

## Board of Directors Meeting

# Agenda

## July 17, 2024

TCRCD Office Conference  
Room

5:30PM

20 Horseshoe Lane, Suite 2B  
Weaverville, CA

Mike Rourke 5:30 PM

- 1.0 Call to Order
- 2.0 Discuss/Take Action on Approval of Agenda
- 3.0 Discuss and Approve Meeting Minutes
  - 3.1 Discuss and Approve Minutes of June 19, 2024
- 4.0 Financial Report
  - 4.1 Discuss Updated May Monthly Financial Report
  - 4.2 Discuss June Monthly Financial Report
  - 4.3 Discuss/Approve List of Warrants for June 2024
  - 4.4 Discuss/Approve Audit for Fiscal Year 2023 - 2024
- 5.0 Projects Report
- 6.0 Discuss/Take Action: Bid Opening and Contractor Selection: Reading and Indian Creek Expansion Fuels Reduction Trinity County
- 7.0 Discuss/Take Action: Bid Opening and Contractor Selection: Lake Forest Slate Creek Fuels Reduction Trinity County
- 8.0 Discuss/Take Action on the Notice of Exemption, Middle Trinity Fuels, Phase I
- 9.0 NRCS Report
- 10.0 Trinity Collaborative Report
- 11.0 Discuss/Take Action on Resolution No. 24-05 Approving the Application for Grant Funds for the Youth Community Access Grant Program
- 12.0 Discuss/Take Action on Approving the Appointment of Ren Winter as Director and the Reappointment of Josh Brown and Kent Collard as Directors
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Assistant District Manager's Report
- 16.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 17.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**MINUTES**

**REGULAR BOARD MEETING**

June 19, 2024 \* 5:30 PM

**Board Members Present:** (In Person) Mike Rourke, Kent Collard, John Ritz, Josh Brown, Mary Ellen Grigsby

**Board Members Absent:**

**Associate Board Members Present:** None

**District Staff:** Kelly Sheen, Joan Caldwell, Marla Walters

**Other Agency Staff:** Tiffany Perez, NRCS

**Guests:** Ren Winter, Trinity Lumber

**1.0 Call to Order:** The meeting was called to order at 5:32 PM by M. Rourke.

**2.0 Discuss/Take Action on Approval of Agenda**

MSC – K. Collard/M. Grigsby to approve the Agenda.

The motion passed unanimously.

**3.0 Discuss and Approve Meeting Minutes**

3.1 Discuss and Approve Minutes of the June 19, 2024 Meeting

MSC – M. Grigsby/J. Ritz to approve the Minutes of the June 19, 2024 Meeting.

The motion passed unanimously.

**4.0 Financial Reports**

4.1 Discuss Updated May Monthly Financial Report

J. Caldwell noted an improvement of \$20K. There is still some invoicing to do, but some of that is on a quarterly system. She also noted that we still have loans on two trucks. We have not used the line of credit.



## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

### 4.2 Discuss June Monthly Financial Report

J. Caldwell noted that our numbers look good, at first look. There is more invoicing to be done. We closed out one project and there are two others to close, soon. There have been several computer purchases; she has urged PM's to work those costs into future proposals. The draft audit report was received today, so she can start the NICRA application soon. Funds to pay for the audit have been accrued and are in the money market account. She would like to try to scale back on unbillable ("8000000") expenses.

### 4.3 Discuss/Approve List of Warrants for June 2024

The List of Warrants was reviewed.

MSC: M. Grigsby/K. Collard to approve the June 2024 warrants in the amount of \$362,697.04.

The motion passed unanimously.

## 5.0 Projects Reports

M. Grigsby asked about future Grizzly Corps members. K. Sheen announced that we had selected two for the next year and gave a brief report on the McConnell FEMA project. Layout is being done now.

## 6.0 NCRS Report

T. Perez reported that they have been working on getting landowners obligated (under contract). Most projects were funded. They also participated in the tour with the Joint Chiefs, which she believed to be fruitful. They were able to show a little before and after work. They are still waiting on hiring an extra planner for the local office. She is also working with funding underserved farmers in the County and helping to provide resources.

## 7.0. Trinity Collaborative Report

K. Sheen reported:

- There was a good field tour the past week. They toured Bowerman Ridge, where the USFS is awaiting a final signoff on the NEPA.
- There was some controversy over marking trees at Hayward Flat, but will stay the course and re-evaluate after operations in this campground are complete this fall.
- The Rec Committee and full Group will meet in July.



## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

### **8.0 Discuss/Take Action on the Notice of Exemption, Section 4799.05(D)(1), Reading Indian Creek Forest Health Expansion**

Discussion took place on the proposed Notice of Exemption. This is an expansion of the area we were covering in a previous round.

MSC: K. Collard moved that the Board accept the Staff recommendations for the Notice of Exemption. J. Ritz seconded the motion.

The motion passed unanimously.

### **9.0 Discuss/Take Action on new TCRCD Workplace Violence Prevention Plan**

K. Meyer explained SB 553 and our new Plan. Discussion followed. We will be doing an annual review of the policy.

MSC: M. Grigsby moved to adopt the new TCRCD Workplace Violence Prevention Plan. K. Collard seconded the motion.

The motion passed unanimously.

### **10.0. Board Reports/Correspondence**

M. Grigsby expressed kudos to M. Raymond for his hard work at the Weaverville Farmer's Market.

M. Rourke reported that the TCRCD scholarship recipient, Jacey Pickett, won several awards at the recent Hayfork High ceremony. A thank-you card was received from Miss Pickett.

### **11.0 District Manager's Report**

K. Sheen reported on the following items:

- At the field tour for the WCF, attendees were able to see the operation in progress.
- RAC funding is moving through Grants & Agreements, with priority given to projects that have need for the funding immediately.
- Botany's new Program Manager, Alyson DeNittis, starts work on July 1.
- K. Sheen took over oversight of the Watershed Program.
- We are getting quotes for three new vehicles. One will be electric. Brief discussion was held regarding possible discounts for the electric vehicle.
- The FS Partner's BBQ was held on June 6.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**12.0 Assistant District Manager's Report**

K. Meyer reported:

- She has been reviewing our policies regarding document retention and public information requests.
- She is serving on the CARCD JEDI Committee and was appointed Vice-Chair. Her term will be for three years.
- She is working on DEI initiatives and recommendations.
- Summer Day Camp begins soon; she is conducting counselor training and will help out at the camp.

**13.0 Closed Session: Government Code § 54957(b): District Manager's Report**

The Board went into closed session at 7:06 PM.

**13.0 Adjourn**

The meeting was adjourned at 8:00 PM by M. Rourke.

Approved and adopted this \_\_\_\_ day of July, 2024. I, the undersigned, hereby certify that the Minutes of the Regular Meeting of June 19, 2024, were duly adopted by the following vote of the Board of Directors.

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(Secretary Signature)

Trinity County Resource Conservation District  
Statement of Revenues and Expenditures - Income Statement - Board Meeting  
From 5/1/2024 Through 5/31/2024

		<u>Initial Report</u>	<u>Updated Report</u>	<u>Updated Report Actual</u>
<b>Revenues</b>				
Grant & contract revenue	4000	431,966.73	481,531.06	4,204,245.60
Fee for service revenue	4100	19,200.00	19,200.00	151,572.48
Contributions revenue	4200	535.00	535.00	5,487.55
Dues revenue	4300	900.00	900.00	1,460.00
Registration revenue	4350	4,185.00	4,185.00	4,435.00
Rental income - facilities	4400	760.00	760.00	8,716.98
Rental income - equipment	4450	100.00	100.00	310.00
Sales revenue - taxable	4500	16.78	16.78	2,433.80
Other revenue	4800	25.00	25.00	1,133.42
Vehicle & equipment use fee revenue	4900	<u>16,085.88</u>	<u>16,085.88</u>	<u>127,365.15</u>
<b>Total Revenues</b>		<u><b>473,774.39</b></u>	<u><b>523,338.72</b></u>	<u><b>4,507,159.98</b></u>
<b>Salaries &amp; benefits</b>				
<b>Salaries</b>				
Salaries & wages	5000	225,051.16	225,051.16	1,903,778.36
Wage reimbursement	5010	0.00	0.00	(5,080.34)
Pay in lieu of health insurance	5020	1,712.48	1,712.48	24,060.45
Wireless phone stipend	5030	<u>1,200.00</u>	<u>1,200.00</u>	<u>11,250.00</u>
<b>Total Salaries</b>		227,963.64	227,963.64	1,934,008.47
<b>Benefits</b>				
Payroll tax expense	5100	20,030.12	20,030.12	182,023.71
Paid time off expense	5200	20,868.62	20,868.62	174,601.49
Deferred compensation expense	5300	2,100.00	2,100.00	18,850.00
Health insurance expense	5400	29,392.86	29,392.86	278,858.78
Air medical expense	5450	0.00	0.00	1,350.00
Dental insurance expense	5500	1,790.06	1,790.06	16,876.75
Vision insurance expense	5550	387.86	387.86	3,460.96
Workers' compensation expense	5600	<u>14,657.90</u>	<u>14,657.90</u>	<u>101,704.96</u>
<b>Total Benefits</b>		<u><b>89,227.42</b></u>	<u><b>89,227.42</b></u>	<u><b>777,726.65</b></u>
<b>Total Salaries &amp; benefits</b>		<u><b>317,191.06</b></u>	<u><b>317,191.06</b></u>	<u><b>2,711,735.12</b></u>
<b>Travel expenses</b>				
Conferences/training/professional development	5800	0.00	0.00	10,398.82
Meals expense	5820	619.50	619.50	2,253.13
Mileage expense	5860	7,345.88	7,345.88	60,886.63
Travel expense	5880	<u>333.20</u>	<u>333.20</u>	<u>21,053.72</u>
<b>Total Travel expenses</b>		<u><b>8,298.58</b></u>	<u><b>8,298.58</b></u>	<u><b>94,592.30</b></u>
<b>Contract expenses</b>				
Contract services - field	7150	146,184.00	191,350.42	956,655.88
Contract services - professional	7180	<u>12,459.12</u>	<u>32,329.52</u>	<u>153,090.55</u>
<b>Total Contract expenses</b>		<u><b>158,643.12</b></u>	<u><b>223,679.94</b></u>	<u><b>1,109,746.43</b></u>
<b>Operating expenses</b>				
Accounting & auditing fees	7000	0.00	0.00	43,764.00
Advertising	7030	1,506.81	1,506.81	8,754.07
Bank fees/services charges	7060	33.13	33.13	1,049.05
Board expense	7090	32.85	32.85	323.27
Computer expense	7120	187.69	187.69	9,321.80
Computer software/licensing	7130	359.80	359.80	5,136.79
Dues/subscriptions/publications	7240	150.00	169.95	10,749.29

Trinity County Resource Conservation District  
Statement of Revenues and Expenditures - Income Statement - Board Meeting  
From 5/1/2024 Through 5/31/2024

Equipment/asset purchase via grants	7260	0.00	0.00	41,032.65
Equipment rent or usage expense	7270	28,550.00	28,550.00	151,955.18
Field equipment expense	7300	1,331.48	1,331.48	40,356.11
Field materials expense	7310	7,634.15	7,979.69	137,299.66
Field small tool expense	7320	0.00	0.00	376.36
Finance charges	7330	0.00	0.00	29.71
Insurance - liability, property, D&O	7390	0.00	0.00	65,879.40
Interest expense	7420	300.60	300.60	4,751.52
Internet service expense	7430	231.83	231.83	3,132.82
Janitorial expense	7450	1,042.25	1,042.25	10,639.69
Licenses/permits/taxes/fees	7510	23.00	23.00	(850.07)
Office supplies	7540	584.66	566.66	9,010.47
Other outside services	7570	104.00	104.00	3,364.05
Postage & shipping	7630	103.52	103.52	880.01
Printing & publishing	7660	0.00	0.00	7,526.86
Public education	7690	1,294.92	1,294.92	8,000.38
Rent expense	7720	3,745.00	3,745.00	36,152.00
Repairs & maintenance	7750	2,157.68	2,157.68	4,486.70
Telephone expense	7780	567.49	567.49	6,190.86
Utilities	7870	1,411.41	1,411.41	14,664.71
Vehicle fuel	7900	4,686.26	4,686.26	38,708.22
Vehicle maintenance & fees	7930	2,320.20	2,320.20	13,191.67
Vehicle rent or usage expense	7940	4,710.00	4,710.00	35,035.00
Total Operating expenses		<u>63,068.73</u>	<u>63,416.22</u>	<u>710,912.23</u>
Total direct expenditures		<u>547,201.49</u>	<u>612,585.80</u>	<u>4,626,986.08</u>
Billable overhead				
Allocated overhead expenses	8900	205.32	0.00	75.85
Total Billable overhead		<u>205.32</u>	<u>0.00</u>	<u>75.85</u>
Unbillable expenses				
Expense on sale of assets	9200	0.00	0.00	21,607.87
Total Unbillable expenses		<u>0.00</u>	<u>0.00</u>	<u>21,607.87</u>
Total expenditures		<u>547,406.81</u>	<u>612,585.80</u>	<u>4,648,669.80</u>
Other revenue				
Suspense	3999	205.32		
Interest income	8000	0.00	1,146.96	6,559.06
Gain (loss) on disposal of assets	9100	4,000.00	4,000.00	4,000.00
Total Other revenue		<u>4,205.32</u>	<u>5,146.96</u>	<u>10,559.06</u>
Net income		<u>(69,427.10)</u>	<u>(84,100.12)</u>	<u>(130,950.76)</u>

Trinity County Resource Conservation District  
Balance Sheet - Unposted Transactions Included In Report  
As of 5/31/2024

		<u>Initial Period Balance</u>	<u>Updated Period Balance</u>
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash &amp; Cash Equivalents</b>			
CIB - Tri #369124284 Main acct	1010	357,033.88	357,033.88
CIB - Tri #361037698 Money market	1012	324,395.09	325,542.05
Credit card payable	1030	(4,322.18)	(4,007.99)
Petty cash	1050	<u>250.00</u>	<u>250.00</u>
<b>Total Cash &amp; Cash Equivalents</b>		677,356.79	678,817.94
<b>Accounts Receivable</b>			
Accounts Receivable	1425	<u>558,733.22</u>	<u>636,895.90</u>
<b>Total Accounts Receivable</b>		<u>558,733.22</u>	<u>636,895.90</u>
<b>Total Current Assets</b>		1,236,090.01	1,315,713.84
<b>Long-term Assets</b>			
<b>Property &amp; Equipment</b>			
Furniture & equipment	1900	182,989.37	182,989.37
Vehicles	1910	494,048.64	494,048.64
Accumulated depreciation	1990	(433,623.28)	(433,623.28)
<b>Total Property &amp; Equipment</b>		<u>243,414.73</u>	<u>243,414.73</u>
<b>Total Long-term Assets</b>		<u>243,414.73</u>	<u>243,414.73</u>
<b>Total Assets</b>		<u>1,479,504.74</u>	<u>1,559,128.57</u>
<b>Liabilities</b>			
<b>Short-term Liabilities</b>			
<b>Accounts Payable</b>			
Accounts payable	2000	180,788.41	258,705.71
Accrued allowance for audit	2100	60,024.00	49,664.00
Accrued payroll	2150	95,208.92	95,208.92
Federal W/H payable	2200	11,383.24	11,383.24
Social security payable	2210	15,319.62	15,319.62
Medicare payable	2220	3,582.92	3,582.92
State W/H payable	2230	4,347.66	4,347.66
SDI W/H payable	2240	1,359.05	1,359.05
State unemployment payable	2250	721.30	721.30
Deferred compensation deductions	2300	1,700.00	1,700.00
Health insurance premiums deductions	2310	(49.13)	(49.13)
Dental insurance premiums deductions	2320	0.23	0.23
Vision insurance premiums deductions	2325	0.15	0.15
Garnishments/levies deductions	2340	27.28	27.28
TCRCD scholarship fund P/R deduction	2350	373.64	373.64
Friends of TCRCD P/R deduction	2351	1,548.37	1,548.37
Young Family Ranch P/R deduction	2352	693.76	693.76
Accrued paid time off payable	2400	66,531.26	66,531.26
Accrued deferred compensation match	2450	1,100.00	1,100.00
Accrued health insurance payable	2460	(1,940.28)	(1,940.28)
Accrued air medical payable	2465	150.00	150.00
Accrued dental insurance payable	2470	(83.10)	(116.90)
Accrued vision insurance payable	2475	(14.66)	(14.66)



Trinity County Resource Conservation District  
Balance Sheet - Unposted Transactions Included In Report  
As of 5/31/2024

Accrued workers' comp premiums payable	2480	19,875.04	19,875.04
Sales tax payable	2500	176.43	176.43
CA Vendors Tax	2505	<u>54.00</u>	<u>54.00</u>
Total Accounts Payable		462,878.11	530,401.61
Deferred Revenue			
Deferred revenue - refundable advances	2700	<u>209,307.26</u>	<u>209,307.26</u>
Total Deferred Revenue		<u>209,307.26</u>	<u>209,307.26</u>
Total Short-term Liabilities		672,185.37	739,708.87
Long-term Liabilities			
Notes Payable			
EBT Funds-Farmers Market	2060	213.55	213.55
Note - Ford Credit 8746	2611	30,864.00	30,864.00
Note - Ford Credit 7811	2612	<u>22,287.86</u>	<u>22,287.86</u>
Total Notes Payable		<u>53,365.41</u>	<u>53,365.41</u>
Total Long-term Liabilities		<u>53,365.41</u>	<u>53,365.41</u>
Total Liabilities		<u>725,550.78</u>	<u>793,074.28</u>
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(308,123.78)	(308,123.78)
Net assets - unrestricted	3100	961,714.10	961,714.10
Investments in capital assets	3200	243,414.73	243,414.73
Suspense	3999	<u>205.32</u>	<u>0.00</u>
Total Beginning net assets		897,210.37	897,005.05
Current YTD net income			
		(143,256.41)	(130,950.76)
Total Current YTD net income		(143,256.41)	(130,950.76)
Total Net Assets		<u>753,953.96</u>	<u>766,054.29</u>
Total Liabilities and Net Assets		<u>1,479,504.74</u>	<u>1,559,128.57</u>

Trinity County Resource Conservation District  
Statement of Revenues and Expenditures - Income Statement - Board Meeting  
From 6/1/2024 Through 6/30/2024

		<u>Initial Report</u>	<u>Initial Year Actual</u>
<b>Revenues</b>			
Grant & contract revenue	4000	378,993.70	4,583,239.30
Fee for service revenue	4100	44,890.00	196,462.48
Contributions revenue	4200	0.00	5,487.55
Dues revenue	4300	320.00	1,780.00
Registration revenue	4350	2,235.00	6,670.00
Rental income - facilities	4400	1,615.00	10,331.98
Rental income - equipment	4450	300.00	610.00
Sales revenue - taxable	4500	0.00	2,433.80
Other revenue	4800	107.50	1,240.92
Vehicle & equipment use fee revenue	4900	<u>0.00</u>	<u>127,365.15</u>
Total Revenues		<u>428,461.20</u>	<u>4,935,621.18</u>
<b>Salaries &amp; benefits</b>			
<b>Salaries</b>			
Salaries & wages	5000	206,270.18	2,110,048.54
Wage reimbursement	5010	0.00	(5,080.34)
Pay in lieu of health insurance	5020	2,312.48	26,372.93
Wireless phone stipend	5030	<u>1,200.00</u>	<u>12,450.00</u>
Total Salaries		209,782.66	2,143,791.13
<b>Benefits</b>			
Payroll tax expense	5100	17,746.48	199,770.19
Paid time off expense	5200	17,767.74	192,369.23
Deferred compensation expense	5300	2,100.00	20,950.00
Health insurance expense	5400	32,780.85	311,639.63
Air medical expense	5450	0.00	1,350.00
Dental insurance expense	5500	1,921.04	18,797.79
Vision insurance expense	5550	416.24	3,877.20
Workers' compensation expense	5600	<u>12,612.30</u>	<u>114,317.26</u>
Total Benefits		<u>85,344.65</u>	<u>863,071.30</u>
Total Salaries & benefits		<u>295,127.31</u>	<u>3,006,862.43</u>
<b>Travel expenses</b>			
Conferences/training/professional development	5800	100.00	10,498.82
Meals expense	5820	265.50	2,518.63
Mileage expense	5860	0.00	60,886.63
Travel expense	5880	<u>2,128.34</u>	<u>23,182.06</u>
Total Travel expenses		<u>2,493.84</u>	<u>97,086.14</u>
<b>Contract expenses</b>			
Contract services - field	7150	146,368.50	1,103,024.38
Contract services - professional	7180	<u>7,747.14</u>	<u>160,837.69</u>
Total Contract expenses		<u>154,115.64</u>	<u>1,263,862.07</u>
<b>Operating expenses</b>			
Accounting & auditing fees	7000	0.00	43,764.00
Advertising	7030	15.00	8,769.07
Bank fees/services charges	7060	36.50	1,085.55

Trinity County Resource Conservation District  
Statement of Revenues and Expenditures - Income Statement - Board Meeting  
From 6/1/2024 Through 6/30/2024

Board expense	7090	25.98	349.25
Computer expense	7120	372.28	9,694.08
Computer software/licensing	7130	239.79	5,376.58
Dues/subscriptions/publications	7240	408.34	11,157.63
Equipment/asset purchase via grants	7260	0.00	41,032.65
Equipment rent or usage expense	7270	24,900.00	176,855.18
Field equipment expense	7300	2,547.00	42,903.11
Field materials expense	7310	19,220.86	156,520.52
Field small tool expense	7320	0.00	376.36
Finance charges	7330	0.00	29.71
Insurance - liability, property, D&O	7390	0.00	65,879.40
Interest expense	7420	303.79	5,055.31
Internet service expense	7430	232.11	3,364.93
Janitorial expense	7450	1,340.52	11,980.21
Licenses/permits/taxes/fees	7510	115.00	(735.07)
Office supplies	7540	612.76	9,623.23
Other outside services	7570	472.00	3,836.05
Postage & shipping	7630	213.92	1,093.93
Printing & publishing	7660	0.00	7,526.86
Public education	7690	714.82	8,715.20
Rent expense	7720	3,245.00	39,397.00
Repairs & maintenance	7750	512.19	4,998.89
Telephone expense	7780	567.49	6,758.35
Utilities	7870	1,352.07	16,016.78
Vehicle fuel	7900	223.83	38,932.05
Vehicle maintenance & fees	7930	2,887.35	16,079.02
Vehicle rent or usage expense	7940	0.00	35,035.00
Total Operating expenses		<u>60,558.60</u>	<u>771,470.83</u>
Total direct expenditures		<u>512,295.39</u>	<u>5,139,281.47</u>
Billable overhead			
Allocated overhead expenses	8900	0.00	75.85
Total Billable overhead		<u>0.00</u>	<u>75.85</u>
Unbillable expenses			
Expense on sale of assets	9200	0.00	21,607.87
Total Unbillable expenses		<u>0.00</u>	<u>21,607.87</u>
Total expenditures		<u>512,295.39</u>	<u>5,160,965.19</u>
Other revenue			
Interest income	8000	0.00	6,559.06
Gain (loss) on disposal of assets	9100	0.00	4,000.00
Total Other revenue		<u>0.00</u>	<u>10,559.06</u>
Net income		<u>(83,834.19)</u>	<u>(214,784.95)</u>

Trinity County Resource Conservation District  
Balance Sheet - Unposted Transactions Included In Report  
As of 6/30/2024

		<u>Initial Period Balance</u>
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash &amp; Cash Equivalents</b>		
CIB - Tri #369124284 Main acct	1010	375,878.45
CIB - Tri #361037698 Money market	1012	325,542.05
Credit card payable	1030	(18,308.97)
Petty cash	1050	<u>250.00</u>
<b>Total Cash &amp; Cash Equivalents</b>		683,361.53
<b>Accounts Receivable</b>		
Accounts Receivable	1425	<u>575,779.35</u>
<b>Total Accounts Receivable</b>		<u>575,779.35</u>
<b>Total Current Assets</b>		1,259,140.88
<b>Long-term Assets</b>		
<b>Property &amp; Equipment</b>		
Furniture & equipment	1900	182,989.37
Vehicles	1910	494,048.64
Accumulated depreciation	1990	(433,623.28)
<b>Total Property &amp; Equipment</b>		<u>243,414.73</u>
<b>Total Long-term Assets</b>		<u>243,414.73</u>
<b>Total Assets</b>		<u>1,502,555.61</u>
<b>Liabilities</b>		
<b>Short-term Liabilities</b>		
<b>Accounts Payable</b>		
Accounts payable	2000	258,946.52
Accrued allowance for audit	2100	42,692.75
Accrued payroll	2150	86,660.66
Federal W/H payable	2200	18,257.37
Social security payable	2210	27,257.16
Medicare payable	2220	6,374.64
State W/H payable	2230	6,572.58
SDI W/H payable	2240	2,417.95
State unemployment payable	2250	729.39
Deferred compensation deductions	2300	1,700.00
Health insurance premiums deductions	2310	(49.13)
Dental insurance premiums deductions	2320	0.24
Vision insurance premiums deductions	2325	0.15
Garnishments/levies deductions	2340	194.37
TCRCD scholarship fund P/R deduction	2350	483.64
Friends of TCRCD P/R deduction	2351	1,558.37
Young Family Ranch P/R deduction	2352	703.76
Accrued paid time off payable	2400	70,636.16
Accrued deferred compensation match	2450	1,100.00
Accrued health insurance payable	2460	(577.92)
Accrued air medical payable	2465	150.00
Accrued dental insurance payable	2470	(73.24)
Accrued vision insurance payable	2475	(4.77)

Trinity County Resource Conservation District  
Balance Sheet - Unposted Transactions Included In Report  
As of 6/30/2024

Accrued workers' comp premiums payable	2480	32,487.34
Sales tax payable	2500	176.43
CA Vendors Tax	2505	<u>205.00</u>
Total Accounts Payable		558,599.42
Deferred Revenue		
Deferred revenue - refundable advances	2700	<u>215,183.11</u>
Total Deferred Revenue		<u>215,183.11</u>
Total Short-term Liabilities		773,782.53
Long-term Liabilities		
Notes Payable		
EBT Funds-Farmers Market	2060	(124.45)
Note - Ford Credit 8746	2611	30,157.16
Note - Ford Credit 7811	2612	<u>21,804.34</u>
Total Notes Payable		<u>51,837.05</u>
Total Long-term Liabilities		<u>51,837.05</u>
Total Liabilities		<u>825,619.58</u>
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(308,123.78)
Net assets - unrestricted	3100	961,714.10
Investments in capital assets	3200	<u>243,414.73</u>
Total Beginning net assets		897,005.05
Current YTD net income		(220,069.02)
Total Current YTD net income		(220,069.02)
Total Net Assets		<u>676,936.03</u>
Total Liabilities and Net Assets		<u>1,502,555.61</u>

Trinity County Resource Conservation District  
 Check/Voucher Register - Check Register for Board of Directors  
 From 6/1/2024 Through 6/30/2024

Check No.	Date	Vendor Name	Check Amount	Transaction Description
2968	6/5/2024	Thomas Allen Asgeirsson	1,427.86	Employee: 160; Pay Date: 6/5/2024
2969	6/5/2024	Ann M. Barbeau	2,628.44	Employee: 107; Pay Date: 6/5/2024
2970	6/5/2024	Matthew W. Bellistri	1,778.41	Employee: 158; Pay Date: 6/5/2024
2971	6/5/2024	Eric J. Bruce	1,916.48	Employee: 157; Pay Date: 6/5/2024
2972	6/5/2024	Joan Elizabeth Caldwell	3,747.54	Employee: 094; Pay Date: 6/5/2024
2973	6/5/2024	Shay A. Callahan	2,092.59	Employee: 153; Pay Date: 6/5/2024
2974	6/5/2024	Jesse Jay Capps	1,602.26	Employee: 146; Pay Date: 6/5/2024
2975	6/5/2024	Garett F. Chapman	2,169.85	Employee: 078; Pay Date: 6/5/2024
2976	6/5/2024	Carina Louise deJong	1,914.79	Employee: 139; Pay Date: 6/5/2024
2977	6/5/2024	Michael J. Dunlap	1,831.16	Employee: 009; Pay Date: 6/5/2024
2978	6/5/2024	Jeffrey M. Eads	2,073.65	Employee: 080; Pay Date: 6/5/2024
2979	6/5/2024	Skylar Ann Fisher	2,459.16	Employee: 140; Pay Date: 6/5/2024
2980	6/5/2024	Erik M. Flickwir	2,209.22	Employee: 008; Pay Date: 6/5/2024
2981	6/5/2024	Jeffery Francis Heinig	1,103.33	Employee: 131; Pay Date: 6/5/2024
2982	6/5/2024	Katherine J. Howard	2,600.21	Employee: 070; Pay Date: 6/5/2024
2983	6/5/2024	Annyssa Marie Interrante	2,222.88	Employee: 133; Pay Date: 6/5/2024
2984	6/5/2024	Larry Cortez Jimenez Jr	1,789.10	Employee: 129; Pay Date: 6/5/2024
2985	6/5/2024	David W. Johnson	2,304.22	Employee: 059; Pay Date: 6/5/2024
2986	6/5/2024	Jacob W. Johnson	2,404.50	Employee: 137; Pay Date: 6/5/2024
2987	6/5/2024	Veronica N. Klenk	335.34	Employee: 162; Pay Date: 6/5/2024
2988	6/5/2024	Brandie Michelle Lee	1,516.14	Employee: 161; Pay Date: 6/5/2024
2989	6/5/2024	Joshua D. Lee	1,569.79	Employee: 136; Pay Date: 6/5/2024
2990	6/5/2024	Bethany R. Llewellyn	2,435.93	Employee: 132; Pay Date: 6/5/2024
2991	6/5/2024	John A. Mason	1,267.14	Employee: 154; Pay Date: 6/5/2024
2992	6/5/2024	John W. McGlynn	1,962.91	Employee: 004; Pay Date: 6/5/2024
2993	6/5/2024	Jeff J. McGrew	2,293.13	Employee: 024; Pay Date: 6/5/2024
2994	6/5/2024	Duncan Lloyd McIntosh	2,588.66	Employee: 134; Pay Date: 6/5/2024
2995	6/5/2024	Tyler Donald McKinley	1,899.27	Employee: 142; Pay Date: 6/5/2024
2996	6/5/2024	Kayla Kirsten Meyer	3,212.22	Employee: 141; Pay Date: 6/5/2024
2997	6/5/2024	Joseph Michael Moore	1,413.84	Employee: 121; Pay Date: 6/5/2024
2998	6/5/2024	Maryann K. Perdue	1,965.84	Employee: 100; Pay Date: 6/5/2024
2999	6/5/2024	Miles S. Raymond	2,101.38	Employee: 152; Pay Date: 6/5/2024
3000	6/5/2024	Arvel Jett Reeves	2,054.94	Employee: 118; Pay Date: 6/5/2024
3001	6/5/2024	Timothy J. Robertson	1,493.13	Employee: 159; Pay Date: 6/5/2024
3002	6/5/2024	Adriana Celia Rodriguez	2,092.58	Employee: 150; Pay Date: 6/5/2024
3003	6/5/2024	Joshua A. Scott	1,901.26	Employee: 104; Pay Date: 6/5/2024
3004	6/5/2024	Kelly D. Sheen	4,374.78	Employee: 005; Pay Date: 6/5/2024
3005	6/5/2024	Cynthia L. Tarwater	3,799.85	Employee: 002; Pay Date: 6/5/2024
3006	6/5/2024	Jessica Elizabeth Tye	1,264.53	Employee: 135; Pay Date: 6/5/2024
3007	6/5/2024	Marla D. Walters	2,754.89	Employee: 108; Pay Date: 6/5/2024
3008	6/5/2024	Jeremiah D. Weiss	1,448.81	Employee: 123; Pay Date: 6/5/2024
3009	6/5/2024	Daniel C. Wells	1,829.36	Employee: 081; Pay Date: 6/5/2024
3010	6/5/2024	Denise W. Wesley	2,885.35	Employee: 096; Pay Date: 6/5/2024
3011	6/5/2024	Kirk Anthony Wolfinbarger	1,754.14	Employee: 112; Pay Date: 6/5/2024
3012	6/20/2024	Thomas Allen Asgeirsson	1,440.26	Employee: 160; Pay Date: 6/20/2024
3013	6/20/2024	Ann M. Barbeau	2,318.41	Employee: 107; Pay Date: 6/20/2024
3014	6/20/2024	Matthew W. Bellistri	1,417.28	Employee: 158; Pay Date: 6/20/2024
3015	6/20/2024	Eric J. Bruce	1,538.70	Employee: 157; Pay Date: 6/20/2024
3016	6/20/2024	Joan Elizabeth Caldwell	3,216.32	Employee: 094; Pay Date: 6/20/2024
3017	6/20/2024	Shay A. Callahan	1,889.73	Employee: 153; Pay Date: 6/20/2024
3018	6/20/2024	Jesse Jay Capps	1,440.26	Employee: 146; Pay Date: 6/20/2024
3019	6/20/2024	Garett F. Chapman	1,971.64	Employee: 078; Pay Date: 6/20/2024
3020	6/20/2024	Carina Louise deJong	1,669.31	Employee: 139; Pay Date: 6/20/2024
3021	6/20/2024	Michael J. Dunlap	1,780.77	Employee: 009; Pay Date: 6/20/2024
3022	6/20/2024	Jeffrey M. Eads	1,868.18	Employee: 080; Pay Date: 6/20/2024
3023	6/20/2024	Skylar Ann Fisher	2,228.39	Employee: 140; Pay Date: 6/20/2024
3024	6/20/2024	Erik M. Flickwir	2,085.27	Employee: 008; Pay Date: 6/20/2024
3025	6/20/2024	Jeffery Francis Heinig	1,293.72	Employee: 131; Pay Date: 6/20/2024

Trinity County Resource Conservation District  
 Check/Voucher Register - Check Register for Board of Directors  
 From 6/1/2024 Through 6/30/2024

3026	6/20/2024	Gracie L. Hilinski	797.78	Employee: 163; Pay Date: 6/20/2024
3027	6/20/2024	Annyssa Marie Interrante	1,972.47	Employee: 133; Pay Date: 6/20/2024
3028	6/20/2024	Larry Cortez Jimenez Jr	1,603.64	Employee: 129; Pay Date: 6/20/2024
3029	6/20/2024	David W. Johnson	2,098.51	Employee: 059; Pay Date: 6/20/2024
3030	6/20/2024	Jacob W. Johnson	1,523.47	Employee: 137; Pay Date: 6/20/2024
3031	6/20/2024	Veronica N. Klenk	1,377.38	Employee: 162; Pay Date: 6/20/2024
3032	6/20/2024	Brandie Michelle Lee	1,241.38	Employee: 161; Pay Date: 6/20/2024
3033	6/20/2024	Joshua D. Lee	1,530.57	Employee: 136; Pay Date: 6/20/2024
3034	6/20/2024	Bethany R. Llewellyn	2,199.23	Employee: 132; Pay Date: 6/20/2024
3035	6/20/2024	John A. Mason	1,312.19	Employee: 154; Pay Date: 6/20/2024
3036	6/20/2024	John W. McGlynn	1,658.29	Employee: 004; Pay Date: 6/20/2024
3037	6/20/2024	Jeff J. McGrew	2,092.49	Employee: 024; Pay Date: 6/20/2024
3038	6/20/2024	Duncan Lloyd McIntosh	2,241.80	Employee: 134; Pay Date: 6/20/2024
3039	6/20/2024	Tyler Donald McKinley	1,695.55	Employee: 142; Pay Date: 6/20/2024
3040	6/20/2024	Kayla Kirsten Meyer	2,666.88	Employee: 141; Pay Date: 6/20/2024
3041	6/20/2024	Joseph Michael Moore	1,168.25	Employee: 121; Pay Date: 6/20/2024
3043	6/20/2024	Maryann K. Perdue	1,651.29	Employee: 100; Pay Date: 6/20/2024
3044	6/20/2024	Miles S. Raymond	1,898.77	Employee: 152; Pay Date: 6/20/2024
3045	6/20/2024	Laramie Dee Ward Reed	985.36	Employee: 156; Pay Date: 6/20/2024
3046	6/20/2024	Arvel Jett Reeves	1,972.47	Employee: 118; Pay Date: 6/20/2024
3047	6/20/2024	Timothy J. Robertson	1,506.02	Employee: 159; Pay Date: 6/20/2024
3048	6/20/2024	Adriana Celia Rodriguez	1,889.72	Employee: 150; Pay Date: 6/20/2024
3049	6/20/2024	Joshua A. Scott	1,705.86	Employee: 104; Pay Date: 6/20/2024
3050	6/20/2024	Kelly D. Sheen	3,786.54	Employee: 005; Pay Date: 6/20/2024
3051	6/20/2024	Cynthia L. Tarwater	3,194.89	Employee: 002; Pay Date: 6/20/2024
3052	6/20/2024	Jessica Elizabeth Tye	1,412.54	Employee: 135; Pay Date: 6/20/2024
3053	6/20/2024	Marla D. Walters	2,332.37	Employee: 108; Pay Date: 6/20/2024
3054	6/20/2024	Jeremiah D. Weiss	1,448.82	Employee: 123; Pay Date: 6/20/2024
3055	6/20/2024	Daniel C. Wells	2,055.26	Employee: 081; Pay Date: 6/20/2024
3056	6/20/2024	Denise W. Wesley	2,539.18	Employee: 096; Pay Date: 6/20/2024
3057	6/20/2024	Kirk Anthony Wolfinbarger	1,558.73	Employee: 112; Pay Date: 6/20/2024
28956	6/5/2024	Devin M. Nugent	1,503.10	Employee: 155; Pay Date: 6/5/2024
28957	6/5/2024	Laramie Dee Ward Reed	1,214.96	Employee: 156; Pay Date: 6/5/2024
28958	6/4/2024	Amerigas Propane LP	96.56	Propane
28959	6/4/2024	Hirsch Auto Repair, Inc.	519.22	Tires for Multiquip Trailer #4419
28960	6/4/2024	Ila F. McWilliams Trust	2,420.00	Jun 2024 Rent
28961	6/4/2024	Northwest California RC&D Council	600.00	Jun 2024 Rent
28962	6/4/2024	O'Reilly Auto Parts	114.35	Antifreeze, radiator cap
	6/4/2024	O'Reilly Auto Parts	13.93	Eye readers
28963	6/4/2024	Snyder Highland Foundation	425.00	Farmers Market rent and storage shed rent - Jun 2024
28964	6/4/2024	Tralle Construction	1,975.00	Remove and replace wall in FH building
28965	6/4/2024	Trinity County	23.00	2024 Farmers Market Certificate
28966	6/4/2024	Trinity PUD	569.17	04-10-24 to 05-10-24
	6/4/2024	Trinity PUD	150.85	04-10-24 to 05-10-24 YFR
28967	6/4/2024	Marla Walters-Cash	54.05	May 2024 Petty Cash Reimbursement
28968	6/7/2024	Katherine J. Howard	2,264.02	Employee: 070; Pay Date: 6/7/2024
28969	6/7/2024	Katherine J. Howard	833.76	Employee: 070; Pay Date: 6/7/2024
28970	6/11/2024	Court-Ordered Debt Collections	27.28	Joseph M Moore JK-286-8449 CD-9213-03974
28971	6/11/2024	Department of Licensing	15.00	Hilinski State of WA Driving Record
28972	6/13/2024	AAmigo Irrigation Supply	1,914.88	Drip hose, potable poly, pl coupler, drip figure eight
28973	6/13/2024	Abila	239.79	MIP Cloud 06-20-24 to 07-19-24
28974	6/13/2024	Liam Bassler	88.50	Per Diem 05-20-24 to 05-21-24
28975	6/13/2024	Mary Jo Fiermonte	50.00	Farmers Market music 06-19-24
28976	6/13/2024	Frontier Communications	567.49	Telephone 06-01-24 to 06-30-24
28977	6/13/2024	Frontier Fuel & Propane	38.56	Propane
28978	6/13/2024	Brady Meredith	650.00	May 2024 TCRCD cleaning
	6/13/2024	Brady Meredith	350.00	May 2024 YFR cleaning
28979	6/13/2024	Jeffrey W. Morris	50.00	Farmers Market music 06-26-24

Trinity County Resource Conservation District  
 Check/Voucher Register - Check Register for Board of Directors  
 From 6/1/2024 Through 6/30/2024

28980-28981	6/13/2024	Plotzke Ace Hardware	4.27	(2) Bolts
	6/13/2024	Plotzke Ace Hardware	42.88	(2) Face shields
	6/13/2024	Plotzke Ace Hardware	86.84	(3) Trash cans
	6/13/2024	Plotzke Ace Hardware	48.84	(6) Galvanized nipples
	6/13/2024	Plotzke Ace Hardware	69.70	Ball valve
	6/13/2024	Plotzke Ace Hardware	152.10	Blades, chisel, hardware, stain, roller
	6/13/2024	Plotzke Ace Hardware	160.97	Cables, chargers, containers, lock
	6/13/2024	Plotzke Ace Hardware	47.17	Gloves
	6/13/2024	Plotzke Ace Hardware	8.54	Keys
	6/13/2024	Plotzke Ace Hardware	128.69	Keys, putty knife, bleach, adhesive, soap, dpwels
	6/13/2024	Plotzke Ace Hardware	28.83	Keys, tarp strap
	6/13/2024	Plotzke Ace Hardware	41.80	Painters tape, duct tape, batteries
	6/13/2024	Plotzke Ace Hardware	41.57	Poly tube, batteries, (2) sprinklers
	6/13/2024	Plotzke Ace Hardware	135.65	Smoke detector, trash bags, fuel, liquid wrench, fasteners
	6/13/2024	Plotzke Ace Hardware	30.21	Springclamp, cable ties
	6/13/2024	Plotzke Ace Hardware	64.34	Tarp
	6/13/2024	Plotzke Ace Hardware	12.62	Thread seal tape, roller
	6/13/2024	Plotzke Ace Hardware	20.76	Thread seal tape, shoat ring hill, scissors
28982	6/13/2024	Quentin Mark Arnold	1,781.25	Contract services 04-01-24 to 04-30-24
28983	6/13/2024	Trinity County Fair Association	500.00	Booth Rental 07-11-24 to 07-14-24
28984	6/13/2024	Trinity County Solid Waste Division	50.00	Dump fees
	6/13/2024	Trinity County Solid Waste Division	284.50	Jun 2024
28985	6/13/2024	Trinity Nursery	379.43	Planting mix and fertilizer
28986	6/13/2024	Velocity Communications, Inc.	114.99	Internet 06-01-24 to 07-01-24
28987	6/13/2024	Weaverville Sanitary District	28.00	YFR Sewer 05-01-24 to 05-31-24
28988	6/13/2024	Willow Creek Fire Safe Council	905.32	Contract services 05-10-24 to 05-31-24
28989	6/20/2024	Devin M. Nugent	1,255.56	Employee: 155; Pay Date: 6/20/2024
28990	6/19/2024	Amerigas Propane LP	13.08	Propane
28991	6/19/2024	Baugh Construction	20,120.00	Contract services 05-01-24 to 05-16-24
	6/19/2024	Baugh Construction	17,430.00	Contract services 05-20-24 to 05-31-24
	6/19/2024	Baugh Construction	7,500.00	Smooth drum roller rental
28992	6/19/2024	Bayley Lumber & Hardware Inc	287.29	Pipe, pipe cement, cap, tee
	6/19/2024	Bayley Lumber & Hardware Inc	121.98	S&D tees and caps, pipe
28993	6/19/2024	EJH Construction Inc.	15,667.50	Contract services 05-06-24 to 05-16-24
	6/19/2024	EJH Construction Inc.	15,037.50	Contract services 05-20-24 to 05-30-24
	6/19/2024	EJH Construction Inc.	7,120.00	Roller rental
28994	6/19/2024	Herrett Excavating	17,294.00	Contract services 05-11-24 to 05-31-24
28995	6/19/2024	Hirsch Auto Repair, Inc.	238.87	Battery Truck #4282
28996	6/19/2024	Sara Hoxie	50.00	Farmers Market music 07-03-24
28997	6/19/2024	McCanless Excavating & Constructi	21,267.50	Contract services 05-01-24 to 05-16-24
	6/19/2024	McCanless Excavating & Constructi	16,897.50	Contract services 05-20-24 to 05-30-24
	6/19/2024	McCanless Excavating & Constructi	10,950.00	Skippy rental and Contract services 05-27-24
28998	6/19/2024	Mountain Community Healthcare	52.00	EE Drug Test-Hilinski
	6/19/2024	Mountain Community Healthcare	52.00	EE Drug Test-Klenk
28999	6/19/2024	Offins General Engineering, LLC	3,950.00	Contract services 05-01-24 to 05-03-24
	6/19/2024	Offins General Engineering, LLC	6,990.00	Contract services 05-06-24 to 05-10-24
	6/19/2024	Offins General Engineering, LLC	4,840.00	Contract services 05-20-24 to 05-22-24
	6/19/2024	Offins General Engineering, LLC	5,040.00	Contract services 05-28-24 to 05-30-24
29000	6/19/2024	Trinity County Department of Trans	4,687.67	Fuel for trucks and equipment April 2024
	6/19/2024	Trinity County Department of Trans	5,384.17	Fuel for trucks and equipment May 2024
29001	6/19/2024	Weaverville Auto Parts	35.38	Trailer ball
29002	6/19/2024	Weaverville CSD	137.40	YFR water 05-07-24 to 06-05-24
29003	6/25/2024	Abila	239.79	MIP Cloud 07-20-24 to 08-19-24
29004	6/25/2024	CalPers	400.00	Soc Security Admin 218-Annual Fee
29005	6/25/2024	Devin Nugent	200.00	Boot stipend
29006	6/25/2024	Sierra Rescue International	1,275.00	Wilderness First Aid training
29007	6/25/2024	Stillwater Sciences	4,425.00	Contract services 03-01-24 to 04-30-24
29008	6/25/2024	Timberland Resource Consultants	1,100.00	Contract services 03-01-24 to 03-31-24
	6/25/2024	Timberland Resource Consultants	2,112.56	Contract services 04-01-24 to 04-30-24



Trinity County Resource Conservation District  
 Check/Voucher Register - Check Register for Board of Directors  
 From 6/1/2024 Through 6/30/2024

29009	6/25/2024	Trinity Life Support Community Ser	550.00	CPR/First Aid Training
29010	6/25/2024	Trinity Nursery	454.49	Perlite, planting mix, Plant Success granular
29011	6/25/2024	Trinity PUD	551.68	05-10-24 to 06-10-24
	6/25/2024	Trinity PUD	119.15	05-10-24 to 06-10-24 YFR
43121105	6/1/2024	Meta	15.00	Advertising
04167-8814350	6/2/2024	Canva	119.99	Subscription renewal
ACH-01263661	6/5/2024	Tarwater, Cynthia	484.28	Pay Per Diem 5-28-24 to 5-31-24, reim-Starlink/Amazon/Fairgr
371350337-001	6/5/2024	Office Depot	77.99	Printer ink
ACH-01265276 #2	6/6/2024	Maryann Perdue	200.00	Pay boot stipend
ACH-01265276 #1	6/6/2024	Skylar Fisher	189.56	Pay reimbursement for food for community meetings
338545987	6/10/2024	Empower Retirement	2,750.00	Deferred Comp 05-31-24 PR
WEB2524555441	6/11/2024	Grainger	457.54	(4) Backpack trauma bags
7601843441921	6/11/2024	Amazon	138.35	Amazon Prime membership
1-752-347-408	6/12/2024	Employment Development Departn	77.23	State tax deposit
2-010-174-224	6/12/2024	Employment Development Departn	6,426.45	State tax deposit
24-11691-09227	6/12/2024	Ebay	69.63	Cyan toner for Sharp printer
416400015483	6/12/2024	Costco Wholesale	112.57	Supplies for water automation at YFR
440184282	6/12/2024	EFTPS	30,288.26	Federal Tax Deposit
493616298	6/12/2024	EFTPS	511.88	Federal Tax Deposit
49390	6/12/2024	Pacforest Supply Co.	3,168.77	(60) rolls Slash paper
5988209	6/12/2024	Amazon	3,544.39	Manitowoc Ice Machine
94742736	6/12/2024	Environmental Systems Research Ii	100.00	User account in AGOL
06-13-24 DD Fee	6/13/2024	Tri Counties Bank	36.50	Direct Deposit Fee-TCB
4268	6/13/2024	Costco Anywhere Card	207.19	Pay Citi Card
419902	6/13/2024	POS Supply Solutions	31.35	(10) rolls thermal paper for EBT machine
9926417	6/13/2024	Select Blinds	255.43	Blinds for conference room
ACH-01273967 #1	6/14/2024	Joan Caldwell	138.24	Pay reimbursement - drinks for USFS BBQ
ACH-01273967 #2	6/14/2024	Cari deJong	85.84	Pay reimbursement - chips for USFS BBQ
ACH-01273967 #3	6/14/2024	Skylar Fisher	44.40	Pay reimbursement - food for Community meetings
JLTS-0648	6/14/2024	Djumla GmbH	2.92	Foreign Transaction Fee
	6/14/2024	Djumla GmbH	97.36	Website security update
202049968216	6/15/2024	1&1 Ionos, Inc.	16.84	TRRP mail
750414442	6/18/2024	Priceline	387.84	Hotel for Forest Service training - EE #150 and #153
869	6/18/2024	United States Postal Service	204.00	Postage
000131	6/19/2024	Six Rivers Rafting	2,119.20	Rafting trips 07-23-24 and 07-24-24
0188211	6/19/2024	Amazon	68.90	Radio
1195	6/19/2024	Rainier Seeds	551.53	(2) Regreen seeds 50 lbs bags
207389404001	6/19/2024	Holiday Market	25.98	Snacks for board meeting
3100231	6/19/2024	Amazon	1,038.18	Ecoflow Portable Power Stations
8291407	6/19/2024	Amazon	206.70	(3) BaoFeng radios
30070388	6/20/2024	Genuine Ink	91.16	Yellow toner cartridge for Sharp
343097193	6/20/2024	Empower Retirement	2,750.00	Deferred Comp 06-15-24 PR
3651421	6/20/2024	Amazon	33.62	Hand soap
9922670132	6/20/2024	Staples	23.91	Binder dividers
ACH-01279338	6/20/2024	Adriana Rodriguez	184.88	Pay boot stipend
5239403	6/21/2024	Amazon	941.25	Supplies for WSDC
1120966476	6/24/2024	Costco Wholesale	139.42	165 quart chest cooler
13-11735-77151	6/24/2024	Ebay	571.69	Running boards for Truck #6167 and #6283
2320156	6/24/2024	Rite in the Rain	462.18	(8) binders, (8) binder covers, loose-leaf paper
6014	6/24/2024	Sun Company	119.97	(3) ProSight Map Compasses
828373	6/24/2024	Forestry Suppliers Inc	842.85	(3) Cruiser vests, (3) Clinometers
W226413317	6/24/2024	Cabela's	291.70	(2) Vortex binoculars
06-25-24 Ford Cred	6/25/2024	Ford Credit	177.50	Interest
	6/25/2024	Ford Credit	706.84	June 2024 Prin Pmt #8746
0670655	6/25/2024	Amazon	44.55	(2) Radio antennas
	6/25/2024	Amazon	89.13	(4) Radio antennas
	6/25/2024	Amazon	372.28	Backup drive, battery backup
	6/25/2024	Amazon	63.48	Walkie talkies
12338	6/25/2024	Planet Green Recycle	364.60	HP Ink for plotter
1275408	6/25/2024	Amazon	103.02	Paper towels, toilet paper

Trinity County Resource Conservation District  
 Check/Voucher Register - Check Register for Board of Directors  
 From 6/1/2024 Through 6/30/2024

4142619	6/25/2024	Amazon	322.76	2-cycle engine lubricant
4413061	6/25/2024	Amazon	107.15	WSDC supplies
594636708	6/25/2024	Hilltop Medical Clinic	420.00	Physicals EE #163, #161, #157 and #158
ACH-01284191	6/25/2024	Joan Caldwell	162.26	Pay reimbursement - Costco WSDC food
ACH-425456961	6/25/2024	Humana Dental Insurance Compan	2,359.01	Pay July dental premiums
DL37261811	6/25/2024	Garmin	126.70	Professional Flex Plan subscriptions
I290RLY7HC	6/25/2024	UABT	31,307.39	Pay July medical premiums
R035572380	6/25/2024	Sticker Mule, LLC	563.06	Magnets
4231431	6/26/2024	Amazon	21.97	Flagging tape
8157850	6/26/2024	Amazon	7.02	Flagging tape
9612897056	6/26/2024	VSP - Vision Service Plan (CA)	453.22	Pay July vision premiums
0193800	6/27/2024	Amazon	49.32	First aid kit
06-27-24 Ford Cred	6/27/2024	Ford Credit	126.29	Interest
	6/27/2024	Ford Credit	483.52	Jun 2024 Prin Pmt #7811
572148	6/27/2024	Forestry Suppliers Inc	58.21	Lufkin tape measure
768861	6/27/2024	Plaquemaker.com	151.76	(2) Plaques
ACH-01287401	6/27/2024	Laramie Reed	200.00	Pay boot stipend
T-251765	6/27/2024	Evergreen Farm Feed	15.00	Nutri-Rich pellets
T-255170	6/27/2024	Evergreen Farm Feed	30.01	(2) Nutri-Rich pellets

**Report Total**                      **491,140.58**

**Background**

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

**Discussion**

Employees who received reimbursement from the District in the month ending June 30, 2024 are highlighted above.

**TRINITY COUNTY RESOURCE  
CONSERVATION DISTRICT**

**BOARD OF DIRECTORS &  
MANAGEMENT REPORT**

**For the Year Ended  
JUNE 30, 2023**

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Board of Directors  
Trinity County Resource Conservation District  
Weaverville, CA

In planning and performing our audit of the basic financial statements of Trinity County Resource Conservation District for the period ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of Trinity County Resource Conservation District's internal control.

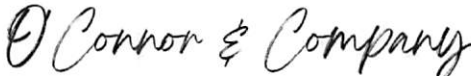
*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

During our audit, we noted certain matters involving internal controls and other operational matters that are presented for your consideration in this report. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are not intended to be all-inclusive, but rather represent those matters that we considered worthy of your consideration. Our comments and recommendations are submitted as constructive suggestions to assist you in strengthening controls and procedures; they are not intended to reflect on the honesty or integrity of any employee. We will be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters, or to assist Trinity County Resource Conservation District in implementing the recommendations.

This report is intended solely for the information and use of the management of Trinity County Resource Conservation District and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

We thank Trinity County Resource Conservation District's staff for its cooperation during our audit.



O'Connor & Company

Novato, California  
June 19, 2024



Board of Directors  
Trinity County Resource Conservation District  
Weaverville, CA

We have audited the financial statements of Trinity County Resource Conservation District for the year ended June 30, 2023. Professional standards require that we provide you with the following information related to our audit.

#### Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated August 21, 2023, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of Trinity County Resource Conservation District. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

#### **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Trinity County Resource Conservation District are described in Note 1 to the financial statements. GASB 87 lease accounting policy was adopted, but the application of existing policies was not changed during the year. We noted no transactions entered by Trinity County Resource Conservation District during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

The following pronouncements became effective, but did not have a material effect on the financial statements:

GASB 91 – Conduit Debt Obligations  
GASB 94 – Public-Private and Public-Public and Availability Payment Arrangements  
GASB 93 – Omnibus 2022, paragraphs 11-25

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The most sensitive estimates affecting the financial statements were:

- Accrual and disclosure of compensated absences.
- Capital asset lives and depreciation expense.
- Accrual and disclosure of leases.

We identified the following significant risk(s) of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, and unallowable and fraudulent expenses.

**Disclosures**

The financial statement disclosures are neutral, consistent, and clear.

**Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

**Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, 7 audit adjustments were detected because of audit procedures and corrected by management of which 3 were material, either individually or in aggregate, to the financial statements taken as a whole.

**Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during our audit.

**Management Representations**

We have requested certain representations from management that are included in the management representation letter dated June 19, 2024.

**Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, like obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Trinity County Resource Conservation District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Trinity County Resource Conservation District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

**Other Matters**

We applied certain limited procedures to the Management's Discussion and Analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

**Restriction on Use**

This report is intended solely for the information and use of the Board of Directors and management of the Trinity County Resource Conservation District and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

Trinity County Resource Conservation District  
**BOARD OF DIRECTORS & MANAGEMENT REPORT**  
For the Year Ended June 30, 2023

**Current Year Observations**

There were no current year observations that came to our attention.

**Prior Year Observations**

1) **GASB 87 Lease Policy Compliance**

**Observation:**

As disclosed in Note 1G and Note 6 of the financial statements, Trinity County Resource Conservation District was required to implement GASB 87, which became effective for the year ended June 30, 2022. This new standard requires leases to be capitalized as intangible assets. In compliance with the new accounting statement the District should consider formalizing a capitalization policy for leases like their capitalization policy for capital assets.

**Recommendation:**

We recommended the District consider formalizing a capitalization policy for leases over \$30,000.

**Status:**

This recommendation has not been implemented.





## TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

### PROJECTS REPORT

July 17, 2024

#### 5.1 Weaverville Community Forest –Bethany Llewellyn, Adriana Rodriguez

- GrizzlyCorps fellow Liam has transitioned to helping with Weaverville Summer Day Camp this month and graduates at the end of July. Liam has been a great Fellow and leaves a legacy of some new materials we will use for outreach on the WCF going forward. A GrizzlyCorps Fellow shared with the Watershed and Ed & Outreach departments will support Weaverville Community Forest outreach next year.
- Logging is nearly complete on the Oregon Mountain timber harvest on the BLM portion of the Community Forest, which was purchased by Trinity River Lumber. The sale will produce stewardship funding that will fund other work on the WCF. A field tour of the harvest took place on June 20<sup>th</sup>.
- Planning is beginning for a fall volunteer event on the BLM side of the WCF which will involve conifer removal to restore oak woodlands.
- Our proposal for ongoing education and outreach activities was recommended for funding by the Shasta-Trinity Resource Advisory Committee and is proceeding through Grants and Agreements.
- The Steering Committee will meet for Q3 on September 4<sup>th</sup> at 10am.

#### 5.2 Watershed Coordination – Annyssa Interrante

- Staff have been working collaboratively with the Watershed Research and Training Center's Aquatic Program staff to assist in temperature probe deployment, flow site installations, and discharge measurements on the tributaries of the South Fork Trinity River. Together we attended a training with USFS staff to learn and practice the Meadow Inventory protocol effort being designed and led by the Klamath Meadows Partnership, and were able to conduct over 45 acres of meadow surveys in the North Lake Region and over 13 acres in the South Fork Region. Partners with the USFS and WRTC are pleased to finally be working collaboratively in monitoring the Trinity River Watershed.
- **Management: 2      WSP Corps members: 1      Crew: 1**



Figure 1. WRTC staff Alexa Delaqua takes a photo of the field of California Pitcher Plants (*Darlingtonia californica*) in an alpine meadow in Mumbo Basin. 6/25/24

July 17, 2024

Projects Reports

- **Upper Trinity River Watershed Coordinator (464-330300)**
- **Trinity River Watershed Council (Annyssa Interrante)**: Staff conducted preliminary BDAs assessments in the meadows of Mumbo Basin, a site highly likely to be able to support dam-building activities per the geospatial models, to further narrow down potential sites to pursue CEQA permitting.
- **USFS Fisheries & Watershed Improvements (BDA) (509-1703100)**: Site surveys for Beaver Dam Analogues are being opportunistically conducted between USFS Westside Aquatics Support tasks.
- **USFS STNF Westside Aquatic Support (515-17-1703417)**: Annyssa and staff attended Stream Condition Inventory Training (SCI) with the USFS Staff, and as of 7/5 have completed Price Creek survey (1 of the 5). Staff have been working collaboratively with the Watershed Research and Training Center’s Aquatic Monitoring program to assist in the deployment of temperature probes on the South Fork Trinity, for a total of 16 probes deployed on SFTR tributaries and 21 on the mainstem Trinity River tributaries.

Figure 2. TCRC Conservation Technician Veronica Klenk measures the canopy cover over the stream using a densiometer while wearing a hip chain that is tracking the distance traveled up Price Creek for a Stream Condition Inventory Survey. 6/18/24



- **Watershed Stewards Program (Christine Burchinal)**: Christine is currently assisting with USFS fieldwork of temperature probe deployments and Stream Condition Inventory Surveys. At her request to gain the most out of her term, she will be assisting with Watershed Program field work for the rest of her service term instead of participating in Weaverville Summer Day camp. This change will further her ability to gain experience and skills with watershed fieldwork, and afford her participation in the salmon snorkel surveys before her term concludes on August 8<sup>th</sup>, 2024.
- **GrizzlyCorps Climate Fellow**: GrizzlyCorps Fellow, Clay, accepted the offer and will begin their service term with the district on September 3, 2024.

### **5.3 Roads –Cynthia Tarwater**

#### **Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private**

We spent much of early to mid-June in the August/McFarland Fire areas of the South Fork Trinity and Upper Beegum Creek; we have cleared trees, masticated roadsides, cleared plugged inlets at stream crossings, repaired fill failures on more than 70 miles of roadway. Many of these roads access trailheads that newly hired USFS backcountry trail crews could not access, so we continued assistance with that in early June. Later in the month we concentrated efforts in Prospect, Red Mountain and Smoky Creek on roads off the Bramlet Road.

In early June we received the final execution of the Cal Trans Trinity River TMDL funding, so we moved our camp from the South Fork to the Trinity River side of things in mid-June. We continued earlier work on sections of the Big French Road (5N13) with new rocked rolling dips constructed from Highway 299 uphill to the 5N13B spur; this section of roadway is very steep, brushy and had poor ditch and surface drainage causing road gullies and fill failure issues. The construction of rocked rolling dips and rock surfacing is funded by the new Cal Trans funding related to reducing sediment to the Trinity River in the Monument Fire footprint. Concurrently, we are opening the 28 miles of the 5N04 road to the Trinity Alp Wilderness Boundary out by Beartooth Mtn, this area divides the North Fork Trinity and the New River area. The 5N04 road is the road that will take you to the Ironside Mountain old Lookout site, but at the top instead of going left to the lookout you continue right at the T and continue out on the 5N04 thru Big Creek and to its dead-end the 28-miles from Highway 299. The last time the TCRC was out there was in 2017 for the old River Complex Fire BAER project and it appears no one has been out there since, the road had trees across for at least the back 18 miles. We have that all cleared and are now completing road maintenance on our way back out rebuilding dips and making sure all the culverts are cleared. In June, I also submitted 3 new Cal Trans TMDL proposals for the South Fork Trinity River, Mad River and another one for the Trinity River related to big problems on Mainline Road in Grass Valley Creek. These new proposals submitted in June will be decided on by the North Coast Water Board in December 2024 and, if funded, will go to Cal Trans for funding which, using this year as an example, we would get the signed executed agreement in early summer 2025.

I mentioned last report that I was requested by Six Rivers National Forest and submitted complete financial plans for 2 new agreements in the amount of just over \$1,750,000. One agreement is for road work related to the Trinity Landscape project and the other covers road work in the August Complex. Update: I've asked about this in the last week but no progress to date.

Staff Report: Management: 2      Crew: 1      Contractors: 5



Masticating 28N71 Road which accesses Dog Gulch Trail





Before and after road was masticated – 28N71



Perforated pipe drains, then rip rap installed in ditch and across road to improve drainage at spring



July 17, 2024

## Construction of rolling dip on 5N13 road



Before and after clearing 5N04 road

### **5.4. Grants Report – Annie Barbeau**

#### **New Projects:**

Project Number: 477-40

Account Number: 1200840

Funder: US Bureau of Reclamation (BOR)

Award Number: R21AC10425

Project Name: TRRP Public Outreach & Education, Year 4

Program Manager: Kayla Meyer

Start Date: 06/14/2024

End Date: 07/31/2026

Grant Award: \$109,836.23

Overhead: 15.26%

Project Number: 538

Account Number: 3601800

Funder: California Department of Transportation (CalTrans)

Award Number: D43CIATRI0001

Project Name: Trinity River Sediment Reduction

Program Manager: Cynthia Tarwater

Start Date: 03/01/2024

End Date: 02/28/2027

Grant Award: \$1,050,000.00

Overhead: 15.26%

July 17, 2024

Project Number: 539  
Account Number: 1703700  
Funder: US Forest Service (STNF)  
Award Number: 24-DG-11051400-024  
Project Name: RAC Weaverville Summer Day Camp 2024  
Program Manager: Kayla Meyer  
Start Date: 06/17/2024  
End Date: 12/31/2026  
Grant Award: \$59,367.00  
Overhead: 15.26%

Project Number: 540  
Account Number: 1703800  
Funder: US Forest Service (STNF)  
Award Number: 24-CS-11051400-014  
Project Name: Trinity County Collaborative Facilitation 2024  
Program Manager: Kelly Sheen  
Start Date: 6/20/2024  
End Date: 6/15/2029  
Grant Award: \$136,658.00  
Overhead: 15.26%

Project Number: 541  
Account Number: 1703900  
Funder: US Forest Service (STNF)  
Award Number: 24-PA-11051400-011  
Project Name: RAC Noxious Weed Management  
Program Manager: Alyson DeNittis  
Start Date: 7/2/2024  
End Date: 12/31/2028  
Grant Award: \$29,500.00  
Overhead: 15.26%

#### **5.5 Botany Program – Annie Barbeau**

- **Personnel:** Program Manager (1), Conservation Technician (4)

The position for a new Botany Program Manager has been filled as of 7/1/2024. Alyson DeNittis joins the TCRCD from Utah, where she was the Senior Land Management Coordinator for the National Audubon Society and managed nearly 4,000 acres of critical shorebird habitat along the Great Salt Lake. Before Audubon, she was a Horticulturist and Field Operations Manager for a 100-acre grower and nursery, with a focus on bolstering native and water-wise plant production programs. She graduated with a B.S. in Botany from Utah Valley University and over the last nine years has worked in natural resources and conservation across private, nonprofit, and government sectors with a focus on botany and vegetation management.

- **RAC Native Plant Nursery:** An updated inventory for the entire nursery was conducted. All nursery stock was maintained including monitoring soil moisture levels, fertilizing, and weeding. Several sprinkler heads over the planting tables were replaced as needed.

- **RAC Noxious Weeds:** The new Trinity County Priority Noxious Weed Management agreement with a total funding of \$29,500 has been executed. This funding will allow the Program’s weed management efforts to continue through 2028 or until all funds have been spent. No spending will occur until the existing agreement is spent out, which will likely occur by the end of this year.
- **Title III Community Wildfire Mitigation (Noxious Weeds):** No update this period.
- **Hayfork Grade Culverts (PM 22.43, PM 30.38):** The plantings at both locations were watered twice in June. The Himalayan blackberry population at PM 25.24 in Douglas City was cut back to allow for better access to the willow planting and to prevent resource competition.
- **Caltrans Hayfork Culverts II (PM 25.24):** All designated plants have continued to be maintained at the native plant nursery at the Young Family Ranch. There has been discussion with Caltrans to potentially plant only the riparian zones this summer, depending on temperatures. The shady environment and proximity to water influenced this decision. At this time, it has been too hot to begin planting.
- **Hayfork Mountain Culverts (PM 25.97):** This project is scheduled for planting this fall. There has been a discussion with Caltrans to potentially plant only the riparian zones this summer, depending on temperatures. The shady environment and proximity to water influenced his decision. At this time, it has been too hot to begin panting.
- **Caltrans Swift Creek Bridge Replacement:** This planting was completed by the end of May. In June it was watered once a week to ensure the survival of the newly planted trees and shrubs. Once temperatures reduce after the current heat wave, watering will occur every other week.
- **Caltrans Ditch Gulch Curve Improvement:** All irrigation infrastructure installation was completed at the beginning of June. A small shed was built and installed onsite to house a pump that will allow water to be delivered up to the “West Old Road” planting zone. Watering has been on a once a week schedule to ensure the survival of the newly planted trees and shrubs as well as everything that was planted last fall due to the current heat wave. Once temperatures reduce, watering will occur every other week. Weeding maintenance of woolly mullein and bull thistle has occurred as needed. Some leftover planting materials at the site have been removed and stored at the YFR. A site review visit is scheduled with the Caltrans Program Manager on July 16<sup>th</sup>.
- **Caltrans Big French Creek Onsite Mitigation:** This site has been watered once a week due to the heat wave and its direct sun exposure. When temperatures start to drop, watering will occur every other week. The yellow start-thistle population has been monitored and controlled as needed.
- **Caltrans Corral Bottom Big French Creek Disposal Revegetation:** This new Caltrans agreement was executed on 6/3/2024. This is a three-year agreement with a total funding of \$100,726.19. This project will consist of revegetating an additional Big French Creek Slide disposal area located at the intersection of Corral Bottom Road and Big Bar Dump Road. Approximately 120 trees and shrubs will be planted there this fall. Some of the funds for this agreement are designated for removing irrigation and planting infrastructure from our previous Big French Slide mitigation project. Removal of this infrastructure began this month and will likely be finished by the end of July.
- **National Fish and Wildlife Foundation (NFWF) Northern Trinity River Pollinator Habitat:** Progress on this newly executed project has included the preparation for and commencement of habitat surveys. The purpose of these surveys is to allow us to select the best locations for habitat enhancement and restoration based on the presence of milkweed, high-quality nectar-rich plants, rare plants, and noxious weeds. In July, habitat surveys will continue and surveys for the federally endangered Franklin’s bumblebee and other bumblebee species will begin.

- **Other:**
  - ◇ Trinity County Weeds Management Group- A special meeting took place on June 20<sup>th</sup> to vote for a new chair of the Weeds Management Area (WMA). The vote resulted in two co-chairs: Jon Cluff, Botany Program Manager at the Watershed Research and Training Center and existing chair Veronica Yates. The vote was unanimous.
  - ◇ Program Manager, Annie Barbeau, conducted another botanical survey on the 34N84 road in the Pettijohn project area. This work was completed for Program Manager Cynthia Tarwater's OHV road decommissioning project. No rare species were detected.

## 5.6 **Fuels and Forestry Projects – Bethany Llewellyn, Dave Johnson, Adriana Rodriguez, Shay Callahan**

- **Forest Health (FH) Staff News:** Fuels crews (15 staff) and Forestry crews (5 staff) have all begun work for the season. Long time crew member Mike Dunlap has left the District this month to start his own logging business. We celebrated him with pizza and words of appreciation the first week of July. We have another crew member out on medical leave, so we are currently hiring for two crew positions.
- **Management: 4      Crew: 20      GrizzlyCorps: 1**
- **Bureau of Land Management Lewiston Agreement/California Coastal Conservancy Lewiston Resilience Phase II:** We are waiting for the BLM to return to Lewiston to wrap up this project.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** The Oregon Mountain harvest kicked off in late May. Trinity River Lumber has bought the sale and FH staff are leading the administration. Logging should be complete in July.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** Community chipping was completed for the spring season with 127 households served. The last year of work on this grant will include private-land fuels reduction in Coffee Creek and pile burning on Browns Mountain and around Trinity Center. Mailers have been sent for the work in Coffee Creek, to begin in August.
- **Training and continuing education:** Nothing this month.
- **Cal Fire Forest Health:** Forest Health crews are currently working on cut and pile treatments in the Lake Forest Plantations. Two contracts for work in the Weaver Basin have been awarded and are now waiting for the NEPA decision to be signed. Additional contracts are in development for work in the Lake Forest and Reading Indian Creek areas and will come to the board meeting this month. This is the final year of this project and we will be working hard to spend all remaining funds.
- **Westside Timber Sale Prep:** Forestry technicians are working on recon on the Big Ranch project this month.
- **Willow Creek Storm Recovery (HC):** Work is complete on this project and the final report and invoice go out this month.
- **Fee for Service:** Through a Fee for Service agreement with Travis Ranch, FH staff completed a site visit to the Travis Ranch Forest Health project with interested tribal members in late June.
- **The McConnell Foundation (TMF):** The forestry crew is flagging treatment boundaries and exclusions for this project. We are working with The McConnell Foundation to prioritize treatment areas and prepare a contract. Due to further delays from FEMA, we do not expect work to begin until the spring of 2025.
- **Six Rivers National Forest Road Maintenance Program:** This project is awaiting further implementation funding. The environmental compliance is complete.
- **Middle Trinity Fuels Reduction Phase 1:** CEQA is underway for burning in the Junction City park. CEQA for the State Lands Commission parcel east of Weaverville comes to the board this



month. Next month, it will go to the State Lands Commission for approval along with an access agreement that will allow us to begin work on that project area. Work in the Lewiston project area begins in July. The focus is along Mountain View Road, Wilson Road, and around the subdivision on the Southern and Western sides.

- **Ballpark Collaborative Prescribed Burning:** We are working with the Forest Service to develop interpretive signage for this burn site.
- **CARCD CAL FIRE Workforce Development Grant:** This funding supported staff time to complete Basic 32 last spring, and will support more trainings in the fall.
- **USFS Stewardship Agreement:** Joint Chiefs funding from this agreement is bolstering our Cal Fire funding in the Weaver Basin and Lake Forest areas. This summer, it is serving as match funding for crew work in the Lake Forest plantations. In an addition to the agreement, we will be receiving additional funds for prescribed fire support, timber and silviculture prep, and preparation of a partner-led NEPA document on the Weaverville Community Forest. Initial Recon for the partner-led NEPA will begin this summer or fall.
- **Northern Trinity Forest Resilience Partnership Phase II:** We received notice that our Forest Health application to Cal Fire this round will be funded. The proposal was for approximately \$6 million and included Forest Service, SPI, and private land in the upper Trinity watershed. Staff worked this month to finalize aspects of our proposal with Cal Fire to execute the agreement in a timely fashion.
- **Trinity County Resource Advisory Committee:** Our proposal for Community Chipping in partnership with the Watershed Research and Training Center was recommended for funding.
- **PG&E:** We received \$100,000 from Pacific Gas and Electric in partnership with Willow Creek Fire Safe Council for roadside fuel reduction in Salyer. Willow Creek Fire Safe Council is assisting with outreach and implementation will be completed by local contractors. We see this as a capacity-building program for Willow Creek Fire Safe Council and their local workforce. Outreach materials have been sent out and a contract is in the works with a local contractor for implementation.
- **Downriver Community Protection CWDG:** We received notification that our Community Wildfire Defense Grant proposal for just under \$8 million in private lands fuels reduction around Burnt Ranch, Big Bar, and Big Flat was selected for funding. We expect this agreement to be executed in the fall. Staff have completed forms to expedite agreement execution.

## 5.7 **Trinity County Fire Safe Council (TCFSC) – Skylar Fisher & Miles Raymond**

- **Hazard Mitigation Planning:**
  - **Trinity County Evacuation Plan:** The public review period has concluded! We are currently reviewing the comments received and updating the evacuation plan. Over the next month, we will be reaching out agencies involved in evacuation to verify programs described are correct. In addition, we are working closely with Denise to create evacuation routes maps and a hazard analysis on the evacuation routes.
  - **Trinity County Hazard Mitigation Plan:** We are currently revising the hazard mitigation plan based on community feedback. We are working with Denise to generate several new maps based on community feedback. All in all, there are minimal revisions needed from the community comment period.
  - **Community Wildfire Protection Plan:** Priority project areas have been identified from the community meetings held in May and June. We are working with Denise to have the project areas and types uploaded into our geographic information service (GIS) database to perform a review on the priority project ranking. We will be reaching out

to partners for input on wildfire hazard risk, recommendations on the project ranking, and input on potentially updating the CWPP's wildland-urban interface boundary.

- **Trinity County Office of Education (TCOE) Hazard Mitigation Plan:** We have been selected by the Trinity County Office of Education to develop the first TCOE hazard mitigation plan. We had a kickoff meeting at the start of July and are excited to begin outreach to school districts for participation in this project.
- **Community Meetings:** The community meetings have concluded! Weaverville had 10 attendees. Post Mountain had 10 attendees. Junction City had 17 attendees. Trinity Center had the highest community meeting attendance with 24 attendees. Mad River was close behind with 22.
- **Trinity County Fire Safe Council Meeting:** The April Trinity County Fire Safe Council meeting had 25 attendees. The next meeting is June 27. Meetings are on the fourth Thursday of the month at the Trinity County Resource Conservation District conference room at 1 PM. The recent Trinity County Fire Safe Council meeting made it into the Trinity Journal:
- **Social Media:** In the past 28 days, the Trinity County Fire Safe Council Facebook reached 6,281 accounts, got 1,320 engagements, and gained 8 new followers. The top post during this time was a post celebrating Anita Freemantle's Trinity Village Neighborhood Ambassador event, which reached 2,475 residents.
- **Greater Willow Creek Wildfire Resilience Project:** Implementation has begun on SuzyQ Rd for roadside implementation. Landowner sign-ups have been fairly continuous. Work on vacant parcels in Trinity Village will begin in July.
- **2022 Post Fire Recovery:** We are working with Humboldt County RCD to schedule site assessments for residents in Salyer and Hawkins Bar whose properties were impacted by the 2022 fires.
- **GrizzlyCorps Fellow:** The GrizzlyCorps Fellow will begin mid-September
- **Wildland Fire Assessment Program:** Miles led a home assessment training for the Hayfork and Hyampom VFDs. Six VFD members are now trained and we are creating contracts to provide a stipend for the trained home assessors to receive a stipend for each home assessed.
- **Local Area Advisor:** The Local Area Advisor training was a great success. A majority of the advisors attended (8 out of 11). Philip Simi, County Emergency Operations Manager, led the discussion. Tara Jones, USFS District Ranger, provided an overview on what to expect during cooperators' meetings. Simon Knopff, Red Cross Regional Coordinator, provided discussion on evacuation shelters. The training ended with a discussion between advisors.
- **Trinity County Fair:** The FSC has a booth at the County Fair this year. We contacted the USFS Wildfire Crisis Strategy team to share a booth space. We are excited to work together to share information on fire safety and projects planned and ongoing on the landscape to increase wildfire resilience.



●  
**5.8. Young Family Ranch**

- **Stewardship and Maintenance:** Maintenance included: mowing and watering the lawn, and string-trimming around fence lines.
- **Weaverville Summer Day Camp:** The camp is in full swing with field trips to Ripstein Campground, Canyon Creek (Butterfly Beach), and the One Thing Alpaca Ranch. Local partner activities include collaborations with local artists, worm farmers, and potato planters. The afternoons have been brutally hot, making water activities crucial! Only two more weeks to go!



- **Geographic Information Systems (GIS) Manager’s Report- Denise Wesley**

- **Trinity County Department Planning, Building Dept, and Department of Transportation:** Updates were implemented for land records, addressing, online Parcel Viewer, zoning and precinct boundaries GIS data layers.
- **Fee for Service:** Final cartographic layout & GIS services were delivered to Kenneth Baldwin in support of the North Lake mapping project.
- **Fire Safe Council (FSC):**
- Community Wildfire Protection (CWPP) maps with fuel reduction project & evacuation routes were updated and printed for markup at Community meetings.
- Two Story Maps were developed.
  - ◇ **Trinity County Fire Safe Council Story Map-** This *story map* features resources for Trinity County wildfire analysis, promoting wildfire resilience and fuel reduction projects. We tell the story of wildfire history, provide maps for analysis, a tool for searching fuel reduction projects, a resource library, and Community Wildfire Protection Plan (CWPP) resources.
  - ◇ **Trinity County Wildfire History Timeline-** This in-depth Story Map explores wildfire resilience in Trinity County. Through an engaging mix of timelines, maps, videos, and interactive hyperlinks, this story guides you through the pivotal wildfire events that have shaped the region. Starting with the Megram fire, we delve into the most significant wildfires, examining their impacts and highlighting the critical role played by the Resource Conservation District (RCD) in forest health and wildfire resilience initiatives. Join us on this informative journey to understand the challenges and responses to wildfire management in Trinity County.



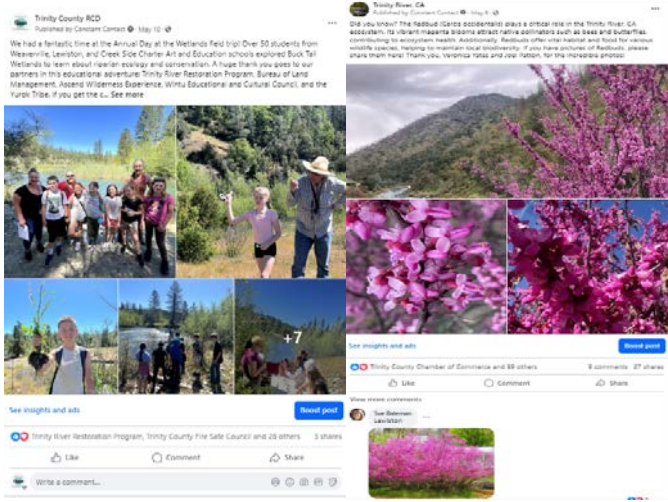
- **Pollinator Enhancement Project- National Fish and Wildlife Foundation (NFWF):** For this latest project update, we’ve made advancements in our Monarch Habitat Suitability Analysis, including integration of species occurrence data, which now includes not only monarchs and milkweed but also a variety of introduced and native species. This enhancement enriches our analysis, aiding in more precise and effective habitat planning. In preparation for locating suitable areas for proposed habitat enhancement activities, we have developed detailed maps. This groundwork is crucial as we aim to ensure that project area choices align with our project objectives. In our commitment to informed and strategic decision-making, we have engaged with NRCS staff to acquire technical guides on pollinator conservation practices. These guides are invaluable resources that will assist program staff in identifying and implementing enhancement activities within the proposed project area.



## 5.9 Education and Outreach – Kayla Meyer & Duncan McIntosh

Management: 1      Coordinators:3

- USDA NRCS Cooperative Agreement Grant submitted in April for \$75k by Kayla and Annie for continued conservation technical assistance support beyond NACD agreement.
- CDFA Farm to School Application submitted in April by Kayla with support from Duncan and Mills for \$160k to support a Farm to School Garden and education program for Douglas City and Junction City elementary school – Awards announced in June
- USDA Farmers Market Promotional Grant application currently in progress for submission on May 14th.
- **Travis Ranch Riparian Element (486-3300400)**: Due to condensed timelines and extensions of contractor deliverables, Jacob Johnson is now working to finish the Riparian Element in conjunction with the contractors in order to meet the May 15<sup>th</sup> deadline.
- **- Bureau of Reclamation TRRP Outreach & Education:**
  - ◇ **Environmental Camp**: Planning for this event is underway.
  - ◇ **Harvest Meets Salmon Festival**: Planning for this event is underway.
  - ◇ **Conservation Almanac**: the Spring Conservation Almanac, 'A Year in Review,' is being formatted.
  - ◇ **Social Media Outreach**: Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.
- **Follow Us**: The District is active on multiple online platforms for different groups.
  1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: [www.tcrd.net](http://www.tcrd.net), YouTube (tired)
  2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: Young Family Ranch: Facebook (@YoungFamilyRanch), Website: [www.tcrd.net/yfr](http://www.tcrd.net/yfr)



## Weaverville Farmers Market

- 8 of the 22 markets have been completed.
- **Music:** A variety of musicians have played at the market with groups ranging from the Trinity Children’s Band, to individual performers like Trinity High alumni Daniel Hill, to larger groups such as Big Hoot.
- **Vendors:** We have grown from 33 to 45 vendors who have used to market to sell goods or distribute information. We are averaging about 20 vendors per market. New vendors include mushroom farmers, salsa makers, soap makers, crochet artists, and more.
- **Children’s Crafts:** While a volunteer from the community has consistently held crafts activities for the kids, organizations such as TANIF, WIC, HRN, and Cal Fresh have come to teach children about healthy living.
- **Market Accessibility:** Throughout the past 8 markets, 33 people have utilized EBT services at the market, totaling \$1,079 worth of sales. Trinity County Public Health will be coming to the market on July 24<sup>th</sup> to distribute WIC booklets to residents. Each WIC-eligible person will receive \$30 worth of vouchers to use at the farmers market. To connect with the Hmong population, we have teamed up with the North Coast Grower Association and Chico State, Center for Healthy Communities, to provide translated market materials to the Hmong Community.
- **Business Development:** To help small businesses at the market and in Trinity County, the Small Business Development Center, has offered to hold two classes and a networking event. These will teach business owners how to create a successful business plan as well as marketing strategies. These will occur on July 29<sup>th</sup> from 4-5pm and July 30<sup>th</sup> from 4-5pm at Shasta College in Weaverville.



**CRAFTING A SUCCESSFUL BUSINESS PLAN**  
 MONDAY, JULY 29TH, 2024 | 4 PM - 5 PM.  
 SHASTA COLLEGE - TRINITY CAMPUS | WEAVERVILLE, CA

A workshop offering guidance on creating a successful business plan for sustainable growth, crucial for business success.

**MARKETING YOUR BUSINESS**  
 TUESDAY, JULY 30TH, 2024 | 4 PM - 5 PM  
 SHASTA COLLEGE - TRINITY CAMPUS | WEAVERVILLE, CA

To succeed in business, create a robust marketing strategy, use platforms effectively, optimize social media, and achieve measurable results within your budget.

Instructor: Lani Lott  
 SBDC Advisor

One-on-one free business advising office hours offered both days

POWERED BY SBA

SCAN CODE OR REGISTER AT [WWW.SBDCSC.ORG/EVENTS](http://WWW.SBDCSC.ORG/EVENTS)



# Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

## Notice Inviting Formal Bids

The Trinity County Resource Conservation District (TCRCD) will accept formal bids until **17:00 on July 16<sup>th</sup>, 2024** by mail to:

Trinity County Resource Conservation District  
PO Box 1450  
Weaverville, CA 96093  
Attn: Shay Callahan

or in person between the hours of 8 am and 4 pm, Monday through Thursday at:  
30 Horseshoe Drive  
Weaverville, CA 96093

for **Reading and Indian Creek Expansion Fuels Reduction**, a 237-acre manual fuels reduction project. Bids will be opened and considered for award at that time. Bids will be opened at the Trinity County Resource Conservation District's (TCRCD) Board Meeting on July 17<sup>th</sup> beginning at 5:30 pm. All submitted bids will be posted to TCRCD's website, <https://www.tcrcd.net/>, and emailed to all contractors who submitted bids.

The project is located near Douglas City, CA. Full bid packet is available upon request to [scallahan@tcrcd.net](mailto:scallahan@tcrcd.net). Manual fuels reduction experience is required. Only bids that are in compliance with bid instructions will be considered. There will be an **optional** project visit on **July 2<sup>nd</sup> at 1pm**; contact Shay Callahan at (530) 623-6004 or [scallahan@tcrcd.net](mailto:scallahan@tcrcd.net) for details if you wish to attend. We will meet at the TCRCD office at 30 Horseshoe Lane in Weaverville, CA. The project must be completed between August 1<sup>st</sup> 2024 and December 15<sup>th</sup> 2024. For further assistance, contact Shay Callahan.

The successful bidder shall furnish a certificate of liability insurance in the amount of \$1,000,000 and possess a valid Contractor's License issued by the California Contractor's State License Board at the time contract is awarded.



# Trinity County Resource Conservation District

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## Notice Inviting Formal Bids

The Trinity County Resource Conservation District (TCRCD) will accept formal bids until **5:00 p.m. on July 16<sup>th</sup>, 2024** by mail to:

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Weaverville, CA 96093  
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or in person between the hours of 8 am and 4 pm, Monday through Thursday at:

30 Horseshoe Lane  
Weaverville, CA 96093

for **Lake Forest Slate Creek Fuels Reduction**, a 192.6-acre manual fuels reduction and chipping project. Bids will be opened at the Trinity County Resource Conservation District's (TCRCD) Board Meeting on July 17<sup>th</sup> beginning at 5:30 pm. All submitted bids will be posted to TCRCD's website, <https://www.tcrd.net/>, and emailed to all contractors who submitted bids.

The project is located near Weaverville, CA. The full bid packet is available upon request to [scallahan@tcrd.net](mailto:scallahan@tcrd.net) and on our website at [tcrd.net](http://tcrd.net). Manual fuels reduction experience and a tree service or LTO license is required. Only bids that are in compliance with bid instructions will be considered. There will be an **optional** site visit on **July 9<sup>th</sup> at 10 am**; contact Shay Callahan at (530) 623-6004 x226 or [scallahan@tcrd.net](mailto:scallahan@tcrd.net) for details if you wish to attend. We will meet at the TCRCD office at 30 Horseshoe Lane in Weaverville, CA. The project must be completed between July 22, 2024 and November 15, 2024. For further assistance, contact Shay Callahan.

The successful bidder shall furnish a certificate of liability insurance in the amount of \$1,000,000 and possess a valid Contractor's License issued by the California Contractor's State License Board at the time the contract is awarded.





# Notice of Exemption

## Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-

<b>PROJECT TITLE</b>	State Lands Commission: Shasta Springs Fuels Reduction		
<b>PROJECT LOCATION</b>	Weaverville, Trinity County, California. T33N, R9W, S8 (Mount Diablo Base and Meridian).	<b>COUNTY</b>	Trinity
<b>LEAD AGENCY</b>	Trinity County Resource Conservation District (The District)		
<b>CONTACT</b>	Bethany Llewellyn, Program Manager, <a href="mailto:bllewellyn@tercd.net">bllewellyn@tercd.net</a>	<b>PHONE</b>	530-623-6004
<b>ADDRESS</b>	P.O Box 1450, Weaverville, CA 96093		

**PROJECT DESCRIPTION**

Trinity County Resource Conservation District (The District) plans to implement fuels reduction activities in the form of hand thinning, hand piling, chipping, mastication, pile burning, and broadcast burning on approximately 280 acres associated with this project on Musser Hill near the communities of Weaverville and Lewiston in Trinity County, CA. The project area is entirely on land owned by the California State Lands Commission. Fuel Reduction treatments are part of a larger effort by the District and partners to reduce fuels and increase ease of firefighter access along ridges between Weaverville and Lewiston, a strategic area for community protection. Topography is moderate to steep (20%-70%) throughout much of the project area and elevations range from approximately 2200'-2700'.

Emphasis will be placed on eliminating the continuity of surface and ladder fuels. Some sub canopy trees may be removed to break up vertical continuity to dominant trees as well as to raise the canopy base height, which will reduce future fire intensity. Prescription will include a combination of the fuels reduction techniques listed above as appropriate based on current conditions, slopes, and access constraints.

**EXEMPTION STATUS**

- Categorical Exemption Type/Section: Class 4 § 15304 Minor Alterations to Land
- Statutory Exemption (state code section):
- Ministerial (§21080(b)(1); 15268)
- Declared Emergency (§21080(b)(3); 15269(a))
- Emergency Project (§21080(b)(4); 15269(b)(c))

**REASONS PROJECT IS EXEMPT**

It has been determined that no exceptions apply which would preclude the use of a Notice of Exemption for this project. This project is consistent with the requirements stated in Section 15304; Minor Alterations to land, and will have no significant environmental impacts to aesthetics, agriculture and forestland/timberland, air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazards and hazardous materials, hydrology and water quality, land use planning, mineral resources, noise, population and housing, public services, recreation, transportation/traffic, or to utilities and service systems.

**DATE RECEIVED FOR FILING:**

\_\_\_\_\_  
**KELLY SHEEN, DISTRICT MANAGER**

Resolution No: 24-05  
RESOLUTION OF TRINITY COUNTY RESOURCE  
CONSERVATION DISTRICT APPROVING THE APPLICATION  
FOR GRANT FUNDS FOR THE YOUTH COMMUNITY ACCESS  
GRANT PROGRAM

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the California Natural Resources Agency require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and

WHEREAS, the Applicant, if selected, will enter into an agreement with the State of California to carry out the project.

NOW, THEREFORE, BE IT RESOLVED that the Trinity County Resource Conservation District Board:

1. Approves the filing of an application for the Weaverville Summer Day Camp and
2. Certifies that Applicant understands the assurances and certification in the application package; and
3. Certifies that Applicant or title holder will have enough funds to operate and maintain the project consistent with the grant guideline requirements or will secure the resources to do so; and
4. Certifies that it will comply with all provisions of Section 1771.5 of the California Labor Code; and
5. If applicable, certifies that the project will comply with any laws and regulations including, but not limited to, the *California Environmental Quality Act (CEQA)*, legal requirements for building codes, health and safety codes, and disabled access laws, and that prior to commencement of construction all applicable permits will have been obtained; and
6. Appoints Kelly D. Sheen, District Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

Approved and adopted the \_\_\_\_ day of \_\_\_\_\_ 2024.

I, the undersigned, hereby certify that the foregoing Resolution Number 24-05 was duly adopted by the Board of Directors, Trinity County Resource Conservation District.

Following Roll Call Vote: Ayes: \_\_\_\_\_  
Nos: \_\_\_\_\_  
Absent: \_\_\_\_\_

\_\_\_\_\_  
Clerk/Secretary for the Governing Board