

Board of Directors Meeting

Agenda

November 26, 2024

Rescheduled from November 20, 2024

TCRCD Office Conference
Room

1:00PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at +1 (669) 900-9128.

Enter the **Meeting ID** 898 4219 1617 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/89842191617> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to

<https://us02web.zoom.us/j/89842191617>

with internet access that meets Zoom's system requirements (see <https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 898 4219 1617

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at mwalters@tcrd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before **12:00 PM on the day of the meeting** will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

Board of Directors Meeting

Agenda

November 26, 2024

Rescheduled from November 20, 2024

TCRCD Office Conference
Room

1:00PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Mike Rourke 1:00 PM

- 1.0 Call to Order
- 2.0 Discuss/Take Action on Approval of Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes of October 16, 2024
- 4.0 Financial Report
 - 4.1 Discuss Updated September Monthly Financial Report
 - 4.2 Discuss October Monthly Financial Report
 - 4.3 Discuss/Approve List of Warrants for October 2024
 - 4.4 First Quarterly Budget Revision for Fiscal Year 2024-2025
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Trinity Collaborative Report
- 8.0 Board Reports/Correspondence
- 9.0 Discuss/Take Action on the Notice of Exemption, Trinity Unit Campground Forest Health (California State Code Section 4799.05(d)(1), Minor Alterations to Land
- 10.0 Discuss/Take Action on National Association of Conservation Districts Dues
- 11.0 Discuss/Take Action on California Special Districts Association Dues
- 12.0 Discuss/Take Action on Amendment to Conflict of Interest Code
- 13.0 Review District Manager and Assistant District Manager Job Descriptions
- 14.0 Assistant District Manager's Report
- 15.0 District Manager's Report
- 16.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 17.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES**REGULAR BOARD MEETING**

October 16, 2024 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Josh Brown, Mary Ellen Grigsby, John Ritz, Kent Collard

Board Members Absent: None

District Staff: Kelly Sheen, Kayla Meyer, Joan Caldwell, Marla Walters

Other Agency Staff: None

Guests:

1.0 Call to Order: The meeting was called to order at 5:36 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Agenda

MSC: K. Collard/J. Ritz to approve the Agenda.

The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of September 18, 2024

MSC: M. Grigsby/J. Brown to approve the Minutes of September 18, 2024.

The motion passed unanimously.

4.0 Financial Report

4.1 Discuss Updated August Monthly Financial Report

The report was reviewed. J. Caldwell noted a projected profit of \$21K. Some invoices remain to be completed. There were no unusual expenses.

4.2 Discuss September Monthly Financial Report

J. Caldwell noted that contracting expenses will be going up in the Forest Health Department, but the Roads Department work will likely be shutting down at the end of the month.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.3 Discuss/Approve List of Warrants for September 2024

J. Caldwell mentioned that a 9% health insurance increase is coming. Also, the boot stipends are higher, but they are covered by a grant.

MSC: M. Grigsby/K. Collard to approve the Warrants in the amount of \$669,773.56.

The motion passed unanimously.

5.0 **Projects Report**

The Projects Report was reviewed. K. Sheen noted that the stats for botany survival rates, requested previously, will be reviewed at the November meeting.

6.0 **NRCS Report**

No report.

7.0 **Trinity Collaborative Report**

K. Sheen reported:

- Field tours: Junction City, Big Ranch (Six Rivers side), and Hayfork; there will be a viewing of the Pilot operations in Indian Valley. The November 1 tour has been postponed.
- No seasonal temps will be hired by the USFS, except for wildfire suppression.
- The Collaborative will hold its standing meeting for the Recreation Committee on November 8 and the General meeting on November 15.

8.0 **Discuss/Take Action: Resolution 2024-05, Board Authorization for K. Sheen to Execute Documents on behalf of TCRCD as Beneficiary of Dennis G. Fox**

K. Sheen described Mr. Fox's history with the TCRCD, and explained that he had made the TCRCD the beneficiary of his life insurance policy.

MSC: K. Collard/J. Brown to approve the Resolution authorizing K. Sheen to execute documents on behalf of TCRCD as Beneficiary of Dennis G. Fox.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Vote:

Director Rourke: Aye
Director Grigsby: Aye
Director Brown: Aye
Director Collard: Aye
Director Ritz: Aye

The motion passed unanimously.

9.0 Discuss/Take Action on the Notice of Exemption, Middle Trinity Fuels Reduction Phase I: Junction City (Class 4, §15304, Minor Alterations to Land)

B. Llewellyn was unable to be present, but K. Sheen related the following information about the proposal:

“We have previously completed some light-touch fuels reduction in the Junction City Park under a previous NOE. This new CEQA document analyzes for a broader suite of fuels reduction treatments, including mastication and prescribed fire. Burning in the park is a priority of the newly formed Junction City Prescribed Burn Association, and this document will allow us to support those activities. Mastication may also be a more efficient and effective treatment method for some parts of the park, and that will also be possible under this CEQA document. We have some funding for these activities in our newer Wildfire Prevention Grant from Cal Fire, which funded the development of this document. In analyzing for these additional treatments, the following project design features are the main additions from the previous document:

- A NCUAQMD-approved Smoke Management Plan will prevent Air Quality impacts
- Watercourse buffers for mastication, chipping, piling, and pile burning will prevent impacts to hydrology, water quality, and biological resources.
- A Professional Archaeologist was contracted to determine potential impacts to cultural resources. This was triggered because mechanical and prescribed fire treatments have potential to be ground disturbing. The project design features resulting from this report include excluding some sites from mechanical treatment and designating crossings at linear features. Full recommendations are summarized on pages 5 and 6 of the ERRF. With these project design features, the Archaeologist determined that there would be no effect to cultural resources.”

MSC: M. Grigsby/J. Brown to approve the staff recommendation for the Notice of Exemption, Middle Trinity Fuels Reduction Phase I: Junction City.

The motion passed unanimously.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

10.0 Discuss/Take Action on Revised Organizational Chart

K. Sheen led a discussion about the revised Organizational Chart. New departments have been added, such as Environmental Compliance and Fire Safe Council. Administration, being somewhat shared by the DM and ADM, is in the inner section and implementation departments are on the outer section.

MSJ: K. Collard/J. Ritz to adopt the Organizational Chart, with minor corrections.

The motion passed unanimously.

11.0 Board Reports/Correspondence

K. Collard reported that the area Sixth-Grade Environmental Camp had been held at Bar 717 ranch and went very well. They had about 70 campers. Prescribed burning has also been taking place at the ranch, with some TCRCD participants.

J. Brown reported that he went on the Collaborative field tour in Junction City and it was excellent.

M. Grigsby attended both the Farmers' Market and Salmon Meets Harvest festival and was complimentary of both events.

12.0 Assistant District Manager's Report

K. Meyer has been on Leave for the month of October and reported that her time has been very productive in finishing her dissertation.

She reported:

- She was successful in obtaining a grant from Coast Central Credit Union for the purchase of an EnviroScape model to support general education efforts and use at events.
- A NACD proposal was submitted; we will hear back in December.
- Chris Reisinger has been hired as a Conservation Planner.

13.0 District Manager's Report

K. Sheen reported:

- He did inquire with O2 employment about an "a la carte" arrangement but has not heard back.
- Several meetings are planned in advance of the CARCD Legislative Day.
- He has been contacted about property available for purchase and will go see it.
- ADM and DM job descriptions are in the process of being updated.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- The board meetings for TCRCD are currently set for November 20 and December 18. The board felt there are no conflicts and we may proceed on those dates.
- He discussed the USFS budget difficulties and explained that the TCRCD will need to pivot on at least one project until probably the spring.
- The TCRCD Board may change its date and time to meet, should it so desire. J. Caldwell pointed out that financials would be more accurate if the Board were to meet the fourth week of the month.
- He reiterated the meeting schedule for staff, management, and Finance team meetings; the Board is welcome to attend.

14.0 Closed Session: Government Code § 54957(b): District Manager's Report

No closed session was held.

15.0 Adjournment

The meeting was adjourned at 7:30 PM.

Approved and adopted this ___ day of November, 2024. I, the undersigned, hereby certify that the Minutes of the Meeting of October 16, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 9/1/2024 Through 9/30/2024

		Initial Report	Updated Report	Updated Year Actual
1	Revenues			
2	Grant & contract revenue	4000	339,644.09	537,114.53
3	Fee for service revenue	4100	0.00	1,877.01
4	Contributions revenue	4200	29.00	29.00
5	Dues revenue	4300	0.00	0.00
6	Registration revenue	4350	0.00	0.00
7	Rental income - facilities	4400	2,385.00	2,385.00
8	Rental income - equipment	4450	100.00	100.00
9	Sales revenue - taxable	4500	0.00	0.00
10	Other revenue	4800	240.00	240.00
11	Vehicle & equipment use fee revenue	4900	21,391.91	21,391.91
12	Total Revenues		363,790.00	563,137.45
13				1,966,283.95
14	Salaries & benefits			
15	Salaries			
16	Salaries & wages	5000	214,779.84	214,779.84
17	Wage reimbursement	5010	0.00	0.00
18	Pay in lieu of health insurance	5020	2,312.48	2,312.48
19	Wireless phone stipend	5030	1,275.00	1,275.00
20	Total Salaries		218,367.32	218,367.32
21	Benefits			
22	Payroll tax expense	5100	18,328.12	18,328.12
23	Paid time off expense	5200	18,120.41	18,120.41
24	Deferred compensation expense	5300	1,800.00	1,800.00
25	Health insurance expense	5400	29,994.26	29,994.26
26	Air medical expense	5450	450.00	450.00
27	Dental insurance expense	5500	1,921.04	1,921.04
28	Vision insurance expense	5550	416.24	416.24
29	Workers' compensation expense	5600	11,372.04	11,373.49
30	Total Benefits		82,402.11	82,403.56
31	Total Salaries & benefits		300,769.43	300,770.88
32				959,500.78
33	Travel expenses			
34	Conferences/training/professional development	5800	180.00	4,669.99
35	Meals expense	5820	0.00	660.00
36	Mileage expense	5860	8,088.91	8,088.91
37	Travel expense	5880	1,568.50	1,568.50
38	Total Travel expenses		9,837.41	14,987.40
39				40,710.40
40	Contract expenses			
41	Contract services - field	7150	147,239.00	147,239.00
42	Contract services - professional	7180	36,428.64	64,478.64
43	Total Contract expenses		183,667.64	211,717.64
44				649,520.30
45	Operating expenses			
46	Accounting & auditing fees	7000	0.00	0.00
47	Advertising	7030	2,237.00	2,303.00
48	Bank fees/services charges	7060	539.00	539.00
49	Board expense	7090	22.73	22.73
50	Computer expense	7120	151.03	151.03
51	Computer software/licensing	7130	439.79	439.79
52	Dues/subscriptions/publications	7240	7,966.00	7,966.00
53	Equipment rent or usage expense	7270	30,795.00	30,795.00
54	Field equipment expense	7300	2,279.17	3,012.21
55	Field materials expense	7310	15,556.14	15,773.23
56	Finance charges	7330	0.00	0.00
57	Insurance - liability, property, D&O	7390	5,111.24	5,111.24

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 9/1/2024 Through 9/30/2024

58	Interest expense	7420	287.73	287.73	865.23
59	Internet service expense	7430	131.83	131.83	664.69
60	Janitorial expense	7450	1,137.24	1,122.97	3,608.20
61	Office supplies	7540	200.25	200.18	1,438.70
62	Other outside services	7570	0.00	0.00	1,168.00
63	Postage & shipping	7630	219.00	219.00	396.45
64	Printing & publishing	7660	1,039.91	1,039.91	1,039.91
65	Public education	7690	0.00	0.00	300.00
66	Rent expense	7720	3,445.00	3,445.00	10,335.00
67	Repairs & maintenance	7750	73.49	73.49	214.16
68	Telephone expense	7780	570.95	570.95	1,712.85
69	Timber purchase expense	7840	0.00	0.00	20.00
70	Utilities	7870	1,385.99	1,505.99	4,314.03
71	Vehicle fuel	7900	137.76	5,220.64	17,936.11
72	Vehicle maintenance & fees	7930	1,010.42	1,010.42	6,483.09
73	Vehicle rent or usage expense	7940	7,175.00	7,175.00	16,195.00
74	Total Operating expenses		81,911.67	88,116.34	281,894.66
75					
76	Total direct expenditures		576,186.15	615,592.26	1,931,626.14
77					
78	Total expenditures		576,186.15	615,592.26	1,931,626.14
79					
80	Other revenue				
81	Interest income	8000	3,859.32	3,859.32	6,067.66
82	Total Other revenue		3,859.32	3,859.32	6,067.66
83					
84	Net income		(208,536.83)	(48,595.49)	40,725.47

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2024

		<u>Initial Period Balance</u>	<u>Updated Period Balance</u>
1	Assets		
2	Current Assets		
3	Cash & Cash Equivalents		
4	CIB - Tri #369124284 Main acct	1010 460,983.59	443,732.38
5	CIB - Tri #361037698 Money market	1012 1,131,773.68	1,131,773.68
6	Credit card payable	1030 (21,991.55)	(11,106.39)
7	Petty cash	1050 250.00	250.00
8	Total Cash & Cash Equivalents	1,571,015.72	1,564,649.67
9	Accounts Receivable		
10	Accounts Receivable	1425 699,760.66	941,767.14
11	Total Accounts Receivable	699,760.66	941,767.14
12	Prepaid Expenses		
13	Deposits & prepaid expenses	1700 46,001.15	46,001.15
14	Total Prepaid Expenses	46,001.15	46,001.15
15	Total Current Assets	2,316,777.53	2,552,417.96
16	Long-term Assets		
17	Property & Equipment		
18	Furniture & equipment	1900 182,989.37	182,989.37
19	Vehicles	1910 494,048.64	494,048.64
20	Accumulated depreciation	1990 (433,623.28)	(433,623.28)
21	Total Property & Equipment	243,414.73	243,414.73
22	Total Long-term Assets	243,414.73	243,414.73
23	Total Assets	2,560,192.26	2,795,832.69
24			
25	Liabilities		
26	Short-term Liabilities		
27	Accounts Payable		
28	Accounts payable	2000 344,678.94	397,319.56
29	Accrued allowance for audit	2100 51,545.03	51,545.03
30	Accrued payroll	2150 91,490.32	91,490.32
31	Federal W/H payable	2200 11,706.14	11,706.14
32	Social security payable	2210 14,842.70	14,842.70
33	Medicare payable	2220 3,471.24	3,471.24
34	State W/H payable	2230 4,595.41	4,595.41
35	SDI W/H payable	2240 1,315.15	1,315.15
36	State unemployment payable	2250 265.19	265.19
37	Deferred compensation deductions	2300 1,500.00	1,500.00
38	Health insurance premiums deductions	2310 (49.13)	(49.13)
39	Dental insurance premiums deductions	2320 (87.61)	(87.61)
40	Vision insurance premiums deductions	2325 0.15	0.15
41	Garnishments/levies deductions	2340 194.37	194.37
42	TCRCD scholarship fund P/R deduction	2350 773.64	773.64
43	Friends of TCRCD P/R deduction	2351 1,588.37	1,588.37
44	Young Family Ranch P/R deduction	2352 733.76	733.76
45	Accrued paid time off payable	2400 77,279.43	77,279.43
46	Accrued deferred compensation match	2450 950.00	950.00
47	Accrued health insurance payable	2460 (1,333.74)	(1,333.74)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2024

48	Accrued air medical payable	2465	150.00	150.00
49	Accrued dental insurance payable	2470	(73.24)	(73.24)
50	Accrued vision insurance payable	2475	(3.46)	5.99
51	Accrued workers' comp premiums payable	2480	(48,495.61)	(48,494.16)
52	Sales tax payable	2500	2.02	2.02
53	CA Vendors Tax	2505	475.00	472.00
54	Total Accounts Payable		557,514.07	610,162.59
55	Deferred Revenue			
56	Deferred revenue - refundable advances	2700	1,112,087.96	1,061,053.08
57	Total Deferred Revenue		1,112,087.96	1,061,053.08
58	Total Short-term Liabilities		1,669,602.03	1,671,215.67
59	Long-term Liabilities			
60	Notes Payable			
61	EBT Funds-Farmers Market	2060	(80.45)	(80.45)
62	Note payable - TCB Line of credit	2600	4.53	4.53
63	Note - Ford Credit 8746	2611	28,006.50	28,006.50
64	Note - Ford Credit 7811	2612	20,333.25	20,333.25
65	Total Notes Payable		48,263.83	48,263.83
66	Total Long-term Liabilities		48,263.83	48,263.83
67	Total Liabilities		1,717,865.86	1,719,479.50
68				
69	Net Assets			
70	Beginning net assets			
71	Net assets - temporarily restricted	3000	(299,969.75)	(294,712.87)
72	Net assets - unrestricted	3100	1,086,039.33	1,087,365.86
73	Investments in capital assets	3200	243,414.73	243,414.73
74	Total Beginning net assets		1,029,484.31	1,036,067.72
75	Current YTD net income			
76			(187,157.91)	40,285.47
77	Total Current YTD net income		(187,157.91)	40,285.47
78	Total Net Assets		842,326.40	1,076,353.19
79				
80	Total Liabilities and Net Assets		2,560,192.26	2,795,832.69

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2024 Through 10/31/2024

		Initial Report	Initial Year Actual
1	Revenues		
2	Grant & contract revenue	4000	401,569.31
3	Fee for service revenue	4100	55,840.00
4	Contributions revenue	4200	214,717.29
5	Dues revenue	4300	0.00
6	Registration revenue	4350	0.00
7	Rental income - facilities	4400	1,422.50
8	Rental income - equipment	4450	170.00
9	Sales revenue - taxable	4500	2,134.58
10	Other revenue	4800	355.00
11	Vehicle & equipment use fee revenue	4900	25,288.73
12	Total Revenues		701,497.41
13			2,667,781.36
14	Salaries & benefits		
15	Salaries		
16	Salaries & wages	5000	227,634.09
17	Wage reimbursement	5010	0.00
18	Pay in lieu of health insurance	5020	2,312.48
19	Wireless phone stipend	5030	1,350.00
20	Total Salaries		231,296.57
21	Benefits		
22	Payroll tax expense	5100	18,692.68
23	Paid time off expense	5200	19,182.57
24	Deferred compensation expense	5300	1,650.00
25	Health insurance expense	5400	30,400.59
26	Air medical expense	5450	0.00
27	Dental insurance expense	5500	1,855.55
28	Vision insurance expense	5550	387.88
29	Workers' compensation expense	5600	12,486.05
30	Total Benefits		84,655.32
31	Total Salaries & benefits		315,951.89
32			1,275,452.67
33	Travel expenses		
34	Conferences/training/professional development	5800	1,503.77
35	Meals expense	5820	301.00
36	Mileage expense	5860	10,433.24
37	Travel expense	5880	4,815.84
38	Total Travel expenses		17,053.85
39			57,764.25
40	Contract expenses		
41	Contract services - field	7150	110,542.00
42	Contract services - professional	7180	4,138.15
43	Total Contract expenses		114,680.15
44			764,200.45
45	Operating expenses		
46	Accounting & auditing fees	7000	0.00
47	Advertising	7030	456.60
48	Bank fees/services charges	7060	36.25

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2024 Through 10/31/2024

49	Board expense	7090	14.87	94.59
50	Computer expense	7120	311.40	3,644.58
51	Computer software/licensing	7130	239.79	3,511.06
52	Dues/subscriptions/publications	7240	150.00	8,340.00
53	Equipment/asset purchase via grants	7260	102.40	102.40
54	Equipment rent or usage expense	7270	10,905.00	114,075.00
55	Field equipment expense	7300	0.00	14,793.11
56	Field materials expense	7310	25,198.64	69,711.78
57	Finance charges	7330	21.04	23.84
58	Insurance - liability, property, D&O	7390	5,111.24	20,929.11
59	Interest expense	7420	264.81	1,130.04
60	Internet service expense	7430	1,228.84	1,893.53
61	Janitorial expense	7450	1,070.00	4,678.20
62	Licenses/permits/taxes/fees	7510	150.00	150.00
63	Office supplies	7540	324.29	1,762.99
64	Other outside services	7570	225.75	1,393.75
65	Postage & shipping	7630	73.00	469.45
66	Printing & publishing	7660	0.00	1,039.91
67	Public education	7690	0.00	300.00
68	Rent expense	7720	3,625.00	13,960.00
69	Repairs & maintenance	7750	103.24	317.40
70	Telephone expense	7780	574.12	2,286.97
71	Timber purchase expense	7840	0.00	20.00
72	Utilities	7870	979.70	5,293.73
73	Vehicle fuel	7900	291.47	18,227.58
74	Vehicle maintenance & fees	7930	1,231.21	7,714.30
75	Vehicle rent or usage expense	7940	8,955.00	25,150.00
76	Total Operating expenses		61,643.66	343,538.32
77				
78	Total direct expenditures		509,329.55	2,440,955.69
79				
80	Total expenditures		509,329.55	2,440,955.69
81				
82	Other revenue			
83	Interest income	8000	1,644.48	7,712.14
84	Total Other revenue		1,644.48	7,712.14
85				
86	Net income		193,812.34	234,537.81

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2024

Initial Period Balance

1	Assets		
2	Current Assets		
3	Cash & Cash Equivalents		
4	CIB - Tri #369124284 Main acct	1010	234,426.97
5	CIB - Tri #361037698 Money market	1012	1,273,878.65
6	Credit card payable	1030	(10,866.48)
7	Petty cash	1050	250.00
8	Total Cash & Cash Equivalents		1,497,689.14
9	Accounts Receivable		
10	Accounts Receivable	1425	1,188,905.63
11	Total Accounts Receivable		1,188,905.63
12	Prepaid Expenses		
13	Deposits & prepaid expenses	1700	40,889.91
14	Total Prepaid Expenses		40,889.91
15	Total Current Assets		2,727,484.68
16	Long-term Assets		
17	Property & Equipment		
18	Furniture & equipment	1900	182,989.37
19	Vehicles	1910	494,048.64
20	Accumulated depreciation	1990	(433,623.28)
21	Total Property & Equipment		243,414.73
22	Total Long-term Assets		243,414.73
23	Total Assets		2,970,899.41
24			
25	Liabilities		
26	Short-term Liabilities		
27	Accounts Payable		
28	Accounts payable	2000	446,253.94
29	Accrued allowance for audit	2100	51,545.03
30	Accrued payroll	2150	96,313.20
31	Federal W/H payable	2200	13,040.65
32	Social security payable	2210	15,763.62
33	Medicare payable	2220	3,686.74
34	State W/H payable	2230	4,888.33
35	SDI W/H payable	2240	1,396.80
36	State unemployment payable	2250	131.75
37	Deferred compensation deductions	2300	1,350.00
38	Health insurance premiums deductions	2310	(49.13)
39	Dental insurance premiums deductions	2320	194.89
40	Vision insurance premiums deductions	2325	9.60
41	Garnishments/levies deductions	2340	388.74
42	TCRCD scholarship fund P/R deduction	2350	863.64
43	Friends of TCRCD P/R deduction	2351	1,598.37
44	Young Family Ranch P/R deduction	2352	743.76
45	Accrued paid time off payable	2400	85,385.39
46	Accrued deferred compensation match	2450	850.00
47	Accrued health insurance payable	2460	(872.10)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2024

48	Accrued air medical payable	2465	150.00
49	Accrued dental insurance payable	2470	(95.07)
50	Accrued vision insurance payable	2475	(31.38)
51	Accrued workers' comp premiums payable	2480	(36,008.11)
52	Sales tax payable	2500	156.78
53	CA Vendors Tax	2505	109.00
54	Total Accounts Payable		687,764.44
55	Deferred Revenue		
56	Deferred revenue - refundable advances	2700	965,971.92
57	Total Deferred Revenue		965,971.92
58	Total Short-term Liabilities		1,653,736.36
59	Long-term Liabilities		
60	Notes Payable		
61	EBT Funds-Farmers Market	2060	(115.45)
62	Note - Ford Credit 8746	2611	27,278.03
63	Note - Ford Credit 7811	2612	19,834.94
64	Total Notes Payable		46,997.52
65	Total Long-term Liabilities		46,997.52
66	Total Liabilities		1,700,733.88
67			
68	Net Assets		
69	Beginning net assets		
70	Net assets - temporarily restricted	3000	(294,712.87)
71	Net assets - unrestricted	3100	1,087,365.86
72	Investments in capital assets	3200	243,414.73
73	Total Beginning net assets		1,036,067.72
74	Current YTD net income		
75			234,097.81
76	Total Current YTD net income		234,097.81
77	Total Net Assets		1,270,165.53
78			
79	Total Liabilities and Net Assets		2,970,899.41

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2024 Through 10/31/2024

Check No.	Date	Vendor Name	Check Amount	Transaction Description
3353	10/4/2024	Thomas Allen Asgeirsson	1,211.55	Employee: 160; Pay Date: 10/5/2024
3354	10/4/2024	Ann M. Barbeau	2,374.04	Employee: 107; Pay Date: 10/5/2024
3355	10/4/2024	Matthew W. Bellistri	1,112.22	Employee: 158; Pay Date: 10/5/2024
3356	10/4/2024	Eric J. Bruce	2,133.14	Employee: 157; Pay Date: 10/5/2024
3357	10/4/2024	Joan Elizabeth Caldwell	3,649.31	Employee: 094; Pay Date: 10/5/2024
3358	10/4/2024	Shay A. Callahan	2,132.30	Employee: 153; Pay Date: 10/5/2024
3359	10/4/2024	Jesse Jay Capps	1,506.02	Employee: 146; Pay Date: 10/5/2024
3360	10/4/2024	Garett F. Chapman	2,253.47	Employee: 078; Pay Date: 10/5/2024
3361	10/4/2024	Carina Louise deJong	1,932.63	Employee: 139; Pay Date: 10/5/2024
3362	10/4/2024	Alyson Mechelle DeNittis	2,423.91	Employee: 166; Pay Date: 10/5/2024
3363	10/4/2024	Jeffrey M. Eads	2,156.54	Employee: 080; Pay Date: 10/5/2024
3364	10/4/2024	Skylar Ann Fisher	2,538.85	Employee: 140; Pay Date: 10/5/2024
3365	10/4/2024	Erik M. Flickwir	2,256.11	Employee: 008; Pay Date: 10/5/2024
3366	10/4/2024	Jeffery Francis Heinig	1,290.89	Employee: 131; Pay Date: 10/5/2024
3367	10/4/2024	Gracie L. Hilinski	1,878.71	Employee: 163; Pay Date: 10/5/2024
3368	10/4/2024	Crystal Gabrielle Frieda Hodges	1,860.54	Employee: 169; Pay Date: 10/5/2024
3369	10/4/2024	Annyssa Marie Interrante	1,856.33	Employee: 133; Pay Date: 10/5/2024
3370	10/4/2024	David W. Johnson	2,395.00	Employee: 059; Pay Date: 10/5/2024
3371	10/4/2024	Dylan G. Kirkley	2,592.39	Employee: 167; Pay Date: 10/5/2024
3372	10/4/2024	Joshua D. Lee	1,783.14	Employee: 136; Pay Date: 10/5/2024
3373	10/4/2024	Brandie Michelle Lee	1,620.90	Employee: 161; Pay Date: 10/5/2024
3374	10/4/2024	Bethany R. Llewellyn	2,651.59	Employee: 132; Pay Date: 10/5/2024
3375	10/4/2024	John A. Mason	1,526.10	Employee: 154; Pay Date: 10/5/2024
3376	10/4/2024	John W. McGlynn	2,138.85	Employee: 004; Pay Date: 10/5/2024
3377	10/4/2024	Jeff J. McGrew	2,382.15	Employee: 024; Pay Date: 10/5/2024
3378	10/4/2024	Duncan Lloyd McIntosh	2,022.21	Employee: 134; Pay Date: 10/5/2024
3379	10/4/2024	Tyler Donald McKinley	1,988.88	Employee: 142; Pay Date: 10/5/2024
3380	10/4/2024	Kayla Kirsten Meyer	3,080.12	Employee: 141; Pay Date: 10/5/2024
3381	10/4/2024	Maryann K. Perdue	1,987.39	Employee: 100; Pay Date: 10/5/2024
3382	10/4/2024	Miles S. Raymond	1,975.24	Employee: 152; Pay Date: 10/5/2024
3383	10/4/2024	Arvel Jett Reeves	2,054.77	Employee: 118; Pay Date: 10/5/2024
3384	10/4/2024	Timothy J. Robertson	1,750.04	Employee: 159; Pay Date: 10/5/2024
3385	10/4/2024	Adriana Celia Rodriguez	2,216.08	Employee: 150; Pay Date: 10/5/2024
3386	10/4/2024	Joshua A. Scott	1,989.34	Employee: 104; Pay Date: 10/5/2024
3387	10/4/2024	Kelly D. Sheen	4,242.89	Employee: 005; Pay Date: 10/5/2024
3388	10/4/2024	Joe J. Sidley	1,602.26	Employee: 076; Pay Date: 10/5/2024
3389	10/4/2024	Cynthia L. Tarwater	3,508.28	Employee: 002; Pay Date: 10/5/2024
3390	10/4/2024	Dennis Tritchler	1,697.50	Employee: 168; Pay Date: 10/5/2024
3391	10/4/2024	Jessica Elizabeth Tye	1,596.54	Employee: 135; Pay Date: 10/5/2024
3392	10/4/2024	Marla D. Walters	2,659.56	Employee: 108; Pay Date: 10/5/2024
3393	10/4/2024	Daniel C. Wells	2,306.37	Employee: 081; Pay Date: 10/5/2024
3394	10/4/2024	Kirk Anthony Wolfenbarger	1,842.19	Employee: 112; Pay Date: 10/5/2024
3395	10/4/2024	Laramie Dee Ward Reed	14.02	Employee: 156; Pay Date: 10/4/2024
3396	10/21/2024	Thomas Allen Asgeirsson	862.00	Employee: 160; Pay Date: 10/20/2024
3397	10/21/2024	Ann M. Barbeau	2,506.56	Employee: 107; Pay Date: 10/20/2024
3398	10/21/2024	Matthew W. Bellistri	1,839.81	Employee: 158; Pay Date: 10/20/2024
3399	10/21/2024	Eric J. Bruce	2,260.48	Employee: 157; Pay Date: 10/20/2024
3400	10/21/2024	Joan Elizabeth Caldwell	3,657.25	Employee: 094; Pay Date: 10/20/2024
3401	10/21/2024	Shay A. Callahan	2,019.86	Employee: 153; Pay Date: 10/20/2024
3402	10/21/2024	Jesse Jay Capps	1,506.02	Employee: 146; Pay Date: 10/20/2024
3403	10/21/2024	Garett F. Chapman	2,253.47	Employee: 078; Pay Date: 10/20/2024
3404	10/21/2024	Carina Louise deJong	1,861.61	Employee: 139; Pay Date: 10/20/2024
3405	10/21/2024	Alyson Mechelle DeNittis	2,423.92	Employee: 166; Pay Date: 10/20/2024
3406	10/21/2024	Jeffrey M. Eads	2,129.24	Employee: 080; Pay Date: 10/20/2024

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2024 Through 10/31/2024

3407	10/21/2024	Skylar Ann Fisher	2,538.85	Employee: 140; Pay Date: 10/20/2024
3408	10/21/2024	Erik M. Flickwir	2,271.22	Employee: 008; Pay Date: 10/20/2024
3409	10/21/2024	Jeffery Francis Heinig	1,510.17	Employee: 131; Pay Date: 10/20/2024
3410	10/21/2024	Gracie L. Hillinski	1,878.70	Employee: 163; Pay Date: 10/20/2024
3411	10/21/2024	Crystal Gabrielle Frieda Hodges	1,860.54	Employee: 169; Pay Date: 10/20/2024
3412	10/21/2024	Annyssa Marie Interrante	2,216.39	Employee: 133; Pay Date: 10/20/2024
3413	10/21/2024	David W. Johnson	2,395.00	Employee: 059; Pay Date: 10/20/2024
3414	10/21/2024	Dylan G. Kirkley	2,262.88	Employee: 167; Pay Date: 10/20/2024
3415	10/21/2024	Brandie Michelle Lee	1,095.29	Employee: 161; Pay Date: 10/20/2024
3416	10/21/2024	Joshua D. Lee	1,783.14	Employee: 136; Pay Date: 10/20/2024
3417	10/21/2024	Bethany R. Llewellyn	2,651.59	Employee: 132; Pay Date: 10/20/2024
3418	10/21/2024	John A. Mason	1,526.11	Employee: 154; Pay Date: 10/20/2024
3419	10/21/2024	John W. McGlynn	2,182.81	Employee: 004; Pay Date: 10/20/2024
3420	10/21/2024	Jeff J. McGrew	2,382.15	Employee: 024; Pay Date: 10/20/2024
3421	10/21/2024	Duncan Lloyd McIntosh	2,236.70	Employee: 134; Pay Date: 10/20/2024
3422	10/21/2024	Tyler Donald McKinley	1,766.75	Employee: 142; Pay Date: 10/20/2024
3423	10/21/2024	Kayla Kirsten Meyer	36.74	Employee: 141; Pay Date: 10/20/2024
3424	10/21/2024	Maryann K. Perdue	1,924.37	Employee: 100; Pay Date: 10/20/2024
3425	10/21/2024	Miles S. Raymond	2,004.09	Employee: 152; Pay Date: 10/20/2024
3426	10/21/2024	Arvel Jett Reeves	2,329.04	Employee: 118; Pay Date: 10/20/2024
3427	10/21/2024	Timothy J. Robertson	944.60	Employee: 159; Pay Date: 10/20/2024
3428	10/21/2024	Adriana Celia Rodriguez	2,216.09	Employee: 150; Pay Date: 10/20/2024
3429	10/21/2024	Joshua A. Scott	1,989.34	Employee: 104; Pay Date: 10/20/2024
3430	10/21/2024	Kelly D. Sheen	4,242.89	Employee: 005; Pay Date: 10/20/2024
3431	10/21/2024	Joe J. Sidley	1,440.25	Employee: 076; Pay Date: 10/20/2024
3432	10/21/2024	Cynthia L. Tarwater	3,131.11	Employee: 002; Pay Date: 10/20/2024
3433	10/21/2024	Dennis Tritchler	1,529.21	Employee: 168; Pay Date: 10/20/2024
3434	10/21/2024	Jessica Elizabeth Tye	1,441.61	Employee: 135; Pay Date: 10/20/2024
3435	10/21/2024	Marla D. Walters	2,659.57	Employee: 108; Pay Date: 10/20/2024
3436	10/21/2024	Jeremiah D. Weiss	606.46	Employee: 123; Pay Date: 10/20/2024
3437	10/21/2024	Daniel C. Wells	2,206.29	Employee: 081; Pay Date: 10/20/2024
3438	10/21/2024	Kirk Anthony Wolfinbarger	1,431.83	Employee: 112; Pay Date: 10/20/2024
3439	10/21/2024	Donald Stanford Woodworth	383.25	Employee: 170; Pay Date: 10/20/2024
3440	10/21/2024	Brandie Michelle Lee	171.70	Employee: 161; Pay Date: 10/21/2024
29211	10/4/2024	VOID	0.00	VOID check
29212	10/4/2024	Devin M. Nugent	1,299.96	Employee: 155; Pay Date: 10/5/2024
29213	10/3/2024	California Association of Resource Conservation Districts	7,500.00	FY 24-25 Membership Dues
29214	10/3/2024	EJH Construction Inc.	8,000.00	Contract services 08-19-24 to 08-29-24 Contract services and rental 08-19-24 to 08-29-24
29215	10/3/2024	McCanless Excavating & Construction	8,000.00	
29216	10/3/2024	Ila F. McWilliams Trust	2,420.00	Oct 2024 Rent
29217	10/3/2024	Northwest California RC&D Council	600.00	Oct 2024 Rent
29218	10/3/2024	Ruth Store	138.40	Fuel Truck #0381 Farmers Market and storage shed rent - Oct 2024
29219	10/3/2024	Snyder Highland Foundation	0.00	
29220	10/3/2024	James F. Spear	950.00	Contract services 07-01-24 to 09-30-24
29221	10/3/2024	Stroup's Power Equipment	660.23	(40) Guide plates
29222	10/3/2024	Trinity County Solid Waste Division	123.00	Dump fees
29223	10/3/2024	Velocity Communications, Inc.	114.99	Internet 10-01-24 to 11-01-24
29224	10/3/2024	Marla Walters-Cash	159.11	Petty Cash reimbursement
29225	10/3/2024	Watershed Research & Training Center	12,387.77	Contract services 06-01-24 to 06-30-24 Fuel - Build like a Beaver training GC Clay Groetsch
29226	10/16/2024	Chevron	40.20	
	10/16/2024	Chevron	(1.02)	Fuel rebate
29227	10/16/2024	Dave's Small Engine Repair	553.20	Echo pole saw and attachment, oil
29228	10/16/2024	Frontier Communications	574.12	Telephone 10-01-24 to 10-31-24

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2024 Through 10/31/2024

29229	10/16/2024	Hirsch Auto Repair, Inc.	1,203.12	Battery, trailer axle trailer brake kit and installation
	10/16/2024	Hirsch Auto Repair, Inc.	321.90	Oil change, brake inspection, tire rotation Truck 0890
	10/16/2024	Hirsch Auto Repair, Inc.	207.54	Oil change/tire rotation/brake inspection Truck 0381
29230	10/16/2024	Jones Family Tree Service LLC	4,004.00	Contract services 10-03-24
29231	10/16/2024	Brady Meredith	720.00	September 2024 TCRCD cleaning
	10/16/2024	Brady Meredith	350.00	September 2024 YFR cleaning
29232	10/16/2024	O'Reilly Auto Parts	47.17	Extension, breaker bar
	10/16/2024	O'Reilly Auto Parts	19.82	Sockets
29233 - 29234	10/16/2024	Plotzke Ace Hardware	15.00	48 LED light
	10/16/2024	Plotzke Ace Hardware	12.42	Bucket and lid
	10/16/2024	Plotzke Ace Hardware	52.52	Cable ties, trimmer line
	10/16/2024	Plotzke Ace Hardware	7.71	Fasteners
	10/16/2024	Plotzke Ace Hardware	14.71	Funnel, batteries
	10/16/2024	Plotzke Ace Hardware	64.26	Padlock, keys, tie wire
	10/16/2024	Plotzke Ace Hardware	68.13	Pipe, cement, elbows
	10/16/2024	Plotzke Ace Hardware	(6.41)	Return - putty knife
	10/16/2024	Plotzke Ace Hardware	199.76	Shop towels/tote/duct tape/rope/tarp/trash bags
	10/16/2024	Plotzke Ace Hardware	7.50	Steel wool
	10/16/2024	Plotzke Ace Hardware	21.44	Surge protector
	10/16/2024	Plotzke Ace Hardware	58.97	Toolbox, gloves
	10/16/2024	Plotzke Ace Hardware	231.19	Triflow spray/N95 masks/Wasp & Hornet spray
	10/16/2024	Plotzke Ace Hardware	4.92	Wire stove pipe
	10/16/2024	Plotzke Ace Hardware	31.05	Wood filler, ball valve, putty knife
	10/16/2024	Plotzke Ace Hardware	7.50	Ziplock bags
29235	10/16/2024	Ruth Lake Community Services	160.00	Camping Fees - Hobart Crk 5 10-1-24 to 10-8-24
	10/16/2024	Ruth Lake Community Services	600.00	Camping Fees - Ruth Rec 5 10-2-24 to 10-31-24
29236	10/16/2024	Ruth Store	162.80	Fuel Truck 0381
	10/16/2024	Ruth Store	60.36	Propane
29237	10/16/2024	Snyder Highland Foundation	425.00	Farmers Market 10/24, storage rent 10/24 to 05/25
29238	10/16/2024	Sunshine Gardens and Water Systems	1,222.23	Drip tubing
29239	10/16/2024	Trinity County Department of Transportation	5,903.29	Fuel for trucks and equipment Aug 2024
29240	10/16/2024	Trinity Congregational United Church of Christ	50.00	Parish hall rental - WCF Public Meeting 10-30-24
29241	10/16/2024	Trinity County Solid Waste Division	20.00	Dump fees
	10/16/2024	Trinity County Solid Waste Division	284.50	Oct 2024
29242	10/16/2024	Trinity Journal, The	64.40	FH Program Manager ad
29243	10/16/2024	Weaverville Auto Parts	64.31	2.5 DEF
29244	10/16/2024	Weaverville CSD	32.25	YFR water 09-07-24 to 10-02-24
29245	10/16/2024	Weaverville Sanitary District	28.00	YFR Sewer 09-01-24 to 09-30-24
29246	10/17/2024	Herrett Excavating	8,658.00	Contract services 08-17-24 to 08-29-24
29247	10/17/2024	Offins General Engineering, LLC	4,820.00	Contract services 08-19-24 to 08-23-24
	10/17/2024	Offins General Engineering, LLC	9,520.00	Contract services 08-26-24 to 08-30-24
29248	10/21/2024	Devin M. Nugent	1,489.76	Employee: 155; Pay Date: 10/20/2024
29249	10/22/2024	Abila	239.79	MIP Cloud 11-20-24 to 12-19-24
29250	10/22/2024	Diane Blaylock	50.00	Music for Farmers Market 10-16-24
29251	10/22/2024	EJH Construction Inc.	2,010.00	Contract services 08-19-24 to 08-29-24
	10/22/2024	EJH Construction Inc.	500.00	Contract services 08-19-24 to 09-12-24
29252	10/22/2024	Clay Groestsch	124.00	Per Diem 10-08-24 to 10-11-24
29253	10/22/2024	Preston Jacobs	50.00	Music for Farmers Market 09-25-24
29254	10/22/2024	J&J Portable Toilets	120.00	Portable toilet for Farmers Market - September 2024
29255	10/22/2024	McCanless Excavating & Construction	3,665.00	Contract services and rental 08-19-24 to 08-29-24
29256	10/22/2024	Occupational Health Services	148.75	Employment Physical - Dylan Kirkley EE #167

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2024 Through 10/31/2024

29257	10/22/2024	Redding Canvas, Inc.	35.00	Repair - salmon tent
29258	10/22/2024	Steve Sandoval	50.00	Music for Farmers Market 10-09-24
29259	10/22/2024	TLL - Trinity Little League	0.00	10-31-24 Little League field rental
29260	10/22/2024	Weaverville Fire Protection District	130.00	Hall Rental 12-05-24
29261	10/29/2024	CDFA Certified Farmers' Market Program 414	472.00	CDFA App ID 53-009 Q3 2024 CA Vendors Tax
29262	10/31/2024	Emily Acer	88.50	Per Diem 10-15-24 to 10-16-24
29263	10/31/2024	Hirsch Auto Repair, Inc.	237.50	Brake inspection and adjustment, wheel bearings Chipper 0254
	10/31/2024	Hirsch Auto Repair, Inc.	265.37	Oil change, brake inspection Truck 4689
	10/31/2024	Hirsch Auto Repair, Inc.	232.13	Oil change/tire rotation/brake inspection Truck 4690
29264	10/31/2024	Jones Family Tree Service LLC	2,600.00	Contract services 10-15-24
29265	10/31/2024	Mountain Community Healthcare	52.00	EE Drug Test-Woodward
29266	10/31/2024	Trinity County Solid Waste Division	44.00	Dump fees
29267	10/31/2024	Trinity Journal, The	32.20	Forest Health PM ad
29268	10/31/2024	Trinity Lumber	57.82	Rebar
29269	10/31/2024	Trinity PUD	474.99	09-10-24 to 10-10-24
126806	10/1/2024	California Special Districts Association	155.00	HR Boot Camp Seminar - Office Manager EE #108
387203533-001	10/1/2024	Office Depot	42.89	Copy paper
937	10/1/2024	United States Postal Service	73.00	Stamps
9747435	10/1/2024	Amazon	82.88	Classification Folders - blue
ATR-01392805	10/1/2024	Tri Counties Bank	4.53	Pay LOC
ATR-01392827	10/1/2024	Tri Counties Bank	0.00	Audit Accrual to Money Market
	10/1/2024	Tri Counties Bank	0.00	BLM (1000800) to Money Market
385747829-001	10/3/2024	Office Depot	102.40	Headphones, mouse, pointer
ACH-01397169 #1	10/4/2024	Maryann Perdue	206.50	Per Per Diem 09-23-24 to 09-26-24
ACH-01397169 #2	10/4/2024	Arvel Reeves	354.00	Pay Per Diem 09-17-24 to 09-26-24
ACH-01397169 #3	10/4/2024	McGlynn, John	354.00	Pay Per Diem 09-17-24 to 09-26-24
ACH-01397169 #4	10/4/2024	Tarwater, Cynthia	710.58	Pay Per Diem 09-17-24 to 09-26-24/Reim Starlink and Petco
ACH-01397180 #1	10/4/2024	Adriana Rodriguez	67.00	Pay mileage reimbursement 09-22-24
ACH-01397180 #2	10/4/2024	Brandie Lee	182.27	Pay boot stipend
ACH-01397180 #3	10/4/2024	Bethany Llewellyn	176.23	Pay boot stipend and reim-supplies for Public Lands Day
1142289607	10/7/2024	Costco Wholesale	471.79	Gloves
22002598	10/7/2024	ULINE	438.22	Gloves
392282652	10/7/2024	Empower Retirement	2,400.00	Deferred Comp 09-30-24 PR
655-120-745-16	10/7/2024	Priceline	493.77	Hotel for Prescribed Burn Training - Johnson 059
93352	10/7/2024	Aquascape, Inc.	3,687.96	(4) Concrete cloth
	10/7/2024	Aquascape, Inc.	(58.00)	Sales Tax Refund
189509174	10/8/2024	Kern County Recorder	50.00	Death Cert - D. Fox Annuity Bequest
1-740-440-720	10/9/2024	Employment Development Department	6,054.08	State tax deposit
74427965	10/9/2024	EFTPS	30,020.08	Federal Tax Deposit
391046519-001	10/10/2024	Office Depot	42.35	Ink for Fiscal Manager
ACH-01403838 #1	10/10/2024	Jeff McGrew	70.35	Pay mileage reimbursement
10-11-24 DD Fee	10/11/2024	Tri Counties Bank	36.25	Direct Deposit Fee-TCB
606462679	10/12/2024	IPower, Inc.	615.33	2025 web hosting-Friends/YFR/WCF/TRRP/ColI/FSC/RCD
606493654	10/12/2024	IPower, Inc.	100.68	TCRCD sitelock
606493664	10/12/2024	IPower, Inc.	100.68	Friends sitelock
606493674	10/12/2024	IPower, Inc.	100.68	Collaborative sitelock
606601050	10/14/2024	IPower, Inc.	14.99	Trinity River doman privacy
606601058	10/14/2024	IPower, Inc.	14.99	Friends doman privacy
606651113	10/14/2024	IPower, Inc.	53.84	Mailbox storage EC Manager
P25282	10/14/2024	Sierra Rescue International	785.00	Wilderness Training - McIntosh EE #134
202051824746	10/15/2024	1&1 Ionos, Inc.	16.84	TRRP mail
5943420	10/15/2024	Amazon	73.44	(4) 2025 Calendars

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2024 Through 10/31/2024

ACH-01403838 #2	10/15/2024	Jessica Tye	430.99	Pay fire fighter boot reimbursement
1712423128559	10/15/2024	Bay Area Fastrak	7.00	Bay Bridge Toll fees EE #080
607083988	10/20/2024	IPower, Inc.	20.99	Trinity River .org renewal
10-21-24 #1	10/21/2024	Healthy Forest Alliance	35.00	FFT2 Training - GC E. Acer
10-21-24 #2	10/21/2024	Healthy Forest Alliance	35.00	FFT2 Training - GC C. Groetsch
11327295	10/21/2024	Walmart	5.06	Stapler, blinds for FH office
389883296-001	10/21/2024	Office Depot	32.16	Storage Boxes
399868496	10/21/2024	Empower Retirement	2,300.00	Deferred Comp 10-15-24 PR
607156238	10/21/2024	IPower, Inc.	20.99	Friends .org renewal
WEB-960288726	10/21/2024	APC	311.40	APC Replacement Battery Cartridge Jeremiah D. Weiss-Order 24FS002-Case 20000002686831
50077180	10/22/2024	Expert Pay	194.37	
50199	10/22/2024	Pacforest Supply Co.	2,664.86	(50) Slash paper
ACH-01416346 #1	10/23/2024	Josh Scott	200.00	Pay boot stipend
ACH-01416346 #2	10/23/2024	Shay Callahan	162.00	Pay boot stipend
ACH-01416346 #3	10/23/2024	Matt Bellistri	88.50	Pay Per Diem 10-15-24 to 10-16-24
ACH-01416346 #4	10/23/2024	Miles Raymond	100.50	Pay mileage reimbursement
ACH-01416346 #5	10/23/2024	Gracie Hilinski	88.50	Pay Per Diem 10-15-24 to 10-16-24
ACH-01416346 #6	10/23/2024	Jessica Tye	88.50	Pay Per Diem 10-15-24 to 10-16-24
ACH-01416359	10/23/2024	Eric Bruce	88.50	Pay Per Diem 10-15-24 to 10-16-24
0-882-445-456	10/25/2024	Employment Development Department	5,428.72	State tax deposit
10-25-24 Ford Credit	10/25/2024	Ford Credit	155.87	Interest
	10/25/2024	Ford Credit	728.47	Oct 2024 Prin Pmt #8746
71653167	10/25/2024	EFTPS	28,281.97	Federal Tax Deposit
10-28-24 Ford Credit	10/28/2024	Ford Credit	111.50	Interest
	10/28/2024	Ford Credit	498.31	Oct 2024 Prin Pmt #7811
HA-07N03N	10/28/2024	VRBO	1,245.84	Lodging McIntosh & Raymond/Sierra Rescue Training
607745258	10/29/2024	IPower, Inc.	53.84	Mailbox - FSC PC
207403944001	10/30/2024	Holiday Market	35.83	Food for community meeting
9617364754	10/31/2024	VSP - Vision Service Plan (CA)	379.32	Pay Nov 24 VSP Vision
ACH-01426618 #1	10/31/2024	Joan Caldwell	118.95	Pay Costco reimbursement
ACH-01426618 #2	10/31/2024	Dave Johnson	553.66	Pay Per Diem, mileage reimbursement
ACH-01426618 #3	10/31/2024	Tarwater, Cynthia	1,317.41	Pay Per Diem, Amazon/Starlink/Petco reim
ACH-01426618 #4	10/31/2024	Skylar Fisher	88.50	Pay Per Diem
ACH-425456965	10/31/2024	Humana Dental Insurance Company	2,028.90	Pay Nov 24 Humana
I22HYKH4P	10/31/2024	UABT	<u>32,218.11</u>	Pay Nov 24 United Ag
Report Total			401,399.56	

Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Discussion

Employees who received reimbursement from the District in the month ending October 31, 2024 are highlighted above.

2024-25 Budget

Expiration Date:
Total Amount of Grant
Funds remaining as of 6/30/24

Overhead Rate						0.00%	0.00%	14.83%	14.83%
Expiration Date	N/A	N/A	N/A	N/A	N/A	6/30/26	6/30/25	8/31/25	8/31/25
Grant Amount	N/A	N/A	N/A	N/A	N/A	\$ 30,500	\$ 5,780	\$ 69,000	\$ 58,565
Remaining Amount						\$ 30,500	\$ 1,852	\$ 18,890	\$ 24,400

Description	Program	Last Year	Current Year	Proposed	001	001	001	001	01-15	218	218-24	387-6	387-7
		Final Revision	Initial Adopted	1st Qtr Rev	8000000	8000100	8000200	8000300	8500200	6100100	6100724	1000406	1000407
		2023-24	2024-25	2024-25	Overhead	Auto Pool	Unrestricted	Equipment	Nursery	Young Family	YFR Plant & Seed	BLM WCF	BLM WCF
		Budget	Budget	Budget	Costs	Admin	General Fund	Pool	Management	Ranch	Exchange 2024-25	Stewardship NEPA	Stewardship Forestry - OMTS
			Admin	Admin	Admin	Admin	Admin	Botany	Admin	Education	Forest Health	Forest Health	
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930			13,000		901	25,000	1,852	18,890	24,400
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300			217,000		550	5,400			
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750			1,000			100			
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116				500					
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	0	150,273	231,000	52,593	1,451	30,500	1,852	18,890	24,400
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	420,000				864	13,660	1,442	8,911	12,079
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	160,000				386	6,000	410	4,389	5,900
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265	7,000								
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228	2,500	12,000		10		120		100	200
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163	4,000							622	
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548								200	1,000
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680	1,000					250			200
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045	1,000								
7090 - Board Expense		\$ 400	\$ 500	\$ 500	500								
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966	11,000								
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325									
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025									
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412	12,000							200	70
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193								1,000	800
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415				1,500		250			
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680	100				200	220		1,000	1,000
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125	100								
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595	56,000								
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400	400	5,000							
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438	5,000								
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500	8,500					4,000			
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600	100								
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871	8,000								
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550	3,000								
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050	750								
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383	500								
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785	36,240								
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800	3,000			1,000		1,800			
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500	1,500								
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427	12,000					4,200			
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010	10	45,000						28	
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306	15	12,000							
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795									
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795		42,795							
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194								2,440	3,151
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)	(1,092,194)								
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357		116,795	0	2,510	1,450	30,500	1,852	18,890	24,400
		\$ 41,806	\$ 382,332	\$ 652,545	337,979	33,478	231,000	50,083	0	0	0	0	(0)
			Estimated Reserves	\$ 600,000									
			Net	\$ 52,545									

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25Budget

Expiration Date:	Overhead Rate	20.00%	20.00%	14.83%	12.00%	14.83%	12.00%	12.00%	10.00%	14.83%
Total Amount of Grant	Expiration Date	6/30/25	3/31/25	1/28/26	3/31/25	7/30/26	3/15/25	3/15/25	9/30/25	3/8/27
Funds remaining as of 6/30/24	Grant Amount	\$ 75,000	\$ 320,000	\$ 200,000	\$ 3,940,444	\$ 109,836	\$ 1,794,220	\$ 325,268	\$ 10,000	\$ 25,000
	Remaining Amount	\$ 39,096	\$ 121,914	\$ 36,739	\$ 1,575,825	\$ 108,497	\$ 311,564	\$ 84,744	\$ 10,000	\$ 17,552

Description	Program	Last Year	Current Year	Proposed	435	464	475	476 to 476-3	477-40	479-1	479-2	482-25	484
		Final Revision	Initial Adopted	1st Qtr Rev	5008000	3300300	1803700	3100600-03	1200840	3100701	3100702	7800325	1702000
		2023-24 Budget	2024-25 Budget	2024-25 Budget	TC DOT GIS Services	DOC Watershed Coordinator	USFS STNF Westside Forestry	CalFire North TC Forest Resilience	BOR TRRP Ed & Out FY 24-25	CalFire TC Hazardous Fuels Ph II	CalFire TC FSC Coordination	Weaverville Summer Day Camp 2025	USFS Trinity County RAC Coord.
			GIS	Watershed	Forest Health	Forest Health	Education	Forest Health	FireSafe	Education	Admin		
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930								7,100	
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300								200	
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	75,000	121,914	36,739	1,575,825	108,497	311,564	68,076	7,300	1,792
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	40,732	28,063	18,239	322,700	50,400	160,000	49,000	5,000	600
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	19,168	14,000	8,275	114,000	14,950	77,732	9,828	1,031	300
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265	1,500	2,800	200		1,000				
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228		7,700	700	4,000	605	2,500	533	20	30
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163			800						
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548									
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680					3,200		900		200
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045					40			5	
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966	600		180						130
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325				896,173		12,000			
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025		42,450						550	
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412			100		420				
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193			100			500			
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415				24,000		5,000			
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680		4,862	3,000	20,000	1,500	8,000			100
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595				5,595					
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438					250				
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600			300			200			
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871	500		100	451	120	100	250		
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550		550			1,000				
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050				68	200	50	22		
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383		800			5,650	100	250		
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785		370			150				200
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427								30	
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306									
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795				20,000		12,000			
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	12,500	20,319	4,745	168,838	14,012	33,382	7,294	664	231
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	75,000	121,914	36,739	1,575,825	108,497	311,564	68,076	7,300	1,791
		\$ 41,806	\$ 382,332	\$ 652,545	0	0	0	0	(0)	0	0	0	0
			Estimated Reserves	\$ 600,000									
			Net	\$ 52,545									

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	14.83%	25.00%	14.83%	14.83%	14.83%	24.50%	22.65%	20.00%	20.00%
Expiration Date	5/5/27	2/15/25	6/30/27	6/30/27	5/1/27	12/31/25	10/31/28	1/31/28	5/18/26
Grant Amount	\$ 1,250,000	\$ 167,000	\$ 70,000	\$ 34,000	\$ 90,000	\$ 80,000	\$ 250,000	\$ 80,000	\$ 2,435,215
Remaining Amount	\$ 278,244	\$ 19,573	\$ 22,789	\$ 678	\$ 41,263	\$ 18,718	\$ 168,038	\$ 72,557	\$ 2,301,615

Description	Program	Last Year	Current Year	Proposed	487-3 to 487-5	489	490-1	490-2	495	502	503	504	505-2
		Final Revision	Initial Adopted	1st Qtr Rev	1702103-2105	5200100	1702201	1702202	1702700	3601100	3601200	3700300	6200202
		2023-24 Budget	2024-25 Budget	2024-25 Budget	USFS STNF BAER Roads Imp. Roads	HC Willow Creek Storm Recovery Forest Health	USFS Disaster Recovery Roads	USFS Fisheries Support Watershed	USFS RAC Fire Safe Council FireSafe	CalTrans Hayfork Grade Culverts Botany	CalTrans Swift Creek Bridge Botany	CSCC Lewiston Resilience Fuels Ph II Forest Health	TMF Trinity Hazard Mitigation Ph II Forest Health
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	218,523	19,573	22,789	678	19,213	9,529	26,468	66,960	534,179
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	38,301	5,000	2,046	400	9,000	3,899	12,482	30,000	180,000
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	13,000	2,500	1,000	191	2,000	1,605	6,599	15,000	110,000
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265						25	50		
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228	2,000	400	800			280	800	800	3,000
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163	1,500								
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548	2,000								
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680					532				
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966						30	30		
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325	103,500		14,800						
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025					5,000				60,000
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412									
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193	14,000	3,500	1,200					5,000	
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415						140	150		
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680	15,000					155	600	5,000	10,000
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438									
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871	500				200				250
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050									
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383									
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427						20	30		
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306	500								
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795						1,500	810		
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	28,222	8,173	2,943	88	2,481	1,875	4,888	11,160	170,929
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	218,523	19,573	22,789	678	19,213	9,529	26,468	66,960	534,179
		\$ 41,806	\$ 382,332	\$ 652,545	0	0	(0)	(0)	0	(0)	(0)	0	0
		Estimated Reserves	\$ 600,000										
		Net	\$ 52,545										

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	15.00%	14.83%	15.00%	14.83%	7.00%	14.83%	21.05%	14.83%	21.05%
Expiration Date	12/31/25	2/28/25	1/1/28	11/30/25	3/13/25	12/31/25	12/31/24	12/31/25	10/31/28
Grant Amount	\$ 148,479	\$ 72,849	\$ 48,399	\$ 50,000	\$ 14,101	\$ 32,938	\$ 22,000	\$ 62,706	\$ 632,547
Remaining Amount	\$ 132,507	\$ 16,574	\$ 36,167	\$ 44,838	\$ 8,091	\$ 2,305	\$ 20,099	\$ 2,062	\$ 339,247

Description	Program	Last Year	Current Year	Proposed	506	507	508	509	510	511	512	513	514
		Final Revision	Initial Adopted	1st Qtr Rev	3401600	1703000	3800100	1703100	3000500	1703200	6601800	1703300	3601300
		2023-24 Budget	2024-25 Budget	2024-25 Budget	OHV Ground Operations - Roads 2022	USFS RAC WCF Stewardship	CSNC Ballpark Rx Burning	USFS RAC Watershed Imp (BDA)	CalRecycle Vehicle Abatement 2023	USFS RAC Native Plant Nursery	WRTC Prescribed Fire Support 2023	USFS RAC Noxious Weed Mgmt	CalTrans Ditch Gulch Curve Imp
			Roads	Forest Health	Forest Health	Watershed	Watershed	Botany	Forest Health	Botany	Botany		
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	104,597	16,574	12,000	42,602	8,091	2,054	20,099	1,134	71,848
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	24,850	2,000	4,000	10,000	800	1,258	10,000	756	33,095
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	10,650	883	2,000	5,000	412	413	5,104	232	17,622
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265									
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228	215	200	135	200		1	200		4,127
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163									
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548									
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680									
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966									
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325	51,505		3,000	10,360	5,500				
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025		10,000		11,000					
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412									30
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193				240	650				
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415									250
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680	3,734	500	1,300			116	800		1,500
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438									
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871									
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050									
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383			150						
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427					200				20
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306									10
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795							500		2,700
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	13,643	2,140	1,565	5,502	529	265	3,495	146	12,494
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	104,597	16,573	12,000	42,602	8,091	2,054	20,099	1,134	71,848
		\$ 41,806	\$ 382,332	\$ 652,545	(0)	1	(0)	0	0	0	0	(0)	(0)
			Estimated Reserves	\$ 600,000									
			Net	\$ 52,545									

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%
Expiration Date	7/1/32	9/30/24	7/1/32	7/1/32	7/1/32	7/1/32	7/1/32	7/1/32	7/1/32	7/1/32
Grant Amount	\$ 250,000	\$ 20,000	\$ 12,000	\$ 30,000	\$ 400,000	\$ 300,000	\$ 100,000	\$ 100,000	\$ 75,000	\$ 200,000
Remaining Amount	\$ 15,989	\$ 19,631	\$ 11,866	\$ 6,708	\$ 46,546	\$ 297,985	\$ 91,865	\$ 74,423	\$ 187,470	

Description	Program	Last Year	Current Year	Proposed	515-01	515-04	515-05	515-07	515-08	515-09	515-10	515-11	515-12
		Final Revision	Initial Adopted	1st Qtr Rev	1703401	1703404	1703405	1703407	1703408	1703409	1703410	1703411	1703412
		2023-24	2024-25	2024-25	USFS SRNF SA Prjct 01 Road Maint	USFS SRNF SA Prjct 02 Legacy Roads (JC)	USFS SRNF SA Prjct 02 Legacy Roads	USFS STNF SA Prjct 02 Legacy Roads	USFS STNF SA Prjct 03 Road Maint August	USFS STNF SA Prjct 03 Road Maint River	USFS STNF SA Prjct 04 Road Maint Monument	USFS STNF SA Prjct 04 Road Maint River	USFS STNF SA Prjct 05 Forestry Monument
		Budget	Budget	Budget	Roads	Roads	Roads	Roads	Roads	Roads	Roads	Roads	Roads
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806	15,989	19,631	11,866	6,708	46,546	108,278	32,035	32,607	130,389
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	15,989	19,631	11,866	6,708	46,546	108,278	32,035	32,607	130,389
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	1,089	2,188	1,153	3,153	4,035	15,000	4,000	6,000	66,000
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	484	908	201	1,000	2,400	5,000	1,500	3,000	32,000
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265									
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228					1,000	2,000	398	396	4,000
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163					1,600	1,500		500	
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548					1,000	794	1,000	500	6,000
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680									
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966									500
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325	3,820	11,000	8,522		24,000	50,000	20,000	16,500	
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025									
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412									
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193	8,400	3,000			4,000	10,000			
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415									1,200
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680	131		458	1,689	1,000	10,000	500	1,000	3,000
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438									
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871					500		500	500	200
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050									
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383									
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427									
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306					1,000				650
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795									
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	2,065	2,535	1,532	866	6,011	13,984	4,137	4,211	16,839
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	15,989	19,631	11,866	6,708	46,546	108,278	32,035	32,607	130,389
		\$ 41,806	\$ 382,332	\$ 652,545	0	(0)	0	(0)	(0)	0	(0)	(0)	(0)
		Estimated Reserves	\$ 600,000										
		Net	\$ 52,545										

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	0.00%	0.00%
Expiration Date	7/1/32	7/1/32	7/1/32	9/30/24	7/1/32	7/1/32	9/30/24	12/31/24	12/31/24
Grant Amount	\$ 100,000	\$ 100,000	\$ 300,000	\$ 235,000	\$ 50,000	\$ 498,340	\$ 65,000	\$ 12,000	\$ 17,500
Remaining Amount	\$ 91,888	\$ 99,135	\$ 296,587	\$ 67,990	\$ 17,715	\$ 482,376	\$ 8,013	\$ 9,288	\$ 8,166

Description	Program	Last Year	Current Year	Proposed	515-13	515-14	515-15	515-16	515-17	515-18	515-19	516	516-24
		Final Revision	Initial Adopted	1st Qtr Rev	1703413	1703414	1703415	1703416	1703417	1703418	1703419	7600100	7600124
		2023-24 Budget	2024-25 Budget	2024-25 Budget	USFS STNF SA Prjct 05 Forestry River	USFS STNF SA Prjct 06 Rx Burn Support River	USFS STNF SA Prjct 07 Fuels Red Monument	USFS STNF SA Prjct 08 Fuels Red (JC)	USFS STNF SA Prjct 09 Aquatic Support	USFS STNF SA Prjct 10 Fuels Planning	USFS STNF SA Prjct 08 Fuels Red - Trails (JC)	Weaverville Farmer's Market	Weaverville Farmer's Market 2024
			Forest Health	Forest Health	Forest Health	Forest Health	Watershed	Forest Health	Roads	Education	Education		
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	19,335	8,148	12,242	67,990	17,715	120,227	8,013	9,288	8,166
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	10,000	3,596	6,000	28,597	4,444	45,000	2,042	4,688	6,335
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	5,000	1,800	3,000	16,025	1,980	25,000	866	1,000	901
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265						500			
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228	538	200	200	1,082	1,000	1,500	10	215	55
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163		1,000			1,200	1,000			
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548	500	250	461	1,700	565	1,000	300		
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680									
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966				249					
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325							3,160		
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025					6,000	25,000		1,000	700
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412				200	239	200			
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193				9,120					
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415									
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680	800	250	1,000	1,996		5,000	600		125
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438									
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871				200		500			
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050									
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383									
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785								1,825	
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427								560	
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306				40					
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795									
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	2,497	1,052	1,581	8,781	2,288	15,527	1,035		50
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	19,335	8,148	12,242	67,990	17,715	120,227	8,013	9,288	8,166
		\$ 41,806	\$ 382,332	\$ 652,545	0	0	(0)	0	0	0	0	0	0
			Estimated Reserves	\$ 600,000									
			Net	\$ 52,545									

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	0.00%	14.83%	14.83%	14.83%	20.00%	10.00%	14.83%	14.83%	14.83%
Expiration Date	12/31/25	5/9/28	5/9/28	5/9/28	11/30/24	12/31/25	6/30/28	1/28/26	1/28/26
Grant Amount \$	-	\$ 72,958	\$ 200,000	\$ 70,000	\$ 100,000	\$ 250,000	\$ 28,500	\$ 20,000	\$ 26,836
Remaining Amount \$	-	\$ 6,941	\$ 191,171	\$ 56,677	\$ 94,333	\$ 249,185	\$ 16,248	\$ 15,001	\$ 21,952

Description	Program	Last Year	Current Year	Proposed	516-25	517-0, 517-1	517-2	517-3	536	519	520	521	522
		Final Revision	Initial Adopted	1st Qtr Rev	7600125	1803900-01	1803902	1803903	6701200	7901106	1804000	1703500	1703600
		2023-24 Budget	2024-25 Budget	2024-25 Budget	Weaverville Farmer's Market 2025	USFS SRNF Road Maintenance	USFS SRNF Hazard Tree Removal	USFS SRNF Hazard Tree NEPA	PG&E Lower Trinity Fuels	WCW NCRP Technical Assistance	USFS SRNF BAR Lightning Complex	USFS RAC Scotch Broom Mgmt	USFS RAC Vehicle Abatement
				Education	Roads	Forest Health	Forest Health	Forest Health	Admin	Roads	Botany	Watershed	
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930		6,941	4,478	39,846	94,333	12,650	15,157	15,000	10,250
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	0	6,941	4,478	39,846	94,333	12,650	15,157	15,000	10,250
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973		3,990	2,000	16,000	2,700	1,000	4,949	7,917	933
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808		1,467	1,000	9,000	1,500	500	3,151	4,132	293
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265			500	1,000				25	
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228			400	1,200	227			295	
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163				1,500			100		
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548		588		1,000				400	200
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680									
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966									
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325					68,895		5,000		
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025						10,000			7,500
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412								20	
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193					789				
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415					2,000				
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680				5,000	1,000			179	
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438									
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871									
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050									35
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383									
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427									60
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306					1,500				
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795									
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194		896	578	5,146	15,722	1,150	1,957	1,937	1,324
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	0	6,941	4,478	39,846	94,333	12,650	15,157	15,000	10,250
		\$ 41,806	\$ 382,332	\$ 652,545	0	0	(0)	0	(0)	0	0	0	0
			Estimated Reserves	\$ 600,000									
			Net	\$ 52,545									

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	20.00%	21.05%	21.05%	20.00%	20.00%	12.00%	14.83%	15.26%	20.00%
Expiration Date	6/30/26	12/31/26	12/31/26	2/28/29	6/30/26	3/15/29	12/31/24	6/30/25	3/31/27
Grant Amount	\$ 5,000	\$ 89,391	\$ 55,502	\$ 68,454	\$ 1,408,248	\$ 1,867,634	\$ 104,598	\$ 100,000	\$ 50,000
Remaining Amount	\$ 1,330	\$ 66,081	\$ 46,770	\$ 64,272	\$ 1,378,680	\$ 1,845,295	\$ 43,489	\$ 77,335	\$ 47,044

Description	Program	Last Year	Current Year	Proposed	523	524	525	526	527	528	529	530	531
		Final Revision	Initial Adopted	1st Qtr Rev	6900100	3601400	3601500	6500200	5300100	3100800	6300400	5001900	5300200
		2023-24 Budget	2024-25 Budget	2024-25 Budget	TCOE GIS Services	CalTrans Big French Creek Mitigation	CalTrans Hayfork Culvert 2	CARCD Workforce Development	HCRCD Greater Willow Creek CWDG	CalFire Middle Trinity Fuels Ph I	NACD Technical Assistance 2023	TC Title III CWPP Update & Imp	HCRCD Lightning Complex Support
			GIS	Botany	Botany	Forest Health	FireSafe	Forest Health	Education	FireSafe	FireSafe		
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	1,330	24,815	24,088	17,400	704,297	258,664	43,489	77,335	17,970
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	750	12,719	10,927	6,000	128,232	125,000	26,550	35,977	10,000
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	358	6,783	5,785	3,000	47,081	80,000	7,600	21,002	3,500
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265		25		1,200			675	1,435	
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228		643	281	700	12,717	4,000	548	2,062	1,000
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163				1,000			1,000		200
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548									
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680					3,300	100		1,699	100
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966						900			
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325					198,000				
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025					159,749	10,000	1,500		
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412		20	20		250				
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202					102				
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193					20,430	150		3,000	
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415		200			8,000	5,000			
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680		100	2,010	2,600	8,000	5,000		452	
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438									
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871						500		100	
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050					250	300			75
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383					250			300	100
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427								50	
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306		10			13				
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795			875		540			1,020	
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	222	4,315	4,189	2,900	117,383	27,714	5,616	10,239	2,995
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	1,330	24,815	24,087	17,400	704,297	258,664	43,489	77,335	17,970
		\$ 41,806	\$ 382,332	\$ 652,545	0	(0)	0	0	0	0	0	0	0
		Estimated Reserves	\$ 600,000										
		Net	\$ 52,545										

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	20.00%	14.83%	15.26%	15.26%	20.00%	15.26%	15.26%	14.83%	14.83%
Expiration Date	12/31/25	2/26/26	12/31/24	6/30/27	11/30/24	12/31/27	2/28/27	12/31/26	6/19/29
Grant Amount	\$ 10,800	\$ 233,683	\$ 192,799	\$ 58,687	\$ 100,000	\$ 100,726	\$ 1,050,000	\$ 59,367	\$ 136,658
Remaining Amount	\$ 7,200	\$ 217,229	\$ 168,121	\$ 55,347	\$ 94,333	\$ 97,014	\$ 975,680	\$ 42,158	\$ 134,393

Description Program	Last Year	Current Year	Proposed	532	533	534	535	536	537	538	539	540
	Final Revision	Initial Adopted	1st Qtr Rev	6500300	6400400	1600900	3601600	6701200	3601700	3601800	1703700	1703800
	2023-24	2024-25	2024-25	CARCD USDA	NFWF Trinity	CFSC County	CalTrans Hayfork	PG&E Lower	CalTrans Big	CalTrans Tr River	USFS RAC	USFS TC
	Budget	Budget	Budget	Outreach	River Pollinator	Coordinator	Mountain Culvert	Trinity Fuels	French Disposal	Sed Reduction	Summer Day	Collaborative
			Education	Habitat	2024		Botany	Forest Health	Botany	Roads	Education	Admin
4000 - Grant & Contract Revenue	\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev	\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions	\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief	\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue	\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:	\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	3,600	148,146	168,121	25,658	94,333	33,527	359,977	42,158	36,654
5000 - Wages	\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	2,136	76,102	76,768	11,647	2,700	17,035	32,470	24,735	16,000
5100 - Benefits	\$ 888,041	\$ 1,158,987	\$ 1,194,808	864	39,302	28,700	6,107	1,500	9,060	14,821	5,210	7,000
5800 - Conference/Staff Training Expense	\$ 13,917	\$ 19,035	\$ 20,265			2,000			50			100
5860 - Mileage	\$ 68,596	\$ 95,954	\$ 107,228		5,360	870	328	227	697	2,746	330	450
5880 - Travel	\$ 26,221	\$ 21,607	\$ 25,163									
7000/7480 - Accounting/Legal	\$ 45,622	\$ 24,464	\$ 21,548									
7030 - Advertising	\$ 6,270	\$ 13,034	\$ 13,680			700					300	
7060 - Bank Fees/Service Charges	\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense	\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense	\$ 14,731	\$ 12,017	\$ 13,966				30		30		37	250
7150 - Contract Services - Field	\$ 1,073,428	\$ 2,291,787	\$ 2,171,325					68,895		221,695		
7180 - Contract Services - Professional	\$ 220,886	\$ 502,845	\$ 439,025			33,201					3,711	8,000
7240 - Dues & Subscriptions	\$ 15,083	\$ 14,613	\$ 14,412		200	155						
7260 - Equipment/Asset Purchase via Grant	\$ 41,017	\$ 230,160	\$ 230,202									
7270 - Equipment Rent or Usage Expense	\$ 126,395	\$ 99,245	\$ 151,193					789		28,500		
7300 - Field Equipment Expense	\$ 42,809	\$ 44,515	\$ 60,415					2,000				
7310 - Field Materials Expense	\$ 148,464	\$ 269,696	\$ 222,680		8,000	281	3,399	1,000	2,206	12,085	2,280	120
7320 - Field Small Tool Expense	\$ 1,135	\$ 325	\$ 125									
7390 - Insurance	\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense	\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense	\$ 3,036	\$ 5,250	\$ 5,438			88						
7450 - Janitorial Expense	\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees	\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies	\$ 12,809	\$ 17,920	\$ 17,871								100	
7570 - Other Outside Services	\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage	\$ 1,252	\$ 1,982	\$ 2,050									
7660 - Printing & Publishing	\$ 10,346	\$ 10,407	\$ 10,383									
7720 - Rent	\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance	\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone	\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities	\$ 15,928	\$ 17,359	\$ 17,427		49							
7900 - Vehicle Fuel	\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance	\$ 9,665	\$ 13,588	\$ 17,306									
7940 - Vehicle Usage Expense	\$ 27,840	\$ 12,355	\$ 42,795				750		1,500	10	10	
Purchase of Fixed Assets	\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation	\$ 681,320	\$ 1,073,435	\$ 1,092,194	600	19,133	22,259	3,397	15,722	4,439	47,660	5,445	4,734
8900 - Admin Fees	\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL	\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	3,600	148,146	168,121	25,658	94,333	33,527	359,977	42,158	36,654
	\$ 41,806	\$ 382,332	\$ 652,545	0	0	0	(0)	(0)	0	0	0	0
			Estimated Reserves	\$	600,000							
			Net	\$	52,545							

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25Budget

Expiration Date:
Total Amount of Grant
Funds remaining as of 6/30/24

Overhead Rate	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	14.83%	20.00%	21.05%
Expiration Date	12/31/28	12/31/27	12/31/25	12/31/27	12/31/27	12/31/27	8/14/29	3/31/28	3/31/29	
Grant Amount	\$ 29,500	\$ 39,988	\$ 9,911	\$ 99,897	\$ 15,001	\$ 29,277	\$ 1,753,586	\$ 40,000	\$ 20,581	
Remaining Amount	\$ 29,500	\$ 39,988	\$ 9,911	\$ 99,897	\$ 15,001	\$ 29,277	\$ 1,753,586	\$ 40,000	\$ 20,581	

Description	Program	Last Year	Current Year	Proposed	541	542	543	544	545	546	547-1, 547-2	548	549-01
		Final Revision	Initial Adopted	1st Qtr Rev	1703900	1704000	1704100	1704200	1704300	1704400	1804101-02	6601900	6602001
		2023-24 Budget	2024-25 Budget	2024-25 Budget	USFS RAC Noxious Weed Mgmt Botany	USFS RAC Weaver Basin Trails Admin	USFS RAC Trinity River Clean-Up Watershed	USFS RAC Community Chipping Forest Health	USFS RAC Native Plant Nursery Botany	USFS RAC WCF Stewardship Forest Health	USFS SRNF Road Maintenance Roads	WRTC Prescribed Fire Support 2024 Forest Health	WRTC CEQA Lead - Hyampom CalVTP Forest Health
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	25,839	36,781	9,911	62,869	12,595	10,104	422,813	12,360	12,000
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	13,585	20,000	3,969	15,800	3,684	3,900	40,000	6,500	6,300
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	7,330	10,000	1,938	8,000	1,703	2,000	15,000	3,000	3,000
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265	25								
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228	643	150	250	300	27	200	4,000	500	500
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163							5,000		
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548	590		200	500					
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680			400	200		400			
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966									
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325				25,000			250,000		
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025						1,500			
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412	20								
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202						100			
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193		1,400	125	3,500			30,000		
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415		75	150	500					
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680	260	80	1,000	750	5,525	500	24,000	300	113
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125		25							
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438						100			
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871						100			
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550							200		
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050									
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383				100	200				
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427	50		100		30				
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306								8	
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795		300							
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	3,337	4,750	1,280	8,119	1,627	1,305	54,605	2,060	2,087
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	25,839	36,780	9,911	62,869	12,595	10,104	422,813	12,360	12,000
		\$ 41,806	\$ 382,332	\$ 652,545	(0)	0	0	(0)	(0)	(0)	(0)	0	0
		Estimated Reserves	\$ 600,000										
		Net	\$ 52,545										

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate	14.83%	0.00%	15.26%	14.83%	12.00%	15.26%	14.83%	20.00%	10.00%
Expiration Date	8/31/25	3/11/26	8/31/26	TBD	3/31/30	TBD	TBD	6/30/25	12/31/24
Grant Amount	\$ 168,720	\$ 97,378	\$ 85,068	\$ 75,000	\$ 6,017,355	\$ 263,475	\$ 7,949,648	\$ 1,200	\$ 5,000
Remaining Amount	\$ 168,720	\$ 97,378	\$ 85,068	\$ 75,000	\$ 6,017,355	\$ 263,475	\$ 7,949,648	\$ 1,200	\$ 5,000

Description	Program	Last Year	Current Year	Proposed	550	551	552	TDB	553	TBD	TBD	90	90-2310
		Final Revision	Initial Adopted	1st Qtr Rev	1000800	6900200	1601000	1400100	3100900	3601900	1900200	7900400	7900806
		2023-24 Budget	2024-25 Budget	2024-25 Budget	BLM WCF Stewardship Fuels	TCOE Hazard Mitigation Plan	CFSC Campbell Ridge Risk Reduction	NRCS Cooperative Agreement	CalFire Northern TC Forest Resil. Ph II	CalTrans Hellgate CG Mitigation	USFS CWDG Downriver Comm. Protection	GIS/Print Services	Bigfoot Youth Stewardship
			Forest Health	FireSafe	FireSafe	Education	Forest Health	Botany	Forest Health	GIS	Education		
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930									
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750									
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116									
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	38,698	61,307	3,664	34,742	246,512	67,677	334,886	1,000	5,000
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	20,000	48,966	770	19,511	55,000	30,477	40,000		2,500
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	12,000	12,241	192	8,556	30,000	16,241	20,000		350
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265									155
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228	200	25	29		3,000	3,853	1,000		500
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163				1,600					1,041
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548									
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680									
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045									
7090 - Board Expense		\$ 400	\$ 500	\$ 500									
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966									
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325					50,000		50,000		
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025							25,000		
7240 - Dues & Subscriptions		\$ 15,083	\$ 14,613	\$ 14,412		50	2,163	188		30			
7260 - Equipment/Asset Purchase via Grant		\$ 41,017	\$ 230,160	\$ 230,202					70,000		160,000		
7270 - Equipment Rent or Usage Expense		\$ 126,395	\$ 99,245	\$ 151,193	1,000								
7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415					5,000		5,000		
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680	500			400	13,000	6,306	10,000		
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125									
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595									
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400									
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438									
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500									
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600									
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871					1,600		1,000		
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550									
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050							300		
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383		25	25					833	
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785									
7750 - Repairs & Maintenance		\$ 4,525	\$ 5,800	\$ 5,800									
7780 - Telephone		\$ 6,500	\$ 1,500	\$ 1,500									
7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427									
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010									
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306						10			
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795						1,800			
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795									
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	4,998		485	4,487	18,912	8,960	22,586	167	455
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)									
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	38,698	61,307	3,664	34,742	246,512	67,677	334,886	1,000	5,000
		\$ 41,806	\$ 382,332	\$ 652,545	0	0	0	0	0	0	0	0	(0)
			Estimated Reserves	\$ 600,000									
			Net	\$ 52,545									

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
Forest Health ~ Bethany Llewellyn	53%	52%
Watershed ~ Kelly Sheen	3%	3%
Roads ~ Cynthia Tarwater	19%	17%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	3%
GIS ~ Kelly Sheen	1%	1%

2024-25 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/24

Overhead Rate 20.00% 20.00%
 Expiration Date 12/31/28 12/31/24 Total
 Grant Amount \$ 15,000 \$ 5,000 \$ 38,449,114
 Remaining Amount \$ 13,072 \$ 3,338 \$ 30,470,855

Description	Program	Last Year	Current Year	Proposed	90-2309	90-2312	Proposed
		Final Revision	Initial Adopted	1st Qtr Rev	7901108	7900408	
		2023-24	2024-25	2024-25	Travis Ranch	Baldwin GIS	2024-25
		Budget	Budget	Budget	CEQA	Services	Budget
			Forest Health	GIS			
4000 - Grant & Contract Revenue		\$ 5,062,307	\$ 7,269,447	\$ 7,361,806			\$ 7,361,806
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 27,421	\$ 639,285	\$ 592,930	3,840		\$ 592,930
4200 - Conservation Contributions		\$ 13,624	\$ 3,300	\$ 217,300			\$ 217,300
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 1,000	\$ 1,750	\$ 1,750			\$ 1,750
4900 - Vehicle & Equipment Useage Revenue		\$ 134,395	\$ 144,554	\$ 202,116			\$ 202,116
TOTAL REVENUE:		\$ 5,238,747	\$ 8,058,335	\$ 8,375,902	3,840	3,338	\$ 8,375,902
5000 - Wages		\$ 2,165,721	\$ 2,603,161	\$ 2,702,973	2,000	1,882	\$ 2,702,973
5100 - Benefits		\$ 888,041	\$ 1,158,987	\$ 1,194,808	1,000	900	\$ 1,194,808
5800 - Conference/Staff Training Expense		\$ 13,917	\$ 19,035	\$ 20,265			\$ 20,265
5860 - Mileage		\$ 68,596	\$ 95,954	\$ 107,228	200		\$ 107,228
5880 - Travel		\$ 26,221	\$ 21,607	\$ 25,163			\$ 25,163
7000/7480 - Accounting/Legal		\$ 45,622	\$ 24,464	\$ 21,548			\$ 21,548
7030 - Advertising		\$ 6,270	\$ 13,034	\$ 13,680			\$ 13,680
7060 - Bank Fees/Service Charges		\$ 1,407	\$ 1,050	\$ 1,045			\$ 1,045
7090 - Board Expense		\$ 400	\$ 500	\$ 500			\$ 500
7120/7130 - Computer/Software Expense		\$ 14,731	\$ 12,017	\$ 13,966			\$ 13,966
7150 - Contract Services - Field		\$ 1,073,428	\$ 2,291,787	\$ 2,171,325			\$ 2,171,325
7180 - Contract Services - Professional		\$ 220,886	\$ 502,845	\$ 439,025			\$ 439,025
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7300 - Field Equipment Expense		\$ 42,809	\$ 44,515	\$ 60,415			\$ 60,415
7310 - Field Materials Expense		\$ 148,464	\$ 269,696	\$ 222,680			\$ 222,680
7320 - Field Small Tool Expense		\$ 1,135	\$ 325	\$ 125			\$ 125
7390 - Insurance		\$ 66,308	\$ 66,000	\$ 61,595			\$ 61,595
7420 - Interest Expense		\$ 5,400	\$ 5,400	\$ 5,400			\$ 5,400
7430 - Internet Service Expense		\$ 3,036	\$ 5,250	\$ 5,438			\$ 5,438
7450 - Janitorial Expense		\$ 11,430	\$ 12,500	\$ 12,500			\$ 12,500
7510 - Licenses & Fees		\$ (890)	\$ 600	\$ 600			\$ 600
7540 - Office Supplies		\$ 12,809	\$ 17,920	\$ 17,871			\$ 17,871
7570 - Other Outside Services		\$ 15,708	\$ 6,050	\$ 5,550			\$ 5,550
7630 - Postage		\$ 1,252	\$ 1,982	\$ 2,050			\$ 2,050
7660 - Printing & Publishing		\$ 10,346	\$ 10,407	\$ 10,383			\$ 10,383
7720 - Rent		\$ 38,822	\$ 38,935	\$ 38,785			\$ 38,785
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7870 - Utilities		\$ 15,928	\$ 17,359	\$ 17,427			\$ 17,427
7900 - Vehicle Fuel		\$ 40,279	\$ 45,010	\$ 45,010			\$ 45,010
7930 - Vehicle Maintenance		\$ 9,665	\$ 13,588	\$ 17,306			\$ 17,306
7940 - Vehicle Usage Expense		\$ 27,840	\$ 12,355	\$ 42,795			\$ 42,795
Purchase of Fixed Assets		\$ 27,840	\$ 12,355	\$ 42,795			\$ 42,795
8900 - Overhead allocation		\$ 681,320	\$ 1,073,435	\$ 1,092,194	640	556	\$ 1,092,194
8900 - Admin Fees		\$ (681,320)	\$ (1,073,435)	\$ (1,092,194)			\$ (1,092,194)
TOTAL		\$ 5,196,941	\$ 7,676,004	\$ 7,723,357	3,840	3,338	\$ 7,723,357
		\$ 41,806	\$ 382,332	\$ 652,545	0	(0)	
			Estimated Reserves \$	600,000			
			Net \$	52,545			

	% Revenue	% Admin
Botany ~ Alyson DeNittis	6%	7%
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GIS ~ Kelly Sheen	1%	1%



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT – November 20, 2024

5.1 Weaverville Community Forest –Bethany Llewellyn, Adriana Rodriguez

- The Steering Committee will meet for Q4 on December 4th at 10am.
- The WCF public meeting took place on October 30th at the Trinity Congregational Church. Presentation topics included the Weaver Creek Instream Restoration project (Yurok Tribe, Nor-Rel-Muk Wintu Tribe, BLM), Oregon Mountain Timber Harvest (BLM, TCRCD), Weaver Basin Prescribed Burning (USFS), Trinity County Integrated Fire Management Partnership (WRTC), Weaver Basin Trail System updates (WRTC), and forestry career field trips (TCRCD).
- A follow-up field tour on the Oregon Mountain Harvest took place on November 12th. BLM Forester Jess Paoli and TCRCD Project Coordinator Adriana Rodriguez met the group at the Oregon St. Trailhead and talked with the group about different portions of the sale. Nineteen individuals from the TCCG, BLM, USFS, WCF SC, and members of the public were present, and the group looks forward to seeing what the sale will look like years from now.

5.2 Watershed Coordination – Annyssa Interrante

- We have received several applicants for the Program Manager position and they are currently under review. Staff are working collaboratively with WRTC Staff to assist with salmon redd surveys on the South Fork of the Trinity River as weather and capacity allow.

Management: 2 AmeriCorps members: 1 Crew: 0

Figure 1 (right). Cindy Buxton (WRTC), Annyssa Interrante (RCD) and Ben Sparks (WRTC), take a break on a cobble bar during a salmon redd survey on the South Fork of the Trinity River.



• Upper Trinity River Watershed Coordinator (464-330300)

Staff are coordinating with the WRTC to identify sites for restoration in the North Lake region to serve as representative sites for a programmatic compliance document that will further future efforts throughout the area.

Site visits are underway to assess nexus locations that could benefit from instream

restoration with beaver dam analogues (BDAs), meadow restoration with conifer removal and native reseeding, and road improvements to culverts and sources of sedimentation to reduce scour and improve stream health.

Staff attended a Biological Assessment training hosted by USFWS to further understand how

to complete compliance documents and a webinar by NatureServe on Species Habitat Models and Derived Products.

Trinity River Watershed Council (Annyssa Interrante): The next meeting will be on December 10th, 2024, and will feature a talk by Eric Peterson from Trinity River Restoration Program on Environmental Flows and the Factors that Limit the Chinook Salmon Life Cycle.

- **USFS Fisheries & Watershed Improvements (BDA) (509-1703100):** Sites are currently being selected for further review and pursuit of NEPA compliance.
- **USFS STNF Westside Aquatic Support (515-17 - 1703417):** Final temperature probes have been deployed for the winter in anticipation of high flows in early spring. Temperature data, deployment information, and equipment has been returned to USFS. Stream condition inventory surveys (6) have also been completed, data compiled, and samples and equipment returned to USFS. Staff are working on preparatory materials for next years field season, training resources for seasonal staff, and emergency information for supervisory staff.
- **GrizzlyCorps Climate Fellow (Clay Groetsch):** Clay completed their Fire Fighter Type II training and attended the “Build Like a Beaver” workshop with California Process Based Restoration to learn more about beaver dam analogue building techniques. Their assistance has been vital in the final data wrap up for the USFS and conclusion of the stream monitoring season. They have also been highly involved in outreach events around the County including; community meetings, festivals, and educational events. They are bringing fresh ideas to the RCD and are drafting up a new event idea coming in March of 2025.



Figure 2. (Above): GrizzlyCorps Fellow, Clay Groetsch, assists with the final discharge measurements of the season for West Weaver Creek below the West Weaver Restoration Site.

5.3 Roads –Cynthia Tarwater

- **Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private**
- SRNF- Work continued on Six Rivers National Forest, several roads on the west side of Ruth Lake were addressed including a separated culvert with a rusted-out bottom at a stream crossing. Above the Three Forks community, several fill failures and a plugged culvert that caused a road to be impassable were addressed as well. The roads improved in October included 27N34D, 3S34, 1S06, 1S06A, 1S05 and the 1S05A.
- BLM - We heard from Cal Trans that the TMDL sediment reduction project for Grass Valley Creek to work on Mainline Road was approved for \$525,000, the other proposals I wrote for the Mad River and South Fork Trinity were not funded this round. I was requested to reduce the miles of GVC Mainline Road from 12 to 4 miles.
- SRNF - A new modification to an older agreement is upcoming, the funding will be BAER money for two fires in the Six Rivers National Forest, the Hill and the Boise fires. The funds are primarily for storm patrol and will fund only limited repair work. These two together total \$60,000.
- We have let our equipment operators off for the season and will now turn towards replanting the decommissioned road near Trinity Lake, recon work, and preparing for storm patrols.

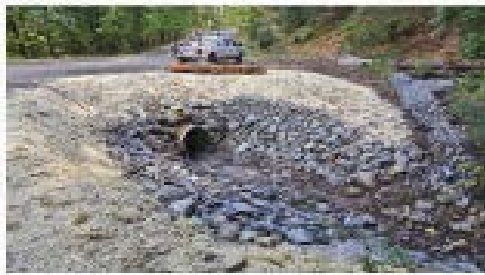
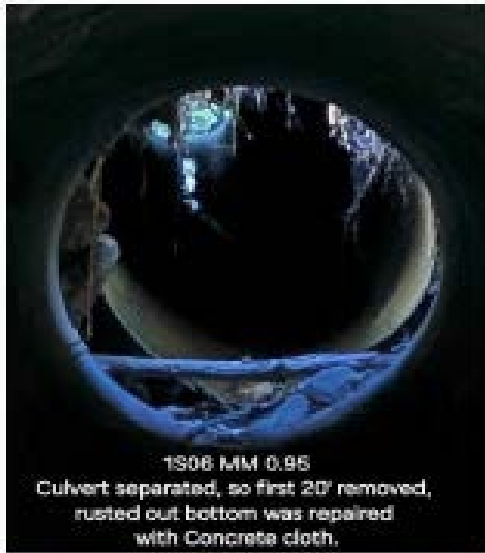
Since May we have addressed about 189 miles of roadway,

I've included a few photos of the work completed in October 2024.

Staff: Management: 2

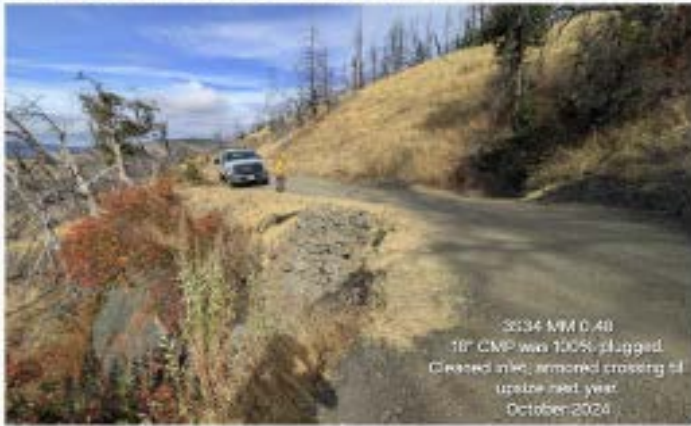
Crew ½

Contractors 6



November 20, 2024

Projects Reports



5.4. Grants Report – Annie Barbeau

- **New Projects:**

Project Number: 553

Account Number: 3100900

Funder: CalFire

Award Number: 8GG23600

Project Name: Northern Trinity County Forest Resilience Partnership Phase II

Program Manager: Bethany Llewellyn

Effective Date: 10/16/2024

Expiration Date: 03/31/2030

Grant Award: \$6,010,285.65

Overhead: 12.00%

5.5 Botany Program – Alyson DeNittis

- **Personnel:** Program Manager (1), Conservation Technician (4).

- **Native Plant Nursery:**

- With plants beginning to go dormant for the season, our primary focus at the native plant nursery has been on beginning winterization of the nursery as well as staging and maintaining plants allocated for fall revegetation projects. A total of 510 plants from our nursery stock and local nursery sources have been organized for the 506 OHV Road Restoration project, and we will be assisting with restoration plantings in November.
- Acorn collections have continued, and we are processing our collections as well as those donated by other TCRC staff. Some acorns will be used at different revegetation sites.
- The design of an additional greenhouse at the native plant nursery, funded by the RAC Native Plant Nursery grant, has started and we are looking into material sourcing and permitting requirements.

- **Noxious Weed Work:**

- Alyson attended the TCWMA meeting on October 16th, where she was able to coordinate with TCWMA partners on ongoing noxious weed work and objectives.
- Alyson and Tim Robertson virtually attended the Cal-IPC (California Invasive Plant Council) Symposium. In addition to attending the statewide WMA meeting and presentations by the Trinity County WMA on new invasive species and work done in Trinity County, Alyson and Tim attended different presentations and discussions related to noxious weed management. Other botany crew members will be able to watch recordings of relevant presentations once fall plantings are completed.

- **Caltrans Hayfork Grade Culverts Revegetation:**

- Vigor monitoring for Year 2 of the Hayfork Grade revegetation project shows that we are meeting and exceeding success criteria for revegetation (a minimum of 12 trees). A total of 26 planted and recruited trees are present at the site. Two willow trees lost to animal disturbance this summer will be replanted in November.
- A budget amendment for Himalayan Blackberry removal is being processed by Caltrans, and is expected to be disbursed in April 2025.



Riparian plantings at the Hayfork Grade restoration site in August 2024.

- **Caltrans Swift Creek Bridge Replacement Revegetation:**

- Vigor monitoring for Year 1 of the Swift Creek revegetation project shows that we are meeting and exceeding success criteria for revegetation (a minimum of 70 trees). A total of 181 planted trees are established in riparian and upland areas, with natural recruitment also occurring that will be included in success metrics. No replanting is required this fall. A Post-Planting Report was submitted to Caltrans in September.



Riparian plantings at the Swift Creek revegetation site in August 2024.

- **Caltrans Ditch Gulch Curve Improvement Revegetation:**

- As of August, 279 of 452 plants needed for successful riparian revegetation and 313 of 359 plants needed for successful upland revegetation have been established. Alyson and Tyler McKinley have been working with Caltrans to mitigate weather and site challenges as well as high rodent pressure. Despite some setbacks, work that the crew has been doing with improving plant protection and care throughout the summer has significantly improved plant condition and many plants experiencing dieback are showing new growth. We expect that many plants will recover and survival rates will increase. Replacement plantings and acorn sowing will occur in November.

- Due to site conditions at the bridge abutment planting area, Caltrans has confirmed that this area will no longer be planted. We are working with Caltrans to determine budget needs and get approval for alternative restoration methods.
- We are working with Caltrans on approval and clearance for the installation of raptor perches on the site for rodent control. If approved, installation will likely occur this fall before the ground freezes or in spring.
- **Caltrans Big French Creek On-site Mitigation Revegetation:**
 - Vigor monitoring for Year 1 of the Big French Creek Slide Mitigation revegetation project shows that we are meeting and exceeding success criteria for revegetation (a maximum of 15 trees, with oaks counted separately). A total of 17 trees are established at the site, with 10 of those being *Quercus* species. A Post-Planting Report was submitted to Caltrans in September. No replanting is required this fall, but acorns will be sown at the site.



Plantings at the Big French Creek Slide Mitigation restoration site.

- **Caltrans Hayfork Culverts II Revegetation:**
 - Initial plantings at the Hayfork Culverts II revegetation site were completed in October. A total of 65 trees were planted in riparian areas at the site, including native species such as Bigleaf maple, White alder, and Douglas fir.
- **Caltrans Hayfork Mountain Culverts Revegetation:**
 - Preparation has begun for a November planting at this site, including planting designs, material preparation, and establishment of permanent photo monitoring points. Up to 64 plants will be planted at the site in November.
- **Caltrans Big French Creek Disposal Site Revegetation:**
 - Preparation has begun for a November planting at this site, including planting designs, material preparation, and establishment of permanent photo monitoring points. Up to 142 plants will be planted at the site in November.



Tyler McKinley and Tim Asgeirsson digging the first hole at the Hayfork Culverts II revegetation site.

- **National Fish and Wildlife Foundation (NFWF) Northern Trinity River Pollinator Habitat:**
 - Planting for the pollinator habitat restoration project in northern Trinity County began in October at the Parks Creek Road restoration site. This fall planting will include up to 150 plants, including *Asclepias speciosa* (Showy milkweed) and other pollen and nectar-rich plant species. Fall plantings will be completed in November, and the remainder of the plants will be planted in the spring. Up to 400 plants will be planted across 2 acres along the Trinity River on Forest Rte 41N17 (IP/Parks Creek Road).



Maryann Perdue planting Showy milkweed at the Parks Creek Road pollinator restoration site in Northern Trinity County.

5.6 Fuels and Forestry Projects – Bethany Llewellyn, Dave Johnson, Adriana Rodriguez, Shay Callahan, Eric Bruce

- **Forest Health (FH) Staff News:** Fuels crews (15 staff) and Forestry crews (3 staff) are close to fully staffed at this time; we have lost one member from each crew but will not fill positions before winter layoff. Crews will be laid off December 12th; two fuels crews will be brought back on in January, weather permitting. Bethany Llewellyn’s last day was November 15th. Our new Forest Health Program Manager, Shay Callahan, started on November 18th. Shay has been with us as a Project Coordinator for about a year and will bring strong institutional knowledge and working relationships with the whole team to this role. Shay’s project coordinator role will initially be flown internally.
- **Management: 4 Crew: 18**
- **Training and Continuing Education:** Forestry Technicians completed Firefighter Type 2 training the week of October 14th. Dave Johnson completed an Intermediate Fire Behavior course the week of October 21st.
- **California Coastal Conservancy Lewiston Resilience Phase II:** We are waiting for the BLM to return to Lewiston to wrap up this project.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** Logging and road decommissioning is complete on the Oregon Mountain harvest. The sale will help fund stewardship work on the Weaverville Community Forest. In September, sale profits funded some oak woodland restoration on the parcel. A follow-up field tour took place on November 12th, jointly led by BLM and District staff, with nineteen attendees including members of the Weaverville Community Forest Steering Committee and Trinity County Collaborative Group.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** This grant was one of the funding sources for fall community chipping. The last five months of work on this grant will primarily include pile burning on Browns Mountain and around Trinity Center.

- **Cal Fire Forest Health:** Forest Health crews wrapped up cut and pile treatments in the Lake Forest Plantations in early November. Contractors are working in Reading Indian Creek, Pettijohn, and Lake Forest Plantations. This project has also funded burn support on Reading Indian Creek, and will continue to support Federal prescribed fire through the winter season.
- **Westside Timber Sale Prep:** Forestry technicians worked on recon for the Big Ranch project this summer. They are closing out their season assisting with stand exams on the Highway 3 North project.
- **Willow Creek Storm Recovery (HC):** This agreement has been modified to add \$17,000 for additional defensible space treatments in Hawkins Bar, Burnt Ranch, and Salyer. This work was completed in October and early November, and the project will be closed out this month.
- **Fee for Service:** None at this time.
- **The McConnell Foundation (TMF):** The forestry crew is flagging treatment boundaries and exclusions for this project. We worked with the McConnell Foundation this month to put together the Invitation for Bids for implementation, which should open the week of November 18. This contract is being flown by the McConnell Foundation. We expect work to begin in the spring of 2025.
- **Six Rivers National Forest Road Maintenance Program:** This project is awaiting further implementation funding. The environmental compliance is complete.
- **Middle Trinity Fuels Reduction Phase 1:** Work begins in November on the State Lands Commission parcel East of Weaverville. This will start with cut and pile treatments, with mastication occurring next year.
- **Ballpark Collaborative Prescribed Burning:** We are working with the Forest Service to develop interpretive signage for this burn site.
- **CARCD CAL FIRE Workforce Development Grant:** This funding supported staff time to complete Basic 32 this fall and for Dave Johnson to complete an intermediate fire behavior course.
- **USFS Stewardship Agreement:**
Due to Forest Service budgeting concerns, the Weaverville Fuelbreak is on hold. We have pivoted to some initial recon for a partner-led NEPA project focused on access roads at the eastern margin of the Trinity Alps Wilderness.
- **Northern Trinity Forest Resilience Partnership Phase II:** Our new Forest Health grant was executed this month, and we will begin working on it heavily next year after closing out Phase I of this project. We have identified a starting unit in the Trinity Camps project with Forest Service staff. A Statutory CEQA exemption for this project comes to the board this month.
- **Trinity County Resource Advisory Committee:** Our proposal for Community Chipping in partnership with the Watershed Research and Training Center has been executed. We used this funding for some fall chipping, along with matching sources. We are in the process of closing out one RAC award for Weaverville Community Forest outreach and education, and a new award to continue the same projects has been executed.
- **PG&E:** We received \$100,000 from Pacific Gas and Electric in partnership with Willow Creek Fire Safe Council for roadside fuel reduction in Salyer. Willow Creek Fire Safe Council is assisting with outreach and implementation is being completed with local contractors. The final day of work has been completed and closeout was finished this month. This was a successful capacity building project for our partners downriver, and completed some great work on the ground as well.
- **Downriver Community Protection CWDG:** We received notification that our Community Wildfire Defense Grant proposal for just under \$8 million in private lands fuels reduction around Burnt Ranch, Big Bar, and Big Flat was selected for funding. We expect this agreement

to be executed this fall or winter. Staff have completed forms to expedite agreement execution.

5.7 Trinity County Fire Safe Council (TCFSC) – Skylar Fisher (Program Manager), Emily Drain (Project Coordinator) Miles Raymond (Education Coordinator), & Emily Acer (GrizzlyCorps Fellow)

- **Hazard Mitigation Planning:**
 - **Trinity County Evacuation Plan:** Through support from the GIS and IT Department, we have concluded the refinement of the digital evacuation routes based on the input received during the summer public review period. Now, evacuation routes maps are being developed. Once the maps are created, we will begin performing natural hazard risk analyses and further examine which routes present the highest risk to successful evacuation.
 - **Trinity County Hazard Mitigation Plan (HMP):** The County rescheduled the HMP from the November meeting to the first December meeting of the Trinity County Board of Supervisors for local approval and adoption. The HMP was approved by CAL OES and has moved on to FEMA review.
 - **Community Wildfire Protection Plan (CWPP):** We have begun the GIS priority project mapping process and investigating if there are additional data sources which should be considered in the ranking process for priority projects to reduce wildfire risk on the landscape.
 - **Trinity County Office of Education (TCOE) Hazard Mitigation Plan:** The school district and hazard profiles continue to be developed. There was a press release developed to share with local and regional news outlets to kick-off the project. There is work to outreach to potential steering committee members for the project and early planning for a steering committee meeting in January 2025.
- **Trinity County Fire Safe Council Meeting:** The October Trinity County Fire Safe Council meeting had approximately 25 attendees. The next meeting is December 5th. Meetings are typically on the fourth Thursday of the month at the Trinity County Resource Conservation District conference room at 1 pm. Due to the upcoming holidays, the November and December Fire Safe Council meetings were consolidated to take place on the first week of December.



Figure 1 TCRCD Conference Room during the October 2024 TCFSC Meeting

- **Social Media:** In the past 28 days, the Trinity County Fire Safe Council’s Facebook reached 3,423 accounts, got 459 engagements, and gained 14 new followers. The top post during this time was promoting an anonymous homeowners’ insurance survey. The post made 1,345 impressions and reached 1,260 accounts.



Figure 2 Top Performing Post on Trinity County Fire Safe Council Facebook between October 16 and November 12

Miles has developed a social media report which is a recap of the Trinity County Fire Safe Council Facebook over 2023 and through the start of September 2024. This report discusses what type of posts have been successful and overall metrics for engagement. We are excited to use this information to develop more effective outreach strategies and to have a baseline to grow from. We are now on Instagram at @firesafetrinity

- **Greater Willow Creek Wildfire Resilience Project:** We are currently working on outreach for implementation on the project areas in Salyer for this project. We expect to start implementation in Salyer in spring 2025.
- **2022 Post-Fire Recovery:** There have been 15 site assessments performed to date.
- **Campbell Ridge Risk Reduction:** We have entered into agreement with the California Fire Safe Council for this grant and are completing an environmental review for this project.
- **Presentation at CARCD Conference:** Adriana (FH) and Skylar are working on the TCFSC and Weaverville Community Forest presentation for the conference. The presentation is: The Weaverville Community Forest and Trinity County Fire Safe Council – Showcasing the Importance of Community-Driven Land Management
- **Hiring a Project Coordinator:** We have hired a project coordinator. We are so excited to have Emily Drain join our team. Emily will be help maintain our 14 Firewise Communities, support hazard mitigation planning efforts, and otherwise support program coordination.
- **Wildland Fire Assessment Program:** November 6th kicked off a 4-day Wildland Fire Assessment Program marathon. The afternoon of November 6th, Miles and Emily A. drove down to Kettenpom and camped out at the Kettenpom-Zenia VFD. Throughout the day Thursday, they

led a day of in-person training to get participating personnel familiar with the WFAP program. On Friday, they led two in-person home assessment trainings, then headed back to Weaverville. On Saturday, they got up bright and early again, met with Emily D., and headed out to the Downriver Volunteer Fire Company to lead two home assessment trainings with participating community members. We are very excited to have 12 new people trained between Southern and Downriver Trinity to increase capacity to provide free home assessments to residents.



Figure 4 Kettenpom-Zenia VFD WFAP Training



Figure 3 Downriver VFC WFAP Training

- **Firewise Community Maintenance:** We've begun compiling Firewise community investment information for 2024 renewals. To maintain a Firewise Community, at a minimum, each site is required to annually invest the equivalent of one volunteer hour per dwelling unit in wildfire risk reduction actions. Reporting is due the week of November 18th.

If your site has identified 100 homes within its boundary, then 100 hours of work or the monetary equivalent, volunteer time, need like to support the by tracking time or reduce your property your investment QR code:



based on the independent sector value of to be completed for that year. If you would maintenance of your Firewise Community expense investments you perform to or community's wildfire risk, please report using the reporting form at the following

- **Training:** To continuously promote the professional development of Fire Safe Council staff, we have engaged in multiple training opportunities over the previous month. In October, Emily A. completed a LinkedIn Social Media skills training, Basic 32 training, Vibrant Planet webinar, Working Effectively with Landowners webinar, and a Be Smoke Savy: Smoke Management course. Skylar completed their Basic 32 training. Basic 32 is a required training for individuals to be able to support prescribed fire on state and federal land.



Figure 5 Skylar and Emily getting trained on connecting and running fire hose at the in-person component of Basic 32 training

5.8 Young Family Ranch

- **Stewardship and Maintenance:** With freezing temperatures arriving, the Botany crew wrapped up summer maintenance and is transitioning into fall and winter maintenance. Irrigation timer and systems were taken down. After fall plantings are completed in November, the crew will refocus on YFR winterization and cleanup. Burn permits will also be obtained to clear burn piles from pruning and garden cleanup.

5.9 Geographic Information Systems (GIS) Report – Crystal Hodges

- The last month was filled with dramatic conclusions and exciting wrap-ups. I finished the Evacuation Hazards and Routes project, my part at least. The color and appearance of the final layouts will change quite a bit, I expect, but the designation of routes and locations of hazards is finished. I'm grateful to be a part of this project as a local who has had to evacuate in the past. It hits close to home, and I hope people will access this tool we have built to escape danger with their loved ones and valuables should a threat strike. I want to thank Skylar, Erik, and Kelly, who all helped me along the way. The residents of Trinity County will now have a resource for navigating away from various natural hazards. I felt supported and encouraged by all the great meetings with Skylar, and I'm excited to keep working with her now that we are beginning the CWPP project! More to come on that...
- The Weaverville Community Forest poster map went to print! Everyone was quite pleased with the final product, but not without some last-minute corrections. That's part of what makes mapping exciting though -- the final proofread. Nobody wants to print a map more than once because ink is costly. I'm pleased to say we got it right on the first try, and the meeting went well from what I heard. Bethany was great to work with every step of the way.

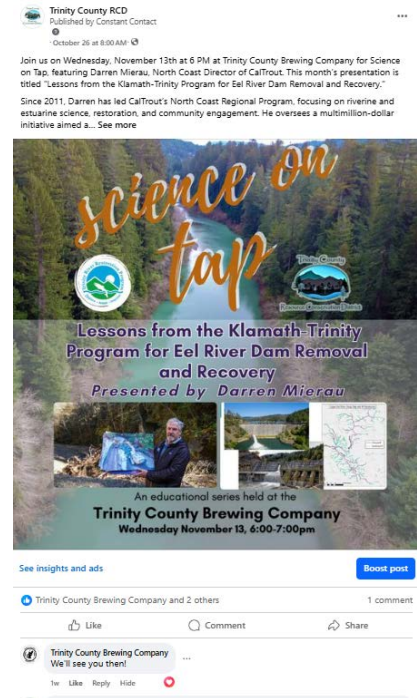
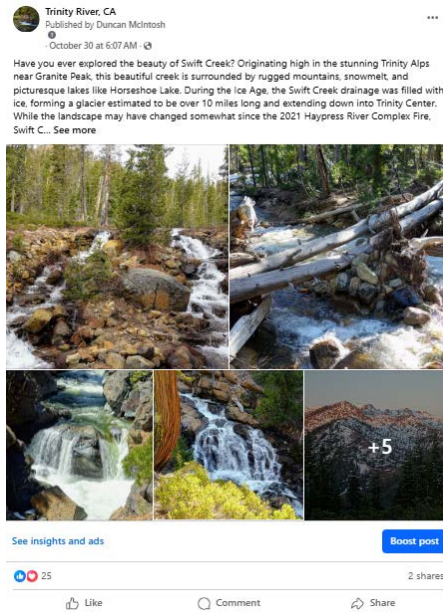
6.0 Education and Outreach – Kayla Meyer & Duncan McIntosh

Management: 1 Coordinators: 3

- **New Staff:** Chris (Karl) Reisinger – NRCS Conservation Planner started November 1st
 - **Funding Proposals:**
 - NRCS Cooperative Agreement \$75K – Awarded
 - Coast Central Credit Union \$1,700 - Awarded
 - NACD TA 2024 Grant Submitted for \$114k – December award notice
 - Western SARE Mini-Grant submitted for \$25k (FM Support) – December 20th notice
 - 2025 HFFI Food Access & Retail Expansion Fund Inquiry submitted – January notice
 - CA Natural Resource Agency Youth Community Access Grant submitted for \$111k to support 2026 WSDC – Fall 2025 award notice
 - CARCD/CDFW sub-award for Landowner Outreach / Feasibility Study for \$29k submitted 8/14 – under ongoing review by CDFW
 - **Bureau of Reclamation TRRP Outreach & Education:**
 - **Science on Tap:** The October Science on Tap was a successful event, drawing approximately over 60 attendees. The upcoming November event will feature Darren Mierau, North Coast Director of CalTrout, presenting "Lessons from the Klamath-Trinity Program for Eel River Dam Removal and Recovery." This event is scheduled for Wednesday, November 13, at 6 PM, hosted by Trinity County Brewing Company.
- Conservation Almanac:** The Spring Almanac is currently being distributed, and the drafting of the Summer Almanac is underway.



Social Media Outreach: Staff has continued regular posting on the Trinity River and TCRCO social media accounts, including educational and event postings.



- **Follow Us:** The District is active on multiple online platforms for different groups: Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrco.net

7.0 Farmer’s Market – Miles Raymond

The Weaverville Certified Farmers’ Market has completed its 34th season! 22 markets were successfully held with fresh produce, artisan goods, music, children’s activities and more being a component of all of them.

Food Accessibility: Throughout the 2024 market season, the farmers market provided EBT accessibility to the market to 85 users. This brought in \$2954 in revenue to our local vendors.



End of the year celebration: Ending the farmers market with a festive activity leaves a good taste in the mouths of all the market patrons and vendors. This year volunteers helped organize a Halloween parade and cider press. A local artist donated their time and resources to set up a booth for kids to make Halloween masks. Kids were given goody bags filled with trinkets that were donated. The purpose of this was to allow kids who do not have resources to buy a Halloween costume, to make one at the farmers market. 48 goody bags were given out and 42 masks were made. The band played Halloween music as the children filled up the meadow, parading around in costumes. Apples were donated and pressed with the help of volunteers to provide free apple cider at the event.



Vendors: Having good vendors is what ensures people keep coming to shop at the market. This year we brought in 15 new vendors to the market. These range from farmers to crafters to prepared food vendors. 16 agencies collaborated with the market this year to spread awareness about their programs

Volunteers: While the market does not have a formal way of engaging volunteers, there are a number of people in the community who volunteer to ensure the success of the market. This season, 14 volunteers helped throughout the season to provide children's activities, set up and cleanup, and make sure all aspects of the market ran smoothly.



Notice of Exemption

Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

PROJECT TITLE	Trinity Unit Campground Forest Health		
PROJECT LOCATION	Trinity County, California. Within the Trinity Unit of the Whiskeytown-Shasta-Trinity National Recreation Area. Portions of T. 34 N., R. 8 W., Section 4; T. 34 N., R. 9 W., Sections 1, 2; T. 35 N., R. 8 W., Sections 10, 15, 16, 21, 22, 25, 27, 28, 29, 30, 31, 32, 33; T. 35 N., R. 9 W., Sections 35, 36; T. 36 N., R. 7 W., Sections 1, 2, 3, 8, 12, 22, MDM	COUNTY	Trinity
LEAD AGENCY	Trinity County Resource Conservation District (the District)		
CONTACT	Eric Bruce, Forester, ebuce@tcrd.net	PHONE	530-623-6004
ADDRESS	P.O Box 1450, Weaverville, CA 96093		

PROJECT DESCRIPTION

The Trinity County Resource Conservation District (the District) plans to use various funding sources, including CAL FIRE grant funds, to assist the United States Forest Service (USFS) in implementing the Trinity Unit Campground Forest Health Project in northern Trinity County, CA. This project is an integral part of the District’s landscape strategy aimed at protecting Trinity County communities from future catastrophic wildfire events, returning the county’s forests to a healthy condition, and reintroducing good fire to the landscape. Fuel Reduction treatments will be strategically implemented in overstocked stands and those suffering from mortality from a combination of drought, excessive tree density, and insect infestation. Project sites are focused around popular recreation areas near Trinity Lake and adjacent to the communities of Trinity Center and Coffee Creek. The project will be implemented on land managed by the United States Forest Service and includes treatments on up to 1464 acres over 5 years, followed by maintenance with similar treatment types. The prescription includes four different treatment types. Treatment 1, Within Campgrounds, will be applied on up to 568 acres. Treatment 2, Fuels Reduction Only, will be applied on up to 173 acres. Treatment 3, Forest Restoration, will be applied on up to 700 acres. Treatment 4, Trinity Center Airport Approach Surface, will be applied on up to 23 acres. Activities proposed in one or more of the treatment types include removal of small to medium trees, removal of dead standing trees, removal of trees identified as hazards to recreation infrastructure, manual or mechanical understory fuels reduction, pile burning, and broadcast burning. Other activities include stump grinding, fireline construction, and temporary road construction of not more than one mile. A comprehensive suite of resource protection measures will apply and are detailed in Appendix A of the Decision Memo.

EXEMPTION STATUS

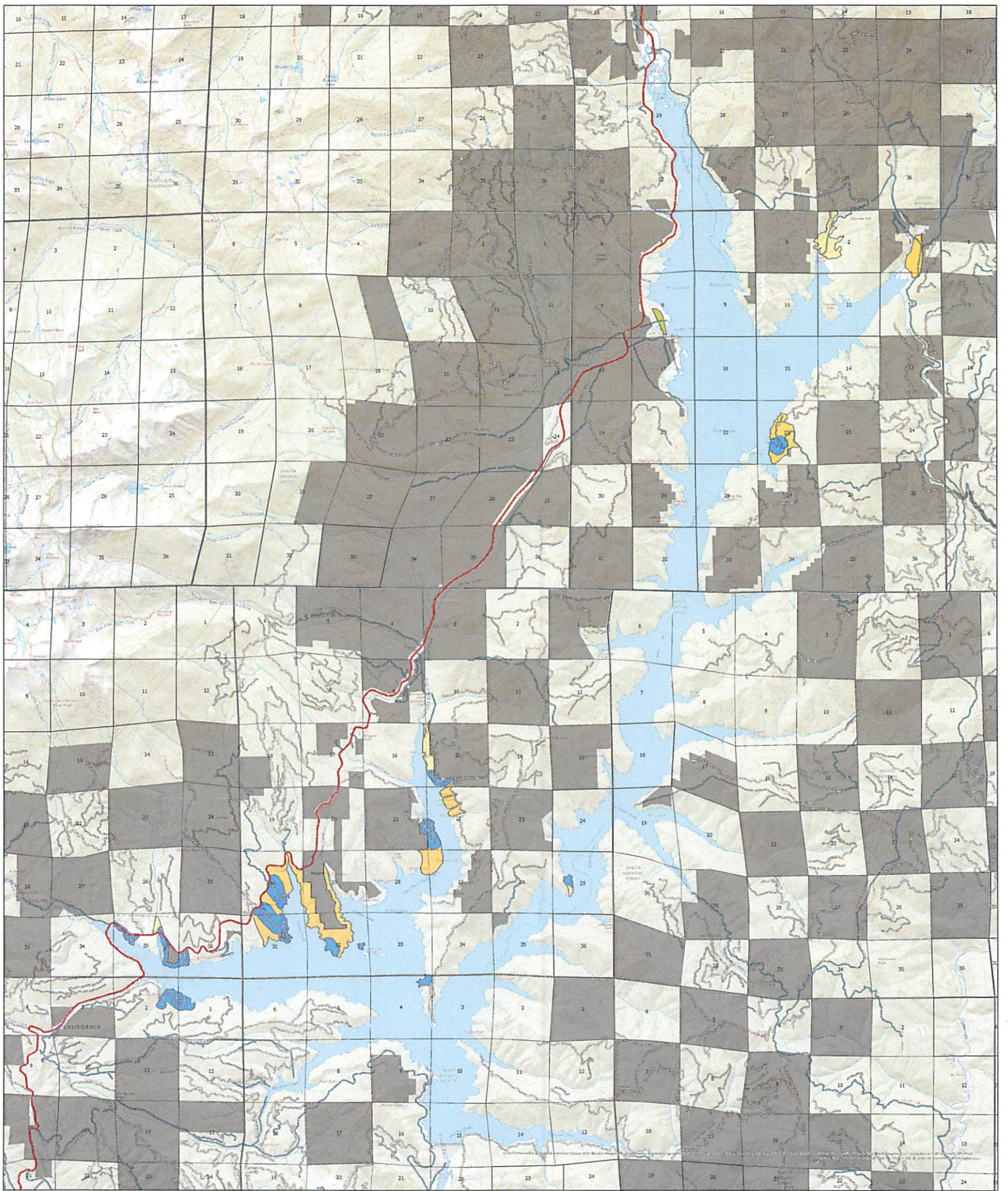
- Categorical Exemption Type/Section:
- Statutory Exemption (state code section): 4799.05(d)(1)
- Ministerial (§21080(b)(1); 15268)
- Declared Emergency (§21080(b)(3); 15269(a))
- Emergency Project (§21080(b)(4); 15269(b)(c))

REASONS PROJECT IS EXEMPT

It has been determined that no exceptions apply which would preclude the use of a Notice of Exemption for this project. This project is consistent with the requirements stated in Senate Bill 901/California State Code section 4799.05(d)(1): It is a fuel reduction project intended to reduce the risk of high-severity wildfire, located on federal land, and covered by completed NEPA documents. NEPA compliance is under the “Trinity Unit Campground Forest Health” Decision Memo prepared by the Shasta Trinity National Forest National Recreation Area Management Unit.

Kelly Sheen, District Manager

Date



**TRINITY CAMPGROUNDS
Planning Map**



DISCLAIMER
The Forest Service uses the most current and complete data available. GIS data and product accuracy may vary. Data may be developed from sources of differing accuracy, accurate only at certain scales, based on modeling or interpretation, incomplete while being created or revised. Using GIS products for purposes other than those for which they were created may yield inaccurate or misleading results.

TREATMENT TYPES

- Campgrounds
- Fuels Reduction
- Forest Restoration
- Airport

TRANSPORTATION

- State Route 3
- County/State/Other
- F.S. Roads OPEN
- F.S. Roads CLOSED

LEGALS

- Township & Range
- Section
- Non-U.S. Forest Service
- U.S.D.A. Forest Service



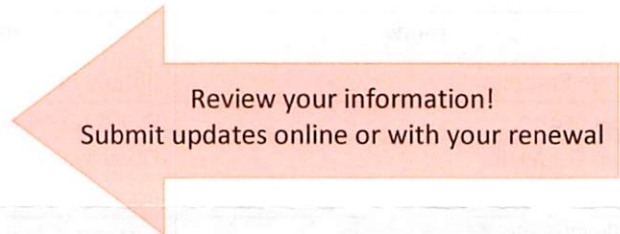
National Association of Conservation Districts

CONSERVATION INVESTMENT

Customer #: 44062

Investment Date: October 7, 2024

Trinity County RCD
PO Box 1450
Weaverville, CA 96093-1450

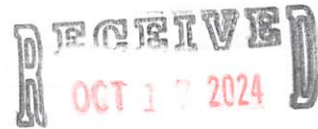


Phone: 530 - 623-6004
Email: ksheen@tcrkd.net
URL: <http://tcrkd.net/>
Facebook: <https://www.facebook.com/Trinity-County-RCD-116836491737190/>
Twitter:
Other:

PLEASE UPDATE YOUR MEMBERSHIP NOW!

This is the first invoice for NACD's 2025 fiscal year which runs October 1, 2024 to September 30, 2025. We hope you continue to show your support for your National Association with a Gold-Level membership contribution of \$775. Complete the application form and send with payment to NACD headquarters.

Mark Masters
NACD Secretary/Treasurer



PY:

Conservation Investment FY25 (check one)

Review NACD's member benefits for each contribution level online at www.nacdnet.org

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Platinum (\$3,001 +)	Diamond (\$1,776 - \$3,000)	Gold (\$775 - \$1,775)	Silver (\$501 - \$774)	Bronze (\$101 - \$500)	Contributor (\$1 - \$100)

Amount Paid: _____ Installment _____ of _____ Final Payment

Payment Methods

To Pay Online (with credit card, ACH or PayPal), visit:
<https://nacdnnet.app.neoncrm.com/forms/fy25-membership>



To Pay by Check, mail check and form to:

Check Number: _____

NACD
509 Capitol Court NE
Washington, DC 20002
Fax: 202-547-6450
Email: membership@nacdnnet.org



California Special Districts Association
Districts Stronger Together

California Special Districts Association
 1112 I Street, Suite 200
 Sacramento, CA 95814
 Phone: 877.924.2732 Fax: 916.520.2470
 www.csdanet

2025 CSDA MEMBERSHIP RENEWAL

To:
 Trinity County Resource Conservation District
 PO Box 1450
 Weaverville, CA 96093-1450

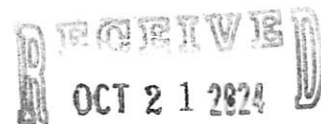
Membership ID: 2618
 Issue Date: October 1, 2024
 Due Date: December 31, 2024

RMS-Regular Member Annual Membership Dues Jan - Dec 2025 (Includes membership for all agency staff and elected/appointed officials as designated by agency)	\$9,073.00
Annual Membership for National Special Districts Coalition	Included with CSDA membership
Optional Add-Ons	
\$225 CSDA Sample Policy Handbook (Already subscribed? Contact membership@csda.net for renewal)	\$
Donate to the Special District Leadership Foundation (SDFL). Learn more at www.sdlf.org <i>Note: A donation from a special district or public agency must comply with any policy related to charitable donations adopted by the agency or be approved by the governing body of the agency.</i>	\$
Total:	\$
Credit Card Payment	
Name on Account:	Account Number:
Expiration Date:	Auth Signature:

Payment options:

- A. By mail: Make check payable to CSDA and mail to 1112 I Street, Suite 200, Sacramento, CA 95814
- B. By fax: Complete this form with credit information and fax it to 916.520.2470
- C. By phone: Call 877.924.2732 to pay with a credit card
- D. Online: Log into www.csdanet > go to your Profile > Manage My Agency > Pay Dues
- E. By ACH: contact membership@csda.net for more information

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csdanet



Thank you for being a CSDA Member!

RY:

**Trinity County Resource Conservation District
Conflict of Interest Code**

The Political Reform Act, Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes.

The Fair Political Practices Commission (FPPC) has adopted a regulation, California Code of Regulations, Title 2, Division 6, Section 18730 (CCR 18730), which contains the terms of a standard conflict of interest code that can be incorporated by reference into an agency's code.

CCR 18730 may be amended by the FPPC, after public notice and hearings, to conform to any new amendments to the Political Reform Act. Therefore, the terms of California Code of Regulations, Title 2, Division 6, Section 18730, and any regulatory or legislative amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference.

This regulation and the text here designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code of the Trinity County Resource Conservation District.

The full text of Section 18730, together with any amendment thereto, may be found at:

<http://www.fppc.ca.gov/content/dam/fppc/NS-Documents/LegalDiv/Regulations/Index/Chapter7/Article2/18730.pdf>

Designated positions shall file statements of economic interest with the District. Upon receipt of the statements, the District shall make and retain a copy and forward the original of this statement to the Trinity County Clerk of the Board of Supervisors. Statements of Economic Interests are public records available for public inspection.

DESIGNATED POSITIONS: The designated positions listed below are required to file Form *700 Statements of Economic Interests* disclosing certain personal financial interests. These positions are required to file the applicable individual schedules to report investments, business positions, sources of income and interests in real property located in the District's jurisdiction. The applicable schedules to file for each position are based on the disclosure category assigned to the designated position. The District shall complete and retain California Form 805, *Agency Report of Consultants*, pertaining to any consultant it engages.

Designated Positions	Disclosure Category
Board Members	1
District Manager	1
Assistant District Manager	1
Program Managers	1
Office Manager	1
Grants Manager	1
Project Coordinators	1
Consultants	2

DISCLOSURE CATEGORIES:

Disclosure Category 1: Persons in this category shall disclose:

- A. Interests in real property located entirely or partly within District boundaries, or in any land owned or used by the District.
- B. Investments or business positions in, or income (including gifts, loans and travel payments) from sources that provide, plan to provide, or have provided in the last two years facilities, goods, software, hardware, or services, including consulting services, to the District, or are engaged in the acquisition or alteration of real property within the District.

Disclosure Category 2: Persons in this category shall disclose:

1. Consultants subject to the requirements of CCR 18730 shall disclose pursuant to the broadest disclosure category in the conflict of interest code. However, the District may determine that the broadest disclosure is not applicable to a consultant hired to perform a range of duties limited in scope. That consultant would not be required to comply with the full disclosure requirement described above, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements.

A consultant subject to the requirements of CCR18730 is an individual who, pursuant to a contract with the District, makes a governmental decision whether to (2CCR 18701):

2. Approve a rate, rule, or regulation;
3. Adopt or enforce a law;
4. Issue, deny, suspend, or revoke any permit, license, applications, certificate, approval, order, or similar authorization or entitlement;
5. Authorize the agency to enter into, modify, or renew a contract, provided it is the type of contract that requires agency approval;
6. Grant agency approval to a plan, design, report, study, or similar item;
7. Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
8. Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision as defined in regulation 18702.2 or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code under government Code section 87302.

Trinity County Resource Conservation District

District Manager

Position Description

The District Manager functions as the chief operating and administrative officer for the District and is responsible to the District Board of Directors for representing, managing and directing the District's operations consistent with the goals, objectives, procedures and policies established by the Board. The District Manager organizes, plans and directs District budget, policies, programs and staff training. She/He oversees implementation of board policy, District staffing, acquisitions, expenditures and overall program operations. The District Manager is directly responsible for hiring and supervision of all District staff. The District Manager must be able to work productively with diverse entities and interests, including forest landowners, tribes, farmers, ranchers, government agencies and community organizations.

QUALIFICATIONS:

The District Manager must be an accomplished administrator who possesses strong interpersonal communication and public relations skills, coupled with political acumen and good judgment and:

1. Broad knowledge of local, state and federal laws regarding operations of special districts.
2. Analytical ability to assimilate and evaluate quantitative and qualitative information obtained from reports, studies, surveys and budget documents.
3. The ability to develop and prepare effective and comprehensive correspondence, reports and other written material including grant applications.
4. The ability to analyze organizational and administrative problems and the ability to create innovative management programs and systems for organizational problem solving.
5. Strong interpersonal relations, communications and public presentation skills.
6. Established experience in personnel supervision and management of a diverse workforce.

An undergraduate degree in Resource Management, Natural Science, Public or Business Administration, or related field is desired. Graduate education in any of the aforementioned disciplines is preferred. *AND*, a minimum of five years of progressive responsible experience in administration, planning, budgeting and fiscal management, which must include considerable supervisory experience. He/she must also demonstrate considerable experience which encompasses political acumen, verbal, organizational, and public relation skills. *OR*, five years experience as a proven Conservation District Manager. Valid California driver's license.

DUTIES:

1. Build professional networks to increase the district's visibility and influence.
2. Foster collaboration on projects that align with District conservation objectives.
3. Coordinate meetings and events that promote partnerships and strengthen community involvement in regional conservation efforts.
4. Facilitate organizational capacity building and implementation of all human resource activities including hiring, promotions, discipline, and termination procedures regarding all District employees.
5. Conduct regular performance evaluations and provide constructive feedback.
6. Set clear expectations and goals for each PM role to align with district objectives.
7. Offer support and professional development resources to ensure staff success.
8. Work with project managers to address challenges and keep projects on schedule and within budget.

Trinity County Resource Conservation District

9. Work with the Fiscal Officer and District staff to prepare annual/quarterly budget revisions that support district programs and operations.
10. Review financial data to forecast the impact of proposed initiatives or projects on the district's budget.
11. Make informed decisions regarding resource allocation to maximize district capabilities.
12. Prepare and submit grant applications within the District's field of interest.
13. Develop and prepare effective and comprehensive correspondence, reports and other written material.
14. Attend meetings, conferences, and events to advocate for the district's mission and programs.
15. Stay current on all relevant local, state, and federal regulations affecting district operations.
16. Conduct regular audits of district policies/practices to ensure compliance with employment laws.
17. Train staff on compliance requirements and best practices to avoid legal issues.
18. Develop policies and procedures that support lawful and ethical district operations.
19. Prepare comprehensive updates on district activities, finances, and project statuses for the Board.
20. Assist the Board in setting strategic plan priorities and achieving the district's mission.

DRAFT