

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

December 21, 2011 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Greg Lowden Colleen O'Sullivan, Mike Rourke

Board Members Absent: , Rose Owens

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Mark Dowdle

Other Agency Staff: Brandt Gutermuth, Trinity River Restoration Program

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:34 PM by O'Sullivan
- 2.0 **Discuss and Approve Agenda**

MSC – Truman/Lowden to approve agenda.
- 3.0 **Discuss and Approve Meeting Minutes**

MSC – Truman/Lowden to approve minutes for regular meeting, November 16, 2011.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**

Frost reported good cash flow. Some new grants in effect now that will appear in the next budget revision. Have begun laying off some crew due to weather and completion of projects.
 - 4.2 **Discuss and Approve List of Warrants for November 2011**

MSC – Rourke/Truman to approve list of warrants with a total of \$369,247.57
- 5.0 **Projects Report**

Cousins reported on cooperative LiDAR project; explained technology and diverse applications. Involvement of Trinity County, Five-Counties Salmonid Conservation Program and USFS with District helped bring down cost of project to cover forty miles of mainstem Trinity River plus tributaries. Targets included Indian Creek, East Branch and East Weaver. Also sought to have entire Weaverville Basin included but snow interfered with initial planned flight and data collection. LiDAR done every year on Trinity River, so may obtain coverage of Basin in 2012.
- 6.0 **NRCS Report**

Directors reviewed written report from Hayes. O'Sullivan inquired about Tier III agreement between NRCS and District. Frost noted agreement was due for renewal in June but it was agreed to delay renewal pending resolution of NRCS office location issues.
- 7.0 **Northwest California RC&D Council Report**

None.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

Cousins reported BLM has proposed entering into a stewardship agreement with the District for management and conservation of 16,500 acres of Grass Valley Creek that is headwaters of Trinity. Would include 100 acres not in tributary watershed, all of GVC watershed and upper Indian Creek. Proposal would entail a simple agreement for hazard fuels reduction, selected-thinning timber harvest, elk habitat improvement, and road maintenance to reduce sediment delivery. Seed money is available. This would be a multi-year agreement. BLM would like to have final agreement approved by February. Frost noted details of actual agreement would be worked out following approval of concept by BLM.

9.0 Trinity County Trails Report

Cousins reported the RAC-funded NEPA for the Garden Gulch trail has been completed and is being reviewed prior to signing by Forest supervisor.

10.0 Public Comment

None.

~~9.0~~11.0 6:00 P.M. Time Certain: Public Hearing: Consider CEQA Mitigated Negative Declaration, Potentially Approve the Project and Authorize filing of a Notice of Determination for Buckhorn Dam/Grass Valley Creek Toe Drain and Channel Rehabilitation Project

At 6:00 p.m. Cousins reported the District would not be serving as lead agency for this project so would not be holding the CEQA public hearing as scheduled.

12.0 Election of Officers

MSC – Lowden/Truman to confirm O’Sullivan as Chairwoman and Owens as Vice-chairwoman.

13.0 Discuss and Approve the District’s 2012 – 2017 Strategic Plan

MSC – Rourke/Truman to approve the District’s 2012 - 2017 Strategic Plan

~~13.0~~14.0 District Manager’s Report

Frost noted the District’s annual holiday breakfast went well. Cousins and Frost are no longer members of TAMWG yet will continue to attend. Frost has been named to NCRWQCB advisory committee on formulation of regional regulations pertaining to irrigated lands. He will try to be on vacation the first week and part of second week of January.

Assistant District Manager’s Report

Cousins described recent discussions on the need to scale up forestry health and timber projects in Trinity County to build healthy communities; need to involve more members of the community by demonstrating they have interest in building a viable local economy; need to identify and resolve obstacles, bring Forest Service aboard; Supervisor Judy Morris will talk with USFS Supervisor Sharon Heywood. Cousins observed there is approximately 530,000 acres of forest in Trinity County. If harvested/treated only 530 acres per year, would require 1,000 years to treat all. He noted USFS will have new Forest Plan coming out soon. O’Sullivan noted public trust responsibility of USFS includes people and communities; need to incorporate community health and economic health.

15.0 Board Reports / Correspondence

O’Sullivan expressed concern about SPI project near Trinity Lake; Rourke noted Trinity Alps School District starts winter break late this year.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

16.0 Adjourn

Adjourned at 6.50 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

January 18, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for December 21, 2011 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for December, 2011
- 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 5.1 Presentation on Proposed Grass Valley Creek Stewardship Project with Bureau of Land Management
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on Request to Acquire Additional District Vehicle
- 12.0 Board Reports/Correspondence
- 13.0 District Manager's Report
- Closed Session**
- 14.0 District Manager's Annual Performance Evaluation
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

January 18, 2012 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Greg Lowden Colleen O'Sullivan

Board Members Absent: Rose Owens, Mike Rourke

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle

Other Agency Staff: None

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:35 PM by O'Sullivan
- 2.0 **Discuss and Approve Agenda**

MSC – Truman/Lowden to approve agenda.
- 3.0 **Discuss and Approve Meeting Minutes**

MSC – Lowden/Truman to approve minutes for regular meeting, December 21, 2011.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**

Directors reviewed financial statement. Cousins reported the District has laid off more crew due to inclement weather and completion of projects.
 - 4.2 **Discuss and Approve List of Warrants for December 2011**

MSC – Truman/Lowden to approve list of warrants with a total of \$116,611.31.
 - 4.3 **Discuss and/or Take Action on Quarterly Budget Revision**

MSC – Truman/Lowden to approve budget revision for a total budget amount of \$2,756,926.
- 5.0 **Projects Report**

Directors reviewed written report. Cousins answered questions.

 - 5.1 **Presentation on Proposed Grass Valley Creek Stewardship Project with Bureau of Land Management**

Cousins reported BLM is considering fuels reduction, forest health, road maintenance, elk habitat improvement and other projects on approximately 16,500 acres in the Grass Valley Creek watershed area. BLM has proposed a new stewardship agreement with the District to facilitate the needed work. Area encompasses an area that could be considered to be the new headwaters of the Trinity River below the dam and as such has potential for funding from TRRP to get work done in the watershed. Cousins projected maps depicting ownership and noted proximity to biomass markets. Presentation for information only; no action needed at this time. Directors expressed support of the proposal and suggested it be shared again with full board present.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

6.0 NRCS Report

Directors reviewed written report from Hayes.

7.0 Northwest California RC&D Council Report

Weather cancelled meeting set for today. Last week met with consultant council hired to look at efficiencies in operation. Need to be in one office, possibly in current NRCS office when vacated. Cousins suggested clustering at Horseshoe Lane complex with consolidation of front offices and resources.

8.0 Community Forest/Stewardship Committee Report

Cousins reported meeting previous week on details of Phase II plans and to review Phase I.

9.0 Trinity County Trails Report

Gus Kormeier is organizing a 50-kilometer footrace in the WCF, probably this October. Team Big Foot is planning three bicycle races in the WCF this year. Cousins noted it could benefit the community to have the start and finish lines for these races in Weaverville.

10.0 Public Comment

None.

11.0 Discuss and or Take Action on Request to Acquire Additional District Vehicle

Cousins stated the District obtained two grants from the California OHV Commission that contain a total of \$28,000 for vehicle acquisition. There is need for an additional reliable vehicle, especially in the South Fork where multiple projects are implemented concurrently. Vehicle acquisition would use funds from Accounts 305 and 306.

MSC – Truman/Lowden to approve staff recommendation to use OHV funds up to \$28,000 for vehicle acquisition after first obtaining three quotes.

12.0 Board Reports/Correspondence

Truman reported NACD is meeting at the end of January. O'Sullivan noted terms of three board members expire this year. Much change will occur this year as Frost begins to ease out and take more time off. She noted Cousins has ideas for transition and afterwards, so wants to continue discussions with Frost and Cousins.

13.0 District Manager's Report

None.

~~13.0~~14.0 District Manager's Annual Evaluation

O'Sullivan offered to begin work on it, then review and work on it with full board in March. Truman and Lowden concurred.

15.0 Adjourn

Adjourned at 6.50 p.m.

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TCRCD Office
5:30 PM
#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

February 15, 2012

- 1.0 Call to Order
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Meeting Minutes for January 18, 2012 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Statement and Spreadsheet
 - 4.2 Discuss and Approve List of Warrants for January, 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

O'Sullivan 5:30

New Business

- 11.0 **6:00 P.M. Time Certain:** PUBLIC HEARING: South Fork Trinity River Off-Highway Vehicle Route Improvement Project.

Receive Public Input for the Development of a Grant Proposal for Funding from the 2011-2012 Off-Highway Motor Vehicle Recreation Division Grants and Agreements Program to Improve Off-Highway Motor Vehicle Route Access on Approximately 20 Miles of Forest Service Roads in the South Fork Management Unit of the Shasta-Trinity National Forest.
- 12.0 Discuss and/or Approve Title III Operational Agreement between the Weaverville Field Office of the Natural Resources Conservation Service and the Trinity County Resource Conservation District.
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report

Closed Session

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

15.0 District Manager's Annual Performance Evaluation

16.0 Adjourn

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

February 15, 2012 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Greg Lowden, Rose Owens, Mike Rourke

Board Members Absent: Colleen O'Sullivan

Associate Board Members Present: None

District Staff: Pat Frost, Zack Blanchard, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: Tiffany Hayes, NRCS

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:30 PM by Owens.
- 2.0 **Discuss and Approve Agenda**
MSC – Lowden/Truman to approve agenda.
- 3.0 **Discuss and Approve Meeting Minutes**
MSC – Truman/Lowden to approve minutes for regular meeting, January 18, 2012.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**
Directors reviewed financial statement. Smith reported positive cash flow, elaborated on activity and answered questions.
 - 4.2 **Discuss and Approve List of Warrants for January 2012**
MSC – Truman/Rourke to approve list of warrants with a total of \$145,412.79.
- 5.0 **Projects Report**
Directors reviewed written report. Frost and Cousins answered questions.
- 6.0 **NRCS Report**
Directors reviewed written report and Hayes provided details. NRCS office will relocate to same Main Street shopping center as TRRP office March 5-6. Expects to have all EQIP contracts in place by April. Reported on-the-ground Forestry Practices done September 2010 to present. Explained Conservation Stewardship Program opportunities and detailed recent Wetlands Reserve Program meeting and status of All Lands Program participation. Hayes met with State Conservationist Ed Burton in Weaverville previous day and discussed need to add and fill permanent soil technician position.
- 12.0 **Discuss and/or Approve Title III Operational Agreement between the Weaverville Field Office of the Natural Resources Conservation Service and the Trinity County Resource Conservation District.**
Hayes noted agreement same as previous, including request for RCD to report acres it treats to complement countywide total. Office relocation affects ready availability of NRCS van for District use.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Frost noted agreement extends through June 2013. Hayes noted 30-day clause enables revisiting any matters.

MSC – Truman/Rourke to approve

7.0 Northwest California RC&D Council Report

Truman noted grants coming in.

8.0 Community Forest/Stewardship Committee Report

Cousins reported no draft agreement yet from BLM for its GVC stewardship proposal.

9.0 Trinity County Trails Report

Cousins noted productive trails meeting with NRCS and county; CCC will be submitting grant internally for work on trail linking Weaverville campus of Shasta College and Weaverville Basin Wetlands.

10.0 Public Comment

None.

11.0 Public Hearing: South Fork Trinity River Off-Highway Vehicle Route Improvement Project

Hearing begun at 6:00 p.m. Blanchard explained District's plan to apply for OHV funding to improve public access on USFS routes in South Fork Management Unit and District's desire to obtain public input for proposal. Member/representative of Redding Dirt Riders commented on need for some of the many dead-end routes in South Fork to be connected to create loops that improve national forest access. Public pointed out potential economic benefit to local communities if loops are created to enhance travel routes, as more forest users would be drawn to area. Rourke asked if project could help create loops or if routes would be dead-ended. Blanchard responded USFS has not provided options to connect more than shown on proposal map. Rourke noted the need to address and enable mixed uses, possibly regulating times for uses. Public commented on desire by some for separation of uses. Cousins noted District's RAC-funded project to map historic South Fork trails and routes could be of benefit. Public commented "lots of" OHV money goes to enforcement – "keeping people out;" reiterated more loops sought to replace dead-end routes.

12.0 Board Reports/Correspondence

Rourke reported his students placed first and second in local timber competition and placed first in College of Redwoods competition. He will travel to Eureka February 17 as representative of Trinity County on advisory panel to NCRWQCB for development of the Irrigated Lands Regulatory Program. Truman attended NACD national conference in Las Vegas at end of January.

13.0 District Manager's Report

Frost noted annual report being compiled; asked directors to review and edit board member content. He is teaching Natural History of California at Shasta College this semester on Tuesday and Thursday evenings. He will be gone week of March 19. Directors set next regular board meeting for March 28.

~~18.0~~14.0 District Manager's Annual Evaluation

No action.

15.0 Adjourn

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
Adjourned at 6.40 p.m.

MINUTES OF FEBRUARY 15, 2012

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 28, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes for February 15, 2012 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for February 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Discuss and/or Take Action on 2012 CARCD Membership Dues
- 12.0 Discuss and/or Take Action on CSDA Board of Directors Call for Nominations, Region 1, Seat A
- 13.0 Discuss and/or Take Action on Appointing a Board Member to Attend the April 16, 2012 Meeting of the Trinity County Local Agency Formation Commission
- 14.0 Discuss and/or Take Action on Revisions to District Fiscal Policy
- 15.0 Discuss and/or Take Action on Revisions to District Personnel Policy
- 16.0 Discuss and/or Take Action on Providing Funding for up to Two Students to Attend 2012 Range Camp
- 17.0 Board Reports/Correspondence
- 18.0 District Manager's Report

Closed Session

- 19.0 Personnel – District Manager's Annual Evaluation
- 20.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)



Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

March 28, 2012 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Greg Lowden, Colleen O'Sullivan

Board Members Absent: Rose Owens, Mike Rourke

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: Jim Spear, NRCS Assistant State Conservationist, Area 1

Guests: None

- 1.0 **Call To Order:** Meeting called to order at 5:34 PM by O'Sullivan.
- 2.0 **Discuss and Approve Agenda**
MSC – Lowden/Truman to approve agenda with Items 14 and 15 to follow Item 4.
- 3.0 **Discuss and Approve Meeting Minutes**
MSC – Truman/Lowden to approve minutes for regular meeting, February 15, 2012.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**
Directors reviewed financial statement. Smith reported positive cash flow, elaborated on specific payables and answered questions.
 - 4.2 **Discuss and Approve List of Warrants for February 2012**
MSC – Truman/Lowden to approve list of warrants with a total of \$222,070.30
- 14.0 **Discuss and/or Take Action on Revisions to District Fiscal Policy**

Frost credited Cousins for review resulting in proposed changes. Cousins discussed further revisions for board consideration and presented them as five distinct proposals, (A to E).

 - A.) MSC – Truman/Lowden to approve staff recommendations for Fiscal Policy IV.B.3.
 - B.) MSC – Truman/Lowden to approve staff recommendation for Fiscal Policy VI.C.
 - C.) MSC – Truman/Lowden to approve staff recommendation, as revised, for Fiscal Policy VIII.
 - D.) MSC – Truman/Lowden to approve staff recommendation for Fiscal Policy X.
 - E.) MSC – Lowden/Truman to approve staff recommendation for Fiscal Policy XIV.B.1

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

15.0 Discuss and/or Take Action on Revisions to District Personnel Policy

MSC – Lowden/Truman to approve staff recommendation for Personnel Policy V.I.C.

5.0 Projects Report

Directors reviewed written report. Frost and Cousins answered questions. Cousins reported a draft stewardship agreement with BLM to address needs in Grass Valley Creek watershed has been forwarded up in BLM for approval. Cousins noted need for collaboration on large-scale projects to successfully compete for funding from the USFS Collaborative Forest Landscape Restoration Program. Cousins reported on public meetings for TRRP and benefits to all for engaging in that interaction. He stated District remains autonomous and participates to represent landowners.

6.0 NRCS Report

Directors reviewed written report. NRCS Assistant State Conservationist Jim Spear reported John George will start May 7 as new District Conservationist and reported on the status of the office move. Spear suggested monthly meetings with George to update on opportunities to involve NRCS. Frost asked about George's nomination to TAMWG and possible involvement with the Irrigated Lands Advisory Committee.

7.0 Northwest California RC&D Council Report

Truman reported on Council's videoconference previous week and efforts toward consolidating both offices.

8.0 Community Forest/Stewardship Committee Report

Cousins reported WCF steering committee meeting set for April 9. BBWA is looking forward to promoting benefits of PTEIR and UCCE wants to present on cost-share cooperative associations at future events.

9.0 Trinity County Trails Report

Workday slated for March 31 cancelled due to rain. Cousins noted the potential to collect data from users on unmapped trails; discussed recent LiDAR data revelations and funding for additional LiDAR flights.

10.0 Public Comment

None.

11.0 Discuss and/or Take Action on CARCD Membership Dues

MSC – Truman/Lowden to approve annual dues in the amount of \$4,000.

12.0 Discuss and/or Take Action on CSDA Board of Directors Call for Nominations, Region 1, Seat A

No Action Taken

13.0 Discuss and/or Take Action on Appointing a Board Member to Attend the April 16, 2012 Meeting of the Trinity Local Agency Formation Commission

MSC – Truman/O'Sullivan to nominate Lowden to attend April 16, 2012 meeting.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

16.0 Discuss and/or Take Action on Providing Funding for up to Two Students to Attend 2012 Range Camp

MSC – Truman/Lowden to approve funding scholarships for two Trinity County students, each from a different school, to attend 2012 Range Camp at Elkus Youth Camp.

17.0 Board Reports/Correspondence

None.

18.0 District Manager's Report

Frost reported having a good vacation with a trip to Arizona.

~~18.0~~19.0 District Manager's Annual Evaluation

MSC –Truman/Lowden to move into closed session at 7:14 PM

MSC – Truman/Lowden to come out of closed session at 7:50 PM

O'Sullivan reported board completed annual performance evaluation of Frost with satisfactory performance and a 1% increase in pay (longevity increase) in accordance with Personnel Policy. Board discussed leadership transition responsibilities related to Frost's pending retirement and the succession of Alex Cousins to district manager.

20.0 Adjourn

Adjourned at 8:10 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

April 18, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for March 28, 2012 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for March 2012
- 4.3 Discuss and/or Take Action on Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on Informing District's Partners and Publics about Pending Transition in District Leadership.
- 12.0 Discuss and/or Take Action on Resolution 2012-01 to Approve Application for and Acceptance of OHV Grants from California Department of Parks and Recreation
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 14.1 Transition Plan Update
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

April 18, 2012 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Greg Lowden, Colleen O’Sullivan, Rose Owens, Mike Rourke,

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: Carrie Nicholls, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:31 PM by O’Sullivan.

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Lowden to approve minutes for regular meeting, March 28, 2012.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Directors reviewed financial statement. Smith reported positive cash flow; receivables coming in timely; elaborated on specific payables and answered questions.

4.2 Discuss and Approve List of Warrants for February 2012

MSC – Lowden/Owens to approve list of warrants with a total of \$114,013.71

4.3 Discuss and/or Take Action on Quarterly Budget Revision

Smith reviewed additional projects necessitating quarterly budget revision.

MSC – Truman/Lowden to approve revision for total budget amount of \$2,814,958

5.0 Projects Report

Directors reviewed written report. Frost and Cousins answered questions. Frost reported on rehiring of field crews. Cousins reported on community meetings for public to have concerns and questions about restoration projects addressed.

6.0 NRCS Report

Directors reviewed written report. Nicholls answered questions.

7.0 Northwest California RC&D Council Report

Truman reported on progress and timeline for consolidation of Council offices.

8.0 Community Forest/Stewardship Committee Report

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
Fliers given to directors for upcoming WCF public meeting May 17. Cousins reported on recent WCF steering committee meeting and discussions on Browns Project. Public desires three phases; USFS prefers two in order to meet time-sensitive goals, yet is not prepared to move forward.

Cousins answered questions about other projects. He noted NRCS and USFS to host a community day to learn about and discuss canopy closure assessment.

9.0 Trinity County Trails Report

Cousins reported RAC proposals moving forward. He noted need to GPS and record user trails. He reported on regional competitive events planned for WCF including an equestrian endurance ride, a 50K foot race and three bicycle races.

10.0 Public Comment

None.

11.0 Discuss and/or Take Action on Informing District's Partners and Publics about Pending Transition in District Leadership

O'Sullivan noted importance of continuity to District's partners and suggested a letter go out detailing the orderly transition in leadership. Directors, Frost and Cousins discussed aspects of transition that need to be addressed. Closed session will be held April 26 for necessary personnel actions to facilitate transition.

12.0 Discuss and/or Take Action on Resolution 2012-01 to Approve Application for and Acceptance of OHV Grants from California Department of Parks and Recreation

MSC – Truman/Owens to approve Resolution 2012-01. Roll-call vote: All ayes: Lowden, Owens, O'Sullivan, Truman and Rourke. No noes, no abstentions and no absentees.

13.0 Board Reports/Correspondence

Owens noted Roderick Senior Center fundraiser dinner is Sunday. Lowden reported on recent LAFCO meeting and upcoming Lions event. Rourke noted upcoming FFA state convention and reported the local regional counselor from Trinity is up for State Counselor. The state forestry competition finals are slated for May 5 and 6.

14.0 District Manager's Report

Frost participated in webinar on proposed regulations on irrigated lands in North Coast region. He will share digital presentation when available. Next subgroup meeting is in Eureka in early May. UCCE is recruiting for Forestry/Natural Resources Advisor for Shasta, Siskiyou and Trinity counties following Gary Nakamura's retirement.

15.0 Adjourn

Adjourned at 7:10 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors
Special Closed Meeting
Agenda

April 26, 2012

- 1.0 Call to Order** O'Sullivan 3:45 P.M.
- 2.0 Discuss and Approve Agenda**
- 3.0 Public Comment**

Closed Session

- 4.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Appointment: District Manager**
- 5.0 Discuss and/or Take Action on Public Employee Appointment: District Manager**
- 6.0 Adjourn from Closed Session**
- 7.0 Report from Closed Session**
- 8.0 Adjourn**

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(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

MINUTES

SPECIAL CLOSED BOARD MEETING

April 26, 2012 * 3:45 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Greg Lowden, Colleen O'Sullivan

Board Members Absent: Rose Owens, Mike Rourke

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 3:50 PM by O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Truman to approve agenda.

3.0 Public Comment

None.

4.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Appointment: District Manager

MSC – Lowden/Truman to convene closed session.

5.0 Discuss and/or Take Action on Public Employee Appointment: District Manager

6.0 Adjourn from Closed Session

MSC – Truman/Lowden to adjourn from closed session at 4:15 PM

7.0 Report from Closed Session

O'Sullivan reported board took unanimous action to promote from within District, appointing Alex Cousins district manager effective July 1, 2012, and directed all District staff to be working now toward that transition.

8.0 Adjourn

Adjourned at 4:20 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

May 16, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for April 18, 2012 Regular Meeting
- 3.2 Discuss and Approve Meeting Minutes for April 26, 2012 Special Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for April 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on Resolution 12-02 Authorizing Alex Cousins to Enter into Agreements on Behalf of the District
- 12.0 Board Reports/Correspondence
- 13.0 District Manager's Report
- 13.1 Transition Update
- 14.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

May 16, 2012 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Jason Smith, Mark Dowdle

Other Agency Staff: John George, NRCS District Conservationist

Guests: Dennis Fox

1.0 Call To Order: Meeting called to order at 5:30 PM by O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/Lowden to approve minutes for regular meeting, April 18, 2012.

MSC – Truman/Lowden to approve minutes for special meeting, April 26, 2012.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Directors reviewed financial statement. Smith reported positive cash flow; receivables coming in timely; elaborated on specific payables and answered questions. Smith noted District transactions adhering closely to budget 10 months into the fiscal year. Frost noted the District has rehired seven crew members for the season.

4.2 Discuss and Approve List of Warrants for April 2012

MSC – Truman/Owens to approve list of warrants with a total of \$153,885.77

5.0 Projects Report

Cousins reported on presentation by FEMA in Weaverville this date to inform public about its several projects in Trinity and to obtain public input. He reported on District's current revegetation projects.

6.0 NRCS Report

John George was introduced to directors as new District Conservationist for Weaverville office. He wants NRCS to have close working relationship with the District. NRCS staff will be in the field, working with clients, imparting technical assistance. There are 160 contract items to be implemented this year and he wants at least 75 percent installed.

7.0 Northwest California RC&D Council Report

Truman reported he and Jerry Hauke are making good progress consolidating Council offices.

8.0 Community Forest/Stewardship Committee Report

Cousins reported on WCF projects and answered questions. He noted production rate needed for thinning project this summer to ensure forest health project costs are met. Cousins will be giving WCF presentation on morning of May 17 to Shasta-Trinity National Forest leadership team. WCF community meeting is evening of May 17. New BLM Area Manager Jennifer Mata will be attending and will receive tour of WCF beforehand. USFS has not yet committed for WCF public meeting.

9.0 Trinity County Trails Report

Cousins reported on planning for 2012 regional competitive events scheduled for WCF.

10.0 Public Comment

Dennis Fox spoke on budgetary impacts to Central Valley conservation efforts.

11.0 Discuss and/or Take Action on Resolution 12-02 Authorizing Alex Cousins to Enter into Agreements on Behalf of the District

MSC – Truman/Rourke to approve resolution. Roll call vote: All ayes; no noes; no abstentions; none absent. Voting aye: Lowden, Owens, O’Sullivan, Truman, Rourke.

12.0 Board Reports/Correspondence

Rourke noted Trinity students continue to rank high in forestry competitions. Trinity team was second at state competitions with all of Trinity team members placing within top nine. Former Trinity County students attending Cal Poly assisted with the contest.

13.0 District Manager’s Report

Frost noted his last class of the semester May 17. He travels to Orlando, Florida May 31 for Society of Wetland Scientists. Next week he will meet with Alex and Colleen to discuss transition progress and planning. California Board of Forestry could approve public draft of PTEIR for Vegetation Management at their July meeting. District is looking at cross-training for fiscal department.

14.0 Adjourn

Adjourned at 6:35 p.m.

TCRCD Office

3:00 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors

Special Meeting Agenda

May 30, 2012

- 1.0 Call to Order O'Sullivan 3:00 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Public Comment
- 4.0 Discuss and/or Take Action on Report and Recommendations Related to District's Annual Audit of Fiscal Records
- 5.0 Adjourn

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

SPECIAL BOARD MEETING

May 30, 2012 * 3:00 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Patrick Truman, Greg Lowden, Colleen O’Sullivan, Rose Owens and Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Pat Frost, Alex Cousins, Mark Dowdle

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 3:00 PM by O’Sullivan.

2.0 Discuss and Approve Agenda

MSC – Truman/Lowden to approve agenda.

3.0 Public Comment

None.

4.0 Discuss and/or Take Action on Report and Recommendations Related to District’s Annual Audit of Fiscal Records

Cousins and Frost reported on status of District’s annual audit and financial reports. District maintaining good cash position. Rourke noted value of due diligence. Discussion ensued about measures District will follow to maintain firm financial position. No action taken.

5.0 Adjourn

Adjourned at 3:55 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

June 20, 2012

-
- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for May 16, 2012 Regular Meeting
- 3.2 Discuss and Approve Meeting Minutes for May 30, 2012 Special Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for May 2012
- 4.3 Discuss and Approve Budget for Fiscal Year 2012-2013
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment

New Business

- 11.0 Discuss and/or Take Action on District Conservation Fund Held by Humboldt Area Foundation
- 12.0 Discuss and/or Take Action on Proposal for Accounting Services
- 13.0 Discuss and/or Take Action on Recruitment of a Fiscal Manager
- 14.0 Discuss and/or Take Action on Acquisition of Accounting Software
- 15.0 Discuss and/or Take Action on Resolution 12-03 to Reaffirm and Reauthorize a Cafeteria Plan of Employee Benefits Under Section 125 of Internal Revenue Code
- 16.0 Board Reports/Correspondence
- 17.0 District Manager's Report
- 17.1 Transition Update

Closed Session

- 18.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Employment: District Manager
- 19.0 Discuss and/or Take Action on Public Employee Employment: District Manager

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

20.0 Adjourn from Closed Session

21.0 Report from Closed Session

22.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

REGULAR BOARD MEETING

June 20, 2012 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Greg Lowden, Colleen O’Sullivan, Rose Owens, Patrick Truman

Board Members Absent: Rourke

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle

Other Agency Staff: John George, NRCS District Conservationist

1.0 Call To Order: Meeting called to order at 5:36 PM by O’Sullivan.

2.0 Discuss and Approve Agenda

MSC – Truman/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

3.1 MSC – Truman/Owens to approve minutes for regular meeting, May 16, 2012.

3.2 MSC – Owens/Lowden to approve minutes for special meeting, May 30, 2012.

4.0 Financial Report

4.1 Discuss Monthly Financial Statement and Spreadsheet

Cousins reported district has positive cash balance; payables and invoicing occurring in timely manner. Board guidance sought and provided on fiscal planning. Cousins reported District is purchasing new financial software, and upgrade of the Sage product we have.

4.2 Discuss and Approve List of Warrants for May 2012

MSC – Owens/Lowden to approve list of warrants with a total of \$208,909.47

4.3 Discuss and Approve Budget for Fiscal Year 2012-2013

MSC – Owens/Truman to approve budget for Fiscal Year 2012-2013 with a total of \$1,755,088.

5.0 Projects Report

Frost and Cousins answered questions.

7.0 Northwest California RC&D Council Report

Truman reported the Council has completed its move into the new office.

8.0 Community Forest/Stewardship Committee Report

Cousins reported on WCF Mining District project and discussed incorporation of horse-logging and mechanized harvest methods. O’Sullivan suggested firewood sale and access earlier in year.

9.0 Trinity County Trails Report

Cousins noted work planned for trail system this season and reported on an organization that works with youth to do work in outdoors.

10.0 Public Comment

None.

11.0 Discuss and/or Take Action on District Conservation Fund Held by Humboldt Area Foundation

MSC – Truman/Owens to close this account with HAF and move funds into the District’s money market account with North Valley Bank, which is an allowable investment option for special districts.

12.0 Discuss and/or Take Action on Proposal for Accounting Services

MSC – Truman/Owens to approve moving forward with contracting for temporary accounting services.

13.0 Discuss and/or Take Action on Recruitment of a Fiscal Manager

MSC – Truman/Owens to continue to regular board meeting in July.

6.0 NRCS Report

John George reported his office has completed EQIP allocations for 2012. A new payment system is being implemented via the National Finance Center. George explained NRCS in California is making changes to Job Approval authority for implemented conservation practices, with approval authority being delegated downward and tracked. George wants to see authority for more practices, including ecological practices, delegated to Weaverville office. The first EQIP prescribed burn in California is set for Yreka, with a Hayfork landowner interested in the same. George noted low ratio of local stakeholders to government agency representatives in Local Work Group meetings. He wants to get greater public participation and representation, including at the five-county cluster work group level. The next cluster meeting will be end of August or early September and Weaverville is central to the five counties. George and Cousins will work to ensure more public members; Fire Safe Council could be starting point. State Conservationist Ed Burton retires at the end of July.

14.0 Discuss and/or Take Action on Acquisition of Accounting Software

No action taken.

15.0 Discuss and/or Take Action on Resolution 12-03 to Reaffirm and Reauthorize a Cafeteria Plan of Employee Benefits Under Section 125 of Internal Revenue Code

Dowdle summarized issue for board.

MSC – Owens/Truman to approve Resolution 12-03. Roll call vote. All ayes.

Ayes: Lowden, Owens, O’Sullivan and Truman

Noes: None

Absent: Rourke

Abstentions: None

16.0 Board Reports/Correspondence

Lowden reported he is helping the Lions Club gear up for Weaverville 4th of July parade and related events. Truman reported on North Coast Area CARCD meeting.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

17.0 District Manager's Report

Frost noted the next Irrigated Lands advisory committee meeting is in Redding on June 26. He is on the list of potential grand jurors. Frost will be in Hoopa tomorrow with Cousins for a presentation of the USFS Partners Award to Cynthia Tarwater. Cousins said there will be a staff meeting July 2.

18.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Employment: District Manager

MSC – Owens/Lowden, at 7:11 p.m., to go into closed session.

19.0 Discuss and or Take Action on Public Employee Employment: District Manager

20.0 Adjourn from Closed Session

MSC – Lowden/Truman to adjourn from closed session at 8:00 p.m.

21.0 Report from Closed Session

O'Sullivan reported Board accepted Frost's resignation as District Manager for his retirement and authorized Cousins to negotiate and approve part-time employment of Frost as Project Coordinator II.

22.0 Adjourn

Adjourned at 8:05 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

July 18, 2012

-
- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for June 20, 2012 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Statement and Spreadsheet
- 4.2 Discuss and Approve List of Warrants for June 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on Opening of Bids for the Decommissioning of Roads in the Rattlesnake Creek Area (Roads 1S37, U1S29, 1S28C, 30N50A and 30N57A)
- 12.0 Discuss and/or Take Action on Recruitment of a Fiscal Manager
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- Closed Session**
- 15.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Employment: District Manager
- 16.0 Discuss and/or Take Action on Public Employee Employment: District Manager
- 17.0 Adjourn from Closed Session
- 18.0 Report from Closed Session
- 19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

July 18, 2012 * 5:30 PM

#6 Horseshoe Lane, Weaverville, CA

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Patrick Truman, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Cynthia Tarwater, Zack Blanchard, Mark Dowdle

Other Agency Staff: None

Guests: CARCD President Tom Wehri

- 1.0 **Call To Order:** Meeting called to order at 5:33 PM by O'Sullivan. Introduction of CARCD President Tom Wehri from Placer County RCD.
- 2.0 **Discuss and Approve Agenda**
MSC – Lowden/Truman to approve agenda.
- 3.0 **Discuss and Approve Meeting Minutes**
 - 3.1 MSC – Owens/Lowden to approve minutes for regular meeting, June 20, 2012.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**
Cousins reported district has positive cash balance; payables and invoicing occurring in timely manner. Cousins reported on changes with District's fiscal software. Current fiscal year is on new software. Prior fiscal records remain available on upgraded older software. Audit presently slated for mid-August. Wehri discussed Placer County RCD practice of a fiscal operations committee comprised of board members and district manager.
 - 4.2 **Discuss and Approve List of Warrants for June 2012**
MSC – Rourke/Lowden to approve list of warrants with a total of \$209,889.69
- 5.0 **Projects Report**
Tarwater and Blanchard answered questions, shared map of proposed bid project. Tarwater offered to provide maps with future projects reports to board. Cousins reported District will be submitting six or seven proposals to the Resource Advisory Committee in August.
- 6.0 **NRCS Report**
- 7.0 **Northwest California RC&D Council Report**
Truman reported on recent Council meeting held in Weaverville.
- 8.0 **Community Forest/Stewardship Committee Report**

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Cousins reported fuels projects being done on BLM side. Footbridges have been positioned for placement in August. USFS is preparing Phase II of Browns; may be ready in fourth quarter. District will be doing remaining Phase I riparian treatments.

9.09.0 Trinity County Trails Report

Cousins noted Weaverville Basin Trails Committee will be meeting July 25. Interest in the trails system is building among participants in a wide range of outdoor activities. Several events are slated, including equestrian endurance race and 50K footrace. Another mile will be added to the system this year. Work to make trail system maps available digitally is also planned.

11.0 Discuss and/or Take Action on Opening of Bids for the Decommissioning of Roads in the Rattlesnake Creek Area (Roads 1S37, U1S29, 1S28C, 30N50A and 30N57A)

Tarwater reported the work must begin by August 15 and has an October 15, 2012 end date. Bid Opening Results:

Low Bid: Judd Buick Construction (914273) \$59,250.

Other Bids:

Röll 'N Rock Construction, Inc. (971838)	\$60,158.
Ken's Water Tender, Inc. (9946822)	\$66,995.
Shane Brookins Earthmoving (925222)	\$67,700.
McCullough Construction, Inc. (71557)	\$72,000.
Gregory Equipment, Inc. (896621)	\$72,750.
Grant Equipment (824895)	\$75,100.
S.T. Rhoades Construction, Inc. (930684)	\$97,500.

MSC – Truman/Rourke to accept lowest responsible bid, from Judd Buick Construction, in the amount of \$59,250.

10.0 Public Comment

Tom Wehri stated he is trying to visit all RCDs in the state and meet directors to learn what is working well and what the greatest needs of RCDs are. Rourke noted value of legislative input and agricultural networks. O'Sullivan suggested continuation of pertinent workshops for staff and boards of RCDs. Wehri noted CARCD task force is finalizing strategic plan to present at annual meeting and is looking to consolidate regional structure to nine areas. He spoke on status of Farm Bill legislation.

12.0 Discuss and/or Take Action on Recruitment of a Fiscal Manager

Cousins discussed upcoming need for full-time fiscal manager to participate in development of budgets with an understanding of how the District functions. Cousins observed new accounting software is being set up to match District operations. Once that is complete he will reexamine District staffing structure and personnel needs premised on analysis of each project or grant. O'Sullivan and Owens concurred no rush to fill position as fiscal operations are well in hand and positive. Rourke noted a need to examine backfilling assistant district manager position. Proposal for District staffing needs will be presented in October.

13.0 Board Reports/Correspondence

Rourke reported he has been invited to participate in a scoping meeting October 5 with the state Secretary of Agriculture Karen Ross and asked that District directors apprise him of issues to share

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
during this opportunity. The secretary needs to know more about the significant agriculture base out on USFS lands and the importance of road accessibility to keeping that economic base viable.

14.0 District Manager Report

Cousins will be taking some vacation at the end of August

15.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Employment: District Manager

MSC – Rourke/Lowden, at 7:08 p.m., to go into closed session.

16.0 Discuss and or Take Action on Public Employee Employment: District Manager

17.0 Adjourn from Closed Session

MSC – Truman/Owens to come out of closed session

18.0 Report from Closed Session

O’Sullivan reported Board negotiated compensation for newly promoted District Manager Alex Cousins.

19.0 Adjourn

Adjourned at 7:29 p.m.

Roderick Senior
Center

5:30 PM
90 Coral Avenue #A
Hayfork, CA

Board of Directors Meeting

Agenda

August 15, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Meeting Minutes for July 18, 2012 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Financial Update
- 4.2 Discuss and Approve List of Warrants for July 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- New Business**
- 11.0 Discuss and/or Take Action on Appointment of District Delegate and Alternative Delegate to 2012 Annual Meeting of California Association of Resource Conservation Districts
- 12.0 Discuss and/or Take Action on Director Travel to CARCD Annual Conference November 14-17, 2012 in San Diego
- 13.0 Discuss and/or Take Action on CARCD 2012 Award Nominations
- 14.0 Discuss and/or Take Action on Resolution Proposals for 2012 CARCD Annual Meeting
- 15.0 Discuss and/or Take Action on Recruitment of a Fiscal Manager
- 16.0 Discuss and/or Take Action on Applications and Letters of Intent for Three Seats on District Board
- 17.0 Board Reports/Correspondence
- 18.0 District Manager's Report
- 19.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

August 15, 2012 * 5:30 PM

Roderick Senior Center, Hayfork, CA

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Patrick Truman, Mike Rourke

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle

Other Agency Staff: NRCS District Conservationist John George

Guests: None

- 1.0 Call To Order: Meeting called to order at 5:30 PM by O'Sullivan.
- 2.0 **Discuss and Approve Agenda**
MSC – Truman/Lowden to approve agenda with Item 6 moved to follow Item 3.
- 3.0 **Discuss and Approve Meeting Minutes**
 - 3.1 MSC – Lowden/Truman to approve minutes for regular meeting, July 18, 2012.
- 6.0 **NRCS Report**
George reported on proposed cooperative agreement for District to administer contract employee. George noted NRCS is preparing for tentative six percent budget cut. Applications for 2013 conservation program participation must be submitted by November 15. Ranking system may differ this year. George will be available in Hyampom to
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**
Cousins reported district has positive cash balance; payables and invoicing occurring in timely manner. Audit will be completed in three or four weeks, then want to look at organizational structure and staffing needs after the field season. Cousins noted need to improve system for tracking all matching funds and in-kind contributions for every project.
 - 4.2 **Discuss and Approve List of Warrants for July 2012**
MSC – Truman/Lowden to approve list of warrants with a total of \$341,185.42
- 5.0 **Projects Report**
Directors reviewed written report. Cousins answered questions.
- 7.0 **Northwest California RC&D Council Report**
None.
- 8.0 **Community Forest/Stewardship Committee Report**
Cousins reported on firewood sale. Will open it up to all after two weeks following start of sale.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

9.09.0 Trinity County Trails Report

None.

10.0 Public Comment

None.

12.0 Discuss and/or Take Action on Director Travel to CARCD Annual Conference November 14-17, 2012 in San Diego

MSC – Lowden/Truman to approve director travel and registration for annual CARCD conference.

11.0 Discuss and/or Take Action on Appointment of District Delegate and Alternative Delegate to 2012 Annual Meeting of California Association of Resource Conservation Districts

MSC – Truman/Rourke to approve appointment of Truman delegate and O’Sullivan as alternate delegate.

13.0 Discuss and/or Take Action on CARCD 2012 Award Nominations

Informal discussion determined Cynthia Tarwater should be nominated for CARCD Employee of Year award.

14.0 Discuss and/or Take Action on Resolution Proposals for 2012 CARCD Annual Meeting

None.

15.0 Discuss and/or Take Action on Recruitment of Fiscal Manager

Directors will review revised job description. Recruitment advertising will begin next week. O’Sullivan, Truman and Cousins will serve as fiscal manager recruitment committee.

16.0 Discuss and/or Take Action on Applications and Letters of Interest for Three Seats on District Board

MSC – Truman/Lowden to approve forwarding of letters of interest from O’Sullivan, Owens and Rourke to Trinity County Board of Supervisors with recommendation to reappoint each to another four-year term.

17.0 Board Reports/Correspondence

None.

18.0 District Manager Report

Cousins will be taking some vacation at the end of August

19.0 Adjourn

Adjourned at 7:00 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

September 19, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Meeting Minutes for August 15, 2012 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for August, 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- 11.0 Discuss and/or Take Action on Paid Leave and Overtime Compensation Accrual Policy
- 12.0 Discuss and/or Take Action on Contract for Accountant Services
- 13.0 Discuss and/or Take Action on Recruitment of a Fiscal Manager
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

September 19, 2012 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Rose Owens, Patrick Truman, Mike Rourke

Board Members Absent: Greg Lowden

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle

Other Agency Staff: None

Guests: None

- 1.0 Call To Order: Meeting called to order at 5:32 PM by O’Sullivan.
- 2.0 **Discuss and Approve Agenda**
MSC – Truman/Lowden to approve agenda with Item 6 moved to follow Item 3.
- 3.0 **Discuss and Approve Meeting Minutes**
 - 3.1 MSC – Lowden/Truman to approve minutes for regular meeting, July 18, 2012.
- 4.0 **Financial Report**
 - 4.1 **Discuss Monthly Financial Statement and Spreadsheet**
Cousins reported 2010-2011 audit is completed and will be provided to board for acceptance in October. District has positive cash balance; payables and invoicing occurring in timely manner.
 - 4.2 **Discuss and Approve List of Warrants for August 2012**
MSC – Truman/Owens to approve list of warrants with a total of \$238,987.30
- 5.0 **Projects Report**
Directors reviewed written report. Cousins answered questions. He will be meeting with TRRP next week and will discuss GVC stewardship project area as venue for watershed restoration projects.
- 6.0 **NRCS Report**
None.
- 7.0 **Northwest California RC&D Council Report**
Truman reported recent meeting in Arcata was one of the Council’s best yet. All is going well in consolidated office.
- 8.0 **Community Forest/Stewardship Committee Report**
Cousins reported 50 vouchers sold for cords of firewood. Will assess if more wood available once these have been picked up.
- 9.09.0 **Trinity County Trails Report**

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Cousins noted upcoming trail related events and the interest building for more events. Camping facilities needed to accommodate horse trailers for equestrian events. Weaverville CSD may be able to help in meeting this need.

10.0 Public Comment

None.

11.0 Discuss and/or Take Action on Paid Leave and Overtime Compensation Accrual Policy

Directors and Cousins discussed proposed policy setting maximum limit for employee accrual of Paid Time Off (vacation and sick leave combined) to 240 hours. Discussion ensued on whether to set limit marker at end of fiscal year or calendar year. Also mentioned was the need to prorate PTO accruals to accommodate employees' differing anniversary dates when setting all accruals to the same marker. Rourke proposed addition to policy to reflect that District will cash out employees for any PTO accrued in excess of 240 hours at end of each calendar year. Cousins noted need for policy on compensatory time. Owens suggested District consider policy delineating which staff positions are exempt or non-exempt regarding compensation for overtime. Cousins noted Sue Tofflemire could provide guidance in developing such a policy.

MSC – Owens/Rourke to approve proposed policy to limit maximum accrual of Paid Time Off to 240 hours with stipulation that hours accrued in excess of the maximum 240 hour limit will be cashed out at the end of each calendar year.

12.0 Discuss and/or Take Action on Contract for Accountant Services

MSC – Rourke/Truman to approve staff recommendation to retain the accounting services of Sue Tofflemire in accordance with the District fiscal policy for subcontracts for professional services.

13.0 Discuss and/or Take Action on Recruitment of a Fiscal Manager

Directors reviewed four resumes of candidates for fiscal manager. Cousins noted three were local and well qualified. Cousins answered questions about proposed duties and roles of new fiscal manager, current staff positions and anticipated staffing needs. He proposed waiting until the end of October to address filling office needs. Will consider temporary hire in interim to help cover office.

14.0 Board Reports/Correspondence

None.

15.0 District Manager Report

Cousins will be taking some time off in late October after birth of child.

16.0 Adjourn

Adjourned at 7:14 p.m.

TCRCD Office

12:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors
Special Meeting Agenda
September 21, 2012

1.0 Call to Order

O'Sullivan 12:30 P.M.

2.0 Public Comment

Closed Session

3.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Employment: Fiscal Manager

4.0 Discuss and/or Take Action on Public Employee Employment: Fiscal Manager

5.0 Adjourn from Closed Session

6.0 Report from Closed Session

7.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

MINUTES

SPECIAL BOARD MEETING

September 21, 2012 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Rose Owens, Patrick Truman

Board Members Absent: Greg Lowden, Mike Rourke

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle

Other Agency Staff: None

Guests: None

1.0 Call to Order: Meeting called to order at 12:37 P.M.

2.0 Public Comment

None.

Closed Session

3.0 Convene Closed Session (Per §54957, Ralph M. Brown Act) Public Employee Employment: Fiscal Manager

Truman/Owens to go into closed session at 12:40 P.M.

4.0 Discuss and/or Take Action on Public Employee Employment: Fiscal Manager

5.0 Adjourn from Closed Session

At 4:32 P.M. the meeting was continued to 8:00 A.M. Monday, September 24, 2012

Meeting resumed at 8:05 A.M. Monday, September 24, 2012.

Owens/O’Sullivan to come out of closed session at 8:45 A.M.

6.0 Report from Closed Session

No action taken.

7.0 Adjourn: Meeting adjourned at 8:46 A.M.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

October 17, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Meeting Minutes for September 19, 2012 Regular Meeting
- 4.0 Financial Report
 - 4.1 Introduction of new Fiscal Manager
 - 4.2 Discuss Monthly Financial Report
 - 4.3 Discuss and Approve List of Warrants for September 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- 11.0 Swear in Directors O'Sullivan, Owens and Rourke Based on Reappointment of Each by Trinity County Board of Supervisors (September 4, 2012)
- 12.0 Discuss and Accept Fiscal Year 2010-2011 Audit Report
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

October 17, 2012 * 5:30 PM

Board Members Present: Colleen O'Sullivan, Rose Owens, Patrick Truman, Mike Rourke, Greg Lowden

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle

Other Agency Staff: John George, NRCS

Guests: None

- 1.0 Call To Order: Meeting called to order at 5:30 PM by O'Sullivan.
- 2.0 **Discuss and Approve Agenda**
MSC – Rourke/Truman to approve agenda.
- 3.0 **Discuss and Approve Meeting Minutes**
 - 3.1 MSC – Truman/Owens to approve minutes for regular meeting, September 19, 2012.
- 4.0 **Financial Report**
 - 4.1 **Introduction of new fiscal manager**
Brinkley not present.
 - 4.2 **Discuss Monthly Financial Report**
Cousins reported District cash flow is positive and significant receipts are anticipated. Audit for 2011-2012 scheduled.
 - 4.3 **Discuss and approve List of Warrants for September**
MSC – Truman/Rourke to approve list of warrants with a total of \$232,710.55
- 5.0 **Projects Report**
Directors reviewed written report. Cousins answered questions.
- 6.0 **NRCS Report**
John George reported work has been completed for 90 percent of the funds under contract. NRCS is operating under a continuing resolution pending Congressional passage of a new Farm Bill. The agency is continuing to administer contracts at 2011 level. Congress may cut new Farm Bill substantially; NRCS California anticipates 8 percent cuts across state. George will be attending CARCD. Hyampom outreach efforts have engaged some landowners; will do more field days in spring to show how some projects are progressing.
- 7.0 **Northwest California RC&D Council Report**
Truman reported the Council has contracted with Larry Bain to conduct its audit. Council president resigned to accept employment offer.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

Cousins reported District wants further progress with Mining District Forest Health Project; end of season nearing.

9.09.0 Trinity County Trails Report

Cousins reported on several recent trails events that attracted participants to Trinity County.

10.0 Public Comment

Dennis Fox spoke on several matters: potential regional air quality control board funding; OHV funding; state's high-speed rail program.

11.0 Swear in Directors O'Sullivan, Owens and Rourke Based on Reappointment of Each by Trinity County Board of Supervisors (September 4, 2012)

Directors O'Sullivan, Owens and Rourke accepted oath of office.

12.0 Discuss and Accept Fiscal Year 2010-2011 Audit Report

MSC – Rourke/Truman to accept FY 2010-2011 audit report.

13.0 Board Reports/Correspondence

Truman, O'Sullivan and Education Specialist Donna Rupp will be attending CARCD conference in San Diego in November.

Rourke reported on recent meeting with State Secretary of Agriculture Karen Ross in which she sought to learn about ag-related issues in each northern California county. Rourke and Mark Lockhart were the only attendees from Trinity. Rourke noted several issues he presented to Ross were shared by other counties at meeting.

14.0 District Manager Report

Cousins reported he had been asked to meet with Six Rivers NF; will also be attending California Licensed Foresters Association fall workshop in Anderson.

15.0 Adjourn

Adjourned at 6:36 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

November 28, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for September 21, 2012 Special Meeting
 - 3.2 Discuss and Approve Minutes for October 17, 210 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for October 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- 11.0 Discuss and/or Take Action on District Policy for Accrual of Comp Time and Paid Time Off
- 12.0 Discuss and/or Take Action on 2013 District Membership Dues to National Association of Conservation Districts
- 13.0 Discuss and/or Take Action on 2013 District Membership Dues to California Special Districts Association
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

November 28, 2012 * 5:30 PM

Board Members Present: Colleen O'Sullivan, Patrick Truman, Mike Rourke, Greg Lowden

Board Members Absent: Rose Owens

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle, Kelly Sheen

Other Agency Staff: John George, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Rourke to approve agenda.

3.0 Discuss and Approve Meeting Minutes

3.1 MSC – Truman/Rourke to approve minutes for special meeting, September 21, 2012.

3.2 MSC – Lowden/Rourke to approve minutes for regular meeting October 17, 2012

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Cousins reported the 2011-2012 audit is scheduled for January. Cash flow is positive; significant receivables anticipated to arrive soon.

4.2 Discuss and approve List of Warrants for September

MSC – Truman/Lowden to approve list of warrants with a total of \$300,956.99

5.0 Projects Report

Directors reviewed written report. Rourke inquired about GIS work District is doing for Trinity County that relates to Forest Service Road classification assessment. Sheen briefed directors on background, details and purpose of project. County is developing list of Forest Service roads that meet logical set of criteria to ensure public access. It will be proposed as alternative to the more-restrictive STNF Travel Management Plan now in place. Rourke expressed concern about need for connectivity of trails and multiuse routes and stated District must be involved in discussions on NF travel management planning.

6.0 NRCS Report

John George reported November 16 was the close-off date for FY 2013 applications. Thirty applications were submitted directly to the office. There is no news on allocation funding. The state office is redoing the ranking that had already been done. Despite all the contacts and effort in the Burnt Ranch area, no applications have been received from there. Potential applicants are reticent due to upfront cost of a conservation program project, prior to any reimbursement. George expects better response once landowners see District's work in that area.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

7.0 Northwest California RC&D Council Report

Truman reported there was not a quorum for recent Council meeting. Programs and staff are doing well. Five Counties Salmonid Conservation Program is healthy. The Council just received a large grant for lily crop studies. Council's next meeting in January will be a video conference.

8.0 Community Forest/Stewardship Committee Report

Cousins reported WCF is buttoned up for winter. Steering Committee meeting is slated for December 6 to discuss Browns Phase II. USFS is looking to re-offer Phase II and will be seeking input from the Steering Committee.

9.09.0 Trinity County Trails Report

O'Sullivan reported receiving compliments on trails in the Weaver Basin Trail System.

10.0 Public Comment

None.

11.0 Discuss and/or Take Action on District Policy for Accrual of Comp Time and Paid Time Off

Cousins explained proposed change to District Personnel Policy. Rourke sought clarification on whether employees would lose any comp time or paid time off earned in excess of the 240 hour accrual limit, or would they be compensated for it. Cousins clarified employees would be paid for it.

MSC – Truman/Lowden to approve the change in Personnel Policy to have the 240 hour accrual limit include both Comp Time and Paid Time Off.

12.0 Discuss and/or Take Action on 2013 District Membership Dues to National Association of Conservation Districts

MSC – Lowden/Truman to approve District's 2013 NACD membership dues in the amount of \$775.00

13.0 Discuss and/or Take Action on 2013 District Membership Dues to California Special Districts Association

MSC – Rourke/Truman to approve District's 2013 CSDA dues in the amount of \$302.00

14.0 Board Reports/Correspondence

Rourke reported his team of three students placed second in the very challenging 2012 Santa Cruz Forestry Challenge, missing first place by only six points among a field of 18 teams. The multi-faceted competition is patterned after Envirothon. Videotaping was not permitted, so he was unable to record for reviewing or sharing later. O'Sullivan noted a recent SDRMA training on board responsibilities held at Western Shasta RCD. She would like to arrange for similar training to be held here. All directors concurred. George suggested including topics include relationships other agencies.

15.0 District Manager's Report

Cousins reported on status of fiscal manager recruitment. Field season nearing end due to weather, so will be laying off crews soon. New son Carson is doing well.

16.0 Adjourn

Adjourned at 6:49 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

December 19, 2012

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for November 28, 2012 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for November 2012
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity County Trails Report
- 10.0 Public Comment
- 11.0 Election of Board Officers
- 12.0 Discuss and/or Take Action on CSDA Call for Nominations, CSDA Board of Directors Region 1, Seat B
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)