

MINUTES

REGULAR BOARD MEETING

December 15, 2010 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden Patrick Truman, Mike Rourke

Board Members Absent: Rose Owens

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff:

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/Lowden to approve minutes for regular meeting, November 10, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported good cash flow position with much fiscal activity related to ARRA fiscal stimulus, fuels, and South Fork projects. He noted the purchase of a used truck and the transition of the Green Crew trainees to regular employee status.

4.2 Discuss and Approve List of Warrants for November 2010

MSC – Truman/Rourke to approve list of warrants with a total of \$292,166.17.

5.0 Projects Report

Cousins reported on proposed projects for the Trinity Watershed Council. One focus will be assessments on Weaverville Basin streams to get a comprehensive sense of what needs to be done. Cousins explained need for fuels clean-up in the Garden Gulch area.

6.0 NRCS Report

Riess provided a written report on NRCS plans and activities.

7.0 Northwest California RC&D Council Report

Truman reported Coordinator Bryon Hadwick is applying for RC&D Coordinator position in Alturas.

8.0 Community Forest/Stewardship Committee Report

O'Sullivan wrote article on WCF for upcoming issue of Forestland Steward magazine which will feature community forests.

9.0 Trinity County Trails Report

Rourke reported a group of Backcountry Horsemen are interested in doing trails work in the South Fork and it would be to District's advantage to help them with contacts and other assistance. He informed them about the disparity in travel management plans between Six Rivers and Shasta-Trinity NFs.

10.0 Public Comment

None.

11.0 Election of Board Officers

MSC – Lowden/Truman to retain the same officers, with O'Sullivan as Chair and Owens as Vice Chair

12.0 District Manager's Report

Frost reported the annual District Holiday Celebration breakfast was fun for all.

13.0 Board Reports/Correspondence

Truman reported on conference call meeting of Pacific Rim region members of NACD with head of NRCS about EQIP and Farm Bill issues affecting RCDs

14.0 Adjourn

Meeting adjourned at 6:52 PM

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

January 19, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for December 15, 2010 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for December 2010
 - 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Discuss and/or Take Action on Request to Approve Change in Employees' Status per District Personnel Policy
- 12.0 Discuss and/or take Action on NACD 2011 dues.
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report

Closed Session

- 15.0 District Manager's Annual Performance Evaluation
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

January 19, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Colleen O'Sullivan, Greg Lowden Patrick Truman, Rose Owens

Board Members Absent: Mike Rourke

Associate Board Members Present: None

District Staff: Pat Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes, NRCS; Bryon Hadwick, NCRC&D Council

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda with Item 11.0 moved to follow Item 4.3.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Truman to approve minutes for regular meeting, December 15, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported positive cash position with good inflow of receivables. He provided information on larger disbursements.

4.2 Discuss and Approve List of Warrants for December 2010

MSC – Truman/Lowden to approve list of warrants with a total of \$374,104.62.

4.3 Discuss and Take Action on Quarterly Budget Revision

Smith noted four projects added to budget. Frost explained details, genesis and timeline of fee-for-service contract with North Wind, Inc. for TRRP projects that will engage District as lead CEQA agency.

MSC – Truman/Owens to approve budget revision for a total budget amount of \$3,486,455.

11.0 Discuss and/or Take Action on Request to Approve Change in Employees' Status per District Personnel Policy

MSC – Truman/Lowden to approve change in employees' status.

5.0 Projects Report

Frost noted most crews presently working on fuels projects. The quarterly report on WCF will be provided at the February meeting after Cousins returns. He noted the timeline to be extremely aggressive for the TRRP CEQA, due largely to delays in contract formulation, and that TRRP must meet a deadline. There may be need for a special meeting in March for board certification of the CEQA document.

6.0 NRCS Report

Hayes reported on staff development, program goals and funding, workload and staffing needs. Partnerships with District and Watershed Center will be important for attaining all goals. Hayes reported on program applications received and pending deadlines. State Conservationist Ed Burton here February 10 to meet with staff.

7.0 Northwest California RC&D Council Report

Hadwick reported he has accepted a position in Modoc County that he will begin March 14. He has been working with UCCE on planning a workshop about NRCS programs that help farmers move to organic practices and certification. Hayfork Growers Alliance is planning a small farm show close to the vernal equinox.

8.0 Community Forest/Stewardship Committee Report

O'Sullivan noted coverage of WCF in current issue of *Forestland Steward* magazine and in the Huell Howser show recently aired throughout the state.

9.0 Trinity County Trails Report

None.

10.0 Public Comment

None.

12.0 Discuss and/or Take Action on NACD 2011 Dues

MSC – Truman/Lowden to approve NACD annual dues for 2011 in the amount of \$775.

13.0 Board Reports/Correspondence

None.

14.0 District Manager's Report

Frost noted he is looking forward to teaching a natural history class for Shasta College via interactive TV on Tuesday and Thursday evenings. He reported the District will be getting another "Green Jobs" crew of four persons for job training that will be fully funded by the SMART Center from ARRA funds. District's only cost is for a supervisor. Crew will first focus on improvements needed at the Young Family Ranch. Frost will travel to San Marcos, Texas February 4-6 for a mid-year Society of Wetland Scientists, then travel to Sacramento for a California Fire Safe Council meeting February 9.

Closed Session

15.0 Evaluation of District Manager

Postponed to March

16.0 Adjourn

Meeting adjourned at 7:03 PM

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

February 16, 2011

- 1.0 Call to Order Owens 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for January 19, 2010 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for January 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
 - 8.1 Quarterly Report — Weaverville Community Forest
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Discuss and/or Take Action on Notification of Nominations to SDRMA Board of Directors for 2011 Election
- 12.0 Discuss and/or Take Action on Status of CEQA for TRRP Wheel Gulch Restoration Project
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report

Closed Session - None

- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

February 16, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Greg Lowden, Patrick Truman, Mike Rourke

Board Members Absent: Colleen O’Sullivan, Rose Owens

Associate Board Members Present: None

District Staff: Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Truman

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Truman to approve minutes for regular meeting, January 19, 2010.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported significant inflows and outflows with positive cash position. He provided information on larger disbursements and those related to ARRA economic stimulus programs.

4.2 Discuss and Approve List of Warrants for December 2010

MSC – Rourke/Lowden to approve list of warrants with a total of \$260,564.75.

5.0 Projects Report

Rourke inquired about non-point source work. Cousins explained judicial genesis of issue with 319(h) road projects. Lowden asked about location of new BLM road in GVC. Rourke requested rationale in Projects Report for situations where District hires an engineer when the project agency has qualified personnel.

6.0 NRCS Report

Hayes reported Weaverville NRCS office was allocated a sum five times last year’s original regular EQIP allotment for conservation agreements in Trinity County, and the State Conservationist has indicated a similar amount could be available next year if Trinity has enough plans completed. Hayes noted her office has received 64 applications for programs. Timeline is challenging for new staff. She seeks strategic collaborative planning with USFS, District and WTC to obtain greatest conservation and fuels reduction benefit; requiring site-specific project maps. Hayes is requesting funds from State Conservationist for agreements to outsource technical support from partners such as GIS from District. She stated it benefits partners and community to contract for expertise as needed through agreements; provides closer collaboration, better results. Hayes wants to have better oversight on projects, but staff is stretched; agreements could engage partner implementation, creating less oversight.

7.0 Northwest California RC&D Council Report

Truman reported on conference call with Jim Spear regarding the coordinator position being vacated by Hadwick. The job opening has been announced.

8.0 Community Forest/Stewardship Committee Report

Cousins provided quarterly update on WCF. He noted Jarrod Wilburn will provide cost proposal to use horses to get timber to landings for next forest health phase (Mining District). Cousins presented details of project structure, some anticipated costs and strategies.

9.0 Trinity County Trails Report

Cousins reported construction begun on McKenzie Gulch trail. John Ivey is leading and instructing the Green Jobs crew on trailwork.

10.0 Public Comment

None.

11.0 Discuss and/or Take Action on Notification of Nominations to SDRMA Board of Directors for 2011 Election

No action taken.

12.0 Discuss and/or Take Action on Status of CEQA for TRRP Wheel Gulch Restoration Project

Cousins informed board District is no longer CEQA lead due to insufficient nexus to project. He explained fee-for-service relationship to North Wind, Inc. with District preparing environmental documents, mitigation plans and conducting necessary activities for this TRRP project.

13.0 Board Reports/Correspondence

None.

14.0 District Manager's Report

None.

15.0 Adjourn

Adjourned at 6:29 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 16, 2011

-
- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for February 16, 2011 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for February 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Discuss and/or Take Action on 2011 CARCD Membership Dues
- 12.0 Discuss and/or Take Action on Resolution 11-01 Approving Application for Grant Funds from the State of California Department of Parks and Recreation, Off-Highway Vehicle Grant Funds
- 13.0 Discuss and/or Accept Annual Audit for Fiscal Year ending June 30, 2010
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report

Closed Session

- 16.0 Personnel – District Manager's Annual Evaluation
- 17.0 Adjourn



Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

March 16, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Greg Lowden, Patrick Truman, Colleen O’Sullivan, Rose Owens

Board Members Absent: Mike Rourke

Associate Board Members Present: None

District Staff: Frost, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by O’Sullivan

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda with removal of items 13 and 16.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Lowden to approve minutes for regular meeting, February 16, 2011.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reported good cash flow, comfortable positive balance. He provided information on larger disbursements. Frost noted activities and budget are tracking well.

4.2 Discuss and Approve List of Warrants for February 2011

MSC – Truman/Lowden to approve list of warrants with a total of \$140,717.76.

Smith reviewed procedural changes related to accounting on accrual basis. Requires timely billing by vendors at fiscal year-end and correctly allocating advances and payroll into respective fiscal year. Frost noted auditor is helping us do better at what we do and it is appreciated.

5.0 Projects Report

Frost answered questions about projects including Community Wildfire Protection Plan update.

6.0 NRCS Report

Hayes reported NRCS is reducing its fleet to cut costs and the van that has been available to the District likely will be eliminated unless an incoming RC & D coordinator chooses to retain it as the council vehicle. RC & D budget is on chopping block in Congress. Truman noted Council’s non-profit 501(c)(3) mechanism would still exist without a coordinator and up to 300 square feet is available to District without compensation.

Hayes reported any and all funding for cooperative agreements with other entities (e.g., the District) is on hold due to budget constraints. EQIP will be completed this week. Sixty percent of EQIP funding to Trinity County needs to be spent on livestock, yet broad interpretation incorporates bees, bee forage, goats, goat browse and other creative approaches applicable here.

Hayes noted she can't serve as the alternate for TAMWG since NRCS' primary representative to TAMWG, Tim Viel, has moved out of area. She will have to reapply as NRCS representative.

7.0 Northwest California RC&D Council Report

Truman reported on status of search for Council coordinator replacement.

8.0 Community Forest/Stewardship Committee Report

Frost reported he purchased the Mining District timber sale on behalf of the District. A portion of the thinning will be restricted to horse-drawn logging. BLM is hosting its California and Nevada foresters in Weaverville April 12 and 13 to tour WCF and conduct work. U.S. Senator Diane Feinstein's staff will be in Weaverville March 30 to gather information on land acquisition along Trinity River; WCF and stewardship legislation; and on Secure Rural Schools and Communities Self-Determination Act. Frost gave directors a preview of the WCF website projected on conference room screen.

9.0 Trinity County Trails Report

Frost reported the March 5 group hike above Lowden Meadow lasted for six hours. Weather has been too wet to allow much trail work so progress will pick up in later spring.

10.0 Public Comment

John Knight, P.F., asked the board to revisit its policy regarding use of herbicides for vegetation management in Trinity County. He stated there is new information the board should become aware of and enough time has passed since the board set the policy. Board will explore considering the matter when all directors are present.

11.0 Discuss and/or Take Action on 2011 CARCD Membership Dues

MSC – Truman/Lowden to approve dues in amount of \$4,000. O'Sullivan pointed out CARCD can avail Districts of its non-profit status if needed.

12.0 Discuss and/or Take Action on Resolution 11-01

MSC – Owens/Truman to approve Resolution 11-01. Roll call vote, all ayes: O'Sullivan, Lowden, Owens, Truman. No nays. Rourke absent.

14.0 Board Reports/Correspondence

Lowden reported he passed state-required ethics course for directors; Truman reported he did also. North Coast CARCD meeting will be April 29 near Healdsburg.

15.0 District Manager's Report

Frost plans to visit Carrizo Plains March 28 to April 1. Alex will be in San Diego April 4-8. Yvonne Everett will bring her Natural Resources graduate class to Weaverville to learn about District projects and collaborations, including WCF. TAMWG meeting is April 12. WCF Steering Committee meets on April 13.

17.0 Adjourn

Adjourned at 6:50 p.m.

SPECIAL

RCD Office
11:00 AM

Board of Directors Meeting

Agenda

#6 Horseshoe Lane,
Weaverville, CA

March 23, 2011

- 1.0 Call To Order O'Sullivan 11:00 AM

- 2.0 Discuss and Approve Agenda

- 3.0 Public Comment

- 4.0 Discuss and/or Take Action to accept 2009-2010 Annual Audit Report

- 5.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

SPECIAL REGULAR BOARD MEETING

March 23, 2011 11:00 AM ~~7, 2009 1:00~~ ~~December 23, 2008~~ ~~May 13, 2008~~ * 2:00 ~~5:30~~ PM

#3 Horseshoe Lane, Weaverville CA

#3 Horseshoe Lane, Weaverville, CA

MINUTES

Board Members Present: Colleen O'Sullivan, Greg Lowden, ~~Rose Owens, Mike Rourke~~, -Patrick Truman, ~~Rose Owens~~

Board Members Absent: ~~Rose Owens, Mike Rourke~~ ~~None~~ ~~Rose Owens, Mike Rourke~~ ~~Mike Rourke~~

Associate Board Members Present: ~~None~~ ~~Rose Owens, Mike Rourke~~, ~~None~~

RCD Staff: Pat Frost, ~~Alex Cousins~~ ~~Jason Smith, Jason Smith~~ ~~John Condon~~, -Mark Dowdle

Other Agency Staff: ~~Tiffany Riess, Bruce Williams~~

~~None~~

Guests: ~~Jean Carr~~ ~~None~~

~~None~~

1.0 Call To Order: ~~11:03~~ ~~20:53~~ APM by O'Sullivan

2.0 Discuss and Approve Agenda

~~MSC --- Truman/Lowden~~ ~~Lowden/Owens~~ to approve agenda

~~MSC --- Lowden/Owens~~ to approve agenda.

3.0 Public Comment

~~None~~

4.0 Discuss and/or Take Action on Fiscal Year 2009-2010 ~~7-2008~~ Annual Audit Report

~~Smith discussed findings of the audit, including internal control findings, significant deficiencies and material weaknesses. Smith, Frost, Cousins and directors reviewed and discussed each of the auditor's findings and the auditor's respective recommendations to resolve audit findings. Discussion included measures to improve District procedures and the provision of continuing professional education for Smith. Frost apologizes that Jason Smith is not able to attend. He has jury duty. He then provides an overview of the audit report and recommends that the Board accept the 2007-2008 Annual Audit to keep him current with government accounting standards and practices.~~

~~Frost proposed a monthly written progress report to the board from Smith premised on the auditor's findings and recommendations. Truman and O'Sullivan will meet monthly with Smith as part of a management team.~~

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Frost noted the District receives its annual audit reports well into the subsequent fiscal year. As a result, an auditor's recommendations must then be applied retroactively to the fiscal year currently underway. The District needs to adapt, in part by beginning preliminary work with auditor sooner.

MSC – Truman/Lowden to accept Fiscal Year ~~the 2009-2010~~ 2008 Annual Audit Report.

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Discuss and/or Take Action on Vehicle Acquisition Plan

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Cousins and Condon describe the District's current vehicle pool and provide a plan to acquire two field vehicles to augment the current fleet and cycle out two vehicles that are no longer reliable. The staff recommendation is to buy two, F250 4X4 Diesel trucks to add to the fleet at a cost not to exceed \$18,000/vehicle using funds available in the District's general fund account.

MSC – Truman/Lowden to authorize staff to purchase up to two (2) diesel trucks as presented at a cost not to exceed \$18,000/vehicle.

Old Business

Discuss and Approve Meeting Minutes April 16, 2008

MSC – Truman/Lowden to approve
Bids from only those two bidders were opened.

Bid Number 1: Deneau Company: \$91,300.00
Bid Number 2: McDonald Earthworks: \$81,900.00

Minutes of regular meeting April 16, 2008

4.0 Discuss and/or Take Action on Stewardship Agreement with United States Forest Service for Expansion of Weaverville Community Forest

Cousins provided background, flow chart and explained sources of funding to date for proposed expansion. Existing USFS agreement under RAC will provide funding for first year of AOP planning costs. Development, implementation and outreach costs of subsequent AOPs will be funded as task items in each AOP. Frost suggested bringing proposed AOPs to District Board for input, with regular agenda item and quarterly reports. Directors discussed participation of WCF steering committee and its relationship to District Board. Outreach to engage other interests discussed. NEPA responsibility borne by USFS but District could help with timeline.

4.1 Discuss Monthly Financial Statement and Spreadsheet

Board reviewed financial statement. Smith reported balance owing on District's line of credit has again been reduced significantly.

4.2 Discuss and Approve List of Warrants for April 2008

ti-year strategic plan would ensure prioritized steps reflected in AOPs. Federal funds generated on one agency's lands can be used on lands of another with justification and benefit. Language to address changing market conditions and protection of District interests can be incorporated into each AOP, which board will review. District not subject to Davis Bacon in purchase of timber. Rourke asked for approval of proposed agreement.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC Truman/Lowden to approve Stewardship Agreement.

MSC Truman/Owens to approve list of warrants in the amount of \$75,889.24

Discuss and/or Take Action on 2008-2009 Fiscal Year Budget

Smith and Frost provided an overview of the proposed budget and answered questions from the Board.

MSC Truman/Lowden to approve the District's 2008-2009 Budget in the amount of \$1,918,952.

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565.0 Adjourn Projects Report

Meeting adjourned at 12:07:403:30 p.m. Board reviewed written report. Frost reported work on the USFS East Weaver fuels reduction project would begin in fall 2008 and answered questions about grant applications and new projects. District will be advertising sale of firewood from WCF.

6.0 NRCS Report

Riess reported Jenna Brazil, the new soil conservationist for Weaverville office will start June 23 and Katie Tenneson will return again as an intern in early June. The current Farm Bill has again been extended. Proposals for a new Farm Bill would step up funding of conservation programs, with increased support for organic certification, EQIP, CRP and water quality programs. Riess reported 31 applicants for conservation planning on 2,605 acres. The Day in the Wetlands environmental education event for fourth graders went well. Letters are going out to landowners along Highway 299 in vicinity of Scotch broom eradication project to explain effort and garner participation.

7.0 Northwest CA RC&D Council

for the 5 C program
William explained lack of renewed Farm Bill severely hurts NRCS and its conservation. Northwest California RC&D Council at end of the fiscal year. He reported the Council just received a \$20,000 grant from the Forest Stewardship Act for grant applications to the State Management Authority to do workshops for producers in the region. The Forest Stewardship Act National Program is working to come under the auspices of the Council. Incentive to be provided to help producers establish the forest and encourage the land management practices. Council board will have proposal May 14.

8.0 Community Forest/Stewardship Report

Frost reported GAO will visit in April 12 next year. This report may affect future reauthorization. Community meeting April 21 was also very productive. Trinity Forest Chapter of Conservation Association contained positive comments about NRCS Phase I project.

9.0 Trinity County Trails Report

Frost reported to connect with the Trail that will form a loop through the Community Forest USFS is considering how best to proceed with reopening wilderness trails.

10.0 Facilities Committee Report

See item 13.

11.0 Public Comment

None.

12.0 Discuss and/or Take Action on Annual Report

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Frost thanked Norman Dwyer and other staff for work on annual report.

MSC - Truman/Owens to approve annual report.

13.0 — Discuss and/or Take Action on Memorandum of Understanding with Young Family Ranch, Inc.

Board reviewed Memorandum of Understanding and Work Plan. Frost answered questions from board and explained proposed arrangement, structure of MOU, and details of funding, Work Plan and third party use agreements. He noted District and YFR, Inc. will each provide reciprocal liability insurance coverage. All third party users must sign agreements spelling out how their activities on the property will benefit community of Weaverville. University of California Cooperative Extension Nutrition Program will rent two rooms for offices through a proposed agreement between UCC Extension and the District, as manager of the property. Members of 4-H will have animal projects at site and must agree to provide community benefit in exchange. UCCE will provide nutrition education presentations and workshops. Frost explained YFR will provide some funding for District program at The Ranch to benefit the community, including 2008 Summer Day Camp. He cited immediate and longer term capital needs, including an ADA compliant restroom and electrical upgrades.

MSC — Truman/Owens to approve Memorandum of Understanding, including initial Work Plan for May 15 to October 31, 2008. Board discussion. O'Sullivan asked that Board members look for funds from CARCD and CA Envirothon to help support travel.
/Truman

District Manager's Report

This report of the District Manager is prepared on May 1 for 21 consecutive weeks. It is prepared by providing lunch and an afternoon of working. The North Coast Area CARCD spring meeting in Weaverville went very well and was well attended. The fall meeting will be held by Goldridge RC&D. Director Steve Goodfriend and the spring 2008 meeting will be in May.

15.0 — Board Reports/Correspondence

None. D at the \$775.00 level

on projects and upcoming events. Reminder to the Board of staff Holiday breakfast on december 15 at 0830 at Weaverville Fire Hall, and specifically wntates to thank Mark Dowdle, Erica Spohn and the Watershed Stewards members for the success October 20-25 to accommodate Board travel to the CARCD Annual meeting.

Board discussed issue. Staff have worked especially hard this year and these two one-time days of leave are a way to thank them for their great work.

CARCD and RC&D projects with

16.0 —

MSC — Owens/Truman to move out of closed session at 7:24 PM.

O'Sullivan reports on Closed Session. The Board determined that Frost's performance meets their expectations and has authorized a raise to Step 8.

7:28 PM Adjourn

Meeting adjourned at 7:01 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

April 20, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting
- 3.1 Discuss and Approve Meeting Minutes for March 16, 2011 Regular Meeting
- 3.2 Discuss and Approve Meeting Minutes for March 23, 2011 Special Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for March 2011
- 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 8.1 WCF Quarterly Update
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Discuss and/or Take Action on Director Travel to Spring North Coast CARCD Meeting April 29, 2011 in Healdsburg, California
- 12.0 Discuss and/or Take Action on CSDA Board of Directors Call for Nominations, Region 1, Seat C, 2011-2014 Term
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report

Closed Session

- 15.0 Personnel – District Manager's Annual Evaluation
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

April 20, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Greg Lowden, Mike Rourke, Patrick Truman, Colleen O’Sullivan, Rose Owens

Board Members Absent: None

Associate Board Members Present: None

District Staff: Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes, NRCS

Guests: John Knight, Bob Morris

1.0 Call To Order: Meeting called to order at 5:31 PM by O’Sullivan

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda with Items 8 and 8.1 to follow Item 2.

8.0 Community Forest/Stewardship Committee Report

Cousins presented slide-show showing East Branch landslide location, severity and effects on surface waters downstream of site. Significant turbidity from slide sediment has been observed in Trinity River as far downstream as Hoopa. Indications are this slide will be active for a long time.

WCF Steering Committee met recently. A monitoring meeting is slated May 3 to discuss development of monitoring protocols. August 1 is date for start of Mining District forest stand improvement.

Cousins updated Board on recent visit to WCF by Gina Banks, field representative to U.S. Sen. Diane Feinstein. He conveyed the need to her for funding for collaborations. Bob Morris noted participation of Dee Sanders and Clarence Rose at meeting with Gina Banks was beneficial and productive.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Owens to approve minutes for regular meeting, March 16, 2011.

MSC – Truman/Lowden to approve minutes for special meeting, March 23, 2011

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith noted District is three-quarter way through current fiscal year. He provided information on larger disbursements.

4.2 Discuss and Approve List of Warrants for March 2011

MSC – Truman/Owens to approve list of warrants with a total of \$140,995.07.

4.3 Discuss and/or Take Action on Quarterly Budget Revision

MSC – Owens/Rourke to approve budget revision for a total budget amount of \$3,493,955.

5.0 Projects Report

Frost reported Trinity County Community Wildfire Protection Plan update could receive final approval before end of May. That entails approval of Trinity FSC, Fire Chiefs, CalFire and Trinity County Board of Supervisors.

6.0 NRCS Report

Hayes reported on allocation of funding for NRCS programs in Trinity and noted there are more projects than funds. There are four participants in the Transition to Organic program. NRCS is hosting workshop May 12-13 on organic program for potential technical service providers. Hayes informed board of several projects she has been working on with District staff. One project involves mitigation measures for human actions that led to 44-acres of sliding ground on South Fork Mountain near Miller Springs.

Hayes will be on vacation week of April 25; Heather Wood will be acting District Conservationist. NWC RC&D will fund a position providing field assistance to NRCS Weaverville office.

7.0 Northwest California RC&D Council Report

Truman reported RC&D coordinator is not funded in current federal budget. Entire program de-funded by Congress but not de-authorized. Council still exists; will have Five Counties Salmonid Conservation Program and Children's' Garden; 501(c)(3) status maintained.

9.0 Trinity County Trails Report

Cousins noted that with the prevalence and capability of the Internet and smart phones there is growing interest in digital maps with optional overlays and informational hyperlinks that users can add to. He will be asking RAC for \$6,000 to fund front-loading the basics for the Weaver Basin trail system; users can then do the work of populating the basic maps with additional relational information and observations.

10.0 Public Comment

John Knight asked to make presentation at future board meeting on control and management of invasive plant species. Bob Morris asked to make presentation of oppositional information. O'Sullivan thanked both for comments and will work with staff on future agenda items.

11.0 Discuss and/or Take Action on Director Travel to Spring North Coast CARCD Meeting April 29, 2011 in Healdsburg, CA

MSC – Rourke/Owens to authorize director travel to North Coast CARCD meeting.

12.0 Discuss and/or Take Action on CSDA Board of Directors Call for Nominations, Region 1, Seat C, 2011-2014 Term

No action.

13.0 Board Reports/Correspondence

Rourke described very productive meeting he had with District Ranger Tina Lynsky about grazing permits on West Side. An issue for permittees, and something District needs to consider, is the turn-arounds at ends of roads District works on.

14.0 District Manager's Report

Frost vacationed in Hawaii rather than Carrizo Plains. Frost reported the Shasta College Foundation is seeking to fund a project in Weaverville that provides linkage with the community. One suggestion would be an ADA-compliant interpretive trail at the Industrial Park Wetlands. A proposal is due by

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
May 18. Pat noted he is now representing Trinity County on the board of directors of Shasta College Foundation. Frost shared the dates of upcoming events.

The annual plant and seed exchange at YFR is April 23; annual Day in the Wetlands is May 6; Children's Festival is May 7; UCCE Community Forests of California tour of WCF is May 14. Frost will be attending a California FSC meeting in Oakland May 11.

Closed Session

15.0 Personnel – District Manager's Annual Evaluation

MSC – Rourke/Truman at 6:52 PM to go into closed session to discuss Frost's annual evaluation.

MSC – Truman/Lowden at 7:26 PM to come out of closed session. O'Sullivan reported Frost received a satisfactory evaluation and was granted 1% increase pursuant to District policy.

16.0 Adjourn

Adjourned at 7:32 p.m.

TCRCO Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

May 18, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting
 - 3.1 Discuss and Approve Meeting Minutes for April 20, 2011 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for April 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Discuss and/or Take Action on Request from TPUD for Support of H.R. 1237 (Herger) To Facilitate Land Exchange Involving TPUD, BLM, Six Rivers NF and Shasta-Trinity NF.
- 12.0 Discuss and/or Take Action on Resolution 11-02 Approving the Execution of an Agreement with the State of California Department of Conservation for Grant Funds for the South Fork Trinity River Watershed Coordinator
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

May 18, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Colleen O’Sullivan, Rose Owens

Board Members Absent: Greg Lowden, Mike Rourke

Associate Board Members Present: None

District Staff: Pat Frost Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes, NRCS

Guests: John Knight

1.0 Call To Order: Meeting called to order at 5:30 PM by O’Sullivan

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Owens/Truman to approve minutes for regular meeting, April 20, 2011.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith noted payables and receivables moderate during April and District brought in more than paid out. A large amount of receivables generated during April as well. Cash position is solid and he anticipates May will be similar.

4.2 Discuss and Approve List of Warrants for March 2011

MSC – Truman/Owens to approve list of warrants with a total of \$143,045.38

5.0 Projects Report

Directors reviewed written report and Frost answered questions.

6.0 NRCS Report

Hayes reported \$1.2 million of NRCS program funding has been committed within Trinity County through 37 contractors. Four of those include Transition to Organic program contracts. NRCS is working with Tarwater on several projects. Ryen Rourke will be doing some irrigation planning. Hayes is still working to get a third full-time person on board to assist with the increased workload. Her office hosted a workshop put on by the National Center for Appropriate Technology for technical service providers to the Transitioning to Organic program. She participated in the annual Day in the Wetlands for fourth graders. NWCRC&D is relocating since NRCS funding for the program ceased. Judy will be in the office for NRCS two days a week. Hayes has applied to the NRCS chief for \$450,000 to fund fire rehabilitation work in Trinity. O’Sullivan inquired about the status of NRCS office space and asked Hayes to request Jim Spear call the District about District utilization of space.

7.0 Northwest California RC&D Council Report

Truman reported the Council meeting in Crescent City was very productive. The Council is moving into the old TPUD office on Miner Street.

8.0 Community Forest/Stewardship Committee Report

UCCE held a tour of WCF May 14 as part of a series on community forests. Attendees came from as far away as Sacramento and Davis. The tour set out from Shasta College Weaverville campus. Frost has proposed a project to the Shasta College Foundation that would develop an ADA-compliant interpretive trail as a gateway to WCF. The foundation will be moving ahead in the next 30 days. The District will soon begin putting together bid packages for the Mining District Forest Health Project.

9.0 Trinity County Trails Report

None.

10.0 Public Comment

John Knight asked the Board to confirm he will be on the agenda to make a presentation at the July board meeting on control and management of invasive plant species. O'Sullivan stated he should desire to have the full board present. Frost suggested the board clerk ask Directors to advise the District if they will not be present for the July meeting. Knight's presentation will be on the agenda as an information-only item. To cite an example of judicious use and timing of herbicide application, Knight quoted a client's letter from an NRCS file, with permission from the client, indicating less herbicide applied earlier can preclude the need later to apply much more to achieve eradication.

11.0 Discuss and/or Take Action on Request from TPUD for Support of H.R. 1237 (Herger) to Facilitate Land Exchange Involving TPUD, BLM, Six Rivers NF and Shasta-Trinity NF.

Owens recused herself from the discussion. O'Sullivan, Truman and staff reviewed the letter and attachments, had some discussion of possible issues and O'Sullivan asked Frost to contact the TPUD manager and set up a meeting to discuss these matters for further consideration at June board meeting.

MS – Truman/O'Sullivan to continue the matter to the next board meeting June 15. Owens abstained.

12.0 Discuss and/or Take Action on Resolution 11-02 Approving the Execution of an Agreement with the State of California Department of Conservation for Grant Funds for the South Fork Trinity River Watershed Coordinator

MSC – Truman/Owens to approve. Roll call vote, all ayes, no abstentions;
Ayes: Owens, O'Sullivan and Truman.

13.0 Board Reports/Correspondence

Truman reported the Northwest California CARCD regional meeting in Healdsburg was productive with 30 attending. Owens reported the Roderick Senior Center received its funding.

14.0 District Manager's Report

Frost reported the annual Day in the Wetlands for fourth graders turned out great. The CWPP update has now been accepted by all except CalFire, and Frost has a meeting in Redding May 23 to obtain that final signature. He will head to Portland for a meeting in early June.

15.0 Adjourn

Adjourned at 6:46 p.m.

TCRCD Office
 5:30 PM
 #6 Horseshoe Lane,
 Weaverville, CA

Board of Directors Meeting
Agenda
June 15, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting
 - 3.1 Discuss and Approve Meeting Minutes for May18, 2011 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for May 2011
 - 4.3 Discuss and/or Take Action on Fiscal Year 2011-2012 Budget
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

Old Business

- 11.0 Discuss and/or Take Action on Request from TPUD for Support of H.R. 1237 (Herger) To Facilitate Land Exchange Involving TPUD, BLM, Six Rivers NF and Shasta-Trinity NF.

New Business

- 12.0 Discuss and/or Take Action on Request from CARCD for Support and/or Assistance for California Envirothon
- 13.0 Discuss and/or Take Action on Resolution 11-03, Casting a Ballot for the Election of Directors to the SDRMA Board of Directors
- 14.0 Discuss and/or Take Action on Proposed CSDA 2011 Bylaws Amendments
- 15.0 Discuss and/or Take Action on FY 2009-2010 Audit Finding 10-22, Employee Benefits
- 16.0 Discuss and/or Take Action on FY 2009-2010 Audit Finding 10-15, Lewiston 4-Dark Gulch Project Summary
- 17.0 Board Reports/Correspondence
- 18.0 District Manager's Report
- 19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

June 15, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Colleen O’Sullivan, Rose Owens, Greg Lowden, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost Jason Smith, Mark Dowdle, Alex Cousins

Other Agency Staff: Tiffany Hayes, NRCS

Guests: John Knight

1.0 Call To Order: Meeting called to order at 5:30 PM by O’Sullivan

2.0 Discuss and Approve Agenda

MSC – Owens/Lowden to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Owens to approve minutes for regular meeting, May 18, 2011.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith noted good amount of cash in bank and good amount of receivables; good cash flow. He noted District was very close to what had been budgeted. Smith answered questions.

4.2 Discuss and Approve List of Warrants for March 2011

MSC – Truman/Rourke to approve list of warrants with a total of \$122,214.56

4.3 Discuss and/or Take Action on Fiscal Year 2011-2012 Budget

Smith noted the budget is smaller than the current fiscal year. More things coming. Frost and Cousins noted seven more agreements to be signed in next couple of weeks. O’Sullivan requested date correction to reflect correct fiscal year.

MSC – Rourke/Owens to approve 2011-2012 budget in amount of \$2,078,806.

5.0 Projects Report

Directors reviewed written report and Frost answered questions. Frost expressed gratitude to Nadya Novak, Alex Cousins and Meghan Rhodes for their work on getting the updated CWPP completed.

6.0 NRCS Report

Hayes reported on completion of contracts for 2011 with a final tally of 38 contracts encumbering \$1.2 million, including the first Organic EQIP. Additionally, Hayes obtained approval from the NRCS chief for \$450,000 in fire restoration funds. She met with Cousins and Tarwater about District involvement in EQIP projects. Hayes obtained approval to hire a third person for the Weaverville office and as agency formula allows an additional vehicle, she has opted to keep the van here for District use in support of NRCS goals. Discussion of Tier II agreements has been

postponed for one or two months. Hayes will be on leave the last two weeks of July and the first week of August. Melinda, Carrie or Heather will fill in. Carrie will serve as point person.

Hayes noted NRCS does not cost-share for herbicide use in Trinity County. If a client desires herbicide use, NRCS refers them to county agricultural commissioner for appropriate guidance.

7.0 Northwest California RC&D Council Report

Truman reported Council has completed its move into former TPUD office on Miner Street. Judy Carter must split her time between the NRCS and Council offices.

8.0 Community Forest/Stewardship Committee Report

Frost reported the notice for bids for work on the Mining District Forest Health Project was published this date in the *Trinity Journal*.

9.0 Trinity County Trails Report

Frost reported planning for a gateway trail between Shasta College Weaverville Campus and the Weaverville Basin Wetlands is progressing. He met with Shasta College Foundation executive director and a Redding recreational trails planner and they are excited about the concept. First phase would lead to a vista point above the wetlands. BLM has offered a staff member to help with planning. Cousins has been in contact with an equestrian group planning events on the Weaver Basin Trail System that will draw participants and economic stimulus from outside the area. The group will need parking for horse trailers.

10.0 Public Comment

John Knight provided the board brief comments on herbicide use and is planning to make a formal presentation at the July 20 board meeting.

Old Business

11.0 Discuss and/or Take Action on Request from TPUD for Support of H.R. 1237 (Herger) to Facilitate Land Exchange Involving TPUD, BLM, Six Rivers NF and Shasta-Trinity NF.

Owens recused herself from the discussion. O’Sullivan reported she met with Rick Coleman and Dick Morris to learn more about the matter and whether there may be cause for concern as this involves land in WCF. Primary concerns expressed thus far pertain to public access and retention of trails easements on subject property. Frost sent TPUD suggested changes to its draft resolution, including a provision TPUD would commit to recording easements of trails within a year of obtaining ownership so there is some time certain. O’Sullivan expressed concern about constraints on District taking position and noted WCF Steering Committee could do so.

MSC – Rourke/Truman to endorse presenting Frost’s proposed changes in TPUD resolution to the TPUD board. Owens abstained.

New Business

12.0 Discuss and/or Take Action on Request from CARCD for Support and/or Assistance for California Envirothon

MSC – Rourke/Lowden to give \$100 to California Envirothon.

13.0 Discuss and/or Take Action on SDRMA Resolution 11-03, Casting a Ballot for the Election of Directors to the SDRMA Board of Directors

MSC – Rourke/Lowden to cast votes for Raffelson, Ross and Sprague.

Roll call vote, all ayes, no abstentions;

Ayes: Owens, O’Sullivan, Truman, Lowden and Rourke

14.0 Discuss and/or Take Action on Proposed CSDA 2011 Bylaws Amendments

MSC – Owens/Rourke to cast a No vote on proposed bylaws amendments. Unanimous.

15.0 Discuss and/or Take Action on FY 2009-2010 Audit Finding 10-22, Employee Benefits

MSC – Truman/Lowden to approve expenditures made to this point for each of the two employees and to revisit personnel policy. Rourke noted his recollection was that the board had desired to provide Ms. Doyas with said benefits regardless of her average hours/pay period and he would like it to be clear that this motion formalizes that intent. Truman and Lowden concurred that was part of their motion.

16.0 Discuss and/or Take Action on FY 2009-2010 Audit Finding 10-15, Lewiston 4 – Dark Gulch Project Summary

MSC – Rourke/Truman to accept summary of expenditure of \$68,255.31 as presented in staff memo and backup.

17.0 Board Reports

Rourke reported on very productive meeting with Phillip Brownsee, USFS Forest Range Technician out of Hayfork.

All board members replied they will be present for regular July board meeting.

18.0 District Manager's Report

Frost reported he is planning to take time during second half of July or early August. Frost and Cousins met with BLM in Redding regarding GVC stewardship project opportunities.

19.0 Adjourn

Adjourned at 7:41 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

July 20, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting
- 3.1 Discuss and Approve Meeting Minutes for June 15, 2011 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for June 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on Opening of Bids for Weaverville Community Forest Timber Harvest, Mining District Forest Health Project
- 12.0 Discuss and/or Take Action on Opening of Bids for Conner Creek Road Decommissioning (33N31A)
- 13.0 6:00 to 6:45 p.m. Time Certain Presentation by John Knight on Use of Herbicides for Vegetation Management
- 14.0 7:00 Time Certain Presentation by Brandt Gutermuth of Trinity River Restoration Project on Buckhorn Dam/GVC Toe Drain and Channel Rehabilitation Project
- 15.0 Discuss and/or Take Action on 2011 CSDA Membership Dues
- 16.0 Discuss and/or Take Action on CSDA 2011 Board Elections
- 17.0 Board Reports/Correspondence
- 18.0 District Manager's Report
- 19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

July 20, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Colleen O’Sullivan, Rose Owens, Greg Lowden, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost Jason Smith, Mark Dowdle, Alex Cousins, Cynthia Tarwater

Other Agency Staff: Tiffany Hayes, NRCS; Carrie Nicolls, NRCS

Guests: John Knight; Bob Morris; Ginny Rice; Deborah Chapman, John Veevaert

1.0 Call To Order: Meeting called to order at 5:35 PM by O’Sullivan

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda as amended with Items 11 and 12 to follow Item 3.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Owens to approve minutes for regular meeting, June 15, 2011.

11.0 Discuss and/or Take Action on Opening of Bids for Weaverville Community Forest Timber Harvest, Mining District Forest Health Project

Cousins described the project and noted the WCF has garnered national recognition so it is important this project adhere to and achieve the same high standards of work. Two bids were received by the deadline from the two entities that participated in the mandatory walk-through.

MSC – Truman/Rourke to award the project to the lowest responsible bidder, Warner Enterprises, Inc., for \$72,912.40 (\$249.70 MBF) subject to all pertinent due diligence.

12.0 Discuss and/or Take Action on Opening of Bids for Conner Creek Road Decommissioning (33N31A)

Tarwater described the project and noted eight entities attended mandatory walk-through and five bids had been received by deadline, all from contractors deemed qualified.

MSC – Rourke/Truman to award the project to the lowest responsible bidder, John Buick Construction, for \$34,420.00 subject to all pertinent due diligence.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith reviewed finances; reported level of receivables was high but large amounts trending in. Good cash flow. Smith answered questions, reviewed check register and larger payables on warrant list.

4.2 Discuss and Approve List of Warrants for June 2011

MSC – Rourke/Lowden to approve list of warrants with a total of \$124,011.73

13.0 6:00 to 6:45 p.m. Time Certain Presentation by John Knight on Use of Herbicides for Vegetation Management

John Knight, R.P.F., gave a review of Trinity County’s “No Herbicide” policy, noting controversy is in chemical control of invasives and premised on emotion; Integrated Pest Management guidelines permit judicious use of herbicides; county policy is impediment and at the District’s request NRCS is not funding cost-share for herbicides. Knight presented a PowerPoint slideshow. Following the presentation O’Sullivan opened the discussion to members of the Board. Rourke noted invasives are a major issue in Trinity County with no instance of success in eradication. Knapweed is expanding ~~prevailing~~ in South Fork; need to come up with some different controls. Truman suggested Knight present the issue to those with real authority to change policy. After Board discussion, O’Sullivan provided the public an opportunity to make brief comments. Bob Morris, representing S.A.F.E., noted inaccuracies in the presentation; stated 27 percent of state’s water is tainted and unsafe; the value of clean water is priceless.

5.0 Projects Report

Lowden inquired about bottomless culvert in GVC. Cousins explained a railroad flatcar bridge or a bottomless culvert ~~will~~ is proposed to be installed to provide access for creating/enhancing elk habitat.

6.0 NRCS Report

Hayes reported Jenna Brazil will be ~~in-charge~~ Acting District Conservationist of NRCS office during her absence. She introduced Carrie Nicolls and noted Ryen Rourke has accepted the NRCS range position (W.A.E.) and will begin August 28. Hayes stated Regional Water Quality Control Board is shaping policy on agricultural runoff and she is monitoring its progress to assist clients with compliance. NRCS is working with Shasta College Foundation on the gateway trail at the wetlands. Hayes asked to be apprised of meeting dates she should be aware of and requested a copy of the monitoring form used for WCF. She suggested the District may want to review the parameters of USDA’s High Priority Bay-Delta Program.

7.0 Northwest California RC&D Council Report

Truman reported on the Council’s budget.

8.0 Community Forest/Stewardship Committee Report

Two bids received for mechanical harvest portion of Mining District Forest Health Project; project awarded to lowest responsible bidder. (See 11.0, above.)

9.0 Trinity County Trails Report

O’Sullivan noted the revised TPUD resolution pertaining to a land exchange with USFS and BLM addressed concerns about public access and retention of trails easements on subject property in WCF portion of swap.

14.0 7:00 Time Certain Presentation by Brandt Gutermuth of Trinity River Restoration Project on Buckhorn Dam/GVC Toe Drain and Channel Rehabilitation Project

Gutermuth showed aerial photos of the project location, explained its purpose and timeline. Project is dual purpose, with primary objectives to enhance Coho juvenile-rearing habitat and to make it possible to verify safety of dam. District is CEQA lead on project with TRRP as NEPA lead agency. Gutermuth and Cousins answered questions.

10.0 Public Comment

None.

New Business

15.0 Discuss and/or Take Action on CSDA Membership Dues

Item mislabeled. No action.

16.0 Discuss and/or Take Action on CSDA 2011 Board Elections

MSC – Lowden/Truman to cast District’s ballot for Phil Schoefer of Western Shasta RCD.

17.0 Board Reports/Correspondence

Truman noted he was in Washington, D.C. for NACD mid-year board meeting representing California. Discussion centered on proposed Farm Bill. Owens noted her daughter opened a restaurant in Hayfork.

18.0 District Manager’s Report

Frost reported he is going to try to be on vacation July 26 to August 8. Summer Day Camp is going great. He noted apportionment of revenues from AB 29, which requires up to \$150 on habitable structures in CalFire’s areas of responsibility. The law focuses on prevention, but the prediction is that revenues will be divided between prevention and suppression activities with 40 percent likely to go toward prevention with 60 percent to suppression. The new law may generate as much as \$125 million to \$200 million for CalFire.

19.0 Adjourn

Adjourned at 7:58 p.m.

Roderick Senior Center

5:30 PM

90 Coral Ave. #A

Hayfork, CA

Board of Directors Meeting

Agenda

August 17, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for July 20, 2011 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for July 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on 2011 CARCD Membership Dues
- 12.0 Discuss and/or Take Action on Resolution 11-03 Authorizing Entering into an Agreement with the State of California and Designating a Representative to Sign the Agreement and Any Amendments Thereto, for the South Fork Trinity River Road Decommission Project.
- 13.0 Discuss and/or Take Action on Resolution 11-04 Approving the Form of and Authorizing the Execution of a Sixth Amended Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority's Property and Liability Program.
- 14.0 Discuss and/or Take Action on Financial Policies Regarding Accounts Payable and regarding Time Limit for Employee/Director Reimbursement
- 15.0 Board Reports/Correspondence
- 16.0 District Manager's Report
- Closed Session** - (Sect. 54957) Discussion of Employee Disciplinary Actions Taken
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

August 17, 2011 * 5:30 PM

90 Coral Ave. #A, Hayfork, CA

Board Members Present: Patrick Truman, Colleen O'Sullivan, Rose Owens, Greg Lowden, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost Jason Smith, Mark Dowdle, Alex Cousins

Other Agency Staff: None

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:32 PM by O'Sullivan
- 2.0 **Discuss and Approve Agenda**
MSC – Lowden/Truman to approve agenda.
- 3.0 **Discuss and Approve Meeting Minutes**
MSC – Lowden/Owens to approve minutes for regular meeting, July 20, 2011.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**
Smith reviewed finances and noted good cash flow. Smith answered questions, reviewed check register and larger payables on warrant list. Frost noted next quarterly budget revision will be substantially upwards.
 - 4.2 **Discuss and Approve List of Warrants for June 2011**
MSC – Truman/Owens to approve list of warrants with a total of \$134,962.67
- 5.0 **Projects Report**
Cousins and Frost answered questions.
- 6.0 **NRCS Report**
Directors read report submitted by NRCS District Conservationist Tiffany Hayes.
- 7.0 **Northwest California RC&D Council Report**
Truman reported the council's executive committee held a conference call. A budget has been approved for the three-county area and things are moving along.
- 8.0 **Community Forest/Stewardship Committee Report**
Cousins reported work has begun on the Mining District forest health project with Warner Enterprises starting the mechanical portion next week and horse-logger Jarrett Willburn is positioning his animals and equipment to begin work in the sensitive portion shortly. Willburn will be cutting trees during afternoons and horse-hauling logs to a landing in the cooler morning hours. Cousins explained a local trucker will get those logs to the mill. Willburn and the District are open to changes on the spot while discovering what will or will not work.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Cousins reported TPUD and CSD may be interested in enrolling their lands in WCF. Frost noted RCD could work with them on forestry management practices and continuation of trails network. O'Sullivan observed it would be a good way to get activity going in the area under the PTEIR.

9.0 Trinity County Trails Report

Cousins reported funding has been received for trails maintenance. One idea is to develop an after-school high-school trails crew, with someone like John Ivey as a possible mentor. Other possible learning opportunities could entail working with the local CCC crew. Rourke noted present lack of such opportunities. Frost reported on Shasta College Foundation progress on trail easement near Weaverville campus.

10.0 Public Comment

None.

~~15.0~~11.0 Discuss and/or Take Action on 2011 CARCD Membership Dues

MSC – Truman/Lowden to approve 2011 CARCD membership dues at the \$4,000 level.

12.0 Discuss and/or Take Action on Resolution 11-03 Authorizing Entering into an Agreement with the State of California and Designating a Representative to Sign the Agreement and Any Amendments Thereto, for the South Fork Trinity River Road Decommission Project.

MSC – Truman/Rourke to approve Resolution 11-03. Roll call vote: all ayes: Lowden, Owens, O'Sullivan, Truman and Rourke; no nays; no abstentions.

Rourke asked to know what roads would be done; what roads would remain open; what the District's cumulative impact would be; what the goal is; what the strategic plan is to provide access to public lands. He expressed concerns about increasing inaccessibility to all modes of travel in the South Fork. Discussion ensued. Frost stated Westside Watershed Restoration EIR is probably the guiding document now for USFS. Cousins will print out maps showing the entire road system, what work has been done (upgrades and decommissioning) and what the available road network looks like. He noted OHV interests are assertively advocating for better access in that area. O'Sullivan proposed having USFS come to a board meeting to discuss travel and recreation access in the South Fork. Frost will arrange likely at end of field season. He explained approval of resolution would not preclude board from guiding and shaping plans for where that work would be done. The South Fork Watershed Coordinator grant provides for staff time and funding to work on these issues.

13.0 Discuss and/or Take Action on Resolution 11-04 Approving the Form of and Authorizing the Execution of a Sixth Amended Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority's Property and Liability Program

MSC – Lowdent/Truman to adopt Resolution 11-04. Roll call vote: all ayes: Lowden, Owens, O'Sullivan, Truman and Rourke; no nays; no abstentions.

MSC – Rourk/Lowden to authorize participation in Special District Risk Management Authority's Property and Liability Program with a coverage limit of \$10 million.

14.0 Discuss and/or Take Action on Financial Policies Regarding Accounts Payable and Regarding Time Limit for Employee/Director Reimbursement

MSC – Truman/Lowden to approve all proposed amendments to the financial policies as presented in memorandum to board.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

15.0 Board Reports/Correspondence

Rourke reported he has another grandchild, Sean Daniel Rourke.

18.016.0 District Manager's Report

Frost reported he took a couple of weeks off. He told of an upcoming Board of Forestry workshop on AB 29 related to development of regulations and fee structure and apportionment of subsequent revenues for statewide fire prevention. Frost noted community fuels reduction projects could get a boost, but the legislation is expected to face legal challenges. The state has to be able to demonstrate charges to landowners are fees, not taxes, in addition to resolving several other issues. The next TCRCDD board meeting will be September 21 in Weaverville.

Closed Session – (Sect. 54957) Discussion of Employee Disciplinary Actions Taken

MSC – Owens/Truman to move into closed session at 7:32 p.m.

MSC – Truman/Lowden to come out of closed session at 7:48 p.m.

O'Sullivan reported staff updated Board on recent disciplinary actions.

17.0 Adjourn

Adjourned at 7:55 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

September 21, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for August 17, 2011 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for August 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on 2011 Director Travel to CARCD Annual Conference November 8-11 in Stockton, CA.
- 12.0 Discuss and/or Take Action on CARCD 2011 Award Nominations
- 13.0 Discuss and/or Take Action on Appointment of District Delegate and Alternative Delegate to Annual Meeting of California Association of Resource Conservation Districts
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

September 21, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Colleen O'Sullivan, Rose Owens, Greg Lowden, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by O'Sullivan

2.0 Discuss and Approve Agenda

MSC – Rourke/Truman to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/Owens to approve minutes for regular meeting, August 17, 2011.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith noted much activity with projects activated in South Fork watershed, in addition to fuels and forest health projects. Reviewed finances and noted good cash flow. Frost noted there will be 13 new grants to come forward in October budget revision. Four more are about to be signed that may be added. There will be need to look at staff and vehicle needs and strategies with the added work.

4.2 Discuss and Approve List of Warrants for ~~June~~ August 2011

MSC – Truman/Owens to approve list of warrants with a total of \$195,436.43

5.0 Projects Report

Directors read written report. Frost answered questions.

6.0 NRCS Report

Hayes reported All-Lands meeting in Burnt Ranch went well with 10 landowners present. John Knight wants to work on Coffee Creek Community Protection with District. District would hire RPF. Tarwater helpful with landowners' roads; landowners love her. Hayes wants to apply CCPI funds to do road upgrades, ideally with involvement of Tarwater. Involvement of Condon or Tarwater in projects means less oversight is needed by NRCS. November 18 is deadline for EQUIP sign-up. NRCS monies will now come in to thea "cluster" and apportioned through cluster ranking. Hayes had hoped that R rather than cluster should be by watershed; we have three: TR, SFTR-Trinity River, South Fork Trinity River and Mad River.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

7.0 Northwest California RC&D Council Report

Truman reported the Council will meet via video conference on September 28.

8.0 Community Forest/Stewardship Committee Report

Frost reported on recent WCF tours; one ~~about featuring~~ horse-logging; second was on a Saturday with when no operations were on-going non-action tour to explain to adjacent landowners about the work being done. Brown's Phase I about finished. Warner is mobilizing over to Mining District. Approximately 25-30 MBF is going to the mill from horse-logging. It will continue to end of October or weather moves in. Mechanized will continue until too rainy.

9.0 Trinity County Trails Report

Trail maintenance by community volunteers scheduled for Public Lands Day on upcoming Saturday. AP environmental class from Trinity High School will be there.

10.0 Public Comment

None.

~~15.0~~11.0 Discuss and/or Take Action on Director Travel to 2011 CARCD Annual Conference November 8-11 in Stockton

MSC – Lowden/Truman to approve director travel to 2011 conference.

12.0 Discuss and/or Take Action on CARCD 2011 Award Nominations

Truman suggested Hauke for Volunteer of Year. Frost noted nominations due by September 30. Colleen will suggest and advise staff. No action taken.

13.0 Discuss and/or Take Action on Appointment of District Delegate and Alternative Delegate to Annual CARCD meeting

MSC – Lowden/Owens to appoint Truman as delegate and O'Sullivan as alternate delegate.

14.0 Board Reports/Correspondence

Rourke reported on his tour of the ~~completed~~ Red Bluff Dam Diversion Fish Passage Improvement Project and the Red Bluff Pumping Project, and provided details on the scale and capacity of the projects. Rourke noted the Forestry Challenge is coming up and there are schedule conflicts. Truman reported he is going to a meeting of the Pacific Region of NACD held in Taos, N.M., then to Maui for a meeting of the Pacific Rim RC&D Councils. O'Sullivan is headed on vacation to Utah for early autumn hiking.

~~18.0~~15.0 District Manager's Report

Frost reported he has become the county's lead man regarding the development of regulations under AB29 for fire prevention programs. ~~The statewide PEIR for Vegetation Management may come before the Board of Forestry in February.~~ He will be gone for two weeks of vacation beginning October 20 as a part of a trip to ~~the~~ National Firewise Community Conference is in Denver October 29-30.

16.0 Adjourn

Adjourned at 6:37 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

October 19, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for September 21, 2011 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for September 2011
- 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 8.1 Quarterly Community Forest Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on 2012 NACD Membership
- 12.0 Discuss and/or Take Action on 2011 CARCD Resolutions
- 13.0 Presentation on recent GIS Projects
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

October 19, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Colleen O'Sullivan, Rose Owens, Mike Rourke

Board Members Absent: Greg Lowden

Associate Board Members Present: None

District Staff: Alex Cousins, Kelly Sheen, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes

Guests: Dennis Fox

1.0 Call To Order: Meeting called to order at 5:32 PM by O'Sullivan

2.0 Discuss and Approve Agenda

MSC – Truman/Rourke to approve agenda with Item 13 to follow Item 4.3.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/Owens to approve minutes for regular meeting, September 21, 2011.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Smith noted much activity with projects in South Fork watershed, in addition to fuels and forest health projects. Reviewed finances and noted good cash flow.

4.2 Discuss and Approve List of Warrants for ~~June~~ September 2011

MSC – Truman/Owens to approve list of warrants with a total of \$272,426.78

4.3 Discuss and Take Action on Quarterly Budget Revision

Smith noted 12 new grants and agreements obtained with a total of \$610,120.

MSC – Truman/Owens to approve budget revision for a total budget amount of \$2,688,926.

13.0 Presentation on Recent GIS Projects

Kelly Sheen explained recent and current GIS projects for Trinity County and discussed challenges involved in assisting County with rebalancing its five Supervisorial Districts. He discussed GIS work related to new census data, bringing Section lines into correct alignment, cleaning up the County's address database and aligning road locations to aerial photos.

5.0 Projects Report

Directors read report. Rourke asked if South Fork Watershed Coordination would involve USFS Shasta-Trinity Travel Management Plan. Cousins confirmed it would. Rourke noted loss of access to swimming hole in vicinity of Swim Meadow. Cousins will discuss with SFMU.

6.0 NRCS Report

Hayes reported on follow-up measures with Burnt Ranch area landowners and shared copies of information provided them. Jay Perkins willing to put on workshop on fire behavior for Burnt Ranch landowners. She noted the workshop can be used in other projects and county areas.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Allocation for this seven-county NRCS “cluster” will be determined soon. CalFire has a grant to help landowners transport biomass to make fuels reduction projects more feasible. Alex will follow up. NRCS will be moving office

7.0 Northwest California RC&D Council Report

Truman stated nothing new to report at this time.

8.0 Community Forest/Stewardship Committee Report

Cousins reported Brown’s Phase I finished and Warner has moved over to Mining District site and is prepared to shut down immediately when wet weather threatens. Cousins observed there were several different local business entities engaged in these forest health projects.

9.0 Trinity County Trails Report

Cousins noted pre-race maintenance is being done on the trail system in advance of the coming weekend’s LaGrange Classic bike race. Two weeks previous was an equestrian poker run that brought many out-of-area people to Weaverville. Same organizers aspire to hosting equestrian endurance events here.

10.0 Public Comment

Dennis Fox commented there needs to be greater, possibly multi-agency, awareness and use of masticators for vegetation management while preserving air quality. There are many situations where it would be an appropriate treatment, yet CARB seems unfamiliar with potential to benefit air quality.

11.0 Discuss and/or Take Action on 2012 NACD Membership

MSC – Truman/Rourke to approve membership at Gold Level (\$775).

~~12.0~~12.0 Discuss and/or Take Action on 2011 CARCD Resolutions

No action taken.

14.0 Board Reports/Correspondence

O’Sullivan proposed letter of support from board to Joss House Association board of directors. She will prepare. Rourke reported his student team took first place at the Forestry Competition held at Shasta College, plus first, third and fourth individual standings. The Forestry Challenge is in Santa Cruz next week.

~~18.0~~15.0 District Manager’s Report

No report.

16.0 Adjourn

Adjourned at 7:40 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

November 16, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for October 19, 2011 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for October 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on Adoption of a District Policy for an Employee Recognition Program
- 12.0 Discuss and/or Take Action on Providing Staff with Guidance for Participation in Shasta-Trinity National Forest's Stakeholder Discussions on Motorized Travel Management Plan
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

November 16, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Greg Lowden Colleen O'Sullivan, Rose Owens, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: None

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:30 PM by O'Sullivan
- 2.0 **Discuss and Approve Agenda**

MSC – Truman/Lowden to approve agenda.
- 3.0 **Discuss and Approve Meeting Minutes**

MSC – Truman/Owens to approve minutes for regular meeting, October 19, 2011.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**

Smith reported good cash flow, with much activity resulting from projects in South Fork watershed in addition to fuels and forest health projects. He reviewed financial statement.
 - 4.2 **Discuss and Approve List of Warrants for ~~June~~ September 2011**

MSC – Truman/Owens to approve list of warrants with a total of \$243,860.35
- 5.0 **Projects Report**

Directors read report. Cousins reported on fuels project in South Trinity that created excellent fuel break as called for in CWPP. Work contracted with volunteer fire department and involved numerous entities and resources for an exemplary project. USFS is following on with fuel break on federal land to augment this project.
- 6.0 **NRCS Report**

Directors reviewed written report from Hayes.
- 7.0 **Northwest California RC&D Council Report**

Truman reported the Council has moved its office to a new location on Highway 3. Frost noted Jerry Hauke won CARCD 2011 Volunteer of the Year award.
- 8.0 **Community Forest/Stewardship Committee Report**

Cousins noted the logger did a commendable job on post-project clean-up and work area rehabilitation. The check from the mill is expected to cover costs of the forest health project. Frost

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
stated discussions would begin early next year on developing the new annual operating plan for WCF-BLM.

9.0 Trinity County Trails Report

Cousins reported the McKenzie Gulch Trail Project was completed within budget and remaining funds will be used to maintain trails this winter; fell some hazard trees. The RAC funded NEPA for the Garden Gulch trail has been completed.

10.0 Public Comment

None.

11.0 Discuss and/or Take Action on Adoption of a District Policy for an Employee Recognition Program

O'Sullivan noted the District does not appear to have such a policy. Frost reported he did not locate any policy examples from outside sources that were readily adaptable to the District. Owens noted the risk of hurting feelings or creating problems with a recognition program. Rourke suggested setting goals where improvement needed that employee teams could be recognized for attaining. Cousins stated attendance is an issue; one person gone affects crew productivity. Frost pointed up the importance of not gifting public-funded awards. O'Sullivan offered to work with Frost and Cousins in exploring the matter.

~~12.0~~12.0 Discuss and/or Take Action on Providing Staff with Guidance for Participation in Shasta Trinity National Forest's Stakeholder Discussions on Motorized Travel Management Plan

Frost reported on letter from Sharon Heywood indicating S-T NF final Travel Management Plan (TMP) could be modified and can be flexible to individual counties. USFS is planning discussions with stakeholders. Frost advised confidential interviews are being hosted by a consultant at the behest of USFS to help facilitate additional discussions on the TMP. Frost invited Rourke and another board member to participate in and share their thoughts during interviews set for November 17. Discussion ensued and issues raised included relationship of the TMP to the Recreation Management Plan; many miles of user-created roads not included in initial TMP inventory so not included; need to create loop routes; need to develop same amount of OHV miles as remove from TMP; designate more routes as mixed use; need to coordinate TMP with Watershed Management Plan; need to coordinate TMPs across shared NF boundaries. Frost stated District sent at least two letters to USFS about concerns, including size of planning area, during development of Recreation Plan and TMP. He proposed WCF serve as a template for smaller-scale planning.

13.0 Board Reports/Correspondence

Truman reported annual CARCD conference was very productive; same officers re-elected. He was again elected to NACD board.

~~18.0~~14.0 District Manager's Report

Frost noted annual holiday breakfast is set for December 2 at Fire Hall. The next board meeting is December 21. He attended National Firewise Community Conference in Colorado in October and viewed new ignition analysis software from Savannah National Laboratory that identifies the wildfire risk-points for individual structures and provides cost estimates to make them fire safe. Frost stated the program can be placed on District website and also taken to homes and outreach events. UC plans to fill Gary Nakamura's position, possibly next spring, with a forester to advise

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
and serve Trinity and northern California. UC will advertise for full-time child nutrition educator to
fill Ingra Smith's position.

15.0 Adjourn

Adjourned at 6.56 p.m.

TCRCDD Office
5:30 PM
#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

December 21, 2011

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for November 16, 2010 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for November 2011
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 **6:00 P.M. Time Certain:** PUBLIC HEARING: Consider CEQA Mitigated Negative Declaration, Potentially Approve the Project and Authorize Filing of a Notice of Determination for Buckhorn Dam/Grass Valley Creek Toe Drain and Channel Rehabilitation Project.
 - 11.1 Discuss and/or Take Action on Resolution 11-05 Certifying the Final Mitigated Negative Declaration and Environmental Assessment for the Buckhorn Dam / Grass Valley Creek Toe Drain and Channel Rehabilitation Project
 - 11.2 Discuss and/or Take Action on Resolution 11-06 Authorizing and Directing a Filing of a Notice of Determination for Buckhorn Dam / Grass Valley Creek Toe Drain and Channel Rehabilitation Project
- 12.0 Election of Board Officers
- 13.0 Discuss and Approve District's 2012 – 2017 Strategic Plan
- 14.0 District Manager's Report
- 15.0 Board Reports/Correspondence
- 16.0 Adjourn



Items may be taken out of order from the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*