

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

January 17, 2007

-
- 1.0 Call To Order Rourke 5:30PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of December 20, 2006

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 4.3 Discuss and Approve Third Quarter 2006-2007 Budget Revision
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

New Business

- 11.0 Discuss and/or Take Action on District Injury and Illness Prevention Plan
- 12.0 Information Only - Presentation on RAC GIS Project
- 13.0 Discuss and/or Take Action on
- 14.0 Discuss and/or Take Action on
- 15.0 Closed Session - Discuss and/or Take Action on District Manager's Annual Evaluation
- 16.0 District Manager's Report
- 17.0 Board Reports/Correspondence
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

January 17, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Colleen O'Sullivan, Patrick Truman, Rose Owens

Board Members Absent: Mike Rourke

Associate Board Members Present: None

RCD Staff: Pat Frost, Cindy Blanchard, Mark Dowdle

Other Agency Staff: Jim Spear, NRCS

Guests: none

1.0 Call To Order: 5:30 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/Truman to approve agenda.

3.0 Discuss and Approve Minutes

MSC – Truman/Lowden to approve minutes of December 20, 2006 as submitted.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board and provided explanation of Board expense categorization and allocation.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard and Frost answered questions from the Board.

MSC – Truman/O'Sullivan to approve list of warrants in the amount of \$136,985.12.

4.3 Discuss and Approve Third Quarter Budget Revision

MSC – Truman/Lowden to approve Third Quarter Budget Revision in the amount of \$1,840, 011.

5.0 Project Managers' Report

Written report reviewed and Frost answered questions from Board. Frost sought clarification from Board regarding its authorization to proceed with Weaverville Community Forest timber harvest. Board affirmed it had given authorization at the October 2006 meeting to use force account to negotiate the next phase. Frost stated the District will meet with Stan Leach to discuss favorable terms. O'Sullivan stated she would like to be present during negotiations, if held prior to February 8 or after March 6.

6.0 NCRS Report

Spear reported his agency is presently operating without a budget, pending Congressional action. His office continues to move ahead with ranking about 20 EQIP program applicants for 2007, six of which are related to the Junction Fire. The initial allotment available locally is higher than last year and he expects they will be able to fund at least half of the applicants. Spear reported the GIS agreement with the District has been extended through March.

7.0 Community Forest/Stewardship Committee Report

Frost passed around a copy of the WCF final strategic plan for 2006-2009. He informed the Board CalTrans may need to conduct mitigation from impacts of a PUD powerline installation. Staff recommended that the WCF, specifically in Grub Gulch might serve as a venue.

8.0 Trinity County Trails Report

Frost reported the timber bridge is complete and ready to be set in place. Abutments have been positioned. O'Sullivan stated a need for signage related to motorbikes in the area of the West Weaver Trail (Oregon Street). Frost replied it could be included as an item in a task order for the Community Forest.

9.0 Facilities Committee Report

None.

10.0 Public Comment

None

Old Business

None

New Business

11.0 Information Only - Presentation on RAC GIS Project

Frost presented slides of maps depicting the full range of RAC projects and venues. He explained RAC data will reside on the District website to support efforts to obtain RAC re-authorization

12.0 Closed Session - Discuss and/or Take Action on District Manager's Annual Evaluation

MSC - Truman/Owens to postpone definitely to March Board meeting so that all of the Board members can participate.

13.0 District Manager's Report

Frost reported District employees have worked more than a year without incurring a reportable accident. They will be rewarded with a special movie event and lunch, plus a raffle for participation in online safety trainings. Frost reminded the Board he will be gone for part of May into mid-June.

14.0 Board Reports/Correspondence

Truman reported he is preparing to attend the NACD conference. The California Association of RC & D Councils spring meeting will be April 24-27. The Northwest California RC & D Council had its first face-to-face meeting and it went well. The next meeting will be in Humboldt County, with the May meeting in Weaverville. Jerry Hauke has been appointed member-at-large. Lowden reported the California Envirothon will be April 25-27. O'Sullivan reported the CARCD Northern California Area meeting will be April 11-12 in Weaverville.

15.0 Adjourn

The meeting was adjourned at 7:16 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

February 21, 2007

-
- 1.0 Call To Order Owens 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes of January 17, 2007

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

New Business

- 11.0 Discuss and/or Take Action on the 2007 California Association of Resource Conservation & Development Councils Spring Legislative Conference, April 24-27
12.0 Discuss and/or take Action on 2007 CARCD North Coast Area Dues
13.0 District Manager's Report
15.0 Board Reports/Correspondence
16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

February 21, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: Colleen O'Sullivan

Associate Board Members Present: None

RCD Staff: Pat Frost, Cindy Blanchard, Mark Dowdle

Other Agency Staff: Bruce Williams, TCR&D Council

Guests: none

1.0 Call To Order: 5:35 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Minutes

MSC – Truman/Lowden to approve minutes of January 17, 2007 as submitted.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard and Frost answered questions from the Board. Blanchard told Directors that Frost personally funded the District's Safety Award Day luncheon and movie event honoring employees for 365 accident-free days.

MSC – Truman/Rourke to approve list of warrants in the amount of \$79,862.99.

5.0 Project Managers' Report

Written report reviewed and Frost answered questions from Board.

6.0 NCRS Report

Bruce Williams, Project Coordinator for the Northwest California Resource Conservation & Development Council, offered to make quarterly presentations to the Board on Council activities and plans. He reported the Council will conduct a strategic planning workshop in Eureka in March, then begin work on developing a five-year strategic plan. The California Association of RC

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
& D Councils will have its spring legislative conference April 24 to 27 and include a workshop on biomass management and utilization. The Council is submitting a First-5 grant for the Children's Garden and has upped its request by \$10,000 this year to expand the planting area. It will also enlarge the Community Garden to as to contribute to the local foodbank. The Council received \$4,600 for exterior lighting for the entire District and Council office complex through two grants.

7.0 Community Forest/Stewardship Committee Report

Frost reported a positive meeting with USFS the previous week where the agency conceptually accepted expansion of WCF to the northeast, potentially adding 5,400 acres, 800 of which is commercially viable timber. USFS must submit a form to their regional office by the end of their fiscal year. Frost noted a need to facilitate a community involvement process to present different interests linked to that acreage. BLM will propose some projects related to WCF stewardship that should bring some revenues to District.

8.0 Trinity County Trails Report

Frost reported the Lewiston Trails Committee is making progress on planning the gazebo for the apple orchard.

9.0 Facilities Committee Report

Frost stated Trinity County has inquired about any interest the District may have in the county facility the CDF will soon be vacating.

10.0 Public Comment

Director Truman expressed disappointment the CDF was not required to hook up to the sewer main at its new facility.

Old Business

None

New Business

11.0 Discuss and/or Take Action on the 2007 California Association of Resource Conservation & Development Councils Spring Legislative Conference, April 24-27

Williams answered questions from board regarding significance of biomass workshop for Trinity County.

MSC - Truman/Rourke to approve [District attendance at the conference](#).

12.0 Discuss and/or Take Action on 2007 CARCD North Coast Area Dues

MSC - [Rourke/Truman](#) to approve District payment of dues to North Coast Area CARCD.

13.0 District Manager's Report

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Frost reported Watershed Stewards Project members are working out well. He will be making an RAC presentation to county Board of Supervisors and will also be participating in a strategic planning workshop conducted by the county. He wants county officials to be thinking about forest health and the wildland-urban interface as they prepare for the General Plan revision. The District's progress on the Programmatic Environmental Impact Report (PEIR) on vegetation management for the CDF is running a month behind schedule. CDF requested more information be compiled for inclusion than initially anticipated. Frost may ask Kenneth Baldwin to make a presentation on this statewide project to the Board. Frost will be in Florida the week of March 12 and in Chile, tentatively from May 11 through June 11.

14.0 Board Reports/Correspondence

Truman reported on his attendance at the NACD annual conference in Los Angeles. He was impressed with a review of stormwater retention systems developed to reclaim water for landscape, provide flood control and aquifer recharge while protecting water bodies from non-point source pollution. [\[I guess we don't include the part about peeking duckheads at the dinner table?\]](#)

15.0 Closed Session

MSC - Rourke/Lowden to go into closed session.

16.0 Adjourn

The meeting was adjourned at [7:49 p.m.](#)

SPECIAL

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 8, 2007

- 1.0 Call To Order O'Sullivan 5:30 PM

- 2.0 Discuss and Approve Agenda

- 3.0 Closed Session - Personnel Matters – District Manager

- 4.0 Public Comment

- 5.0 Adjourn

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(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

SPECIAL BOARD MEETING

March 8, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O’Sullivan, Patrick Truman, Greg Lowden, Mike Rourke, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost

Other Agency Staff: None

Guests: None

1.0 Call To Order: 5:35 PM

2.0 Discuss and Approve Agenda

MSC –Truman/Owens to approve agenda as submitted.

3.0 Closed Session – Personnel Matters with District Manager

MSC – Truman/Owens to enter into Closed Session

MSC – Rourke/Truman to come out of Closed Session

Report on Closed Session by O’Sullivan: Board directed District Manager to prepare a revised Organization Chart and any necessary updates to employee position descriptions to be presented to Board for purposes of amending District organization to reflect District program needs.

4.0 Public Comment

None.

5.0 Adjourn at 7:30 p.m. (1930 hrs)

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 21, 2007

-
- 1.0 Call To Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes
- 3.1 February 21, 2007
- 3.2 March 8, 2007 (Special Board Meeting)

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Northwest CA RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Committee Report
- 11.0 Public Comment

Old Business

Closed Session – District Manager's Annual Evaluation

New Business

- 12.0 Discuss and/or Take Action on District Injury and Illness Prevention Plan
- 13.0 Discuss and/or Take Action on Associate Director Policy
- 14.0 Discuss and/or Take Action on attendance at Day in Capitol, May 16 2007
- 15.0 Discuss and/or Take Action on Statement of Purpose for TCRCD Endowment Fund

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- 16.0 Closed Session
- 17.0 District Manager's Report
- 18.0 Board Reports/Correspondence
- 19.0 Adjourn

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

REGULAR BOARD MEETING

March 21, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Mark Dowdle, Dan Westermeyer

Other Agency Staff: Jim Spear, NRCS

Guests: None

1.0 Call To Order: 5:34 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Minutes

3.1 MSC – Truman/Owens to approve minutes of February 21, 2007 as submitted.

3.2 MSC - Rourke/Owens to approve minutes of Special Meeting March 8, 2007.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Frost answered questions from Directors and informed them staff will be presenting a proposed budget revision at the April meeting with adjustments for the third quarter.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost answered questions from Directors.
MSC – Truman/Lowden to approve list of warrants in the amount of \$98,182.24.

5.0 Project Managers' Report

Written report reviewed and Frost answered questions from Board. Directors gave informal consent for sale of firewood donated from fuels reduction projects on private parcels. Board indicated employees should be encouraged to get tetanus shots on their own as the cost is so low.

6.0 NCRS Report

Spear reported his office is finalizing 2007 contracts after some delay caused by Farm Service Agency computer glitches. It appears NCRS will be funding 12 contracts under regular EQIP program for a total of \$241,000, out of 17 applicants certified by FSA. An additional three contracts totaling \$127,000 will be written under the Klamath EQIP program for irrigation. Spear

if reported his office is active with the Conservation Planning Initiative meant to engage prospective applicants earlier in the year for technical planning assistance. Ranking of EQIP applicants is higher they have a completed conservation plan in place. Spear reported the Interior Secretary is pushing for consolidation of programs under the new Farm Bill and Katie Tenneson will be working with NRCS this summer per Ed Burton's promise to Speak-Off contestants at CARCD November 2006 conference.

12.0 Discuss and/or Take Action on District Injury and Illness Prevention Plan

Westermeyer presented IIPP and explained its need for CalOSHA compliance and to protect District. Chairperson O'Sullivan asked that safety officer update Board quarterly with report.

MSC – Truman/Owens to approve the District's IIPP as amended.

7.0 Northwest CA RC& D Council Report

Board reviewed the written report by Bruce Williams, RC&D Council Coordinator.

8.0 Community Forest/Stewardship Committee Report

Chairperson O'Sullivan reported she and staff would be meeting that Friday with BLM to attempt to renegotiate stumpage rates under the current contract or else advise BLM the District would delay harvest until market prices improved. Rourke stated cost of harvesting needs to be tied to negotiations. Frost reported Board of Supervisors approved a Title III proposal for working with the USFS on expansion of the Community Forest onto USFS lands in the Weaverville Basin.

9.0 Trinity County Trails Report

None

10.0 Facilities Committee Report

Frost recapped discussion from previous meeting about new CalFire facility and the soon-to-be vacated CDF facility owned by Trinity County.

11.0 Public Comment

None

Old Business

Closed session - District Manager's Annual Report. Moved to end of meeting agenda.

New Business

13.0 Discuss and/or Take Action on Associate Director Policy

Frost provided overview of materials pertaining to District's policy on Associate Directors and suggested the District should consider successional planning. O'Sullivan suggested a goal of two or three associate directors by the end of the year. Directors concurred it would be good to have a planned succession policy. Frost elaborated on ways planned succession might be addressed. Rourke suggested making staff aware of opportunities for expanded responsibility and challenge them with new activities. Rourke and O'Sullivan expressed interest in working with Frost on successional planning.

14.0 Discuss and/or Take Action on attendance at Day in Capitol, May 16, 2007

Truman explained focus of Day in Capitol and its importance to RCDs. Due to the event conflicting with the District's regularly scheduled Board meeting, the latter was changed to May 23.

MSC - Truman/Lowden to approve Director attendance.

15.0 Discuss and/or Take Action on Statement of Purpose for TCRCO Endowment Fund

Frost explained Humboldt Area Foundation suggestion to develop a statement of purpose as an important next step in establishing an endowment fund for the District. Directors discussed logistics and issues involved in accepting gifts, abiding by restrictions and the need to decline some offers. Directors indicated a desire to discuss the subject at future meetings.

MSC - Truman/Rourke to approve Statement of Purpose as presented.

17.0 District Manager's Report

Frost went over his calendar for March and April, mentioning that he would be giving a presentation on the Community Forest at the CA State Association of Counties (CSAC) at Jeff Morris' request. They also would be meeting with an aid of Senator Boxer to keep the Senator's staff abreast of the community forest issues.

16.0 Closed Session – District Manager's Annual Performance Evaluation

MSC – Truman/Owens to enter into Closed Session at 8:04 pm

MSC – Truman/Owens to come out of Closed Session at 9:17 pm

Report on Closed Session by O'Sullivan: Board completed District Manager's annual evaluation. Board authorized a step increase to the next (8th) step with District Manager's satisfactory performance, retroactive to the anniversary date of January 19, 2007.

18.0 Board Reports/Correspondence

Rourke reported Katie Tenneson is the new Regional Reporter for the Superior CA Region of FFA.

19.0 Adjourn

The meeting was adjourned at 9:19 pm

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

April 18, 2007

-
- 1.0 Call To Order O'Sullivan 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes March 21, 2007

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
 4.3 Discuss and Approve Fourth Quarter 2006-2007 Budget Revision
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

New Business

- 11.0 Discuss and/or Take Action on CARCD membership dues
12.0 Discuss and/or Take Action on NACD membership dues
13.0 Discuss and/or Take Action on Director travel to NACD conference, September 9-11, 2007, Park City, Utah
14.0 Discuss and/or Take Action on Resolutions (07-01 and 07-02) for grants from CA Department of Fish and Game
15.0 Discuss and/or Take Action on supporting high school attendance at 2007 Range Camp
16.0 District Manager's Report
17.0 Board Reports/Correspondence
18.0 Closed Session
19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
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REGULAR BOARD MEETING

April 18, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Mark Dowdle, Jason Smith

Other Agency Staff: Tiffany Riess, NRCS

Guests: None

1.0 Call To Order: 5:34 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/Truman to approve agenda.

3.0 Discuss and Approve Minutes

3.1 MSC – Rourke/Lowden to approve minutes of February 21, 2007 as submitted.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Frost answered questions from Directors.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost answered questions from Directors.

MSC – Lowden/Truman to approve list of warrants in the amount of \$152,818.31

4.3 Discuss and Approve Quarterly Budget Revision

Board discussed proposed budget revision. Frost answered questions from Directors.

MSC - Truman/Lowden to approve budget revision for an amended amount of \$1,875,211.00, an increase of \$35,200.00.

5.0 Project Managers' Report

Written report reviewed and Frost answered questions from Board.

6.0 NCRS Report

Riess reported her office is finalizing 2007 contracts. The budget has been reduced by five percent, so NCRS will be funding 10 contracts instead of the planned 12 under regular EQIP program. The Conservation Initiative has received 20 applicants so far and the agency is looking for public outreach opportunities to promote its conservation planning assistance.

7.0 Community Forest/Stewardship Committee Report

Frost reported he met with USFS on expansion of the Community Forest onto USFS lands in the Weaverville Basin and has another meeting scheduled this month. This effort is being funded by the Title III grant from the County. O'Sullivan indicated low log prices at Trinity River Mill may force the District to delay the Phase I project if BLM doesn't make adjustments in the appraised stumpage value in the agreement between BLM and the District.

8.0 Trinity County Trails Report

Hike to Sykes Mine Shaft is scheduled for April 21, 2007 and Dowdle reported the District secured a little funding from HRN Tobacco Education Program to help promote the hike.

9.0 Facilities Committee Report

No report

10.0 Public Comment

None

Old Business

None

New Business

11.0 Discuss and/or Take Action on CARCD membership dues

MSC - Truman/Lowden to approve dues in amount of \$4,000.00.

12.0 Discuss and/or Take Action on NACD membership dues

MSC - Truman/Lowden to approve \$775.00 for 2007.

13.0 Discuss and/or Take Action on Director travel to NACD conference. September 9-11, 2007, Park City, Utah

MSC - Lowden/Truman to approve Directors travel to NACD conference.

14.0 Discuss and/or Take Action on Resolution for grant applications to CA Department of Fish and Game

MSC - Owens/Lowden to approve Resolution 07/01; roll call vote unanimous, no abstentions

MSC - Lowden/Rourke to approve Resolution 07/02; roll call vote unanimous, no abstentions

15.0 Discuss and/or Take Action on supporting high school attendance at 2007 Range Camp

MSC - Rourke/Lowden to approve sponsoring the attendance of two students at \$350.00 each.

16.0 District Manager's Report

Frost reminded the Board he will be gone for a month, beginning May 11 and returning June 14. Mark Dowdle will be "go to" guy in office and draw on Board for signatures or anything unforeseen. Any community meetings regarding WCF expansion will not begin until midsummer. Approximately 35 people attended the Fire Safe/UC Extension workshop on planning for structural fire resistance. Frost reminded Directors next Board meeting is May 23 to accommodate Day in the Capitol.

17.0 Board Reports/Correspondence

O'Sullivan reported the North Coast Area meeting planned for Weaverville was cancelled due to poor pre-registration. Rourke reported on taking 12 students to the Future Farmers of America conference in Fresno. Owens reported new upgrades to Roderick Senior Center looking great. Lowden reported he leaves for California Envirothon this week.

18.0 Closed Session – Personnel Matters

MSC - Owens/Rourke to enter Closed Session at 7:05 p.m.

MSC – Truman/Owens to come out of Closed Session at 8:15 p.m.

Report on Closed Session by O'Sullivan: Board continued its discussions without action.

19.0 Adjourn

The meeting was adjourned at 8:81 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

May 23, 2007

-
- 1.0 Call To Order O'Sullivan 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes April 18, 2007

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants

5.0 Project Manager's Report
6.0 NRCS Report
7.0 Northwest CA RC&D Council Report
8.0 Community Forest/Stewardship Committee Report
9.0 Trinity County Trails Report
10.0 Facilities Committee Report
11.0 Public Comment

Old Business

New Business

- 12.0 Discuss and/or Take Action on the District's 2006 Annual Report
13.0 Closed Session
14.0 District Manager's Report
15.0 Board Reports/Correspondence
16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

May 23, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: Greg Lowden

Associate Board Members Present: None

RCD Staff: Mark Dowdle, Jason Smith

Other Agency Staff:

Guests: Bob Morris

1.0 Call To Order: 5:30 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Rourke to approve agenda.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Smith answered questions from Directors. O'Sullivan commented on HRN's success in building cash reserve. Rourke asked Smith to map out anticipated cash flow through July, plus projections through end of calendar year. O'Sullivan offered to work with Smith on projections. Directors discussed fee-for-service projects and billing for more than basic costs to ensure cost recovery plus cover other actual related expenses.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Smith answered questions from Directors.

MSC – Truman/O'Sullivan to approve list of warrants in the amount of \$33,727.97.

5.0 Project Managers' Report

Written report reviewed. Project manager not present to answer questions.

3.0 Discuss and Approve Minutes

MSC – Truman/Rourke to approve minutes of April 18, 2007 as submitted.

6.0 NCRS Report

No report

7.0 Northwest CA RC&D Council Report

Truman reported May meeting did not have quorum. Proposed video conferencing during winter and in-person meetings other times of year.

8.0 Community Forest/Stewardship Committee Report

O'Sullivan reported USFS and the District would begin outreach for community input on WCF expansion in mid-summer.

9.0 Trinity County Trails Report

No report

10.0 Facilities Committee Report

No report

11.0 Public Comment

None

Old Business

None

New Business

12.0 Discuss and/or Take Action on the District's 2006 Annual Report

MSC - Truman/Rourke to approve annual report with noted corrections.

13.0 Closed Session

None

14.0 District Manager's Report

None

15.0 Board Reports/Correspondence

O'Sullivan encouraged other Directors to invite members of the public who may be interested in becoming associate directors.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Truman reported on CARCD board meeting followed by annual Day in Capital meetings with legislators and staffers.

16.0 Adjourn

The meeting was adjourned at 6:53 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

June 20, 2007

-
- 1.0 Call To Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes May 23, 2007

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants
 - 4.3 Discuss and/or Take Action on 2007-2008 Fiscal Year Budget
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Northwest CA RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Committee Report
- 11.0 Public Comment

Old Business

New Business

- 12.0 Discuss and/or Take Action on Proposed Amendments to the Special District Risk Management Authority Joint Powers Agreement
- 13.0 Discuss and/or Take Action on Nomination of Director for Seat B, Region One, of the California Special Districts Association Board of Directors
- 14.0 Closed Session
- 15.0 District Manager's Report

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

16.0 Board Reports/Correspondence

17.0 Adjourn

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

REGULAR BOARD MEETING

June 20, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, John Condon, Kelly Sheen, Jason Smith, Mark Dowdle

Other Agency Staff: Jim Spear

Guests: Bob Morris

1.0 Call To Order: 5:35 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda as amended.

3.0 Discuss and Approve Minutes

MSC – Truman/O'Sullivan to approve minutes as amended.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement, spreadsheet and cash flow projection. Smith answered questions from Directors. Directors asked it be made District protocol to mail invoices with delivery confirmation and to bill for finance charges for second billings to USFS.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Smith and Frost answered questions from Directors.

MSC – Truman/O'Sullivan to approve list of warrants in the amount of \$132,104.50.

4.3 Discuss and/or Take Action on 2007-2008 Fiscal Year Budget

MSC – Truman/Lowden to approve 2007-2008 Fiscal Year Budget in the amount of \$1,452,711.

5.0 Project Managers' Report

Written report reviewed. Condon explained work at Hamilton Ponds is being contracted by BOR directly with Yurok Tribe and the District will be paid to administer the contract. Sheen reviewed GIS projects and activities. Condon and Sheen reported on meeting and negotiations they, Director O'Sullivan and Alex Cousins conducted with BLM State Forester Glenn Lahti, BLM Field Manager

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
Steve Anderson, and logging contractor Stan Leach regarding Phase I harvest of Weaverville Community Forest that led to agreement to proceed.

6.0 NCRS Report

Spear reported a total of 30 landowners signed up for the early planning program to provide technical assistance and guidance with planning objectives. Agency did a lot of outreach in various formats and venues. No news to report on the Farm Bill.

7.0 Northwest CA RC&D Council Report

RC&D Coordinator Bruce Williams gave an update on Council activities. The next meeting will be July 11 in Weaverville with a tour that will include the new timber bridge project and WCF. In addition to completion and dedication of the bridge, recent projects include an emergency communication system repeater on Oregon Mountain, a grant to revitalize local farmers' markets; and new security lighting for the entire office complex the RC& D shares with other entities. The Council has adopted a project in conjunction with UC Extension to develop a web-based producer-to-market system for the three-county area intended to bolster the local economy by helping growers link to end-users. It will plug growers and end-users into the distribution system and enable them to find what they need.

8.0 Community Forest/Stewardship Committee Report

Frost reported the District has received the signed agreement from BLM with task orders to utilize the Stewardship Fund. Tasks included gates, signs and kiosks, monitoring, and trailbuilding. He said community meeting will occur sometime in July to seek input from the public on potential expansion through a stewardship agreement with the USFS.

9.0 Trinity County Trails Report

Condon reported Russell Danel is doing trail work in the Trinity Alps Wilderness Area.

10.0 Facilities Committee Report

Frost reported the County Probation Department sent a letter inquiring whether the District wanted restitution from the individual who burglarized the office.

11.0 Public Comment

None

Old Business

None

New Business

12.0 Discuss and/or Take Action on Proposed Amendments to the Special District Risk Management Authority Joint Powers Agreement

MSC - Truman/O'Sullivan to approve the proposed amendments.

13.0 Closed Session

None

14.0 District Manager's Report

Frost thanked everyone for helping while he was away in Chile, especially Jason Smith and Mark Dowdle on the day-to-day chores, and Colleen, Alex, Kelly and John for all their efforts on moving WCF Phase I forward. He reported Weaverville Day Camp was set to begin. There are two bid openings slated for the July board meeting. Frost suggested the August 15 board meeting be held in Hayfork at the Roderick Senior Center.

15.0 Board Reports/Correspondence

Truman reported he has been appointed to the SWRCB 2009 Update Committee for the State Water Plan. The first meeting was in June and the next is in August. O'Sullivan indicated she appreciated having John Condon at the meeting to review projects and asked he be present at all future meetings.

16.0 Adjourn

The meeting was adjourned at 8:03 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

July 18, 2007

-
- 1.0 Call To Order O'Sullivan 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes June 20, 2007

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
5.0 Project Manager's Report
6.0 NRCS Report
7.0 Community Forest/Stewardship Committee Report
8.0 Trinity County Trails Report
9.0 Facilities Committee Report
10.0 Public Comment

Old Business

New Business

- 11.0 Discuss and/or Take Action on Resolution 07-03 on Proposed Amendments to the Special District Risk Management Authority Joint Powers Agreement
12.0 Discuss and/or Take Action on Opening of Bid for Solicitation #4N13A Monroe Creek Road Decommission
13.0 Discuss and/or Take Action on Opening of Bid for Solicitation #1N24.01 Miller Springs Road Decommission
14.0 Closed Session
15.0 District Manager's Report
17.0 Board Reports/Correspondence
18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

July 18, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, John Condon, Jason Smith, Cynthia Tarwater, Mark Dowdle

Other Agency Staff: Jim Spear

Guests: Bob Morris

1.0 Call To Order: 5:30 PM

2.0 Discuss and Approve Agenda

MSC – O'Sullivan/Truman to approve agenda as amended.

3.0 Discuss and Approve Minutes

MSC –Owens/Lowden to approve minutes.

New Business

12.0 Discuss and/or Take Action on Opening of Bid for Solicitation #4N13A Monroe Creek Road Decommission

Two bids received from qualified, responsible contractors and opened.

MSC – Truman/Lowden to award contract awarded to Schnetzer Engineering in the amount of \$68,415.08 as the lowest responsible bid.

13.0 Discuss and/or Take Action on Opening of Bid for Solicitation #1N24.01 Miller Springs Road Decommission

One bid received from qualified, responsible contractor and opened.

MSC – Truman/Lowden to award contract to Deneau Company in the amount of \$107,583 as the lowest responsible bid.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. Smith reported cash flow was strong this month and District had made a substantial payment on its line of credit and anticipated

making another similar payment on it in the near future. Smith answered questions from Directors.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Smith and Frost answered questions from Directors.

MSC – Truman/Lowden to approve list of warrants in the amount of \$62,742.95.

5.0 Project Managers' Report

Condon reviewed written report with Directors.

8.0 Community Forest/Stewardship Committee Report

Condon described progress of fuels reduction and timber harvest in WCF and reported signage will soon be installed. Frost reported a public meeting is scheduled for August 8 to provide updates and to elicit suggestions and input on the forest and its possible expansion onto USFS land. The District may offer field trips to WCF sometime in September.

6.0 NCRS Report

Spear reported Katie Tenneson is working with Tiffany Riess as an intern this summer after State Conservationist Ed Burton promised her and other statewide Speak-Off contest participants that opportunity with NRCS. Burton will be in Hoopa August 9 to meet with the new tribal Klamath-Trinity RCD which is expected to be serving more of eastern Humboldt County. Spear indicated there may be jurisdictional issues between KTRCD and Humboldt County RCD.

7.0 Northwest CA RC&D Council Report

None

9.0 Trinity County Trails Report

None

10.0 Public Comment

None

Old Business

None

New Business

11.0 Discuss and/or Take Action on Resolution 07-03 on Proposed Amendments to the Special District Risk Management Authority Joint Powers Agreement

MSC - Truman/Owens to approve the proposed amendments. Roll call vote. All ayes.

15.0 District Manager's Report

Frost reported Summer Day Camp is in its third week and going well with increased enrollment this year. He reminded Directors of the August 15 board meeting in Hayfork at the Roderick Senior Center. Frost said the Trinity River Restoration Program is working on getting a signed agreement for this summer. He reported there is a California Fire Safe meeting in Sacramento August 2. Frost advised Directors the Board's September 19 meeting coincides with Environmental Camp at Bar 717 in Hyampom and invited them to meet there to experience the setting.

16.0 Board Reports/Correspondence

Truman reported the RC & D meeting in Weaverville was well attended and visited the Children's Garden, new timber bridge and WCF. Lowden reported he had agreed to be president of the California Envirothon and that California will again host the event in 2010, possibly at the new UC Merced campus with a focus on agricultural wastewater issues. He is looking for committee members to work on the state steering committee with a good mix of members who have hosted before.

14.0 Closed Session

MSC — Owens/Lowden to go into closed session for District Manager's mid-year review.

MSC — Truman/Owens to come out of closed session at 7:45 p.m.

O'Sullivan reported on closed session — mid-year assessment as agreed upon during annual review of District Manager completed.

17.0 Adjourn

The meeting was adjourned at 7:50 p.m.

Roderick Sr. Center
5:30 PM

90 Corral Ave. #A,
Hayfork, CA

Board of Directors Meeting

Agenda

August 15, 2007

- 1.0 Call To Order O'Sullivan 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes July 18, 2007

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants

5.0 Project Manager's Report
6.0 NRCS Report
7.0 Northwest CA RC&D Council Report
8.0 Community Forest/Stewardship Committee Report
9.0 Trinity County Trails Report
10.0 Facilities Committee Report
11.0 Public Comment

Old Business

New Business

- 12.0 Discuss and/or Take Action on Director attendance at California RC&D Conference at Morro Bay October 3-5, 2007
13.0 Discuss and/or Take Action on Resolution (07-04) for Grants from CA Department of Fish and Game
14.0 Discuss and/or Take Action on Resolution (07-05) for the Election of Directors to the Special District Risk Management Authority Board of Directors
15.0 Discuss and/or Take Action on California Special Districts Board of Directors 2007 Election for Region One, Seat B, Term Ending 2010
16.0 Closed Session

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- 17.0 District Manager's Report
- 18.0 Board Reports/Correspondence
- 19.0 Adjourn

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

REGULAR BOARD MEETING

August 15, 2007 * 5:30 PM

**Roderick Senior Center
90 Corral Ave. #A, Hayfork, CA**

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Riess, Katie Tenneson, Bruce Williams

Guests:

1.0 Call To Order: 5:42 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda as amended.

3.0 Discuss and Approve Minutes

MSC –Rourke/Lowden to approve minutes.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. Smith reported strong revenues during past month with many payables cleared. Another large payment was made on line of credit. Significant revenues have come off the WCF timber harvest, with large payments to BLM and the logging contractor.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Smith and Frost answered questions from Directors.

MSC – Truman/Owens to approve list of warrants in the amount of \$197,737.94

5.0 Project Managers' Report

Frost answered questions from Directors. Rourke noted concern that District was not compensated for use of its overhead on behalf of Western Rivers Conservancy. Rourke expressed concern about USFS closing recreational access in the South Fork and losing public easements through private lands. Stated District needs to be more proactive in its choice of projects to ensure recreation and the revenues it brings to Trinity County are benefitted. Frost indicated that watershed grant funding (from SWRCB) covered the time spent on Western Rivers Project

Rourke noted it appears Trinity RAC funds are being used more on USFS projects and supplanting resources the Service diverts to Shasta portion of Shasta-Trinity Forest and to other forests. He requested Donna Harmon be invited to meet with Board at its October meeting, and that Directors discuss USFS planning and projects at their September meeting and decide on issues Harmon would be asked to address.

6.0 NCRS Report

Riess stated EQIP Local Working Group meeting is slated for September 6 to discuss ranking criteria. NRCS wants more local screening and ranking. So far, 2008 applications encompass 1087 acres. There are two applications for Wetlands program: Weaver Basin Wetlands and a ranch in Hettenshaw Valley. The 2007 Farm Bill is still undecided. Speak-Off champion Katie Tenneson is about to complete her 7-week summer internship with NRCS. Tenneson reported she has learned a lot about resource management field from the experience.

7.0 Northwest CA RC&D Council Report

Williams reported the Council was awarded a 12-month grant for \$84,184 to have a Biomass Coordinator for projects in Trinity County. The Council's annual meeting will be December 12 in at the library in Eureka. State conference of RC&Ds will be October 3-5 with the theme "Partnering for Sustainability." Cliff Jepson and Sonia Williams are the new coordinators of the Children's Gardens. Williams reported the Council is working on its 5-year strategic plan with a draft version by December 2007. Current pending legislation for the new Farm Bill has restored funding for local RC&D councils.

8.0 Community Forest/Stewardship Committee Report

O'Sullivan reported good progress in Phase I harvest. A public workshop with BLM and USFS on expanding the forest was well attended and positive. Attendees were encouraged to make suggestions on new boundaries. Frost reported BLM is pleased with how stewardship is going and offered to do an MOU to facilitate management at landscape level if expansion onto USFS lands proceeds. USFS representatives requested a mission statement by mid-September for the proposed Stewardship Agreement with them. Rourke suggested broaching issue of harvest practices and swapping lands between agencies. Truman requested overlays of BLM, USFS and County land resource management plans in proximity of WCF for comparison.

9.0 Trinity County Trails Report

Frost stated there is a concern whether Trinity side of Shasta-Trinity National Forest is being penalized for effective use of RAC money, since USFS trail funding for Trinity is being used elsewhere. Frost reported he and Truman have been invited to Trinity Center by Supervisor Pflueger to form trail group there.

10.0 Facilities Report

Frost reported new lighting for complex is bright but still has some technical problems.

11.0 Public Comment

None

Old Business

None

New Business

12.0 Discuss and/or Take Action on Director Attendance at California RC&D Conference at Morro Bay October 3-5

O'Sullivan expressed concern about cost. Truman stated conference is tailored to sustainability of organizations, to help bring in more funding. Rourke suggested a list of such annual conferences be compiled for District pre-budgeting

MSC - Lowden/Owens to approve Director attendance.

13.0 Discuss and/or Take Action on Resolution (07-04) for Grants from CA Department of Fish and Game

MSC – Truman/Lowden to approve Resolution 07-04. Roll call vote. All ayes.

14.0 Discuss and/or Take Action on Resolution (07-05) for the Election of Directors to the Special District Risk Management Authority Board of Directors

MSC – Owens/Lowden to approve Resolution 07-05, casting District ballot for Robert F. Topolovac, John Woolley and Jean Bracy. Roll call vote. All ayes.

15.0 Discuss and/or Take Action on California Special Districts Board of Directors 2007 Election for Region One, Seat B, Term Ending 2010

MSC – Truman/Owens to cast District's ballot for Alan Schoenstein for Region One, Seat B, Term Ending 2010.

16.0 Closed Session

None

17.0 District Manager's Report

Frost reported next RAC meeting is August 30. Next District Board meeting will be September 19 at Bar 717 Ranch in Hyampom during Environmental Camp and Directors are encouraged to come early and view instruction stations. Frost said Safety Program reached 18-month mark with no-accidents and celebrated with barbecue for employees and their families. He asked Directors for ideas on ways to award employees when District attains two-year mark. HRN annual meeting is September 12.

18.0 Board Reports/Correspondence

Rourke stated the annual Livestock Barbecue will be October 6 at Trinity High School. Lowden attended the Envirothon North American competition at Lake Seneca. California finished 19th among 53 teams that were challenged with employing alternative renewable energies to design a high school. The 2008 event will be in Flagstaff. O'Sullivan reported on CARCD board meeting in Sacramento. The state CARCD annual conference will be in Rancho Cordova the first week in November. Rourke suggested contacting Trinity Office of Education regarding use of its video-conferencing facilities for regional meetings.

19.0 Adjourn

The meeting was adjourned at 8:22 p.m.

Bar 717 Camp

5:30 PM

Hyampom Road
Hyampom, CA

Board of Directors Meeting

Agenda

September 19, 2007

**Note: Change in Location
of Meeting to Coincide
with WES Environment
Education Camp**

-
- 1.0 Call To Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes August 15, 2007 and Special Meeting September 5, 2007

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 5.0 Project Manager's Report
- 6.0 NRCS Report
- 7.0 Community Forest/Stewardship Committee Report
- 8.0 Trinity County Trails Report
- 9.0 Facilities Committee Report
- 10.0 Public Comment

Old Business

New Business

- 11.0 Presentation by Trinity County High School Speak-Off Candidate
- 12.0 Discuss and/or Take Action on Director travel to California Association of Resource Conservation Districts Annual Conference in Rancho Cordova November 7-10, 2007
- 13.0 Discuss and/or Take Action on Appointment of Voting Delegate and Alternative Voting Delegate to the 2007 Annual Meeting of the California Association of Resource Conservation Districts
- 14.0 Discuss and/or Take Action on 2008 California Special Districts Association Committee Assignments
- 15.0 Discuss and/or Take Action on District's Role in USFS-South Fork Management Unit's Road/Access/Recreation Planning Program

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- 16.0 Discuss and/or Take Action on Resolution 07-06 Approving Renewal of Agreement with State of California Department of General Services for the Federal Surplus Personal Property Program and Approving Appointment of Authorized Representatives
- 17.0 Closed Session
- 18.0 District Manager's Report
- 19.0 Board Reports/Correspondence
- 20.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

September 19, 2007 * 5:30 PM

Bar 717 Camp, Hyampom Road, Hyampom, CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost, Mark Dowdle, Jason Smith

Other Agency Staff: Tiffany Riess, NRCS

Guests: None

1.0 Call To Order: 5:33 PM

2.0 Discuss and Approve Agenda

MSC – Rourke/Truman to approve agenda.

3.0 Discuss and Approve Minutes

3.1 MSC – Rourke/Truman to approve minutes of August 15, 2007.

3.2 MSC - Rourke/Truman to approve minutes of Special Meeting September 5, 2007.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Frost and Smith answered questions from Directors. Directors requested line of credit be shown separate from other liabilities. Proposed budget revision for the second quarter will be provided at October meeting.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Frost answered questions from Directors.

MSC – Truman/Lowden to approve list of warrants in the amount of \$388,419.61

5.0 Project Managers' Report

Written report reviewed and Frost answered questions from Board. Truman reported the last load of logs from Phase I harvest left WCF that day.

6.0 NCRS Report

Riess reported November 2 is EQIP deadline, and there appear to be seven qualified projects under the just-established local screening and ranking criteria. There is no budget yet for NRCS.

7.0 Community Forest/Stewardship Committee Report

Frost reported WCF Committee is working on proposed expansion of Forest, roughly 11,000 acres of USFS land in Weaver Creek drainage with the same boundary as the Weaverville Community Plan, and is refining language on kinds of projects to be done under an agreement. Met with Joyce Andersen and Sam Frink, who will confer with Sharon Heywood before proposal goes to new USFS regional forester.

8.0 Trinity County Trails Report

USFS proposal to swap 140 acres in Weaver Basin for French Ranch would involve portion of Greasy Loop Trail. Trails Committee is adamant USFS cover full expense of moving trail off affected property or record easement. Truman and Rourke stated easement should be recorded so trail remains until new owner makes other arrangements. Rourke urged looking at and preserving existing easements elsewhere, especially in South Fork area, to ensure public access.

9.0 Facilities Committee Report

None.

10.0 Public Comment

None

Old Business

None

New Business

11.0 Presentation by Trinity County High School Speak-Off Candidate

None. Directors asked 2008 Speak-Off topic be well publicized after its November announcement.

12.0 Discuss and/or Take Action on Director Travel to California Association of Resource Conservation Districts Annual Conference in Rancho Cordova November 7-10, 2007

MSC - Lowden/Rourke to approve District attendance.

13.0 Discuss and/or Take Action on Appointment of Voting Delegate and Alternative Voting Delegate to the 2007 Annual Meeting of the California Association of Resource Conservation Districts

MSC - Owens/Rourke to approve Lowden as Delegate and O'Sullivan as Alternate Delegate.

14.0 Discuss and/or Take Action on 2008 California Special Districts Association Committee Assignments

MSC - Lowden/Owens to nominate Truman to Bylaws Committee of CSDA.

15.0 Discuss and/or Take Action on District's Role in USFS-South Fork Management Unit's Road/Access/Recreation Planning Program

Frost asked matter be postponed definitely to October Board meeting. Rourke stated he wanted District to be looking at more than roads and sediment and devote more attention to enhancing, preserving and promoting recreation aspects of forest resource; District needs to be more involved in off-road vehicle access issue and forest trails plan; campgrounds and developed potable water resources severely limited throughout forest; concerns about selective enforcement.

16.0 Discuss and/or Take Action on Resolution 07-06 Approving Renewal of Agreement with State of California Department of General Services for the Federal Surplus Personal Property Program and Approving Appointment of Authorized Representatives

MSC - Lowden/Truman approving Resolution 07-06 unanimously and authorizing representatives to participate in Federal Surplus Personal Property Program

17.0 Closed Session

None

18.0 District Manager's Report

Frost thanked Directors for meeting at Bar 717 Camp during Environmental Education Camp. He stated interviews for his replacement are slated for early November, with recruitment ads placed with strategic publications/websites. Frost announced he is now assistant governor-elect for this region of Rotary Club. He is planning two-week vacation starting October 18. In response to question from Rourke, Frost explained for Environmental Education Camp to accommodate all Trinity County 6th graders would entail a two-week event and significantly greater buy-in from agencies and individuals currently involved, as well as broadening the base of resource professional participants; Bar 717 appears supportive.

19.0 Board Reports/Correspondence

O'Sullivan reported she will be attending the fall meeting of the CARCD North Coast Area in Fortuna October 4. Rourke announced the Livestock BBQ will be October 6 at THS.

20.0 Adjourn

Meeting adjourned at 7:45 p.m.

SPECIAL

RCD Office

4:00 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

September 5, 2007

- 1.0 Call To Order O'Sullivan 4:00 PM

- 2.0 Discuss and Approve Agenda

- 3.0 Closed Session - Personnel Matters & Planning for Succession – District Manager

- 4.0 Public Comment

- 5.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

SPECIAL BOARD MEETING

SEPTEMBER 5, 2007 * 4:00 PM

**TCRCD CONFERENCE ROOM
3 Horseshoe Lane, Weaverville CA**

MINUTES

Board Members Present: Mike Rourke, Patrick Truman, Greg Lowden, Colleen O'Sullivan, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

RCD Staff: Pat Frost

Other Agency Staff: None

Guests: None

1.0 Call To Order: 4:04 PM by O'Sullivan

2.0 Discuss and Approve Agenda

MSC –Lowden/Owens to approve agenda as submitted.

3.0 Closed Session – Personnel Matters & Planning for Succession – District Manager

MSC – Owens/Lowden move into Closed Session

MSC – Truman/Owens move out of Closed Session at 6:23 PM

Report by O'Sullivan on closed session: The Board adopted a revised organization chart and position descriptions for District Manager, Assistant District Manager, Project Coordinator II and Project Coordinator I and a revised Salary Table. The Board also accepted Frost's proposal for his transition out of the position of District Manager and to initiate recruitment of a new District Manager. Frost and O'Sullivan will present these changes at the Staff Meeting on September 10, 2007.

4.0 Public Comment -- no public present

5.0 Adjourn at 6:24 p.m. (1804 hrs)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF September 5, 2007

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

October 17, 2007

-
- 1.0 Call To Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes September 19, 2007

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 4.3 Discuss and Approve Second Quarter 2007-2008 Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest CA RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Facilities Committee Report
- 11.0 Public Comment

Old Business

- 12.0 Discuss and/or Take Action on District's Role in USFS-South Fork Management Unit's Road/Access/Recreation Planning Program

New Business

- 13.0 Discuss and/or Take Action on CARCD Resolutions 07-001 through 07-005
- 14.0 Closed Session
- 15.0 District Manager's Report
- 16.0 Board Reports/Correspondence
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

REGULAR BOARD MEETING

October 17, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, Patrick Truman

Board Members Absent: Owens, Rourke

Associate Board Members Present: None

RCD Staff: Jason Smith, Mark Dowdle

Other Agency Staff: Bruce Williams

Guests: None

1.0 Call To Order: 5:30 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Minutes

MSC –Truman/Lowden to approve minutes of September 19, 2007.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. Smith reported line of credit is being paid down and reviewed format changes made at Board request.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Smith answered questions from Directors.

MSC – Truman/Lowden to approve list of warrants in the amount of \$240,196.73.

4.3 Discuss and Approve Second Quarter 2007-2008 Budget Revision

Smith reviewed budget revision reflecting several new grants and a reduced grant from Trinity County.

MSC — Truman/Lowden to approve budget revision showing a total budget of \$1,968,142 for Second Quarter 2007-2008.

5.0 Projects Report

Directors reviewed projects report.

6.0 NCRS Report

None

7.0 Northwest CA RC&D Council Report

Williams reported Council has completed its 5-year strategic plan which was approved at the recent council meeting. The plan meets all new criteria and will be forwarded to State Conservationist. Truman was again elected Council president. The Council's next meeting will be November 14. It and two subsequent NWCRC&D Council meetings will be teleconferences to avoid travel during inclement weather.

8.0 Community Forest/Stewardship Committee Report

Smith reported the District is still crunching numbers to determine outcome of Phase I activities.

9.0 Trinity County Trails Report

None

10.0 Facilities Report

Williams suggested old CDF facility on Washington Street as a place to park vehicles during repaving of Horseshoe Lane and office complex parking lot.

11.0 Public Comment

None

Old Business

None

12.0 Discuss and/or Take Action on District's Role in USFS-South Fork Management Unit's Road/Access/Recreation Planning Program

O'Sullivan explained Rourke's concerns about road closures in Shasta-Trinity National Forest and USFS does not appear to be treating SFMU as a cohesive unit in planning for recreation. She reported Frost is attempting to get a better picture of facilities and trail system to get a more comprehensive view of where USFS is going with its plans and has asked for direction from the Board.

MSC — Lowden/Truman to direct District Manager to work with South Fork Management Unit, and to appoint Rourke as representative of District in efforts to gain greater understanding of and increased participation in recreation planning for Shasta-Trinity NF and SFMU.

New Business

13.0 Discuss and/or Take Action on CARCD Resolutions 07-001 through 07-005

MSC - Truman/Lowden to approve Resolution 07-001
MSC - Truman/Lowden to approve Resolution 07-002
MSC - Lowden/Truman to approve Resolution 07-003
MSC - Truman/Lowden to approve Resolution 07-005

14.0 Closed Session

None

15.0 District Manager's Report

None

16.0 Board Reports/Correspondence

Truman reported on Director attendance at California RC&D Conference at Morro Bay October 3-5.
Lowden reported the State Envirothon in April 2008 will be at Wonder Valley Resort east of Fresno.

17.0 Adjourn

Meeting adjourned at 6:23 p.m.

RCD Office

5:30 PM

#3 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

November 14, 2007

-
- 1.0 Call To Order O'Sullivan 5:30 PM
2.0 Discuss and Approve Agenda
3.0 Discuss and Approve Minutes of October 17, 2007

Staff Reports

- 4.0 Financial Report
 4.1 Discuss Monthly Statement and Spreadsheet
 4.2 Discuss and Approve List of Warrants
5.0 Projects Report
6.0 NRCS Report
7.0 Northwest CA RC&D Council Report
8.0 Community Forest/Stewardship Committee Report
9.0 Trinity County Trails Report
10.0 Facilities Committee Report
11.0 Public Comment

Old Business

- 12.0 Discuss and/or Take Action on District's Role in USFS-South Fork Management Unit's Road/Access/Recreation Planning Program

New Business

- 13.0 Discuss and/or Take Action on 2008 NACD Membership
14.0 Discuss and/or Take Action on Director attendance at NACD Annual Meeting February 10-13, 2008 in Reno, Nevada
15.0 Discuss and/or Take Action on establishment of the "Trinity County Resource Conservation District Fund" with Humboldt Area Foundation
16.0 Closed Session
17.0 District Manager's Report
18.0 Board Reports/Correspondence
19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

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(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

REGULAR BOARD MEETING

November 14, 2007 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: Colleen O'Sullivan

Associate Board Members Present: None

RCD Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Jim Spear

Guests: None

1.0 Call To Order: 5:30 PM by Vice Chair Owens

2.0 Discuss and Approve Agenda

MSC –Lowden/Truman to approve agenda.

3.0 Discuss and Approve Minutes

MSC –Lowden/Truman to approve minutes of October 17, 2007.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. Smith reported line of credit is being paid down.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Smith answered questions from Directors.

MSC – Rourke/Lowden to approve list of warrants in the amount of \$220,826.73

5.0 Projects Report

Frost answered questions about proposed firewood sales in WCF and noted permits need to be issued by BLM. BLM indicated all boughs collected in WCF must be treated as product and need to be paid for. Turtle Bay wants a holiday tree from WCF. After Phase I, District will prepare one NEPA document for all future projects on WCF under a broad scope of work. Rourke discussed Hayfork High School's experience with a biomass fueled heating system about 20 years ago that had problems with design, vendor support and fuel size and supply.

6.0 NCRS Report

Spear reported NRCS has obtained about \$7,500 additional funds for work at Weaver Basin Wetlands, including control of invasive blackberry. NRCS is still operating on a continuing resolution without passage of new Farm Bill. Several programs, authorities and criteria expired with the 2005 Farm Bill. Congress may reauthorize 2005 bill for two years. State has received its EQIP allocation, with about \$218,000 locally. Of 30 applications, 20 have high priority, of which 12 will be funded. State Conservationist wants all funds obligated by end of 2007 under existing rules. Project in Hettenshaw Valley completed. Follow-up GIS support agreement with Trinity County RCD, Shasta County RCD, and NRCS has been signed.

7.0 Northwest CA RC&D Council Report

Truman reported Council met today via videoconference and adopted five-year Strategic Plan 2007-2013 and also Work Plan for 2008.

8.0 Community Forest/Stewardship Committee Report

Frost reported that District staff are still finalizing the numbers from the Phase I project. Frost stated final numbers should be known by December board meeting, after a meeting with BLM and the logger. Rourke pointed out his concern that WCF is not yet showing itself sustainable. Truman reported concerns about Brown's Project proposed timber harvest and the USFS design that may impede expansion of WCF onto USFS lands. The UC Cooperative Extension Forestry Management Workshop toured WCF last Saturday.

9.0 Trinity County Trails Report

Issues regarding public access easements in proposed USFS land trades persist.

10.0 Facilities Report

Repaving of Horseshoe Lane and office complex parking lot has been completed.

11.0 Public Comment

None

Old Business

12.0 Discuss and/or Take Action on District's Role in USFS-South Fork Management Unit's Road/Access/Recreation Planning Program

Frost reported he has scheduled a meeting with Donna Harmon of USFS for November 27 about status of RCD work and partnership regarding roads and Frost will use this to initiate discussions on these larger issues. Rourke expressed concern there is nothing in USFS' solicitation for feedback on recreation in Shasta-Trinity National Forest that asks what the communities affected by the planning would suggest or want. Frost will set up a meeting with Rourke to develop initial comments and suggestions to get dialogue going with USFS.

New Business

13.0 Discuss and/or Take Action on 2008 NACD Membership

MSC - Truman/Lowden to approve NACD membership at minimum rate of \$775.

14.0 Discuss and/or Take Action on Director Attendance at NACD Annual Meeting February 10-13, 2008, in Reno, Nevada

MSC - Rourke/Lowden to approve Directors' attendance at NACD Annual Meeting in Reno Nevada in February 2008.

15.0 Discuss and/or Take Action on Establishment of the "Trinity County Resource Conservation District Fund" with Humboldt Area Foundation

Frost described very productive meeting with Alex Reid at Humboldt Area Foundation (HAF) on November 6. Based on that meeting Frost presented proposed agreement to establish the Trinity County Resource Conservation District Fund" with the HAF.

MSC - Truman/Rourke to establish "Trinity County Resource Conservation District Fund" with Humboldt Area Foundation.

MSC - Truman/Lowden to amend proposed "Statement of Purpose of the Trinity County Resource Conservation District Fund" to remove the word "endowment."

Frost stated it is good to have a policy regarding acceptance of gifts and presented Human Response Network's acceptance policy. He will bring in back at December board meeting with guidelines on dealing with gifts of real property. Truman will review draft document and provide suggestions for staff to present at December 2007 meeting

16.0 Closed Session

None

17.0 District Manager's Report

Frost reminded Director's of public hearing on EIR for TRRP's Lewiston 4 & Dark Gulch project during December board meeting with District as CEQA lead agency. This meeting will be held at the Trinity PUD meeting room at the regular time and the Public hearing will be scheduled for 6:30 pm. The District will hold its holiday breakfast for employees, Directors and NRCS 8:30 a.m. December 10 at the Weaverville Fire Hall. Frost suggested scheduling two Special Board meetings before the regular December meeting – one to review District manager applications and one for interviewing candidates (tentatively November 28 and December 14, respectively). Staff will work with O'Sullivan to finalize these dates. Frost will be gone December 6-7 for birthdays.

18.0 Board Reports/Correspondence

Truman reported the annual CARCD meeting was a great one. He was elected president again. Lowden reported topic the 2008 Speak-Off contest topic is "The RCD's role in wildfire recovery and restoration." Rourke reported he had just returned from Indianapolis and the annual FFA conference with 53,000 persons in attendance. He and Trinity County students then traveled on to Washington, D.C. with the California FFA delegation and toured national monuments and institutions there.

19.0 Adjourn

Meeting adjourned at 7:45 p.m.

Minutes approved unanimously by Board of Directors at Special Meeting November 28, 2007

Attested by: Patrick M. Frost, District Manager

Signature: _____

SPECIAL
Board of Directors Meeting

Agenda

November 28, 2007

Trinity High School
321 Victory Lane
Room #15
Weaverville, CA
96093

-
- 1.0 Call To Order O'Sullivan 4:00 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Minutes of November 14, 2007
- 4.0 Closed Session - Personnel Matters – District Manager
- 5.0 Public Comment
- 6.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

SPECIAL BOARD MEETING

November 28, 2007 * 4:00 PM

Trinity High School, Room 15, 321 Victory Lane, Weaverville CA

MINUTES

Board Members Present: Colleen O'Sullivan, Mike Rourke, Patrick Truman, Rose Owens

Board Members Absent: Greg Lowden

Associate Board Members Present: None

RCD Staff: Pat Frost

Other Agency Staff: None

Guests: None

1.0 Call To Order: 4:08 PM

2.0 Discuss and Approve Agenda

MSC – Rourke/Owens to approve agenda as presented.

3.0 Discuss and Approve Minutes of November 14, 2007

MSC – Truman/Owens to approve minutes of November 14, 2007.

4.0 Closed Session - Personnel Matters - District Manager

MSC – Truman/Rourke to go into closed session at 4:18 PM

MSC – Rourke/Owens to come out of closed session at 5:45 PM

O'Sullivan reported on closed session. The Board directed staff to schedule a Special Board meeting to conduct interviews for the District Manager position on December 14, 2007 at the District's offices.

5.0 Public Comment

None

O'Sullivan presented an item for the Board to consider as an emergency item. Christmas and New Years Day fall on Tuesdays. She requested the Board consider providing the Monday preceding each (December 24, and 31) as special paid holidays to thank the staff for a very productive and accident-free year. The nature of the emergency is that she would like to announce these holidays, if approved, at the staff Holiday Breakfast on December 10, 2007, which is before the next scheduled Board meeting.

MSC – Truman/Owens to approve this item as an emergency item for Board consideration.

MSC – Rourke/Truman to approve December 24 and 31, 2007 as special, one-time, paid holidays for staff.

6.0 Adjourn

Meeting adjourned at 6:32 PM

TPUD Conference
Room

5:30 PM

26 Ponderosa Lane
Weaverville, CA

Board of Directors Meeting

Agenda

December 19, 2007



-
- 1.0 Call To Order O'Sullivan 5:30 PM
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Special Meeting of November 28, 2007
- 3.2 Special Meeting of December 14, 2007

Staff Reports

- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants
- 4.3 Discuss and Approve Annual Audit Report for Year Ending June 30, 2007
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest CA RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails and Recreation Report
- 10.0 Facilities Committee Report
- 11.0 Public Comment

Old Business

New Business

- 12.0 Time Certain for 6:30 pm: Public Hearing/Public Scoping for Draft Environmental Impact Report (Draft EA/EIR) for the Lewiston -Dark Gulch Rehabilitation Project: Trinity River Mile 105.4-111.7.
- 13.0 Discuss and/or Take Action on Resolution 07-07 authorizing application to California Department of Conservation for Trinity River Watershed Coordinator grant.
- 14.0 Discuss and/or Take Action on Trinity County RCD Gift Acceptance Policy

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- 15.0 Election of Board Officers
- 16.0 Closed Session
- 17.0 District Manager's Report
- 18.0 Board Reports/Correspondence
- 19.0 Adjourn

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
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REGULAR BOARD MEETING

December 20, 2006 * 5:30 PM

#3 Horseshoe Lane, Weaverville CA

MINUTES

Board Members Present: Greg Lowden, Colleen O'Sullivan, Mike Rourke, Patrick Truman

Board Members Absent: Rose Owens

Associate Board Members Present: None

RCD Staff: Pat Frost, Cindy Blanchard, Mark Dowdle, Dan Westermeyer

Other Agency Staff: Jim Spear, NRCS

Guests: none

1.0 Call To Order: 5:33 PM

2.0 Discuss and Approve Agenda

MSC – Lowden/O'Sullivan to approve agenda.

3.0 Discuss and Approve Minutes

MSC - O'Sullivan/Lowden to approve minutes of November 15, 2006 as submitted.

Staff Reports

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed Financial Statement and Spreadsheet. Blanchard and Frost answered questions from the Board.

4.2 Discuss and Approve List of Warrants

Board reviewed warrants. Blanchard and Frost answered questions from the Board.

MSC – O'Sullivan/Lowden to approve list of warrants in the amount of \$172,022.24.

5.0 Project Managers' Report

Written report reviewed and Frost answered questions from Board regarding recent visit by Gerry Gray of American Forests to learn about Weaverville Community Forest. Westermeyer responded to question from Board about recent Streambed Restoration Workshop he attended, stating he gleaned good information about new techniques applicable here.

6.0 NCRS Report

Spear reported 26 applicants for the 2007 EQIP program appear eligible, about 10 more than in 2006. He stated there was no information regarding the next budget, and NRCS would operate on continuing resolutions from Congress. While new funding is uncertain, Spear is hopeful the agency will be able to conduct more small projects in 2007 since there are no large local contracts pending.

Recent dialogue with TRRP may lead to some projects for landowners along Trinity River. Spear reported on need to extend the GIS Assistance agreement between his agency and the District, and responded to questions from the Board.

7.0 Community Forest/Stewardship Committee Report

O'Sullivan reported on McConnell Foundation interest in funding projects in Trinity County and explained criteria. Product branding of WCF timber products might qualify.

8.0 Trinity County Trails Report

Frost reported TC Board of Supervisors sustained Planning Commission decision to require public trail easement through a proposed subdivision. He stated the Trails Committee has submitted letters in support of grade-separated pathways for pedestrians and bicyclists in any plans for Weaverville Connector projects without supporting the actual need for either roadway.

9.0 Facilities Committee Report

Frost reported he worked with Bruce Williams of the RC&D to apply for a Community Safety Grant for security lighting for the entire complex housing the District, NRCS and the RC&D Council. They may also apply for a community assistance grant from TPUD for the lighting project.

10.0 Public Comment

None

Old Business

None

New Business

11.0 Discuss and/or Take Action on Draft District Vehicle Policy

Westermeyer presented draft policy and responded to questions from Board. He explained revisions were necessary to comply with CalOSHA requirements, and as a component of District's Injury and Illness Prevention Plan will ultimately reduce workers' compensation insurance rates for the District. Rourke and Truman inquired about off-road vehicle policy; equipment operation training and certification. Frost and Westermeyer answered questions.

MSC - Truman/O'Sullivan to approve the District Vehicle Policy as presented, but with removal of requirement for employee proof of financial responsibility.

12.0 Election of Board Officers

MSC - Rourke/Lowden to nominate O'Sullivan as chair.

MSC - O'Sullivan/Lowden nominate Owens as vice-chair.

13.0 Discuss and/or Take Action on Appointment of Board Member to Northwest California RC&D Council

MSC - Lowden/O'Sullivan to appoint Truman as representative and Lowden as alternate representative.

14.0 Discuss and/or Take Action on District Salary Adjustments

Board reviewed memo and supporting information from staff. Frost and Blanchard answered questions.

MSC – O'Sullivan/Truman to approve adjustments, with deletion of proposed paragraph C(1)b, and with addition of a "Training Tier" to the District Salary Table if feasible for interns, with direction to review compensation plan in six months and revisit in 12 months the potential for an increase.

15.0 Closed Session

None

16.0 District Manager's Report

Frost reported Amber Gardner of California Fire Safe Council conducted a grant-writing workshop in Weaverville December 4 then attended Fire Chiefs' Association meeting with him. She reviewed District accounting, job sites and crew activity during her two-day visit and subsequently compiled a report affirming District practices. The District has been approached by the county with a proposal to provide GIS assistance to the General Plan revision. The PUD contacted the District for GIS/parcel information for new hospital district to bill assessments within its boundaries. The first three chapters of the draft PEIR have been submitted to CDF with other chapters due in mid-February. Mark Dowdle was a great help in getting these to CDF on time. CDF has extended its agreement with the District through June 2008 with an increase in funding to accommodate changes in scope when the Board of Forestry became the CEQA lead agency.

17.0 Board Report/Correspondence

The District received a letter from NACD President Bill Wilson informing the Board it has garnered the regional Cooperative Conservation Award and has been nominated for the national award. Truman and Lowden will attend the NACD national conference in Los Angeles in February.

18.0 Adjourn

The meeting was adjourned at 7:40 p.m.

SPECIAL

RCD Office
9:30 AM

Board of Directors Meeting

Agenda

#3 Horseshoe Lane,
Weaverville, CA

December 14, 2007

- 1.0 Call To Order O'Sullivan 9:30 AM

- 2.0 Discuss and Approve Agenda

- 3.0 Public Comment

- 4.0 Closed Session - District Manager Interviews

- 5.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)