amendments to create organic matter) from past RCD projects.

RCD crews were asked to perform a small fuel reduction project for a private landowner in Timber Lake using a fee for service agreement. The project involves cutting several acres of pine and spruce and small diameter pines.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

May 23, 2006

-
- 1.0 Call To Order Rourke 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes of April 19, 2006

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

- 11.0 Discuss and/or Take Action on RC&D Expansion into Humboldt & Del Norte Counties.
12.0 Discuss and/or Take Action on District issues Surrounding Weed Management and District Resolution 97-01

New Business

- 13.0 Discuss and/or Take Action on Office Manager Position Description and/or associated organizational changes.
14.0 Discuss and/or take Action on schedule for District Annual Report.
15.0 Discuss and /or Take Action on District Strategic Plan (2006-2011).
16.0 Discuss and/or Take Action on revisions to District Personnel Policy
17.0 Discuss and/or Take Action on District Resolution 06-02 – Recognition of Elena Letton
18.0 Closed Session
19.0 District Manager's Report
20.0 Board Reports/Correspondence
21.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

May 23, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O’Sullivan, Patrick Truman, Greg Lowden, Mike Rourke

Board Members Absent: Rose Owens

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost, Noreen Doyas, Cynthia Tarwater, and Dan Westermeyer

Other Agency Staff: Jim Spear

Guests: Kenneth Baldwin, Jennifer Owen

1.0 Call To Order: 5:35 PM

2.0 Discuss and Approve Agenda

MSC – Truman/ Lowden to approve agenda as submitted.

3.0 Discuss and Approve Minutes

MSC - Truman/Lowden to approve minutes of April 19, 2006 as submitted.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet. Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard/Frost answered questions from the Board.

MSC – Truman/Lowden to approve list of warrants in the amount of \$57,310.38.

5.0 Project Manager’s Report

Written report reviewed and discussed. Frost answered questions from the Board.

6.0 NRCS Report

Spear described recent work of NRCS staff. They have been out looking at a number of the projects being installed this season. He identified three other items of note: [1] Klamath RCD Coalition meeting on June 16th. Frost & Spear have conflicts. Tiffany Riess will attend for NRCS and Lowden will attend District. [2] NRCS is interested in having Trinity & Western Shasta RCDs provide some GIS support. Hope to have agreements in place soon. [3] John Tiedeman helped organize the second annual 4th grade field trip to the Weaver Basin Wetlands on May 19th. RCD staff helped with the field stations.

7.0 Community Forest/Stewardship Committee Report

O’Sullivan summarized successful field trip on May 5th to look at the BBWA sample mark. Watershed research & Training Center attended and may be involved in the submerchantable trees. There will be a broader community meeting/field trip on May 26th – second anniversary of the original community visioning session.

8.0 Trinity County Trails Report

Jon Sandtrom's retirement bar-b-que is on May 20th.

9.0 Facilities Committee Report

None

10.0 Public Comment

None

Old Business

11.0 Discuss and/or take action on RC&D Expansion into Humboldt & Del Norte Counties

Board reviews staff memo and Truman describes recent three-county meeting on by-law development.

MSC –O'Sullivan/Lowden to move forward with the RC&D expansion process.

12.0 Discuss and/or Take Action on District Issues Surrounding Weed Management and District Resolution 97-01

Board reviewed and discussed the Resolution. Staff and Spear answered questions about its application and effects, especially as it relates to NRCS work with private landowners. Board directed staff to organize educational presentation(s) on the issue, starting with Mark Lockhart, Agriculture Commissioner, on pesticide regulation for July 2006.

New Business

13.0 Discuss and/or Take Action on Board Travel to National Canon Envirothon

Board discussion item.

MSC –Truman/O'Sullivan approve Director travel to University of Manitoba, Canada. To attend National Canon Envirothon.

14.0 Discuss and/or Take Action on Office Manager Position Description and/or Associated Organizational Changes

Board discussed the issue and the changing needs of the District's staff organization. Staff provided their input on options to consider. Board directed staff to meet and present a proposed plan at June 2006 meeting.

15.0 Discuss and/or Take Action on Schedule of District Annual Report

Board reviewed a draft Annual Report for calendar year 2005. Staff asked for any revisions. Board indicated that a calendar year report is most appropriate and directed staff to finalize this report. No action is needed. Frost thanked Doyas for taking the lead on this, despite the busy grant-writing schedule.

16.0 Discuss and/or Take Action of Strategic Plan (2006-2011)

Staff described the elements of the draft Plan and asked Board for suggested revisions. Board discussed the draft and provided some suggested changes before the Plan is brought back to Board for approval in June 2006.

17.0 Discuss and/or Take Action on District Personnel Policy

Frost apologized for not having this item in the Board packets. He described his memo and the intent of the two items: [1] adoption of a "Request for Leave" form and [2] a provision for paying employees when workday is cancelled due to unforeseen circumstances. Board discussed and staff

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
provided input. Frost answered questions. And asked that the policy revisions go into effect after staff meeting in June 2006.

MSC –O’Sullivan/Truman to approve policy revisions as presented and to let Frost select an appropriate effective date.

18.0 Discuss and/or take Action on Resolution 06-02 – Recognition of Elena Letton

Frost described the proposed resolution developed by staff to recognize the contributions of Elena Letton to the District during her 10 years of service as Office Manager. Board discussed the resolution.

MSC – Truman/Lowden to approve Resolution 06-02 Recognizing Elena Letton.

Roll call vote: Yes – Lowden, Rourke, Truman, O’Sullivan.

No – none

Absent – Owens.

19.0 Closed Session – none

20.0 District Manager’s Report

Frost described recent schedule and acknowledged the great work everyone has been doing to fill in with Elena’s retirement. Frost will travel to Chicago on June 15-16 for his Society of Wetland Scientists Board meeting. He also invited everyone to their annual summer party on June 24th.

21.0 Board Reports/Correspondence

Truman described the recent Day-in-the-Capitol and a very good meeting with Patty Berg. CARCD had a Board meeting on the day before. Tacy Currey is the new Executive Director and doing a great job.

O’Sullivan reported that there will be a meeting on May 25th with Joyce Andersen on stewardship contracting on USFS lands in the Weaverville Basin. The USFS seems truly interested in expanding the Community Forest.

Lowden described a very successful California Envirothon in the Santa Cruz Mountains. He thanked our AmeriCorps members for their help.

Rourke said that THS has been interviewing candidates to fill a second Agriculture Sciences Teacher slot at the school. An announcement will come out the next week.

22.0 Adjourn at 9:39 p.m. (2139 hrs)

Agenda Item 5.0
PROJECT MANAGER'S REPORT
May 23, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right does exist at the state property where Lowden Field Wetlands will be constructed this spring. We have now submitted a 401-certification application to the North Coast Regional Water Quality Control Board.

As part of the Grass Valley Creek Gravel Enhancement Project, NRCS assisted RCD staff in choosing 4 sites to place spawning gravel in Grass Valley Creek. A monitoring protocol to track the gravel's movement in the creek was submitted to Fish and Game at the end of April. The 2-year project has a budget of about \$15,000. This gravel enhancement project is being funded by California Fish & Game.

5.20 Fuels Reduction Projects

RCD fuels crews are temporarily laid off until the first or second week of June. We should have the archeological portion of NEPA done so we may proceed with landowner contacts for the Poker Bar Project. NEPA should be completed soon so that we may begin to make landowner contacts for the South Fork Road Fuels Reduction Project and the Bear Creek Road/Rush Creek Estates Project.

5.25 Weaver Basin Wetlands

The kiosk/sign for the wetlands is being worked on by Erick Flikwir and is near completion. Jessica Oliver, one of our Watershed Stewards Members has been conducting weekly bird counts at the wetland and Lona Davis, a new Earth Team Volunteer with NRCS, is setting up vegetation monitoring.

5.30 Revegetation Coordinator's Report – Bernadette Cooney

Partnerships

U.S.F.S. - This fall the Forest Service Botanist, Susan Erwin, will oversee the removal of spotted knapweed, and at the RCD will follow up with the planting of grass plugs. The following year active carbon will be spread along with planting of additional plugs. This test project is designed to determine whether active carbon facilitates native plant establishment in an area previously occupied by knapweed. This project is being funded by the RAC for \$13,850.

Agricultural Commissioner- a pilot test trail using the non-synthetic herbicide consisting of acetic acid and citric acid was implemented at the airport to determine the efficacy of this treatment in controlling yellow starthistle. Soil samples were taken before and after the application to measure the change in pH.

Monitoring

Monitoring of the species composition and location of the riparian propagules planted at Hocker Flat using a GPS unit has been completed.

Greenhouse

The native grass plugs and Douglas-fir seedlings growing in the greenhouse have been relocated to the nursery. Several native species have been transplanted into larger containers and placed in the greenhouse in order to enhance their growth rate. A new product consisting of a strain of *Bacillus* controlled the spread of powdery mildew upon red fescue, but did not kill the fungus. This product is being tested upon the fungus, black spot that has infested the madrone seedlings.

Nursery

The enormous task of re-arranging the nursery so that like sized containers are together has been completed! It will facilitate the production of quality plant stock by having the ability to regulate optimum irrigation schedules. The next task will be to remove the weeds from the more juvenile plants.

Hayfork Community Day School

Taught the class the different parts of a flower and explained the difference between angiosperms and gymnosperms, as well as, monocious and diecious plants. The class went out into the field to identify the different flower parts. This is part of a semester-long program with these students being coordinated by Nancy Small, one of our Watershed Steward members.

Proposals

The RAC proposal Cynthia wrote to plant stream channel crossings on older projects in the South Fork has been re-formatted into a Fish and Game proposal due May 19th.

5.35 PEIR

The Board of Forestry will be the CEQA lead agency. A new Notice of Preparation (NOP) has been filed and advertised to seek public comments. A team meeting was held in Redding on May 4th. Kelly Sheen attended on behalf of the District.

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

- Cynthia Tarwater gave a presentation at Humboldt State University in Arcata for Career Day in early April. The power point presentation was for the HSU Geography Department and the topic was South Fork Trinity River Restoration.
- Cynthia Tarwater gave a presentation at Hayfork Community Day School class in early April. The field trip was to Kingsbury Gulch Road to review road inventory techniques and methods.
- Four RAC South Fork 2006-07 RAC Proposals totaling \$203,000 were approved in April, these included two decommissions in Hidden Valley (1N11C and 1N24B), one decommission in the Sims Fire area (4N13A) and one road upgrade (1N11). \$58,000 of these dollars are to be spent in 2006, the rest is for 2007 implementation.
- Preparing Requests for Proposals (RFP's) to California Department of Fish and Game, State Water Resources Control Board and the State OHV Commission.
- Contract development for this summer's projects began in late April; we will have 2-3 Formal Bids this year and will try to have them line up for award at the monthly Board meetings.

- The District met with BLM in April and laid out a strategy to begin to address road-related sediment problems in the Trinity River watershed. Dan Westermeyer is preparing grant applications for California Department of Fish & Game to address some high risk, high priority roads and will follow this up with projects to be included in the application to the State Water Resources Control Board.

5.50 Grant Coordinator's Report – Noreen Doyas

Preparing proposals to submit to California Department of Fish and Game, which are due May 19th.

The full proposal for the State Water Resources Control Board 319 (h) for Trinity River Watershed TMDL Implementation (\$675,000) is due June 9th. Pat attended a workshop on this program on April 21st in Sacramento.

Prepared a final report for the Watershed Coordinator project for the TRRP (Account #137).

Completed the full proposals for the California Fire Safe Council for Down River Communities Fuel Reduction Project (\$55,000) and Oregon Mt/Grass Valley Creek Watershed Fuels Reduction Project (\$95,000).

Completed the Work Plan for the EPA's Targeted Watershed Project in partnership with Trinity County and the Yurok.

5.60 GIS Specialist – Kelly Sheen

In April, GIS and IT time was allocated to the following projects:

- GIS development, cartographic layout, and map production to support Baldwin, Blomstrom, and Wilkinson Associates (BBWA) on Phase I of planned Fuel Treatments in the Weaverville Community Forest, as well as performing significant updates to the countywide parcel layer – TC (61.5 hours - Acct. #: 148).
- GIS development and data coordination to support the sediment source analysis component of the Rush Creek Watershed Analysis, and satisfying specific GIS requests made by BOR staff, including significant updates to the parcel layer along the Trinity River corridor and major mid-Trinity tributaries. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (55 hours - Acct. #: 137).
- GIS development, layout, and map production on the Hidden Valley Roadwork project – USFS (11 hours - Acct. #: 167).
- GIS and GPS support for the Revegetation Coordinator on the Bridge Site Preparation, Maintenance, and Restoration project – BOR (3.5 hours - Acct. #: 116).
- Report map production and report CD duplication as a part of the Upper Trinity River Watershed Assessment project – SWRCB (3 hours - Acct. #: 63).
- GIS development, layout, report map production, and provided technical support to the Project Manager on the South Fork Trinity River Watershed Restoration project – SWRCB (2 hours - Acct. #: 57).

- Other miscellaneous Computer Systems/Network Administration tasks, including regular maintenance of District computers, staff and supervisor's meetings, and general website updates (40 hours - Acct. #: 01).

The traffic on our website continues to grow. Here are some statistics on how people outside the organization are accessing information from **tcrsd.net**:

<i>Month</i>	<i>Unique Visitors</i>	<i>Number of Visits</i>	<i>Pages Viewed</i>	<i>Content Downloaded</i>
January 2006	673	864	2789	598 Mb
February 2006	706	929	2611	401 Mb
March 2006	767	1040	2604	265 Mb
April 2006	773	1119	2474	274 Mb

5.70 Other Projects/Issues

RCD crews completed the Community Garden expansion using funds secured by the RC&D. The garden was expanded by about 10,000 square feet with Dan Westermeyer as project lead.

An RCD crew of 2 continues to work on the Farm & Ranch Solid Waste Cleanup and Abatement Grant Program. Phase II is nearly complete and Phase III is ready to implement.

Our consulting foresters, BBWA, have completed the preliminary layout (skids, roads boundaries etc...) of the community forest. A field trip was held on May 5th to look at the sample mark. They are currently marking the trees to be logged this summer. RCD crews have completed brushing an abandoned haul road that will be reopened to remove logs from the southern portion of the timber sale. A community field trip and meeting will be held on May 26th.

RCD crews completed a fee for services chipping project on a lot Browns Ranch Road.

Acquired two Forest Service Vehicles at public auction for \$10,000.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

June 21, 2006

-
- 1.0 Call To Order Rourke 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes of May 23, 2006

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
 4.3 Discuss and Approve District Budget for FY 06/07
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

- 11.0 Discuss and/or Take Action on Office Manager Position Description and/or Associated Organizational Changes
12.0 Discuss and /or Take Action on District Strategic Plan (2006-2011)

New Business

- 13.0 Discuss and/or Take Action on Opening of Bid, for Smoky Creek 29N11 29N75B.02
14.0 Discuss and/or Take Action on Weaverville Community Forest Contract for Sale of Timber, for Phase I
15.0 Discuss and/or Take Action on Office Schedule for the Independence Day Holiday
16.0 Closed Session
17.0 District Manager's Report
18.0 Board Reports/Correspondence
19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

June 21, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES pmf draft

Board Members Present: Colleen O’Sullivan, Patrick Truman, Greg Lowden

Board Members Absent: Rose Owens, Mike Rourke

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost, Noreen Doyas, Cynthia Tarwater, John Condon

Other Agency Staff: Jim Spear

Guests: Kenneth Baldwin, Kelvin Matthews

1.0 Call To Order: 5:37 PM

2.0 Discuss and Approve Agenda

MSC – Truman/ Lowden to approve agenda as submitted.

3.0 Discuss and Approve Minutes

MSC – Lowden/Truman to approve minutes of May 23, 2006 as submitted.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet. Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard/Frost answered questions from the Board.

MSC – Truman/Lowden to approve list of warrants in the amount of \$114,060.94.

4.3 Discuss and Approve District Budget for FY 06/07

Board reviewed the draft budget presented by staff. Blanchard and Frost answered questions form the Board.

MSC – Truman/Lowden to approve the FY 06/07 budget in the amount of \$1,537,346.00

13.0 Discuss and/or Take Action on Opening Bid for Smokey Creek 29N11 29N75B.02 (taken out of order)

Staff presented a revised memo to the Board. Tarwater explained that the District had received two bid packages (John Buick Construction and Deneau Company) and that the engineers estimate is \$41,000.00. Blanchard opened the bids.

Bid 1 Deneau Company	\$44,485.00
Bid 2 John Buick Construction	\$39,280.00

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
MSC – Truman/Lowden to accept Bid 2 from John Buick Construction for \$39,280.00 and award the contract to John Buick Construction as the lowest responsible bid, contingent on a staff review of all of the bid elements.

5.0 Project Manager’s Report

Written report reviewed by Condon and discussed by Board. Condon, Tarwater and Frost answered questions from the Board, noting a couple of highlights – Hamilton Ponds have been surveyed and there are about 12,500 cubic yards (cy) of decomposed granite in the upper pond, which has a capacity for 18,000 cy. Dan Westermeyer included a safety report, which will be a quarterly item.

6.0 NRCS Report

Spear reported that there will be substantial changes in EQIP administration in FY07, primarily in how NRCS pays upon completion of practices. It has always been payment based on actual costs, but it will be average cost calculated up-front with the payment laid out in the contract. Spear noted two other items: TAMWG meeting was held in mid-June and he reported on the efforts of NRCS and the RCD to help form a Trinity River CRMP to focus on tributary issues. Their office of NRCS submitted the Weaverville Community Forest for a USDA award.

7.0 Community Forest/Stewardship Committee Report.

O’Sullivan summarized successful field trip and community meeting on May 26th. She thanked Kelly for all of his work on the nomination package for the Governor’s Environmental Award program. All of this work will lead to updating the website, too. Truman mentioned that he & Frost would be making a brief presentation to the NACD Forestry Committee at their meeting August 1st in Nevada City. PG&E right-of-way trees are being hauled to Trinity River Mill & this work should be done by early July.

8.0 Trinity County Trails Report

Condon reported that he is working with Jerry Hauke & Scott Morris on locating the second timber bridge (from RC&D Council grant). They are looking at a couple of locations, including up East Weaver Creek for an improved trail crossing.

9.0 Facilities Committee Report

O’Sullivan is working on rescheduling the Humboldt Area Foundation presentation to the Board. Summer schedules are making that a little more challenging.

10.0 Public Comment

None

Old Business

11.0 Discuss and/or Take Action on Office Manager Position Description and/or Associated Organizational Changes

Board discussed the staff recommendation and staff answered questions regarding the Education Coordinator/Office Assistant position and the revised Fiscal Manager position description and associated changes to the organizational chart.

MSC –Truman/Lowden approve the staff recommendation for an Education Coordinator/Office Assistant position, modifications to the Fiscal manager position description and the District’s organization chart.

Truman volunteered to work with the staff management team to look at opportunities for changes on the “project side of the District’s organization to improve district operations.

12.0 Discuss and/or Take Action on District's Strategic Plan (2006-2001)

Board discussed the item. Doyas and Frost described changes made since the draft was presented May 2006. Board thanked Noreen Doyas for all of her hard work on the Strategic Plan.

MSC – Truman/Lowden to adopt Strategic Plan for 2006-2011.

New Business

14.0 Discuss and/or Take Action on Weaverville Community Forest Contract for Sale of Timber for Phase I.

Board discussed the staff memo, BBWA prospectus and the draft Sale Agreement with BLM. Frost and Baldwin answered questions.

MSC – Truman/Lowden to authorize Frost to execute sale agreement for Phase I of the Weaverville Community Forest Stewardship project.

15.0 Discuss and/or Take Action on Schedule for Independence Day Holiday

Board reviewed staff memo.

MSC – Truman/Lowden to adjust the district's 2006 holiday schedule to make July 3rd a paid holiday in honor of the staff's success in meeting their goal of 6 months without a reportable accident.

16.0 Closed Session

None

17.0 District Manager's Report

Frost reported on his activities not covered under other agenda items and reminded board that his summer party is June 24th and he hoped they could attend. Summer Day Camp is about to start. Four THS students were hired as counselors and they are in training this week with Nancy Small and Jessie Oliver (WSP members) leading the Camp. Camp will run last week in June and all 4 weeks of July. He also said that he would be cooking a lunch for staff to help celebrate their success with the safety program. A raffle for a \$50.00 gift certificate at On Your Feet would take place for all of the employees successfully completing on-line safety classes. He will be taking a vacation August 17-22.

Frost directed the Board to a letter from Trinity County asking the District to participate in a Weaverville Airport Master Plan Update.

MSC – Truman/Lowden to declare this an emergency item. The nature of the emergency is that the first meeting of the Planning Advisory Committee is July 12, 2006 and the District's board does not meet until July 19th.

MSC – Truman/Lowden to appoint O'Sullivan, District Vice Chair to represent the District on the Weaverville Airport Master Plan Update Advisory Committee.

18.0 Board Reports

Lowden reported that he attended the Klamath Basin Conservation District Coalition meeting in Yreka on June 16th. Ray Ledgerwood facilitated the meeting. It is still difficult to see how our issues match with the Upper Klamath issues.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
Truman reported on the Western States NACD meeting (Pacific and Southwest regions) in Boise, Idaho (June 10-13) Some interesting discussions and field tours of water projects on tributaries of the Snake River. He also reported on the efforts by CARCD to get Mike Chrisman, Secretary of Resources Agency to shift unobligated CalFed funding to Department of Conservation for watershed coordinator program. Frost drafted a letter for O'Sullivan to sign.

19.0 Adjourn at 8:17 p.m. (2017 hrs)

Agenda Item 5.0
PROJECT MANAGER'S REPORT
June 21, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right does exist at the state property where Lowden Field Wetlands will be constructed this spring. We have now submitted a 401-certification application to the North Coast Regional Water Quality Control Board. We will be constructing the small earthen berm and flashboard riser while equipment is on site during the dredging of the Hamilton Ponds.

Winter flows in Grass Valley Creek carried enough sediment to fill up the upper pond at the Hamilton Ponds Facility. In the week of June 19th, Graham Mathews and Associates will be working with RCD crews in performing a bathymetric survey of both ponds to determine volumes of sediment. We anticipate the engineers cost estimate to dredge the ponds will put the contract in the informal bid category (less than \$125,000). Work will be put out to bid in August, awarded in mid-September and dredging occurring soon thereafter.

NRCS and RCD staff met with an archaeologist and a botanist employed by the Humboldt Foundation in Arcata on June 13 to review site conditions at the Grass Valley Creek Gravel Supplementation Project. They were hired by CA Department of Fish and Game to locate and protect any endangered plants or significant archeological sites within the project area. They found nothing of significance. We are hoping to begin the project this fall when flows are at a minimum.

5.15 Weaverville Community Forest

Crews have been clearing brush on several old roads that will be reopened and on new roads that will be constructed for the logging that will occur this summer in the Community Forest. Material will be chipped and broadcast or utilized as firewood that will be donated to various causes.

Logs generated from the logging of hazard trees along TCPUD and PG&E rights-of-way will have been delivered to the Trinity River Mill on June 16th. Two local loggers were used (Gary Jurin and Bob Jennings) due to limited access and equipment size required. Costs to move the logs and revenues generated from the logs are unknown at this time, but will be known by the board meeting.

5.20 Fuels Reduction Projects

We are hoping to bring back the entire RCD fuels crews the first week of July to begin implementing 5 of the fuels reduction projects this year. We should have the archeological portion of NEPA done by the end of the month so we may proceed with landowner contacts for the Poker Bar, Bear Creek Road/Rush Creek Estates and South Fork Road Fuels Reduction Projects. Projects in the Downriver Communities and at Oddfellows Camp and Oregon Street still need signed agreements in place and CEQA to be completed.

5.25 Weaver Basin Wetlands

The kiosk/sign for the wetlands is being worked on by Erick Flikwir and is near completion. Jessica Oliver, one of our Watershed Stewards Members has been conducting weekly bird counts at the

wetland. Bernadette is meeting with County staff on June 16th to look at planting success and a list of potential tasks with the remaining funds in our agreements with the County.

5.30 Revegetation Coordinator's Report – Bernadette Cooney

GIS Data Entry

The species composition and location of the riparian propagules planted at Hocker Flat using a GPS unit has been entered into ArcView and is currently being formatted for presentation to the TRRP.

Training

Accompanied NRCS staff to Eureka to attend, a two-day ArcGIS training session. The instructors were very knowledgeable and patient allowing me to gain a good understanding of the software's capacity and how to perform the basic functions.

Survival Monitoring

Survival count of the riparian and upland species planted at Grub Gulch will be conducted next week.

Revegetation Site Assessments

Salt Flat Revegetation Site survival is very good; the flowers along the railings are spectacular! Bucktail Bridge Site is submerged under two feet of water. The riparian area of Hocker Flat is presently being scoured under several feet of water; the upland portion is growing vigorously.

Nursery

The conifer stock at the nursery has been inoculated with ectomycorrhizae to increase drought resistance. The ectomycorrhizae are fungi that attach to the fine roots of the conifers that aid in the absorption of water and nutrients. A technician is being sought so that time can be taken off in order to allow for adequate funding for revegetation in the fall.

5.35 PEIR

The Board of Forestry is the CEQA lead agency. The team continues to work on the draft document and conduct literature research on emerging issues. Kelly Sheen is our key contact on behalf of the District.

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

- Much of the first of May involved assisting the Grants Coordinator with the Requests for Proposals (RFP's) to California Department of Fish and Game which were due by the 19th. Four Proposals totaling \$443,000 were submitted relating to the South Fork of the Trinity Watershed including three road decommissions (Lake Mtn. area of Hyampom, the Upper South Fork and a private road in Potato Creek) and one Revegetation project to plant riparian species in excavated stream channels.
- An Informal request for bids for a decommissioning project in Smoky Creek involving the 29N11 and the 29N75B roads was sent to contractors on the 2006 TCRCD Contractors list and was advertised in the Trinity Journal on May 31 and again on June 7, 2006. The mandatory walk-through of the project is on June 9 and the project will be implemented between July 10 and August 31 of this year. The award of contract to the lowest responsible bidder is scheduled for the June 21st Board Meeting.

- Planning and contract development continues for other projects that will go out to bid for this summer.
- The Wild and Scenic South Fork of the Trinity River, being the longest un-dammed river in the state of California, has ranked high with all grantors and the District has been awarded \$1.4 million for 2006 to 2010 for continued restoration efforts. Since 1997 the district has been awarded \$4 million for the South Fork.

5.50 Grant Coordinator's Report – Noreen Doyas

Submitted 7 proposals to California Department of Fish and Game, including Potato & East Fork Hayfork Creek Road Decommission (\$64,920), High School Salmon & Riparian Education Project (\$18,462), Upper South Fork Road Decommission (\$129,633), Monroe & Big Slide Creek Road Decommission (\$225,000), South Fork Trinity River Riparian Restoration (\$27,049), Conrad Gulch Road Decommission (\$25,000), and Weaverville Community Forest Road Upgrade (\$37,107).

Submitted the full proposal for the State Water Resources Control Board 319 (h) for Trinity River Watershed TMDL Implementation (\$675,000).

5.60 GIS Specialist – Kelly Sheen

In May, the GIS/IT department allocated time to the following projects:

- GIS development, cartographic layout, and map production to support Baldwin, Blomstrom, and Wilkinson Associates (BBWA) on Phase I of planned Fuel Treatments in the Weaverville Community Forest. Performed significant updates to the countywide digital elevation layer. Layout and vending of photo slide advertisement for the Fire Safe Council to be displayed at Trinity Theater – TC (52 hours - Acct. #: 148).
- GIS development and data coordination to support the sediment source analysis component of the Rush Creek Watershed Analysis, and satisfying specific GIS requests made by BOR staff. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (39 hours - Acct. #: 137).
- Formatting, layout, content editing, and website content creation for the Spring 2006 *Conservation Almanac*, Volume 15, Number 2 as a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (37 hours - Acct. #: 120).
- Data coordination and meeting with USFS officials to layout the scope of work in preparation to begin creating a GIS spatial database for all the past and current RAC projects that have been funded in Trinity County to date – USFS (17.5 hours - Acct. #: 163).
- GIS development, cartographic layout, and map production for the Hidden Valley Road Decommissioning project – USFS (16 hours - Acct. #: 140).
- GIS development, cartographic layout, and map production for the Dumpsite Clean-up project – TCWM (12 hours - Acct. #: 144).

- GIS development, data coordination, and meeting attendance with BBWA and CDF officials for the statewide Programmatic Environmental Impact Report project – CDF (11.5 hours - Acct. #: 142).
- Other miscellaneous Computer Systems/Network Administration tasks, including regular maintenance of District computers, staff and supervisor’s meetings, and general website updates (35.5 hours - Acct. #: 01).

5.70 Safety Officer’s Report

On-Line Safety Training

The District is now participating in an on-line safety training program that is provided by SDRMA, our workers compensation carrier. In addition to providing employee safety training that is required by CalOsha, these courses have been proven to help reduce safety risks and increase safety awareness which in turn reduces worksite injuries and incident claims. To introduce employees to the program, a computer was set up and an on-line training demonstration was given at the May staff meeting. Employees can access the training program at work or from home to complete the courses as their time permits.

Through the program, we currently have 60 courses related to work place safety and accident prevention to choose from with another 60 available soon. Each course takes about 15 to 30 minutes to complete and focuses on safety issues such as:

Back Injury Prevention
 Driving Safety
 Office Safety

Alcohol Free Workplace
 Combustible & Flammable Liquids
 Fall Protection

Our current goal is to supplement our “tailgate” safety meetings by having each employee complete one course per month on District time. To help get the program off and running, the District Manager is offering a \$50 gift certificate to “On Your Feet” that will be raffled off in July at a safety luncheon. Each employee participating in the program, who completes a course in May and June, will have a raffle ticket entered in the drawing for each class successfully completed.

In addition to the benefits of the required training at no additional cost, the District can receive an education credit incentive from SDRMA of up to 4% off of our workers compensation insurance rate, if 25% of the District’s employees complete four courses each year. At our current annual rate of approximately \$150,000, this can mean a savings of \$6,000.

Trauma Kits

In response to requests from the field crews, the field trucks now have a complete “trauma safety kit” that is designed to address more serious trauma issues that crews may encounter while working with chain saws or around heavy equipment, in addition to the basic first aid kits. These kits are stored in ammo cans and are to be accessed in emergency situations only and must be inventoried and restocked any time the seal is found broken.

5.75 Other Projects/Issues

NRCS and RCD personnel met with a landowner at the Eagle Creek Ranch to look at an EQIP project involving fuels reduction/forest health. About 3 years ago RCD crews performed similar work on the ranch on a fee for service basis. The budget for the project is approximately \$18,000.

RCD fuels crews worked clearing a TCPUD right of way near Wyntoon Resort. Trees and shrubs were cut and chipped to allow equipment to access the area so another line can be installed. PUD forester, Dave DeLange, mentioned that more work similar to this will be put out to competitive bid later this summer.

Crews will be back working on Phase 3 of the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program on June 15. Work will include the areas of Burnt Ranch, Salyer, Denny, Big Bar, Big Flat, Lewiston, Douglas City and Weaverville.

After a year and a half of tinkering, the RCD's water trailer is nearly complete. The 10' long trailer consists of a 330 gallon capacity water tank, 200' of 3/4" rubber fire hose and reel, 600' of 1" cloth fire hose and a 13 HP fire pump. We are hoping to rent this piece of equipment to local contractors/loggers working in the woods who are required to have fire suppression equipment on the job site. We are also going to be using the trailer on RCD projects that include; fuels reduction where pile burning is required, water for irrigation needed and in road construction. Components to help build the trailer were donated by BLM, US Forest Service and CDF.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

July 19, 2006

- 1.0 Call To Order Rourke 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes of June 21, 2006

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

None

New Business

- 11.0 Discuss and/or Take Action on Opening of Bid, for Sulphur Glade Road Decommissioning
12.0 Discuss and/or Take Action on Opening of Bid, for Klondike Road Decommissioning
13.0 Discuss and/or Take Action on Resolution 06-03 Off Highway Vehicle Grant
14.0 NACD Membership dues
15.0 District Manager annual evaluation
16.0 Closed Session
17.0 District Manager's Report
18.0 Board Reports/Correspondence
19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

REGULAR BOARD MEETING

July 19, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Mike Rourke, Colleen O’Sullivan, Patrick Truman, Greg Lowden, Rose Owens

Board Members Absent:

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost, Cynthia Tarwater

Other Agency Staff:

Guests:

1.0 Call To Order: 5:37 PM

2.0 Discuss and Approve Agenda

MSC – Truman/ Owens to approve agenda as submitted.

MSC – Truman/O’Sullivan to amend agenda to move items 11 & 12 to be heard immediately after item 4.2.

3.0 Discuss and Approve Minutes

MSC – O’Sullivan/Truman to approve minutes of June 21, 2006 as submitted.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet. Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board. Request to include “Timber” on the income side of report.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard/Frost answered questions from the Board.

MSC – Truman/Owens to approve list of warrants in the amount of \$107,665.14.

11.0 Discuss and/or Take Action on Opening of Bid, for Sulphur Glade Road Decommissioning

The District received two (2) sealed bids, which were opened as follows:

Deneau Company	\$175,190.00
John Buick Construction	\$171,102.00

MSC – O’Sullivan/Lowden to accept the bid from John Buick Construction as the lowest responsible bid.

12.0 Discuss and/or Take Action on Opening of Bid, for Klondike Road Decommissioning

The District received one (1) sealed bid, which was opened.

Deneau Company	\$76,580.00
----------------	-------------

MSC – Truman/O’Sullivan to accept the bid from Deneau Company as the lowest responsible bid.

5.0 Project Manager's Report

Written report reviewed and discussed by Board. Tarwater and Frost answered questions from the Board. Board would like staff to pursue the issue of conversion of roads to trails when decommissioning USFS roads.

6.0 NRCS Report

Spear was unable to attend. Spear asked Frost to report to the Board that NRCS had to cancel an EQIP contract, because the landowner passed away.

7.0 Community Forest/Stewardship Committee Report.

O'Sullivan reported that she has been working with Kelly Sheen on updating the website, using the information collected for the Governor's Environmental Award nomination package and that she and Frost have been working on the draft Strategic Plan for the Community Forest. Frost provided an update on the right-of-way tree removal, which is mostly complete and that he has signed the Phase I sale agreement, as authorized by the Board in June 2006.

8.0 Trinity County Trails Report

Nothing to report.

9.0 Facilities Committee Report

O'Sullivan is working on rescheduling the Humboldt Area Foundation presentation to the Board. Summer schedules are making that a little more challenging.

10.0 Public Comment

None

Old Business – None

New Business

13.0 Discuss and/or Take Action on Resolution 06-03 Off Highway Vehicle Grant Application

Board discussed the resolution, which is needed to submit an application to the OHV Commission.

MSC – Truman/Lowden to approve Resolution 06-03.

Roll Call

Ayes: O'Sullivan, Truman, Rourke, Owens, Lowden.

Nays: none

14.0 Discuss and/or Take Action on NACD Annual dues

Board discussed.

MSC – Lowden/O'Sullivan to pay NACD minimum annual dues of \$775.00

15.0 District Manager's Annual Evaluation

MSC – Lowden/O'Sullivan to go into Closed Session for purposes of employee performance evaluation.

MSC – O'Sullivan/Lowden to come out of Closed Session.

Chairman Rourke reports on closed session. Board will have a Special Board Meeting on August 2nd at 5:30 pm at #3 Horseshoe Lane for Personnel Issues – to continue evaluation of District Manager.

16.0 Closed Session – No other closed session items.

17.0 District Manager's Report

Frost provided brief report on his activities, not covered in other agenda items. He is speaking at a CA Fire Safe Council workshop in Oakland tomorrow morning and is leaving for the Bay Area tonight after the Board meeting. He will be taking a vacation August 17-22nd.

18.0 Board Reports

Lowden handed out report from Ray Ledgerwood from the Klamath Basin Conservation District Coalition meeting in Yreka on June 16th that he attended. Ray Ledgerwood facilitated the meeting. Lowden is headed to the Canon Envirothon and will report on it at the August meeting.

Truman reported that he and Frost were scheduled to attend the NACD Forestry Committee meeting on August 1st in Nevada City, but will not do so in order to be prepared for the Special Board meeting on August 2nd.

19.0 Adjourn at 8:32 p.m. (2032 hrs)

Agenda Item 5.0
PROJECT MANAGER'S REPORT
July 19, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right does exist at the state property where Lowden Field Wetlands will be constructed this spring. We should be receiving our 401-certification letter from the North Coast Regional Water Quality Control Board within the next few days. BLM biologist Gary Diordoni is preparing a Categorical Exclusion NEPA document. We will be constructing the small earthen berm and flashboard riser while equipment is on-site during the dredging of the Hamilton Ponds.

Winter flows in Grass Valley Creek carried enough sediment to fill up the upper pond at the Hamilton Ponds Facility. In the week of June 19th, Graham Mathews and Associates worked with RCD crews in performing a bathymetric survey of both ponds to determine volumes of sediment. It was determined that about 12,500 cubic yards are in the upper pond (approximately). We anticipate the engineers cost estimate to dredge the ponds will put the contract in the informal bid category (less than \$125,000). Work will be put out to bid in August, awarded in mid-September and dredging occurring soon thereafter.

A BLM biologist continues to work on the NEPA for the Grass Valley Creek Fish Passage Enhancement Project. The project involves installing 4 baffles in the culvert and constructing several rock weirs below an 8-foot shot-gunned culvert located on Little Grass Valley Creek at the Oddfellows Camp. We are hoping to perform the work in September.

5.15 Weaverville Community Forest

Crews have been chipping brush and trees on several old roads that will be reopened and on new roads that will be constructed for the logging that will occur this summer in the Community Forest.

We have completed moving the powerline right-of-way logs to the local mill. Two self-loaders and a small dozer were hired at a total cost of \$4,221. The dozer was utilized for a day to skid trees to a landing for transport as well as rebuild an access to an old haul road that will be used this summer. Over 30 loads of logs were moved to the Trinity River Mill. We are still summarizing the information, but have received our first payment from the mill.

Frost completed negotiations with BLM on the Phase I Sale agreement and signed it on July 11th. A next important step will be to develop a Strategic Plan, which Director O'Sullivan has initiated.

5.20 Fuels Reduction Projects

We are hoping to staff-up the RCD fuels crews the first week of August to begin implementing 5 of the fuels reduction projects this year. We should have the archeological portion of NEPA done by the end of the month so we may proceed with landowner contacts for the Poker Bar, Bear Creek Road/Rush Creek Estates and South Fork Road Fuels Reduction Projects. Projects in the Downriver Communities and at Oddfellows Camp and Oregon Street still need signed agreements in place and CEQA to be completed.

5.25 Weaver Basin Wetlands

The kiosk/sign for the wetlands is being worked on by Erik Flikwir and is near completion. Jessica Oliver, one of our Watershed Stewards Members has been conducting weekly bird counts at the wetland. Bernadette is meeting with County staff on June 16th to look at planting success and a list of potential tasks with the remaining funds in our agreements with the County. Cooney & some crew have done some weed-wacking, as described in the Revegetation section of this report.

5.30 Revegetation Coordinator's Report – Bernadette Cooney

GIS Maps

The species composition and location of the riparian propagules planted at Hocker Flat have been delineated upon GIS Maps and provided to the TRRP.

Contract

Created a draft contract between a private landowner and the RCD to plant natives along with the installation a drip-line irrigation system to be carried out in the fall in the Hyampom valley.

Survival Monitoring

Survival rate of the 2-0 Ponderosa pine was 59% at Grub Gulch.

Nursery

Provided training on nursery management to Lona Davis our nursery technician (intern). Lona will be overseeing the maintenance of the nursery during the remainder of the summer.

Weaver Basin Wetlands

Manual weed control has been on going. The aesthetic appearance of the site has been greatly enhanced by the cutting down of the white sweet clover (*Melilotus alba*) a non-native herbaceous herb. This herb can grow 7 ft. in height, obscuring the view of many of the native grasses and shrubs.

EQIP

Drafted a letter explaining the EQIP program and the RCD's ability to facilitate planting to reduce sediment erosion to the residents affected by the Lowden and Oregon Fires.

Articles

Contributed an article to S.A.F.E regarding the importance of being pro-active in stopping the delivery of unwanted catalogues. Submitted an article to the *Conservation Almanac* on the effectiveness of Brush-Weeds & Grass Herbicide on yellow starthistle.

5.35 PEIR

The Board of Forestry is the CEQA lead agency. The team continues to work on the draft document and conduct literature research on emerging issues. Kelly Sheen is our key contact on behalf of the District. BBWA is working closely with CDF staff.

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

- An Informal request for bids for a decommissioning project in Smoky Creek involving the 29N11 and the 29N75B roads was sent to contractors on the 2006 TCRCO Contractors list and was advertised in the Trinity Journal on May 31 and again on June 7, 2006. The mandatory walk-through of the project was held on June 9 and we had 3 contractors attend the walk-through and two submitting bids. The contract was awarded to John Buick Construction, in the amount of \$39,280, at the June 21st Board Meeting.
- Planning, contract development and advertisements for 2 other large projects (Klondike and Sulphur Glade) that will be considered for award at the July 19 Board Meeting.
- Met on June 27 with California Department of Fish and Game officials to look at proposed grant applications submitted earlier this year for restoration projects in the South Fork.
- Prepared a draft Final Report to the State Water Resources Control Board for our Clean Water Act 319(h) grant. They will review the draft and then we will finalize it.

5.50 Grant Coordinator's Report – Noreen Doyas

Began working on a proposal to the OHV Commission for road decommissioning in the Browns area (USFS lands). This is due August 1st.

Prepared a write-up on the Illegal Dumpsites project for the District's website.

Completed quarterly reports for the California Fire Safe Council for Lower South Fork and Bear/Rush Creek Fuels Reduction projects. We finally have NEPA complete on both of these and should be able to start these projects soon.

Completed a survey for Humboldt State University on the Trinity County Fire Safe Council. Since its inception in 1998, TCFSC members have raised over \$3 million dollars to implement fuels reduction projects, \$662,000 for planning (including NEPA), and \$300,000 for education and outreach.

5.60 GIS Specialist – Kelly Sheen

In June, the GIS/IT department allocated time to the following projects:

- GIS development, cartographic layout, and map production to support Baldwin, Blomstrom, and Wilkinson Associates (BBWA) on Phase I of planned Fuel Treatments in the Weaverville Community Forest (WCF). Prepared accounting method for log sales from WCF. Assisted Colleen O'Sullivan with preparing WCF information, publicity, and letters of support for the Governor's Environmental & Economic Leadership Award Nomination package. – TC (41 hours - Acct. #: 148).
- GIS development and data coordination to support the sediment source analysis component of the Rush Creek Watershed Analysis, and satisfying specific GIS requests made by BOR staff. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (26 hours - Acct. #: 137).
- GIS development, cartographic layout, and map production for bid packages on the Smoky Creek Compartment project – OHV (10 hours - Acct. #: 171).

- GIS development, layout, report map production, and provided technical support to the Project Manager on the South Fork Trinity River Watershed Restoration project – SWRCB (9.5 hours - Acct. #: 57).
- GIS development, cartographic layout, map production, and extracted data for Land Owner contact lists for the Bear Creek/Rush Creek, Lower South Fork Road, and Poker Bar fuels reduction projects – USFS (9.5 hours - Acct. #: 152, 153, 165).
- GIS development, cartographic layout, map production, website content creation, and meeting attendance for the Dumpsite Clean-up project – TCWM (7 hours - Acct. #: 144).
- GIS and GPS support for the Revegetation Coordinator on the Bridge Site Preparation, Maintenance, and Restoration project – BOR (6.5 hours - Acct. #: 116).
- GIS development and data coordination for the creation of a spatial database of all the past and current RAC projects that have been funded in Trinity County – USFS (6 hours - Acct. #: 163).
- GIS development, data coordination, and meeting attendance with BBWA and CDF officials for the statewide Programmatic Environmental Impact Report project – CDF (1 hour - Acct. #: 142).
- Other miscellaneous Computer Systems/Network Administration tasks, including GIS support for several grant proposals, regular maintenance of District computers and network, staff and supervisor’s meetings, and general website updates (57 hours - Acct. #: 01).

In May, we saw a spike in the traffic on our website, most likely due to the posting of the Upper Trinity River Watershed Assessment Report and the GVC Restoration Manual. Here are some statistics on how people outside the organization are accessing information from **tcrcd.net** for the past quarter:

<i>Month</i>	<i>Unique Visitors</i>	<i>Number of Visits</i>	<i>Pages Viewed</i>	<i>Content Downloaded</i>
April 2006	773	1119	2474	274 Mb
May 2006	782	1027	2775	635 Mb
June 2006	691	891	2942	346 Mb

5.70 Safety Officer’s Report – Dan Westermeyer

A report was presented last month. We will provide safety reports on a quarterly basis, or “as needed when there are important items/issues.

5.75 Other Projects/Issues

RCD crews continue to work at the Eagle Creek Ranch on a project involving fuels reduction/forest health. About 3 years ago RCD crews performed similar work on the ranch on a fee for service basis. The budget for the project is approximately \$18,000.

Crews will be back working on Phase 3 of the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program in early August. Work will include the areas of Burnt Ranch, Salyer, Denny, Big Bar, Big Flat, Lewiston, Douglas City and Weaverville. We also will close out the earlier phases.

RCD signed a fee for services agreement with a local contractor to chip material that was cut underneath the PG&E powerline right-of-way from Oregon Street to just east of Junction City. Only

material within 50 ft. of a road or driveway will be chipped. The project should keep a crew of 2 busy for a couple of weeks.

A RCD crew of 2 performed a fee for service chipping project a property near Salyer on Fountain Ranch Road.

When flows on the Trinity River come down to 450 cfs later this summer, we are going to be installing several gabion baskets at the Rush Creek and Bagdad boat launches to improve boaters access to the river. NEPA needs to be completed for both sites. The project is funded under a task order with BLM.

BLM engineering contacted the RCD to put together a cost estimate to repair storm-damaged roads in the Junction City and Douglas City areas. The BLM obtained these funds from their state office in Sacramento to repair damage to BLM roads within the boundaries of the Redding Field Office from the storms this past winter.

SPECIAL

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

August 2, 2006

- 1.0 Call To Order Rourke 5:30 PM

- 2.0 Discuss and Approve Agenda

- 3.0 Closed Session-Personnel Matters,
District Manager Annual Review

- 4.0 Discuss and/or Take Action on District Organizational Chart

- 5.0 Public Comment

- 6.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

SPECIAL BOARD MEETING

August 2, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Mike Rourke, Colleen O'Sullivan, Patrick Truman, Greg Lowden, Rose Owens

Board Members Absent:

Associate Board Members Present: None

RCD Staff: Pat Frost

Other Agency Staff:

Guests:

1.0 Call To Order: 5:34 PM

2.0 Discuss and Approve Agenda

MSC – Truman/ O'Sullivan to approve agenda as submitted.

3.0 Closed Session Personnel Matters – District Manager's Review

MSC – Owens/Truman to go into closed session

MSC – O'Sullivan/Truman to come out of closed session

Chairman Rourke reports on closed session. The Board completed the evaluation of the District Manager authorizing the 1% pay increase pursuant to district Policy for employees at Step 8. The Board will conduct Frost's next evaluation in January 2007, his 8th anniversary with the District.

4.0 Discuss and/or Take Action on District Organizational Chart

Board directed the District Manager to continue to evaluate the District's organizational structure and to look for ways to improve it.

5.0 Public Comment

None

6.0 Adjourn

Meeting Adjourned at 7:48 p.m. (1948 hrs)

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

August 16, 2006

- 1.0 Call To Order Rourke 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of:
- 3.1 July 19, 2006
- 3.2 August 2, 2006

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

None

New Business

- 11.0 Discuss and/or Take Action on Board Recommendation to the TC Board of Supervisors RE: Director Appointments
- 12.0 Discuss and/or Take Action on Operational Agreement between Weaverville Field Office (NRCS) and TCRC
- 13.0 Closed Session
- 14.0 District Manager's Report
- 15.0 Board Reports/Correspondence
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

August 16, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Mike Rourke, Patrick Truman, Greg Lowden, Rose Owens

Board Members Absent: O'Sullivan

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Pat Frost

Other Agency Staff: Jim Spear

Guests:

1.0 Call To Order: 5:42 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/ Owens to approve agenda as submitted.

3.0 Discuss and Approve Minutes

3.1 MSC – Lowden/Owens to approve minutes of July 19, 2006 as submitted.

3.2 MSC – Lowden/Owens to approve minutes of August 2, 2006 as submitted.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet. Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard/Frost answered questions from the Board.

MSC – Owens/Lowden to approve list of warrants in the amount of \$99,410.21

5.0 Project Manager's Report

Written report reviewed and discussed by Board. Frost answered questions.

6.0 NRCS Report

Jim Spear provided an update on NRCS activities. They have spent a lot of time visiting landowners affected by the Junction Fire. One important take-home message is that defensible space worked. Other items of note: NRCS and the district are finalizing an agreement for the District to provide GIS support on a pilot project and the Local Working Group meeting was held on August 15th.

7.0 Community Forest/Stewardship Committee Report.

Frost provided a brief update on Community Forest. He had a meeting with USFS and County on expansion. Still in very preliminary stages. BLM has amended the PG&E right-of-way phase to include hazard trees cut down by Caltrans after the Junction Fire.

8.0 Trinity County Trails Report

Nothing to report.

9.0 Facilities Committee Report

Nothing to report

10.0 Public Comment

None

Old Business – None

New Business

10.0 Director Appointments

MSC – Owens/Rourke to recommend to the Board of Supervisors that Greg Lowden and Patrick Truman be reappointed to the RCD Board of Directors.

11.0 Operational Agreement between Weaverville Field Office (NRCS) and TCRC

Frost and Spear described the draft agreement.

MSC – Truman/Owens to approve the Operational Agreement.

12.0 Closed Session

None

14.0 District Manager's Report

Frost provided brief report. He provided some potential dates for a special Board meeting for informational presentation on Pesticide Regulation and a discussion item for establishing an endowment with a presentation by the Humboldt Area Foundation. Frost will work with O'Sullivan and Mark Lockhart to secure a meeting date on September 6 or 7 starting at 4 pm. Frost, Doyas and Truman conducted interviews for the Education Coordinator/Office Assistant position. There were six strong candidates. Frost will be making an offer to the best-suited candidate this week. Frost advised the Board that he will be on vacation August 17-22 and October 11-28.

15.0 Board Reports

Truman mentioned that three federal agencies would be holding a listening session in Redding in mid-September. Lowden summarized the Canon Envirothon. The California team did very well.

16.0 Adjourn at 6:53 p.m. (1853 hrs)

Agenda Item 5.0
PROJECT MANAGER'S REPORT
August 16, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right does exist at the state property where Lowden Field Wetlands will be constructed this spring. We have received our 401-certification letter from the North Coast Regional Water Quality Control Board. BLM biologist Gary Diordoni is preparing a Categorical Exclusion NEPA document. We will be constructing the small earthen berm and flashboard riser while equipment is on-site during the dredging of the Hamilton Ponds.

Winter flows in Grass Valley Creek carried enough sediment to fill up the upper pond at the Hamilton Ponds Facility. In the week of June 19th, Graham Mathews and Associates worked with RCD crews in performing a bathymetric survey of both ponds to determine volumes of sediment. It was determined that about 12,500 cubic yards are in the upper pond (approximately). We anticipate the engineers cost estimate to dredge the ponds will put the contract in the informal bid category (less than \$125,000). Work will be put out to bid in August, awarded in mid-September and dredging occurring soon thereafter.

A BLM biologist continues to work on the NEPA for the Grass Valley Creek Fish Passage Enhancement Project. The project involves installing 4 baffles in the culvert and constructing several rock weirs below an 8-foot shot-gunned culvert located on Little Grass Valley Creek at the Oddfellows Camp. We are hoping to perform the work in September.

5.15 Weaverville Community Forest

Crews have been chipping brush and trees on several old roads that will be reopened and on new roads that will be constructed for the logging that will occur this summer in the Community Forest.

We located more trees on the PG&E powerline that have been taken to the Trinity River Mill by Bob Jennings at a cost of \$1,670. We are waiting for scale ticket receipts from the mill to see how much revenue was generated by the sale of the logs. The financial manager should have available at the board meeting the total receipts generated by the sale of the P.G.&E. R.O.W. logging.

The

5.20 Fuels Reduction Projects

We are hoping to staff-up the RCD fuels crews the third week of August to begin implementing 5 of the fuels reduction projects this year. We have begun to make site visits to several landowners in the Bear Creek and Rush Creek. The archeological/historical resources survey is complete for the Poker Bar Project. The preliminary report is that there are no sites within the project area. A final report is expected before the end of the month. Projects in the Downriver Communities and at Oddfellows Camp and Oregon Street still need signed agreements in place and CEQA to be completed.

After observing the path and behavior of the Junction Fire that burned over 3,000 acres west of Weaverville the weekend of July 30 & 31, it appears that the regional shaded fuels break on Oregon Mtn Ridge constructed by RCD crews a few years ago slowed the spread of the fire. Discussions with several landowners in the area mentioned that CDF fire crews explained to them that the fire would have not been able to be held at the ridge if it weren't for the fuels break. A total of 8 homes were

immediately saved by the regional fuels break and by the defensible space clearing of fuels around these homes and outbuildings. The one structure that did burn as a result of the fire did not participate in the program. The fire did "spot" over the ridge Saturday night and into the western portion Community Forest but was put out quickly by fire crews burning less than an acre. The area was located beneath the TCPUD power line and had heavy ground fuels build up as it was recently cut by contract crews as part of the TCPUD ROW clearing.

RCD staff met with new USFS Downriver Fuels Officer Paul Johnson on July 24th to review the RCD work around portions of Salyer Heights subdivision. About 22 acres were not completed due to budget constraints on the project. Additional funds were secured by the USFS to complete the unfinished work by RCD crews before September 30, 2006.

5.25 Weaver Basin Wetlands

The kiosk/sign for the wetlands that was being worked on by Erik Flikwir was installed on August 7th. A sort of mallards was observed swimming in the middle pond the week of August 7th. Some weed maintenance has occurred and watering of last winter's plantings, but the severe summer weather has taken its toll on these seedlings.

5.30 PEIR

The Board of Forestry is the CEQA lead agency. The team continues to work on the draft document and conduct literature research on emerging issues. Kelly Sheen is our key contact on behalf of the District. BBWA is working closely with CDF staff. Frost participated in a conference call for the team to prepare for a meeting with two (2) members of the Board of Forestry.

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

- On July 7th there a mandatory walk-through of two large projects in the South Fork of the Trinity River; the decommissioning on the 1S01 road just a few miles west of Forest Glen and the very end of the Miller Springs Road (1N24) out by Sulphur Glade Ridge. We had the same two contractors show for both walk-through and bid on the 1N24 road, only one bid was submitted for the 1S01. Both contractors have worked for the District for many years and are qualified for this work. At the July Board meeting the 1S01 was awarded to the only bidder, Deneau Company, for \$76,580 and the 1N24 project was awarded to the lowest bidder, John Buick Construction for \$171,102. The 1S01 road decommissioning came in under cost and so we will be able to add a small trail along the upper bank. Both of these projects are to be completed this year, we may be able to construct a small trail on the other project, at this time I'm not sure, but will try.
- On July 11th, work started by on the 1N24C road out by Sulphur Glade Ridge and is nearly finished. This project is by Force account and Hale Equipment and Deneau Company are working this project.
- On July 17th, I showed 3 projects that we submitted to Fish and Game to the contract administrators, this is the first step in qualifying for funding. One project is near Hyampom in the Monroe Creek drainage, another is a collection of roads in the Upper South Fork and lastly a small revegetation project on our older decommissions. We will find out next spring if we will receive funding.

- On July 20th, the Smoky Road Decommissioning started which was awarded at the June Board meeting to John Buick Construction, this project involves two roads (29N11 and the 29N75B), the 29N11 road is nearing completion and then they will move to the other road.
- On July 26th, I attended a tour of a Forest Service RAC Project on the 29N62C road and then attended the Bob Reiss Mad River Fuel Break Dedication Ceremony as a District representative later that afternoon.

5.50 Grant Coordinator's Report – Noreen Doyas

The USFS told us they wanted us to postpone the development of a proposal to the OHV Commission for road decommissioning in the Browns area until next year.

Completed Final Report for the South Fork Trinity River Watershed Restoration Project (Project #57) for the State Water Resources Control Board.

5.60 GIS Specialist – Kelly Sheen

In July, the GIS/IT department allocated time to the following projects:

- GIS development, data acquisition, and meetings with organizations that have received Title II RAC funding. The meetings and data coordination have been essential in the creation of a spatial database of all the past and current RAC projects that have been awarded in Trinity County – USFS (77.5 hours - Acct. #: 163).
- Formatting, layout, content editing, and website content creation for the Summer 2006 *Conservation Almanac*, Volume 15, Number 3 as a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (21 hours - Acct. #: 120).
- GIS development, cartographic layout, and map production to support Baldwin, Blomstrom, and Wilkinson Associates (BBWA) on Phase I of planned Fuel Treatments in the Weaverville Community Forest (WCF). Assisted with accounting for initial log sales from WCF. Worked with Colleen O'Sullivan on updating the WCF web pages – TC (21 hours - Acct. #: 148, 166).
- GIS development and data coordination to support the sediment source analysis component of the Rush Creek Watershed Analysis, and satisfying specific GIS requests made by BOR staff. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (10 hours - Acct. #: 137).
- GIS and GPS support for the Revegetation Coordinator for work being done on the Hocker Flat restoration as a part of the Bridge Site Preparation, Maintenance, and Restoration project – BOR (4 hour - Acct. #: 116).
- Provided data from the Rattlesnake Creek Road Inventory to the Project Manager. This data was requested by and passed on to the USFS. South Fork Trinity River Watershed Restoration project – SWRCB (1 hour - Acct. #: 57).
- Other miscellaneous Computer Systems/Network Administration tasks, including GIS support for several grant proposals, regular maintenance of District computers and network, staff and supervisor's meetings, and general website updates (54 hours - Acct. #: 01).

5.70 Safety Officer's Report – Dan Westermeyer

We will provide safety reports on a quarterly basis, or “as needed” when there are important items/issues.

5.75 Other Projects/Issues

RCD crews continue to work at the Eagle Creek Ranch on a project involving fuels reduction/forest health. About 3 years ago RCD crews performed similar work on the ranch on a fee for service basis. The budget for the project is approximately \$18,000.

Crews will be back working on Phase 3 of the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program in late August. Work will include the areas of Burnt Ranch, Salyer, Denny, Big Bar, Big Flat, Lewiston, Douglas City and Weaverville. We also will close out the earlier phases.

RCD crews have temporarily stopped work on a fee for services agreement with a local contractor to chip material that was cut underneath the PG&E powerline right-of-way from Oregon Street to just east of Junction City. Only material within 50 ft. of a road or driveway will be chipped. The project will commence when logs have been removed from various location on the power line.

RCD crews will be clearing brush below a TCPUD powerline near the Trinity Alps Resort on our ongoing agreement with PUD. The work should take a crew of 4 1 week to finish.

A RCD crew of 2 performed a fee for service fuels reduction project in the Timber Ridge subdivision for Jim Woodward.

When flows on the Trinity River come down to 450 cfs later this summer, we are going to be installing several gabion baskets at the Rush Creek and Bagdad boat launches to improve boaters access to the river. NEPA needs to be completed for both sites. The project is funded under a task order with BLM.

BLM engineering contacted the RCD to put together a cost estimate to repair storm-damaged roads in the Junction City and Douglas City areas. The BLM obtained these funds from their state office in Sacramento to repair damage to BLM roads within the boundaries of the Redding Field Office from the storms this past winter.

Dan Westermeyer has started implementing the remainder of the Butter Creek Road decommissioning project. This RAC-funded project was started last year and it should be completed later in August.

NRCS and the District are helping with the formation of a Trinity River Watershed CRMP. Two “formation” meetings have been held and a third one is planned for August 10th. While working on the formation, the core team also is hoping to get on-the-ground in the Lewiston area to assess the Lowden fire and implement some remedial projects to reduce sediment delivery to the river.

SPECIAL

RCD Office

4:00 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

September 6, 2006

- 1.0 Call To Order Rourke 4:00 PM
- 2.0 Discuss and Approve Agenda
- 3.0 For Information Only – Presentation on Pesticide Regulation in California
Mark Lockhart, Trinity County Agriculture Commissioner
- Item 4.0 Scheduled for 6:00 pm.**
- 4.0 For Information Only – Presentation on Establishing an Endowment Fund
Alexandra Reid Humboldt Area Foundation
- 5.0 Public Comment
- 6.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

SPECIAL BOARD MEETING

September 6, 2006 * 4:00 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Mike Rourke, Patrick Truman, Greg Lowden, Colleen O’Sullivan

Board Members Absent: Rose Owens

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, Noreen, Doyas, Pat Frost

Other Agency Staff: Josh Allen, John Knight, Randi Paris

Guests: Joseph Bower, Susan Bower, Bob Mountjoy, Jan Mountjoy, Molly Greenwood

1.0 Call To Order: 4:15 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/ O’Sullivan to approve agenda as submitted

3.0 For Information Only – Presentation on Pesticide Regulation in California by Mark Lockhart, Trinity County Agriculture Commissioner

Rourke explained the purpose of this information-only presentation. The Board requested that Mark Lockhart provide this educational presentation to help the Board better understand issues surrounding pesticides and their application as it relates to the District’s policies.

Lockhart introduced himself and provided a handout titled California Restricted Material. He described the history of Agriculture Commissioners in California and their role in regulating pesticide uses. He described the history and current status of federal and state laws regarding pesticides. The Federal Insecticide, Fungicide, Rodenticide Act (FIFRA) is the federal law and it is implemented by the US EPA. There are NEPA and CEQA evaluations for agencies engaged in “activities”. State regulations can and, in the case of California, are more restrictive than federal regulations and the County Ag. Commissioner has the authority to be even more restrictive, if there is a local need for such. He also described the Private Applicator Certificate Exam and approval process and the process involved in the application of restricted materials using his handout. The Board and members of the public asked questions, which Lockhart answered. J. Allen, representing Trinity County Planning Department’s Natural Resources Division, provided handouts describing the history of herbicide policies adopted by the County dating back to 1979.

4.0 For Information Only – Presentation on Establishing an Endowment Fund by Alexandra Reid Humboldt Area Foundation

Ms. Reid gave a presentation on the Humboldt Area Foundation, including its relationship to the Trinity Trust and described the role that the Foundation can play in helping the District establish a fund, or funds. She provided copies of the *Humboldt Area Foundation 2004-05 Donor Year Book*. She described the process and costs for establishing a relationship with the Foundation. Board and staff asked questions. Ms. Reid answered the questions and asked the District to send her some background materials on the District.

5.0 Public Comment : None

6.0 Adjourn at: 7:44 pm (1944 hrs)

RCD Office

4:00 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

September 15, 2006

-
- 1.0 Call To Order Rourke 4:00 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of:
- 3.1 August 16, 2006
 - 3.2 September 6, 2006

Staff Reports

- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business None

New Business

- 11.0 Presentation by Trinity High School Speak Off Candidate
- 12.0 Discuss and/or Take Action on Opening of Bid, for Hamilton Ponds Dredging
- 13.0 Discuss and/or Take Action on Humboldt Area Foundation Endowment Program
- 14.0 Discuss and/or Take Action on Board Travel to Area Meeting in Yreka on September 27/28, 2006
- 15.0 Discuss and/or Take Action on Board Travel to CARCD Annual Meeting in Santa Rosa in November 2006
- 16.0 Discuss and/or Take Action on Board Travel to the RC&D 2006 PacRim Annual Conference in Yosemite in November 2006
- 17.0 Closed Session
- 18.0 District Manager's Report
- 19.0 Board Reports/Correspondence
- 20.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

September 15, 2006 * 4:00 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Mike Rourke, Patrick Truman, Greg Lowden, Colleen O’Sullivan

Board Members Absent: Rose Owens

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, John Condon, Pat Frost

Other Agency Staff: Jim Spear

Guests: Katie Tennison, Frank Zabel

1.0 Call To Order: 4:01 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/ Truman to approve agenda as submitted.

3.0 Discuss and Approve Minutes

3.1 MSC – Lowden/Truman to approve minutes of August 16, 2006 as submitted.

3.2 MSC – Lowden/O’Sullivan to approve minutes of September 6, 2006 as submitted.

11.0 Presentation by Trinity High School Speak Off Candidate (Taken out of order)

Katie Tennison gave her speech, which she will give at the CARCD North Coast Area meeting in Yreka on September 28, 2006.

12.0 Discuss and/or Take Action on Opening Bid for Hamilton Ponds Dredging (Taken out of Order)

The District received three (3) timely bids. C. Blanchard opened the bids:

Frank Zabel	\$72,800.00
Jurin Construction	\$52,000.00
ConAg	\$77,485.00

MSC – Truman/O’Sullivan to award the contract to the lowest responsible bid as determined by staff.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet. Board reviewed Financial Statement and Spreadsheet. Blanchard, Condon and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Board reviewed warrants. Blanchard/Frost answered questions from the Board.

MSC –Truman/O’Sullivan to approve list of warrants in the amount of \$175,993.41

5.0 Project Manager’s Report

Written report reviewed and discussed by Board. Condon and Frost answered questions.

6.0 NRCS Report

Jim Spear provided two handouts. Spear will be in Southern California on Emergency Watershed protection detail for two weeks, beginning September 18, 2006. Tiffany Riess will be Acting District Conservationist here and in Oroville. Jim received word that there may be some money in the Wetland Reserve account for the Weaver Basin Wetlands. He’ll get back to us once he’s checked with the State Office.

7.0 Community Forest/Stewardship Committee Report.

Nothing to report that wasn’t covered in the Project Manager’s Report.

8.0 Trinity County Trails Report

Nothing to report.

9.0 Facilities Committee Report

Nothing to report

10.0 Public Comment

None

Old Business – None

New Business

13.0 Discuss and/or Take action on Humboldt Area Foundation Endowment Program

Board discussed some potential ideas and options for establishing a fund through the Humboldt Area Foundation and asked staff to obtain draft materials to review. Also the District needs to reach out to Trinity Trust and obtain information from them.

14.0 Discuss and or Take Action on Board Travel to Area Meeting in Yreka on Sept. 27/28, 2006

MSC – Truman/O’Sullivan to approve Board travel to Area Meeting.

15.0 Discuss and or Take Action on Board Travel to CARCD Annual Meeting in Santa Rosa in November 2006

MSC – Truman/O’Sullivan to approve Board travel to CARCD Annual Meeting.

16.0 Discuss and or Take Action on Board Travel to RC&D PacRim Annual Conference in Yosemite in November 2006

MSC – Lowden/Truman to approve Board travel(Truman representing TCRCDC on Trinity RC&D Council) to RC&D PacRim Annual Conference.

17.0 Closed Session

None

18.0 District Manager's Report

Frost provided brief report. Mark Dowdle, the newly hired Education Coordinator/Office Assistant will begin work on October 2nd, but will be up to help out at Bar 717 Environmental Camp September 19-22. We will be having our Staff Safety Barbecue on October 5th at 5:30 pm to thank staff for 9 months without an accident. M Rourke has agreed to be chief chef and staff hope al of the Board members can join them. We also will have a Special Board meeting at 5 pm on October 5th at the Lowden Park Cook Shack to open bids for Weaverville Community Forest Phase I. Frost reminded the Board that he will be on vacation October 12-28.

19.0 Board Reports

Truman and Rourke described the meeting with Olin Sims, NACD President Elect. Board members met with him at Whiskeytown Visitor's Center to talk about Trinity County RCD and then participated in a round table discussion at Western Shasta RCD in Anderson.

20.0 Adjourn at 5:34 p.m. (1734 hrs)

Agenda Item 5.0
PROJECT MANAGER'S REPORT
September 15, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project is proceeding without any major problems. We have received a nationwide permit from the Army Corps of Engineers. DWR staff contacted the Division of Water Rights (SWRCB) to confirm that a water right does exist at the state property where Lowden Field Wetlands will be constructed this spring. We have received our 401-certification letter from the North Coast Regional Water Quality Control Board. BLM biologist Gary Diordoni is preparing a Categorical Exclusion NEPA document. We will be constructing the small earthen berm and flashboard riser while equipment is on-site during the dredging of the Hamilton Ponds.

On Friday September 8th the RCD held a walkthrough for contractors interested in dredging the Hamilton Ponds. The engineers estimate to perform the work is \$60,000. Approximately 13,000 cubic yards will be dredged for the two ponds. Based on the results of the bid opening on September 15th, work will commence on September 25 and should take about 2.5 to 3 weeks to complete the project.

A BLM biologist continues to work on the NEPA for the Grass Valley Creek Fish Passage Enhancement Project. The project involves installing 4 baffles in the culvert and constructing several rock weirs below an 8-foot, shot-gunned culvert located on Little Grass Valley Creek at the Oddfellows Camp. We are hoping to perform the work in September.

The Grass Valley Creek Gravel Supplementation Project is ready to implement. Fish and Game and RCD met in the field on September 7 to discuss the logistics of gravel placement. Nearly 300 cubic yards of 1"-6" spawning gravel will be placed at several locations on Grass Valley Creek over a two year period.

5.15 Weaverville Community Forest

Three roads have been opened and gated in the Community Forest as part of the Phase I fuels reduction timber sale. One road will remain permanent while the other two will be partially or totally decommissioned after logging is complete next summer. We will be meeting with several loggers, who are interested in the project, within the next couple of weeks. We would like to start sometime in October and finish the sale next summer. AmeriCorps members, Jessie Oliver and Nancy Small have volunteered to help set up photo-monitoring stations associated with the plots established by BBWA in 2004.

5.20 Fuels Reduction Projects

We are hoping to staff-up the RCD fuels crews the third week of September to begin implementing 5 of the fuels reduction projects this year. We have begun to make site visits to several landowners in the Bear Creek and Rush Creek. The archeological/historical resources survey is complete for the Poker Bar Project. The preliminary report is that there are no significant sites within the project area. A final report is expected any day. Projects in the Downriver Communities and at Oddfellows Camp and Oregon Street still need signed agreements in place and CEQA to be completed.

RCD crews have returned to the Salyer Heights subdivision to finish about 22 acres that were not completed due to budget constraints. Additional funds were secured by the USFS to complete the work by RCD crews before September 30, 2006.

5.25 Weaver Basin Wetlands

Some watering has occurred of last winter's plantings, but the severe summer weather has taken its toll on these seedlings. We plan on performing more planting this fall and continue irrigating into the summer months. We heard that NRCS Earth Team volunteer Lona Davis arranged to have four green herons released at the wetlands last month that were being cared for by Shasta Wildlife Rescue.

5.30 PEIR

The Board of Forestry is the CEQA lead agency. The team continues to work on the draft document and conduct literature research on emerging issues. Kelly Sheen is our key contact on behalf of the District. BBWA is working closely with CDF staff.

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

Both the Smoky Creek Road Decommissioning and the 1N24C Road Decommissioning project were completed by August 10. Smoky was funded by California Dept. of Fish and Game and California OHMV and the 1N24C project was funded by California Dept. of Fish and Game and the Trinity County RAC.

Slightly off subject for the South Fork; however, we supervised a small EQIP project in Weaverville the week of August 14. This project involved one small stream channel realignment, a culvert upgrade at a stream crossing and various road drainage improvements, including rock surfacing. This project is funded by NRCS EQIP and private landowner contributions.

About August 18, mobilization began for the Sulphur Glade Road Decommissioning Project. There has been a change in scope for this project that reduced the project size by 2/3. The project will now be limited to the 1N24.02 road alone this year. This project is funded by the Trinity County RAC

On August 21, mobilization began for a small road decommissioning project in the Sims Fire area near Hyampom, this project is funded by the USFS.

Our last project for the summer, the Klondike Project (1S01), will begin the beginning of September.

5.50 Grant Coordinator's Report – Noreen Doyas

Submitted a proposal to the Trinity River Restoration Program for continuing our Education and Outreach Project for \$96,641 for a four-year period.

Submitted a proposal to the Sierra-Cascade Regional Nutrition Network to continue the Weaverville Summer Day Camp Nutritional Enhancement Project for \$4,990.

Considering a proposal for the Wildland Urban Interface grant program for fuels reduction implementation and education. Requires a 50% non-federal match, a difficult requirement for the District. Due September 11.

5.60 GIS Specialist – Kelly Sheen

In August, the GIS/IT department allocated time to the following projects:

- GIS development and data coordination to support the sediment source analysis component of the Rush Creek Watershed Analysis, and satisfying specific GIS requests made by BOR staff. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (38.5 hours - Acct. #: 137).
- GIS development, cartographic layout, and map production in support of the proposed extension of the Weaverville Community Forest (WCF) on US Forest Service lands – TC (28.5 hours - Acct. #: 169).
- Formatting, layout, content editing, and website content creation for the Summer 2006 *Conservation Almanac*, Volume 15, Number 3 as a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (26.75 hours - Acct. #: 120).
- GIS development, data acquisition, and meetings with organizations that have received Title II RAC funding. The meetings and data coordination have been essential in the creation of a spatial database of all the past and current RAC projects that have been awarded in Trinity County – USFS (11.5 hours - Acct. #: 163).
- GIS development, data coordination, and cartographic layout as a part of the “Big Red Truck” project – RAC (9 hours - Acct. #: 46).
- Development of a project checklist for tracking landowner participation and work completed for the Bear Creek/Rush Creek, Lower South Fork Road, and Poker Bar fuels reduction projects – FSC (5 hours - Acct. #: 152, 153, 165).
- GIS development, cartographic layout, and map production to support Baldwin, Blomstrom, and Wilkinson Associates (BBWA) on Phase I of planned Fuel Treatments in the Weaverville Community Forest (WCF). Assisted with accounting for initial log sales from WCF – BLM (4 hours - Acct. #: 166).
- Formatting, layout design, content editing, and printing fliers and posters for the 2006 Salmon Festival as a part of the Environmental Education project – EPA (1 hour - Acct. #: 156).
- Other miscellaneous Computer Systems/Network Administration tasks, including the setup of the District's new network server and backup system, regular maintenance of District computers and network, staff and supervisor's meetings, and general website updates (57 hours - Acct. #: 01).

5.70 Safety Officer's Report – Dan Westermeyer

We will provide safety reports on a quarterly basis, or “as needed” when there are important items/issues.

5.75 Other Projects/Issues

RCD crews continue to work at the Eagle Creek Ranch on a project involving fuels reduction/forest health. About 3 years ago RCD crews performed similar work on the ranch on a fee for service basis. The budget for the project is approximately \$18,000.

Crews will be back working on Phase 3 of the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program in September. Work will include the areas of Burnt Ranch, Salyer, Denny, Big Bar, Big Flat, Lewiston, Douglas City and Weaverville. We also will close out the earlier phases.

RCD crews have cleared brush below a TCPUD power line near the Trinity Alps Resort on our ongoing agreement with PUD. The work took a crew of 3 about 2 days to complete the 1,200' of brushing.

A RCD crew of 2 performed a fee for service fuels reduction project in the Timber Ridge subdivision for Jim Woodward.

When flows on the Trinity River come down to 450 cfs later this summer, we are going to be installing several gabion baskets at the Rush Creek and Bagdad boat launches to improve boaters access to the river. NEPA needs to be completed for both sites. The project is funded under a task order with BLM.

BLM engineering contacted the RCD to repair storm-damaged roads in the Junction City and Douglas City areas. The BLM obtained these funds (+/- \$50K) from their state office in Sacramento to repair damage to BLM roads within the boundaries of the Redding Field Office from the storms this past winter. We plan on repairing roads at Valdor Gulch, Union Hill Road and County Line Road South before winter rains this season.

Dan Westermeyer has started implementing the remainder of the Butter Creek Road decommissioning project. This RAC-funded project was started last year and it should be completed later in August.

NRCS and the District are helping with the formation of a Trinity River Watershed CRMP. Three meetings have been held. The next one is scheduled for the last week in September. While working on the formation, the core team also is hoping to get on-the-ground in the Lewiston area to assess the Lowden fire and implement some remedial projects to reduce sediment delivery to the river, especially at a sediment basin along Old Lewiston Road that is full.

The RCD donated 10 gabion baskets to the Weaverville Sewer District, who will be using them to protect a sewer line that has been exposed due to an eroding stream bank. RCD and NRCS provided technical advice in their installation. The baskets were donated to the RCD by BLM a few years ago when they were cleaning out surplus material from their bone yard in Redding.

SPECIAL

Lowden Park Cook
Shack

5:00 PM
Weaverville, CA

Board of Directors Meeting

Agenda

October 5, 2006

- 1.0 Call To Order Rourke 5:00 PM

- 2.0 Discuss and Approve Agenda

- 3.0 Discuss and/or Take Action on Opening of Bid, for Weaverville Community Forest Timber Harvest

- 4.0 Public Comment

- 5.0 Adjourn

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

SPECIAL BOARD MEETING

OCTOBER 5, 2006 * 5:00 PM

Lowden Park Cook Shack, Weaverville CA

MINUTES

Board Members Present: Mike Rourke, Patrick Truman, Greg Lowden, Colleen O'Sullivan

Board Members Absent: Rose Owens

Associate Board Members Present: None

RCD Staff: Mark Dowdle, Pat Frost

Other Agency Staff: None

Guests: None

1.0 Call To Order: 5:03 PM

2.0 Discuss and Approve Agenda

MSC – O'Sullivan/Lowden to approve agenda as submitted.

3.0 Discuss and/or Take Action on Opening of Bid for Weaverville Community Forest Timber Harvest

No bids were received. The board directed staff to contact contractors who did walk-through and explain alternatives if need to change bid contract.

4.0 Public Comment

None.

5.0 Adjourn at 5:08 p.m. (1708 hrs)

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

October 18, 2006

-
- 1.0 Call To Order Rourke 5:30PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of:
- 3.1 September 15, 2006
 - 3.2 October 5, 2006

Staff Reports

- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants
 - 4.3 Discuss and Approve Second Quarter Budget Revision
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

New Business

- 11.0 Closed Session
- 12.0 District Manager's Report
- 13.0 Board Reports/Correspondence
- 14.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

October 18, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Cindy Blanchard, John Condon, Mark Dowdle, Noreen Doyas, Cynthia Tarwater

Other Agency Staff: None

Guests: Dennis Fox, Kelvin Matthews

1.0 Call To Order: 5:33 PM

2.0 Discuss and Approve Agenda

MSC –Truman/Lowden to approve agenda with the addition of four items which require immediate action. A motion was made by Director Truman, seconded by Director Lowden, to find (1) there is a need to take immediate action with regard to the CARCD Conference in Santa Rosa, November 1-4, 2006 since the conference will occur prior to the next Board meeting, and (2) the need to take action came to the District's attention after the agenda was posted.

The motion passed unanimously.

3.0 Discuss and Approve Minutes

3.1 MSC - Lowden/O'Sullivan to approve minutes of September 15, 2006 as submitted.

3.2 MSC - Truman/O'Sullivan to approve minutes of October 5, 2006 as submitted.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard answered questions from the Board.

MSC – O'Sullivan/Owen to approve list of warrants in the amount of \$202,710.58.

4.3 Discuss and Approve Second Quarter Budget Revision

Board reviewed second quarter budget revision. Blanchard answered questions from the Board.

MSC - Truman/Owens to approve second quarter budget revision of \$1,672,203.

5.0 Project Managers' Report

Written report reviewed by Condon and Tarwater and discussed by Board. Condon, Doyas and Tarwater answered questions from the Board, noting several highlights.

6.0 NRCS Report

Written report reviewed by Board.

7.0 Community Forest/Stewardship Committee Report

Condon updated the Board on Community Forest activities. BLM is urging the District to harvest some logs this year. Weaverville Community Forest Harvest Plan Phase I was put to bid with no bids received. Condon presented the option of invoking Public Contract Code Section 22038(c) and asked for the Board's recommendation on how to proceed.

MSC - Truman/Owens to find that based on the fact no bids were received, (1) there is a need to take immediate action with regard to proceeding with Harvest Plan Phase I, based upon requirements in the District's Contract for Sale of Lumber with the BLM under the Weaverville Community Forest Stewardship Project, and that (2) under Section 54954.2(b)(2) of the Brown Act, the need to take action came to TCRCD attention after the agenda was posted, and (3) the District shall invoke California Public Contract Code Section 22038(c) and direct staff to allow the use of force account to move the Community Forest Harvest Plan forward.

Roll call vote: All ayes.

8.0 Trinity County Trails Report

Condon reported on progress being made on the timber bridge.

9.0 Facilities Committee Report

None

10.0 Public Comment

Mr. Fox explained the use of steel core ammunition is banned during fire season in some places. He also told the Board about approaches being explored by other agencies to use water bond funds for invasive weed control in water bodies and on land.

Old Business

None

New Business

Section 54954.2(b)(2) of the Brown Act permits the Board, upon a two-thirds vote of the members present, to add items to the agenda upon finding there is a need to take immediate action, and the need for that action came to the District's attention subsequent to the posting of the agenda. Agenda items 11.0, 12.0, 13.0, and 14.0 were added to the agenda by unanimous vote of the full board under Section 54954.2(b)(2) of the Brown Act, cause being that action is needed prior to the November 2006 board meeting and the Board only had knowledge of these items after the agenda was posted.

11.0 Discuss and/or Take Action on Resolution by the Forestry and Fuels Management Committee of CARCD to request California Senator Barbara Boxer become a joint Co-Sponsor and supporter of the re-authorization of the *Secure Rural Schools and Community Self-Determination Act* before the termination of the 2006 congressional term.

MSC - Truman/O'Sullivan to direct the District's delegate to the annual CARCD conference to vote in favor of proposed resolution.

12.0 Discuss and/or Take Action on Draft Resolution of the Board of Directors of the CARCD to Propose that the Governor and Legislature take immediate action to increase critical water storage capacity.

MSC - Owens/Lowden to direct the District's delegate to the annual CARCD conference to vote in favor of proposed resolution.

13.0 Discuss and/or Take Action on Draft Resolution of the Board of Directors of the CARCD to Propose that the Governor and Legislature take immediate action to maximize the use of renewable energy capacity and boost energy use efficiency throughout California.

MSC - Truman/O'Sullivan to direct the District's delegate to the annual CARCD conference to vote in favor of proposed resolution.

14.0 Discuss and/or Take Action on selection of the District's voting delegate and alternate voting delegate to the annual meeting of CARCD in Santa Rosa, November 2006.

MSC - Truman/Owens to name Greg Lowden as voting delegate to the annual meeting of the CARCD and to name Colleen O'Sullivan as the alternate delegate.

15.0 Closed Session

None

16.0 District Manager's Report

None

17.0 Board Report/Correspondence

O'Sullivan told of Katie Tennison winning the Regional Speak-Off Contest and preparing for State competition.

Rourke reported 600 pounds of meat was prepared for the Annual Livestock Barbecue, attended by approximately 1,000 persons.

Owens extended an invitation to all to attend the Autumn fundraising dinner at the Roderick Senior Center in Hayfork.

Truman reported on the Salmon Festival and commented on the heritage apples and cider pressing exhibit.

18.0 Adjourn

The meeting was adjourned at 7:34 p.m.

Agenda Item 5.0
PROJECT MANAGER'S REPORT
October 18, 2006

5.10 Grass Valley Creek--John Condon

The Lowden Field Wetlands Enhancement Project will be implemented soon after the dredging of the Hamilton Ponds. The NEPA document from BLM will be finalized by the time of the October Board meeting .

The diversion channel was opened up around the upper pond at the Hamilton Ponds facility on October 6. Dredging of both ponds will begin on Tuesday October 10. We anticipate the project to be completed in 5 days. Approximately 12,000 cubic yards will be removed from both ponds.

After discussing the Little Grass Valley Fish Passage Enhancement project with BLM biologist, we have decided to put the project off yet another year to discuss the feasibility of installing a bridge instead. Conversations with BLM staff in Eureka have led us to the possibility of funds being available to help with the bridge installation. The funded project involves installing 4 baffles in the culvert and constructing several rock weirs below an 8-foot, shot-gunned culvert located on Little Grass Valley Creek at the Oddfellows Camp

The Grass Valley Creek Gravel Supplementation Project will be implemented on the week of October 9. Fish and Game and RCD met in the field on September 7 to discuss the logistics of gravel placement. Nearly 300 cubic yards of 1"-6" spawning gravel will be placed at several locations on Grass Valley Creek over a two year period.

5.15 Weaverville Community Forest

No bids were received from the 2 loggers who attended a walk-through on September 29. A recommendation on where to go from here with the project will be presented by the Project Manager at tonight's board meeting.

5.20 Fuels Reduction Projects

We are hoping to staff-up the RCD fuels crews in October by 1 and to begin to implement several fuels reduction projects this year. We have begun to make site visits to several landowners on Bear Creek and Rush Creek Road. Letters were sent to landowners in the Lower South Fork Road and Poker Bar Fuels Reduction Projects. Responses to the letters from both locations have been fairly light so far. With scheduled visits in mid-October, projects in the Downriver Communities and at Oddfellows Camp and Oregon Street still need signed agreements in place and CEQA to be completed.

RCD crews continue to work on USFS lands near Salyer Heights subdivision. This needs to be completed before the winter rains as the USFS plans to burn the piles this winter.

5.25 Weaver Basin Wetlands

Some watering has occurred of last winter's plantings, but the severe summer weather has taken its toll on these seedlings. We plan on performing more planting this fall and continue irrigating into the fall. Jessie Oliver, WSP AmeriCorps member, is re-starting the bird monitoring and will begin taking staff gauge readings, too. Her successors with WSP will continue to conduct this monitoring.

5.30 PEIR

The team continues to work on the draft document and conduct literature research on emerging issues. Work has centered around setting up a treatment alternatives hierarchy with the CDF GIS staff. Kelly Sheen is our key contact on behalf of the District. BBWA is working closely with CDF staff. The Board of Forestry is the CEQA lead agency and this has resulted in some delays in the projected schedule. The District has asked about a time extension and will also begin negotiating budget adjustments to deal with any changes in the scope of work.

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

The Sulphur Glade Road Decommissioning Project (1N24.01 and .02), which was reduced in scope due to contract compliance issues, was completed on September 14. We completed the 1N24.02 road this year and the remainder will be advertised next spring for implementation next summer. This project is funded by the Trinity County RAC and supplemented by California Dept. of Fish and Game.

A small road decommissioning project in the Sims Fire area near Hyampom was completed mid-September. This project has been extended with additional funding from the USFS. The work next year must benefit the fire area and should be confined to road decommissioning projects.

Our last equipment project for the summer in the South Fork, the Klondike Road Decommissioning Project (1S01), will be completed by October 15. This project is funded by California Department of Fish and Game and the EPA.

Lastly, we have the Swift Creek Project (1S11) a road decommissioning project currently advertised with a scheduled mandatory walk-through on Friday, October 13, 2006 at 10 AM. Bids will be received for an award at the November board meeting with the project implemented next summer. We hope to increase our pool of competitive bidders by advertising this year for next year's work....We'll see if it works! This project is funded by California Department of Fish and Game and the EPA.

5.50 Grant Coordinator's Report – Noreen Doyas

The State Water Resource Control Board approved our Consolidated Grants application for the Trinity River TMDL Implementation for \$675,000. This proposal addresses sediment issues throughout the watershed, including the South Fork and tributaries in the upper reaches of the mainstem below the dam. The State Board's goal is to have contracts signed by the end of the calendar year.

The TRRP approved our proposal for Public Information and Outreach for Trinity River Restoration Program for \$96,641 for a period of four years (through 9/30/10).

The California Fire Safe Council informed us that our proposal for the Trinity County Fire Safe Council Planning & Outreach for \$24,955 will be funded by BLM. This proposal fell below the funding line earlier, but additional funds have become available.

The California Regional Nutrition Network informed us that they approved our grant application for the Weaverville Summer Day Camp Nutritional Enhancement Project for \$4,790.

Obtained an additional \$20,000 from the USFS for Sims Roads (in the South Fork Trinity River Watershed).

Submitted a proposal for the Wildland Urban Interface grant program for the Trinity County Community Chipper Program for \$56,350. Requires a 50% non-federal match. We heard from CDF that this proposal ranked first in the region. We submitted a proposal to the North Coast Air Quality Management District for \$25,000 of the matching funds.

Updated the Pending Project List (see attached)

Sent letters along with entry permits and a map of the project area to the landowners in Poker Bar (98 letters) and Lower South Fork Road (40 letters) regarding the upcoming fuels reduction projects for those communities.

Considering applying for the Klamath River Restoration Grant Program for over \$500,000 of state funds for the Trinity River Restoration Program to increase rearing habitat for anadromous salmonids in areas of highest intensity natural spawning in the Trinity River by modifying channel banks and floodplains, constructing side channels, incorporating large woody debris, and revegetating floodplains and channel margins. Applying for this grant is a task that the TRRP wants the District to do through their Watershed Coordinator grant. A concern is that the District would have to take on the role of CEQA lead agency as Trinity County does not want to assume that liability.

5.60 GIS Specialist – Kelly Sheen

In September, the GIS/IT department allocated time to the following projects:

- Formatting, layout design, content editing, and printing fliers and posters for the 2006 Salmon Festival. Data analysis of non-resident landowners in Trinity County to estimate to cost of expanding the distribution of the *Conservation Almanac*. Both these tasks are a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (16 hours - Acct. #: 120).
- GIS development, cartographic layout, and map production to support the District's stewardship effort in the Weaverville Community Forest (WCF) - (13 hours - Acct. #: 101).
- GIS development, data acquisition, and meetings with organizations that have received Title II RAC funding. The meetings and data coordination have been essential in the creation of a spatial database of all the past and current RAC projects that have been awarded in Trinity County – USFS (12 hours - Acct. #: 163).
- GIS development, data coordination, and cartographic layout as a part of the “Big Red Truck” project – RAC (9 hours - Acct. #: 46).
- Design work of several draft logos for the new Northwestern RC&D administrative district as a part of the CARCD-RC&D support project – NRCS (5.5 hours - Acct. #: 108).
- GIS development for the Bear Creek/Rush Creek, Lower South Fork Road, and Poker Bar fuels reduction projects – FSC (5 hours - Acct. #: 152, 153, 165).
- Initial document preparation for USDA eAuthentication allowing District employee access to secure NRCS data network as a part of the Northern California NRCS GIS Support project – RAC (4.5 hours - Acct. #: ?).

- GIS development in support of the Salyer/Hawkins Bar fuels reduction project – USFS (2 hours - Acct. #: 125).
- GIS development, layout, and map production as a part of the EPA Road Decommissioning project – Yurok (2 hours - Acct. #: 164).
- Review of proposed GIS data model to be used in the statewide Programmatic Environmental Impact Report project – CDF (1.5 hours - Acct. #: 142).
- Other miscellaneous Computer Systems/Network Administration tasks, including the setup of the District’s new network server and backup system, regular maintenance of District computers and network, staff and supervisor’s meetings, and general website postings and updates (67 hours - Acct. #: 01).

Over the summer, our website saw a slowdown in the number of visitors who spent time on our pages. However, the number of times those individuals visited the site generally increased and they looked at substantially more pages per visit. Here are some statistics on how people outside the organization are accessing information from **trcrd.net** for the past quarter:

<i>Month</i>	<i>Unique Visitors</i>	<i>Number of Visits</i>	<i>Pages Viewed</i>	<i>Content Downloaded</i>
July 2006	707	935	2522	430 Mb
August 2006	613	986	2989	346 Mb
September 2006	604	948	3247	271 Mb

5.70 Safety Officer’s Report

The on-line safety training program provided by the District’s workers’ compensation carrier has been working out well. Over the last three months, 12 employees have completed 31 safety modules that cover 13 different subjects. The modules include a wide range of topics such as Back Injury Prevention, Driving Safety, Eye Safety and Office Safety. Every employee is asked to complete one safety module each month on District time, but can complete as many additional modules as they like on their own. Employee participation in the training program helps reduce the District’s workers compensation cost and the risk of on-the-job injuries.

In recognition of completing nine months of the safety program and an accident-free work place, the District recently sponsored a celebratory barbecue at the Lowden Park cook shack for employees and families. A \$50 gift certificate to On Your Feet was raffled to participants in the on-line safety training program and was won by Zack Blanchard. Extra roasts and chickens cooked by Mike Rourke and family were also raffled off at the end of the evening. A best dessert contest was also held and won by Jessica Oliver though every dessert could have been considered a winner the way they disappeared. As an incentive to reach a one year accident free workplace, Pat Frost announced that talks were in the works with the Trinity Theater owner to provide a private screening of a first run movie for District employees and families.

5.75 Other Projects/Issues

RCD crews continue to work at Eagle Creek Ranch on a project involving fuels reduction/forest health. About 3 years ago RCD crews performed similar work on the ranch on a fee for service basis. The budget for the current project is approximately \$18,000, funded by landowners.

Crews will be back working on Phase 3 of the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program in October. Work will include areas of Burnt Ranch, Salyer, Denny, Big Bar, Big Flat, Lewiston, Douglas City and Weaverville. We also will close out the earlier phases.

When flows on the Trinity River come down to 450 cfs later this summer, we are going to be installing several gabion baskets at the Rush Creek and Bagdad boat launches to improve boaters' access to the river. NEPA has been completed for both sites. The project is funded under a task order with BLM.

BLM engineering contacted the RCD to repair storm-damaged roads in the Junction City and Douglas City areas. The BLM obtained funds (+/- \$50K) from their state office in Sacramento to repair damage to BLM roads within the boundaries of the Redding Field Office from the storms this past winter. We plan on repairing roads at Valdor Gulch, Union Hill Road and County Line Road South before winter rains this season. All the projects will be completed in October.

The Butter Creek Road Decommissioning Project (roads 2N34B and 2N37) near the Indian Valley Guard Station has been completed and is awaiting final inspection from the U.S.F.S. Additional drainage maintenance work was also done on the 2N22 road. This RAC-funded project started late last year but was halted due to wet weather conditions. Dan Westermeyer has taken the lead on the Dark Gulch sediment basin maintenance project in Lewiston off of Old Lewiston Road. The TRRP is providing emergency funding (\$30,000) for this project, which will remove an estimated 3,000 to 4,000 cubic yards of sediment that was captured in this sediment basin, designed by NRCS and built with EWP funds after the Lowden Fire. The deposition of sediment was the result of a landslide during the 2005/2006 winter rains.

NRCS and the District are helping with the formation of a Trinity River Watershed CRMP. Three meetings have been held. The next one is scheduled for October 12.

To help assist in numerous revegetation projects this fall and winter, the RCD has hired Earth Team volunteer Christy Wagner on a part-time, as needed basis. This January, Christy will be part of the AmeriCorps program here in Weaverville for the next year.

We'd also like to welcome Mark Dowdle, our new Education Coordinator/Office Assistant and Russ Spangler, our October AmeriCorps member.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

November 15, 2006

- 1.0 Call To Order Rourke 5:30PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of: October 18, 2006

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 4.3 Discuss and Approve Annual Audit Report for year ending June 2006
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

New Business

- 11.0 Oath by reappointed Directors Lowden and Truman
- 12.0 Discuss and/or Take Action on Opening of Bid for Swift Creek Project
- 13.0 Discuss and/or Take Action on NACD Annual Meeting February 4-8, 2007
- 14.0 Discuss and/or Take Action on CSDA Committee Participation
- 15.0 Closed Session
- 16.0 District Manager's Report
- 17.0 Board Reports/Correspondence
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

November 15, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Cindy Blanchard, Mark Dowdle, Cynthia Tarwater

Other Agency Staff: John Tiedeman, NRCS

Guests: none

1.0 Call To Order: 5:37 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/O'Sullivan to approve agenda, moving item 12.0 to be heard after Item 4.3. A motion also was made by Director Lowden, seconded by Director Owens, to find (1) there is a need to take immediate action with regard to a resolution 06-04 necessary for a State Water Resources Control Board grant, since the resolution is required prior to the next Board meeting, and (2) the need to take action came to the District's attention after the agenda was posted.

The motion passed unanimously.

3.0 Discuss and Approve Minutes

3.1 MSC - Lowden/O'Sullivan to approve minutes of October 18, 2006 as submitted.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard and Frost answered questions from the Board.

MSC – Truman/O'Sullivan to approve list of warrants in the amount of \$161,108.82.

4.3 Discuss and Approve Annual Audit Report for year ending June 2006

Board reviewed annual audit. Blanchard and Frost answered questions from the Board.

MSC - Truman/Owens to accept annual audit report.

12.0 Discuss and/or Take Action on Opening of Bid for Swift Creek Project

The District received three timely bids. Bids were opened and read as follows:

Deneau Company	\$126,000.
John Buick Construction	\$119,980.
Jurin Construction	\$184,000.

Board discussed bids, reviewed the memo from staff and Frost and Tarwater responded to questions. Discussion centered on concerns about past failure by one of the bidding companies to adhere to contract specifications.

MSC – Truman/O’Sullivan to award contract to Deneau Construction as the lowest responsible bidder, for the amount of \$126,000, based on a lack of qualifications of the lowest bidder. Motion passed unanimously.

5.0 Project Managers’ Report

Written report reviewed and Frost responded to questions from the Board regarding Weaverville Community Forest. O’Sullivan commented USDA grant available for brand development for WCF timber products. Frost answered questions about status of PEIR for CDF and suggested Kenneth Baldwin present to Board in January or February when many chapters of document complete.

6.0 NCRS Report

John Tiedeman presented report for Jim Spears. December 1 is deadline for 2007 EQIP applications with 23 received so far. Changing prerequisites for 2007 program. NRCS anticipates increased opportunities to assist landowners under Trinity River Restoration Program. Klamath Basin Conference was well represented by TCRCDD, NRCS and other Trinity resource agencies. NRCS has implemented Activity Based Cost Accounting program to reflect productivity, and there is increased competition between all states’ NRCS for funding. As such, RCDs remain important advocates for NRCS.

7.0 Community Forest/Stewardship Committee Report

Frost responded to questions.

8.0 Trinity County Trails Report

None

9.0 Facilities Committee Report

O’Sullivan commented McConnell Foundation reaching into Trinity County and RCD should make contact. Frost reported staff progress on mission statement, guiding principles for endowment fund. Frost noted District office burglarized.

10.0 Public Comment

None

Old Business

None

New Business

11.0 Oath by reappointed Directors Lowden and Truman

Oath administered to Director Truman and Director Lowden.

13.0 Discuss and/or Take Action on NACD Annual Meeting February 4-8, 2007

MSC - O'Sullivan/Truman to approve Board travel to NACD annual conference in Los Angeles in February.

14.0 Discuss and/or Take Action on CSDA Committee Participation

Board discussed, no action taken.

15.0 Discuss and/or Take Action on Resolution 06-04, authorizing entering into an agreement with the California State Water Resources Control Board and designating a representative to sign the agreement, and any amendments thereto, for the Trinity River Watershed Total Maximum Daily Load (TMDL) Implementation Project.

Section 54954.2(b)(2) of the Brown Act permits the Board, upon a two-thirds vote of the members present, to add items to the agenda upon finding there is a need to take immediate action, and the need for that action came to the District's attention subsequent to the posting of the agenda. Agenda item 15.0 was added to the agenda by unanimous vote of the full board under Section 54954.2(b)(2) of the Brown Act, cause being that action is needed prior to the December 2006 board meeting and the Board only had knowledge of this item after the agenda was posted.

MSC - Truman/O'Sullivan to approve Resolution 06-04 with modification to specify State Water Resources Control Board as grantor. Roll call vote. All ayes.

16.0 Closed Session

None

17.0 District Manager's Report

Frost informed Board of District's annual holiday breakfast December 4 at Weaverville Fire Hall, and reminded of Board election of officers in December. Frost informed Board that the State minimum wage increases by 75 cents per hour January 1, 2007. He noted District has not made COLA adjustments since 2001 and may wish to consider both issues at the same time.

18.0 Board Report/Correspondence

Board members reported on their participation at CARCD annual conference and on awards received by TCRCD. Katie Tenneson of Weaverville won statewide Speak-Off competition and Director Truman was re-elected president of CARCD. Truman advised Board that the expansion of the RC&D Council is finalized and that the first meeting of the new council will be November 27, 2006 in Del Norte County.

19.0 Adjourn

The meeting was adjourned at 7:40 p.m.

Agenda Item 5.0
PROJECT MANAGER'S REPORT
November 15, 2006

5.10 Grass Valley Creek--John Condon

The dredging of the Hamilton Ponds was completed on October 27. A total of approximately 9,200 cubic yards of material was excavated from the upper and lower ponds by Jurin Construction out of Willow Creek.

Gravel has been placed in Grass Valley Creek at several locations as part of the Grass Valley Creek Supplementation program.

The Lowden Field Wetlands Project is near completion. The 4-foot high dam and the flashboard riser were installed on November 7. Representatives from BLM, DWR, BOR, NRCS and RCD met on November 9 to discuss a planting plan utilizing BOR funds. When winter rains commence we will install the wooden flashboards and monitor water levels in the wetlands.

5.15 Weaverville Community Forest

Since no bids were submitted for the logging of the Weaverville Community Forest the District is pursuing other options. The contracting procedures manual, "Cost Accounting Policies and Procedures Manual of the California Uniform Public Construction Cost Accounting Commission," Section 22038: "Rejection of Bids, Failure to Receive Bids; Options," paragraph (c), states, "If no bids are received through the formal or informal procedure, the project may be performed by the employees of the public agency by force account, or negotiated contract without further complying with this article." We will be meeting with Stan Leach of French Gulch within the next few weeks to discuss a negotiated price to perform the logging next summer.

All roads in the Community Forest have been winter-proofed.

5.20 Fuels Reduction Projects

RCD crews continue to work on the Salyer Heights project on USFS lands using RAC funding. We are hoping to finish the project within the next few weeks.

Projects are ready to be implemented in the Bear Creek and Rush Creek area as well as the Poker Bar area. We are hoping to start work in the Bear Creek and Rush Creek areas first.

The fuels reduction project for the Lower South Fork Road has gotten little response from landowners, so staff is looking at additional outreach.

5.25 Weaver Basin Wetlands

Our Watershed Stewards members (AmeriCorps) have started to monitor water levels in the wetlands for this winter. Bird surveys will be conducted, also.

5.30 PEIR

Based on a recent teleconference with the project team, the District and CDF will be modifying the agreement. It will be extended and there likely will be additional funding. These amendments are

needed because of the shift in Lead Agency status from CDF to the Board of Forestry. The goal still is to have an administrative draft by April 1, 2007

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

Our last equipment project for the summer in the South Fork, the Klondike Road Decommissioning Project (1S01), was completed on October 12. This project was funded by California Department of Fish and Game and the EPA. Currently all work in the South Fork has wrapped up for the season.

Five interested contractors attended the mandatory walk-through of the Swift Creek Road Decommissioning Project (1S11) on October 13, 2006 and three contractors submitted bids by 5 pm on October 25. This project will be awarded at the November board meeting and implemented next summer. This project is funded by California Department of Fish and Game and the EPA.

On October 16 we began the repair of Valdor Road on BLM land, which washed out last December. This project, unrelated to South Fork, was funded by the BLM and involved unplugging the culvert at Wheel Gulch, constructing a critical dip to eliminate diversion potential in the future and filling the gaping hole in the road with approximately 400 cubic yards of various rock types and soil. This project was completed by October 24.

5.50 Project Implementation Coordinator Report -- Dan Westermeyer

Butter Creek Road Decommissioning

The Butter Creek Road Decommissioning project was completed mid August. This was a RAC funded project near the Indian Valley Guard Station that included the decommission of two roads, one 1.0 mile long and the other 1.7 miles long, as well as maintenance work on the 2N22 road and the placement of rip rap material in a roadside ditch that was experiencing severe down cutting on the 2N10 road. The local contractor was Mike Hall from Weaverville.

Dark Gulch Basin Excavation

The Dark Gulch excavation project in Lewiston was completed with \$30,000 emergency funding from the Bureau of Reclamation through the Trinity River Restoration Program. During the winter storm of 2005-2006, a debris flow that originated in the 1999 Lewiston fire burn area filled a culvert inlet basin with approximately 8,000 cubic yards of sediment and overflowed onto Lewiston Road. The county expressed concerns they would not have adequate funding or permit approval in time to complete the project prior to the onset of winter. The District was able to restore a portion of the inlet basin that was constructed in 1999 with NRCS Emergency Watershed Protection funds by excavating 2,500 cubic yards of material, and reopening the culvert (buried under 12 ft of sediment) and overflow culvert inlets. The local contractor used for the project was Frank Zabel and several independent truckers. Approximately 2,000 cubic yards of material were stockpiled on BLM property at Bucktail where it will be used next year by the TRRP as topsoil when they complete their Dark Gulch Channel Rehabilitation Project. Approximately 500 cubic yards of material were disposed of on private property along the trucking route per landowner request. This project was completed with the assistance of funding from TRRP, permit assistance and project review from the county Road Department and NRCS, and NEPA review and Categorical Exclusion designation by the Bureau of Land Management.

Klamath Basin Conference

The District served as the leader for the Trinity River Sub-basin at the Klamath Basin Conference held in Redding on November 7-9. The task included organizing an interactive poster session, which focused on restoration efforts and alternative resource uses within the basin. Participants representing the Trinity River at the session included the TRRP, the Five County Coho Program, the Watershed Research and Training Center, Trinity River Land Trust, NRCS, and the District. This event, which focused on the status of the Klamath River Basin and current restoration efforts, was attended by 250 people from the north state and Oregon areas.

5.60 Grant Coordinator's Report – Noreen Doyas

Our proposal for the Wildland Urban Interface grant program for the Trinity County Community Chipper Program for \$56,350 was approved for funding. This grant requires a 50% non-federal match. Our proposal to the North Coast Air Quality Management District for \$25,000 of the matching funds is pending.

Submitted an application to the Klamath River Restoration Grant Program for \$575,000 for the Trinity River Restoration Program for the Lewiston 4 and Dark Gulch Channel Rehabilitation Project. This project will increase rearing habitat for anadromous salmonids in areas of highest intensity natural spawning in the Trinity River by modifying channel banks and floodplains, constructing side channels, incorporating large woody debris, and revegetating floodplains and channel margins.

Attended the Watershed Workgroup meeting at the TRRP Office on October 23. The District may be requested to administer the \$330,000 that was approved by the TMC for what has been called the Trinity County Grants program to fund local high priority projects. It was suggested that the District submit a proposal to undertake road inventory on private lands (particularly in the Lewiston Fire area), but not to limit it to that, in order to help prioritize potential projects that will reduce sediment to the Trinity River.

Planning on submitting a pre-proposal to CDF's Urban Forestry Grant Program to help with education and outreach and demonstration projects for the Weaverville Community Forest. This is due December 8.

5.70 GIS Manager's Report – Kelly Sheen

In October, the GIS/IT department allocated time to the following projects:

- GIS development, data acquisition, and meetings with organizations that have received Title II RAC funding. The meetings and data coordination have been essential in the creation of a spatial database of all the past and current RAC projects that have been awarded in Trinity County – USFS (22.5 hours - Acct. #: 163).
- GIS development, cartographic layout, and map production to support the District's stewardship effort in the Weaverville Community Forest (WCF) - (17 hours - Acct. #: 101).
- Development of a monitoring form to track landowner participation for the Bear Creek/Rush Creek, Lower South Fork Road, and Poker Bar fuels reduction projects – FSC (16 hours - Acct. #: 152, 153, 165).
- GIS development, cartographic layout, and map production in support of various District presentations given at the CARCD Annual Conference. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (8 hours - Acct. #: 137).

- Document preparation for USDA eAuthentication allowing District employee access to secure NRCS data network as a part of the Northern California NRCS GIS Support project – RAC (5 hours - Acct. #: 180).
- Cartographic layout and map production to assist in monitoring the survival of plantings at the Hocker Flat restoration sites as a part of the Bridge Site Preparation, Maintenance, and Restoration project – BOR (4 hour - Acct. #: 116).
- Provided mobile technology support to the Project Manager in support of the Smoky Creek Hydroclosure project – DFG (3.5 hours - Acct. #: 174).
- Design work of several draft logos for the new Northwestern RC&D administrative district as a part of the CARCD-RC&D support project – NRCS (2 hours - Acct. #: 108).
- Other miscellaneous Computer Systems/Network Administration tasks, including the setup of the District's new network server and backup system, regular maintenance of District computers and network, staff and supervisor's meetings, and general website postings and updates (84 hours - Acct. #: 01).

5.70 Safety Officer's Report - None at this time. The next quarterly report will be provided in December.

5.75 Other Projects/Issues

The Timber Bridge Project is going well. Almost all of the materials to construct the bridge have been purchased. A volunteer day will occur on November 18 to begin site preparation and construction of the bridge. BLM has donated 8 concrete piers that will be used for the bridge footings. SPI has allowed the RCD and volunteers to construct the bridge on a landing about 100' from the placement site. The bridge will be skidded down the road to a staging area using the two skidder bridges built using funds from another RC&D grant. Final placement of the bridge will be done by cable, blocks and backhoe.

A fee for service project in Hyampom involving the installation of a drip irrigation system and planting will be completed by November 17. The project was funded in part by the NRCS CRP program.

A fee for service project involving forest stand improvement and fuels reduction at Eagle Creek Loop Ranch was completed November 2. Total cost of the project was \$18,000.

Project Implementation Coordinator Report for November 2006

Butter Creek Road Decommissioning

The Butter Creek Road Decommissioning project was completed mid August. This was a RAC funded project near the Indian Valley Guard Station that included the decommissioning of two roads, one 1.0 mile long and the other 1.7 miles long, as well as maintenance work on the 2N22 road and the placement of rip rap material in a roadside ditch that was experiencing severe down cutting on the 2N10 road. The local contractor was Mike Hall from Weaverville.

Dark Gulch Basin Excavation

The Dark Gulch excavation project in Lewiston was completed with \$30,000 emergency funding from the Bureau of Reclamation through the Trinity River Restoration Program. During the winter storm of 2005-2006, a debris flow that originated in the 1999 Lewiston fire burn area filled a culvert inlet basin with approximately 8,000 cubic yards of sediment and overflowed onto Lewiston Road. The county expressed concerns they would not have adequate funding or permit approval in time to complete the project prior to the onset of winter. The District was able to restore a portion of the inlet basin that was constructed in 1999 with NRCS Emergency Watershed Protection funds by excavating 2,500 cubic yards of material, and reopening the culvert (buried under 12 ft of sediment) and overflow culvert inlets. The local contractor used for the project was Frank Zabel and several independent truckers. Approximately 2,000 cubic yards of material were stockpiled on BLM property at Bucktail where it will be used next year by the TRRP as topsoil when they complete their Dark Gulch Channel Rehabilitation Project. Approximately 500 cubic yards of material were disposed of on private property along the trucking route per landowner request. This project was completed with the assistance of funding from TRRP, permit assistance and project review from the county Road Department and NRCS, and NEPA review and Categorical Exclusion designation by the Bureau of Land Management.

Klamath Basin Conference

The District served as the leader for the Trinity River Subbasin at the Klamath Basin Conference held in Redding on November 7th-9th. The task included organizing an interactive poster session, which focused on restoration efforts and alternative resource uses within the basin. Participants representing the Trinity River at the session included the TRRP, the Five County Coho Program, the Watershed Research and Training Center, Trinity River Land Trust, NRCS, and the District. This event, which focused on the status of the Klamath River Basin and current restoration efforts, was attended by 250 people from the north state and Oregon areas.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

December 20, 2006

- 1.0 Call To Order Rourke 5:30PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of November 15, 2006

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

New Business

- 11.0 Discuss and/or Take Action on Draft District Vehicle Policy
- 12.0 Election of Board Officers
- 13.0 Discuss and/or Take Action on Appointment of Board Member to Northwest California RC&D Council
- 14.0 Discuss and/or Take Action on District Salary Adjustments
- 15.0 Closed Session
- 16.0 District Manager's Report
- 17.0 Board Reports/Correspondence
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

Agenda Item 5.0
PROJECT MANAGER'S REPORT
December 20, 2006

5.10 Grass Valley Creek--John Condon

Gravel placed in Grass Valley Creek at several locations as part of the Grass Valley Creek Supplementation program will be monitored throughout the winter months for transport downstream as well as for fish utilization.

The Lowden Field Wetlands Project has been completed with the installation of the flashboards. Water levels will be monitored this winter to determine planting locations next spring.

5.15 Weaverville Community Forest

We will be meeting with Stan Leach of French Gulch within the next few weeks to discuss a negotiated price to perform the logging next summer. District staff and members of the community had the opportunity to meet with Gerry Gray, from American Forests in Washington D.C. on December 7. Mr. Gray is a Vice President of this policy organization and was asked to visit the community forest by the BLM National Forester. BLM is hoping to increase exposure of the Weaverville Community Forest at the national policy level through the help of American Forests.

5.20 Trinity River Restoration Program

RCD crews have been collecting nearly 5700 cuttings (willows and cottonwoods) that will be planted at four restoration sites on the Trinity River that are known as the Canyon Creek Suite of sites.. The BOR will hire a local contactor (excavator and stinger attachment) to install the cuttings with RCD crews. We plan on doing the project beginning the week of December 26.

5.25 Fuels Reduction Projects

RCD crews have stopped work on the Salyer Heights project on USFS lands that used RAC funding, due to exhausting all monies. USFS Fuels Technician Paul Johnson was very satisfied with the work our crews did. An article promoting the project was in the local Willow Creek newspaper, *Bigfoot Valley News*.

Work has begun on several lots in the Poker Bar Subdivision. We have obtained permission from about 30 landowners to perform fuels reduction on their property associated with a California Fire Safe Council grant.

Crews will begin to work on the Bear Creek portion of the Rush /Bear Ck. project as conditions allow. Kenneth Baldwin and RCD folks will meet with 3 landowners to discuss a logging prescription as part of the fuels reduction treatment that should generate in-kind revenues for the project under the PTEIR.

The fuels reduction project for the Lower South Fork Road has gotten little response from landowners, so staff is looking at additional outreach. Crew leader Mike Dunlap's wife grew up in the area, so we will try to use that connection to improve contact there.

Staff had the opportunity to spend a day with our grant manager from the California Fire Safe Council last week. Amber Gardner came to Weaverville to conduct a grant-writing workshop (See Grant Coordinator Report) and stayed for a tour of projects on December 5.

5.30 Weaver Basin Wetlands

We will be meeting this winter with Trinity County to discuss a planting plan for the wetlands using funds obtained from CalTrans as mitigation for the Rocky Point Passing Lane Project.

Our Watershed Stewards (AmeriCorps) members have started to monitor water levels in the wetlands for this winter. Bird surveys will also be conducted. NRCS may have some additional WRP money. NRCS and the District are looking at options for these funds.

5.35 PEIR

The District and CDF are modifying the cooperative agreement. It will be extended for one year and \$33,000.00 in additional funding has been included in the revision. These amendments are needed because of the shift in Lead Agency status from CDF to the Board of Forestry. The goal is to have a draft available for public review by April 1, 2007 and a Final document submitted to CDF by October 1, 2007 for presentation to the Board of Forestry.

5.40 Project Coordinator's Report – Cynthia Tarwater

South Fork of the Trinity River

At the November 15 TCRC Board Meeting, the Swift Creek Road Decommissioning Project was awarded to Deneau Company in the amount of \$126,000. This project will begin next summer.

The final report to USFS South Fork Management Unit summarizing the work accomplished on the forest this year was completed in late November. We addressed approximately 10 miles of roads during 2006. Treatment varied from road upgrading to decommissioning. Approximately \$380,000 was spent between July and October 2006 with \$243,000 of that amount expended strictly on equipment costs. This is consistent with our past pattern of a 65/35 split between equipment costs and overall District costs (including administration). Presently, the South Fork has \$1.4 million secured for the next few years. Planning for implementation will begin now and continue for the next few months and we will start putting together RFP packages for next spring. I will continue to coordinate work in the South Fork from a temporary work station in Florida for the next few months. Please don't hesitate to contact me there if you have any questions.

I want to thank Pat Frost, John Condon, the Board, and *everyone* at the TCRC for all the support they've provided recently, and of course over the past 13+ years. I will be in touch.

5.50 Project Implementation Coordinator Report -- Dan Westermeyer

Dan attended a three-day Streambank Soil Bioengineering workshop sponsored by Yolo County RCD and presented by NRCS. The workshop focused on the latest techniques for use of native vegetative material such as willow, alder and cottonwood to stabilize eroding stream banks and riparian areas undergoing undesirable erosion. It addressed problems experienced by landowners with small or ephemeral creeks, so these techniques are applicable to much of the work performed by the District.

The District worked with the County and other agencies to provide a collaborative presentation to the TAMWG group on non-Trinity River Restoration Program (TRRP) projects within the Trinity River Watershed on December 12. The District's presentation focused on leveraging funds received from the TRRP for watershed coordination to use as matching funds to obtain additional grants for work in the Trinity watershed. Russ Spangler, our newest AmeriCorps member, created an effective PowerPoint presentation for the meeting.

Progress is being made in formation of the Trinity River Watershed Council, which is being spearheaded by the District through the Watershed Coordinator grant from TRRP. The Watershed Council will be similar to the South Fork CRMP that the District was involved with in the past, and will focus on tributary issues along mainstem Trinity River. The main function of the Council will be to review, prioritize and assist with implementation of projects that address water quality and fisheries issues.

5.60 Grant Coordinator's Report – Noreen Doyas

Submitted a pre-proposal to CDF's Urban Forestry Grant Program in the amount of \$226,000 to help with Master Plan development, education and outreach, and material utilization demonstration projects for the Weaverville Community Forest, Lee Fong Park and Lowden Park.

Submitted two proposals to the Board of Supervisors for Title III: \$10,000 for Weaverville Community Forest Stewardship; \$5,000 for Weaverville Summer Day Camp.

Attended the McConnell Foundation Workshop on November 29. A total of \$50,000 will be available to Trinity County with grant applications due March 7, 2007.

Attended the California Fire Safe Council's Grants Clearinghouse Workshop on December 4. The next round of Fire Safe Council grants are due on-line February 15, 2007.

Completed the necessary forms to finalize the 319(h) grant with the State Water Resources Control Board for \$675,000 for the Trinity River Watershed TMDL Implementation Project.

5.70 GIS Manager's Report – Kelly Sheen

In November, the GIS/IT department allocated time to the following projects:

- Formatting, layout, content editing, and website content creation for the Fall 2006 *Conservation Almanac*, Volume 15, Number 4 as a part of the Trinity River Restoration Program Public Education and Outreach project – BOR (42.5 hours - Acct. #: 120).
- Prepared for the South Fork Project Manager's new remote support role by researching and upgrading a notebook computer, installing requested software and hardware, and performing data backup and transferal from PM's desktop. These efforts were completed as a part of the EPA Swift Creek & Various Decoms project – Yurok (35 hours - Acct. #: 164).
- Finalized USDA eAuthentication allowing the District's GIS Manager access to the secure NRCS data network. Attended planning meetings with Western Shasta RCD staff and NRCS project supervisors. Began initial steps of data collection and analysis. These efforts are part of the Northern California NRCS GIS Support project – RAC (27 hours - Acct. #: 180).
- GIS development, cartographic layout, and map and banner production in support of various District presentations given at the Klamath Watershed Conference. These efforts are part of the District's Trinity County Watershed Coordinator project – BOR (16 hours - Acct. #: 137).
- GIS development, cartographic layout, data acquisition, and coordination with organizations that have received Title II RAC funding. These efforts are part of the Trinity County RAC GIS project – USFS (9.5 hours - Acct. #: 163).

- Cartographic layout and map production to assist in monitoring the survival of plantings at the Hocker Flat restoration sites as a part of the Bridge Site Preparation, Maintenance, and Restoration project – BOR (9 hours - Acct. #: 116).
- GIS development, cartographic layout, and map production to support the District's stewardship effort in the Weaverville Community Forest (WCF) - (3 hours - Acct. #: 101).
- Other miscellaneous Computer Systems/Network Administration tasks, including the setup of the District's new GIS laptop, regular updates and maintenance of District computers and network, staff and supervisor's meetings, and general website postings and updates (40.5 hours - Acct. #: 01).

5.80 Other Projects/Issues

The Timber Bridge Project is going well. A volunteer day on November 18 to begin site preparation, transport materials and construction of the bridge went well. Approximately 20 people showed up, including one with a small excavator. The mob was split into two groups, one to work on the bridge, the other to build a new trail in the area. Lunch was provided by Scott Morris of the Weaverville Basin Trail Committee. A group of skilled carpenters from the Gonpa were hired to complete the bridge by December 31.

At the request of the Regional Water Quality Control Board in Santa Rosa, John visited a newly constructed road to several parcels adjacent to Reading Creek. The concern from Water Quality was the proximity of the new road to the creek and delivery of sediment. As a short term "emergency fix," a total of 8 rolling dips were installed to break up concentrated flows. An over-side drain (donated by the District) was installed where the road intercepts a small Class 3 stream. The landowner may be cited by Water Quality for not having an approved erosion control plan in place before ground disturbance occurred. Such a plan must be prepared by a licensed engineer or geologist. This scenario continually occurs and is another example of why Trinity County needs a grading ordinance.

RCD met with CalTrans to discuss changes to the Rocky Point planting project. The original plan called for several planters to be constructed within the spoils pile. The planters were to be filled to a depth of 4-5 feet with topsoil to allow larger trees (5-15 gallon container) to be planted in them. The larger trees would have had a more immediate impact on the aesthetics of the barren areas. Due to various reasons the planters were not constructed. Instead, we are going to plant pine, fir and cedars on 20-ft spacing throughout the entire spoils area and possibly irrigated. We are hoping that by irrigating the trees they will have a better chance of surviving in the 12-24 inches of topsoil covering the larger spoil rocks generated from the excavation. CalTrans also mentioned interest in purchasing hundreds of conifers from us to replace trees in their project on Oregon Mountain that burned in the recent Rifle Fire.

We are hoping to install gabion baskets at the Bagdad boat launch before high river flows inundate the access points. The installation would improve boat trailers launching access.

Crews should be completing a CRP riparian enhancement project in the Hyampom area by the end of the week of December 11. The project is an NRCS cost-share program with the landowner.

Crews should be starting work in January on dumpsite cleanups funded by Waste Management Grants.

We are beginning to liquidate planting stock at the RCD nursery. We have established reasonable prices for sale of plants and will be informing local government entities and the public about

availability. Four landowners recently purchased native grass seed from our inventory to stabilize potentially erosive soils.

Project Implementation Coordinator Report- December

Dan attended a three-day Streambank Soil Bioengineering workshop sponsored by Yolo County RCD and presented by NRCS. The workshop focused on the latest techniques for use of native vegetative material such as willow, alder and cottonwood to stabilize eroding stream banks and riparian areas undergoing undesirable erosion. It addressed problems experienced by landowners with small or ephemeral creeks so is applicable to much of the work performed by the District.

The Vehicle Policy and monthly vehicle maintenance form were updated to reflect current conditions at the District and to meet requirements of Cal-OSHA and address other safety concerns. After review and adoption by the Board, the policy will become part of the District's Injury and Illness Prevention Plan (IIPP), which will be presented for review and approval by the Board in January. The IIPP is required by Cal-OSHA to reduce job-related accidents and injuries. Once adopted, the IIPP should reduce the District's worker's compensation insurance rates as well.

The District worked with the County and other agencies to provide a collaborative presentation to the TAMWG group on non-TRRP projects within the Trinity River Watershed on December 12. The District's presentation focused on leveraging funds received from the TRRP for watershed coordination to use as matching funds to obtain additional grants for work in the Trinity watershed. Russ Spangler, our newest Americorps member, created an effective PowerPoint presentation for the meeting.

Progress is being made in formation of the Trinity River Watershed Council which is being spearheaded by the District through the Watershed Coordinator grant. The Watershed Council will be similar to the South Fork CRMP the District was involved with in the past, and will focus on tributary issues along mainstem Trinity River. The main function of the Council will be to review, prioritize and assist with implementation of projects that address water quality and fisheries issues.