

Board of Directors Meeting

Agenda

December 18, 2024

TCRCD Office Conference
Room

3:00PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at +1 (669) 900-9128.

Enter the **Meeting ID** 898 4219 1617 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to

<https://us02web.zoom.us/j/89842191617>

with internet access that meets Zoom's system requirements (see <https://zoom.us/hc/en-us/articles/20136023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through Zoom mobile app on a smartphone and enter **Meeting ID** 898 4219 1617

HOW TO SUBMIT PUBLIC COMMENT:

Written/Read Aloud: Please email your comments to the District's Board Clerk at mwalters@tcrd.net, and write "Public Comment" in the subject line. In the body of the email, include the agenda item number **and** title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before **12:00 PM on the day of the meeting** will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Directors at the meeting. Comments received after this time will be added to the record after the meeting.

TCRCD Office Conference
Room

3:00 PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

December 18, 2024

Kent Collard, Vice-Chair, 3:00 PM

- 1.0 Call to Order
- 2.0 Swearing in of Ren Winter, Kent Collard, and Josh Brown
- 3.0 Discuss/Take Action on Approval of Agenda
- 4.0 Discuss and Approve Meeting Minutes
 - 4.1 Discuss and Approve Minutes of November 20, 2024 Regular Meeting
- 5.0 Financial Report
 - 5.1 Discuss Updated October Monthly Financial Report
 - 5.2 Discuss November Monthly Financial Report
 - 5.3 Discuss/Approve List of Warrants for November 2024
- 6.0 Projects Report
- 7.0 NRCS Report
- 8.0 Discuss/Take Action on Election of Officers
- 9.0 Set Board of Directors Meeting Schedule for Calendar Year 2025
- 10.0 Board Reports/Correspondence
- 11.0 Assistant District Manager's Report
- 12.0 District Manager's Report
- 13.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 14.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

November 20, 2024 * 1:00 PM

Board Members Present: (In Person) Mike Rourke, Josh Brown, Mary Ellen Grigsby, John Ritz, Kent Collard

Board Members Absent: None

District Staff: Kelly Sheen, Kayla Meyer, Joan Caldwell, Marla Walters

Other Agency Staff: None

Guests: Ren Winter

1.0 Call to Order: The meeting was called to order at 1:00 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Agenda

MSC: J. Brown/J. Ritz to approve the Agenda.

The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of October 16, 2024

MSC: M. Grigsby/J. Brown to approve the Minutes of October 16, 2024.

The motion passed unanimously.

4.0 Financial Report

4.1 Discuss Updated September Monthly Financial Report

The report was reviewed.

4.2 Discuss October Monthly Financial Report

J. Caldwell noted the annuity from the estate of Mr. Fox had been deposited. Two crews will be off for two weeks. Their insurance will be maintained.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.3 Discuss/Approve List of Warrants for September 2024

J. Caldwell mentioned that she had run an “integrity check” in MIP and there were no issues. She also reported that a meeting had taken place with Tri-Counties Bank personnel which may be very helpful for the organization.

MSC: M. Grigsby/K. Collard to approve the Warrants in the amount of \$401,399.56.

The motion passed unanimously.

4.4 First Quarterly Budget Revision for Fiscal Year 2024-2025

K. Sheen discussed the new projects. Some are still awaiting fully executed agreements. J. Caldwell noted she had been able to capture some of the truck insurance for CAL FIRE invoicing.

MSC: K. Collard/J. Brown moved approval of the First Quarterly Budget revision for FY 2024-2025 in the amount of \$8,375,902.

The motion passed unanimously.

5.0 Projects Report

The Projects Report was reviewed. K. Sheen noted that the stats for botany survival rates had been included.

6.0 NRCS Report

C. Cole reported, via email, that “NRCS’s application period has closed to be considered for EQUIP funding for FY 2025. There is likely some wiggle room for folks who have already reached out and with whom they are actively working. Funding levels appear to be stable at NRCS and they are not expecting to be impacted in the same way as their Forest Service partners. Karl Reisinger, a TCRCD employee, is continuing our onboarding process to become a Conservation Planner with NRCS and we are excited to have him on our team.”

7.0 Trinity Collaborative Report

K. Sheen reported:

- Meetings are done for the year. The next meetings will be in January. No field tours will take place in December.
- Four wildfire cameras are up and operating, with plans for an additional six to be installed in spring of 2025.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- A “program of work” meeting will take place with the Forest Service, likely in February.
- Scoping is moving forward at Rat Tail (Six Rivers)
- The Bowerman project is close to having pre-sale information published.
- There is a movement to expand recreational trails from Stuart Fork to Trinity Center.

8.0 Board Reports/Correspondence

M. Grigsby attended the Northwest California RC&D Council’s board meeting. They are working on the Odd Fellows’ road repair project but they still need about \$200K in funding. This is for ingress and egress into the area.

K. Collard attended the CARCD board meeting.

M. Rourke noted that he had heard the Secure Rural Schools Act had been funded.

9.0 Discuss/Take Action on the Notice of Exemption, Trinity Unit Campground Forest Health (California State Code Section 4799.05(d)(1))

Discussion was held.

MSC: Grigsby/J. Ritz moved that the board accept the recommendation of Staff for the Notice of Exemption.

The motion passed unanimously. There was a suggestion that staff start a log of NOE’s.

10.0 Discuss/Take Action on National Association of Conservation Districts Dues

Discussion was held.

MSC: Grigsby/J. Brown moved we pay dues at the Silver level.

The motion passed unanimously.

11.0 Discuss/Take Action on California Special Districts Association Dues

Discussion was held.

MSC: K. Collard/J. Ritz to pay dues in the amount of \$9,073 plus \$225 for sample policies.

The motion passed unanimously.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

12.0 Discuss/Take Action on Amendment to Conflict of Interest Code

M. Walters explained the changes needed to the code, i.e., the inclusion of some new job titles.

MSC: M. Grigsby/K. Collard moved approval of the revised Conflict of Interest Code.

The motion passed unanimously.

13.0 Review District Manager and Assistant District Manager Job Descriptions

The job descriptions were reviewed and discussed. M. Grigsby suggested adding language that Kayla would step in, if needed, acting as DM if necessary.

14.0 Assistant District Manager's Report

K. Meyer reported on the following:

- She has been doing invoicing, reporting, and Farmer's Market closeout.
- She is working an annual Operating Plan, which she will have the managers review.
- We received a NACD grant.
- The JEDI group will be presenting at the Business Meeting at the CARCD meeting.
- The Farmer's Market had \$8,000 in revenue but cost \$22,000 to run. Extensive discussion followed regarding possible income sources for the Market.

15.0 District Manager's Report

K. Sheen reported on the following:

- The Fox annuity was received.
- The TCRCD Christmas Breakfast will be held on December 5 at 9:00 am at the Weaverville VFD. Board members are invited. Please bring a "white elephant" gift.
- Shay Callahan has been selected as the new Forest Health Program Manager.
- A new Project Coordinator will be hired to fill Shay's former position.
- Karl Reisinger has been hired as a Conservation Planner.
- Emily Drain has been hired as a Project Coordinator for the Fire Safe Council.
- As J. Caldwell mentioned, they had a productive meeting with Tri-Counties Bank.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

16.0 Adjournment

The meeting was adjourned at 4:45 PM.

President M. Rourke was thanked for his years of excellent leadership with the TCRCD Board. A reception followed.

Approved and adopted this ___ day of December, 2024. I, the undersigned, hereby certify that the Minutes of the Meeting of November 20, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2024 Through 10/31/2024

| | | Initial Report | Updated Report | Updated Year Actual |
|----|---|----------------|----------------|---------------------|
| 1 | Revenues | | | |
| 2 | Grant & contract revenue | 4000 | 401,569.31 | 466,092.02 |
| 3 | Fee for service revenue | 4100 | 55,840.00 | 55,840.00 |
| 4 | Contributions revenue | 4200 | 214,717.29 | 214,717.29 |
| 5 | Dues revenue | 4300 | 0.00 | 0.00 |
| 6 | Registration revenue | 4350 | 0.00 | 0.00 |
| 7 | Rental income - facilities | 4400 | 1,422.50 | 1,422.50 |
| 8 | Rental income - equipment | 4450 | 170.00 | 170.00 |
| 9 | Sales revenue - taxable | 4500 | 2,134.58 | 2,134.58 |
| 10 | Other revenue | 4800 | 355.00 | 355.00 |
| 11 | Vehicle & equipment use fee revenue | 4900 | 25,288.73 | 25,288.73 |
| 12 | Total Revenues | | 701,497.41 | 766,020.12 |
| 13 | | | | 2,784,652.16 |
| 14 | Salaries & benefits | | | |
| 15 | Salaries | | | |
| 16 | Salaries & wages | 5000 | 227,634.09 | 227,634.09 |
| 17 | Wage reimbursement | 5010 | 0.00 | 0.00 |
| 18 | Pay in lieu of health insurance | 5020 | 2,312.48 | 2,312.48 |
| 19 | Wireless phone stipend | 5030 | 1,350.00 | 1,350.00 |
| 20 | Total Salaries | | 231,296.57 | 231,296.57 |
| 21 | Benefits | | | |
| 22 | Payroll tax expense | 5100 | 18,692.68 | 18,692.68 |
| 23 | Paid time off expense | 5200 | 19,182.57 | 19,182.57 |
| 24 | Deferred compensation expense | 5300 | 1,650.00 | 1,650.00 |
| 25 | Health insurance expense | 5400 | 30,400.59 | 30,400.59 |
| 26 | Air medical expense | 5450 | 0.00 | 0.00 |
| 27 | Dental insurance expense | 5500 | 1,855.55 | 1,855.55 |
| 28 | Vision insurance expense | 5550 | 387.88 | 387.88 |
| 29 | Workers' compensation expense | 5600 | 12,486.05 | 12,486.05 |
| 30 | Total Benefits | | 84,655.32 | 84,655.32 |
| 31 | Total Salaries & benefits | | 315,951.89 | 315,951.89 |
| 32 | | | | 1,275,452.67 |
| 33 | Travel expenses | | | |
| 34 | Conferences/training/professional development | 5800 | 1,503.77 | 1,538.77 |
| 35 | Meals expense | 5820 | 301.00 | 301.00 |
| 36 | Mileage expense | 5860 | 10,433.24 | 10,433.24 |
| 37 | Travel expense | 5880 | 4,815.84 | 4,808.84 |
| 38 | Total Travel expenses | | 17,053.85 | 17,081.85 |
| 39 | | | | 57,806.25 |
| 40 | Contract expenses | | | |
| 41 | Contract services - field | 7150 | 110,542.00 | 137,629.50 |
| 42 | Contract services - professional | 7180 | 4,138.15 | 4,138.15 |
| 43 | Total Contract expenses | | 114,680.15 | 141,767.65 |
| 44 | | | | 813,287.95 |
| 45 | Operating expenses | | | |
| 46 | Accounting & auditing fees | 7000 | 0.00 | 0.00 |
| 47 | Advertising | 7030 | 456.60 | 483.53 |
| 48 | Bank fees/services charges | 7060 | 36.25 | 36.25 |
| 49 | Board expense | 7090 | 14.87 | 14.87 |
| 50 | Computer expense | 7120 | 311.40 | 311.40 |
| 51 | Computer software/licensing | 7130 | 239.79 | 239.79 |
| 52 | Dues/subscriptions/publications | 7240 | 150.00 | 739.00 |
| 53 | Equipment/asset purchase via grants | 7260 | 102.40 | 102.40 |
| 54 | Equipment rent or usage expense | 7270 | 10,905.00 | 10,905.00 |

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2024 Through 10/31/2024

| | | | | | |
|----|--------------------------------------|------|------------|------------|--------------|
| 55 | Field equipment expense | 7300 | 0.00 | 212.46 | 15,005.57 |
| 56 | Field materials expense | 7310 | 25,198.64 | 24,650.99 | 69,164.13 |
| 57 | Finance charges | 7330 | 21.04 | 21.04 | 23.84 |
| 58 | Insurance - liability, property, D&O | 7390 | 5,111.24 | 5,111.24 | 20,929.11 |
| 59 | Interest expense | 7420 | 264.81 | 264.81 | 1,130.04 |
| 60 | Internet service expense | 7430 | 1,228.84 | 1,228.84 | 1,893.53 |
| 61 | Janitorial expense | 7450 | 1,070.00 | 1,070.00 | 4,678.20 |
| 62 | Licenses/permits/taxes/fees | 7510 | 150.00 | 150.00 | 150.00 |
| 63 | Office supplies | 7540 | 324.29 | 324.29 | 1,762.99 |
| 64 | Other outside services | 7570 | 225.75 | 225.75 | 1,393.75 |
| 65 | Postage & shipping | 7630 | 73.00 | 80.00 | 476.45 |
| 66 | Printing & publishing | 7660 | 0.00 | 0.00 | 1,479.91 |
| 67 | Public education | 7690 | 0.00 | 0.00 | 300.00 |
| 68 | Rent expense | 7720 | 3,625.00 | 3,625.00 | 13,960.00 |
| 69 | Repairs & maintenance | 7750 | 103.24 | 103.24 | 317.40 |
| 70 | Telephone expense | 7780 | 574.12 | 574.12 | 2,286.97 |
| 71 | Timber purchase expense | 7840 | 0.00 | 0.00 | 20.00 |
| 72 | Utilities | 7870 | 979.70 | 979.70 | 5,293.73 |
| 73 | Vehicle fuel | 7900 | 291.47 | 5,441.53 | 23,377.64 |
| 74 | Vehicle maintenance & fees | 7930 | 1,231.21 | 1,231.21 | 7,714.30 |
| 75 | Vehicle rent or usage expense | 7940 | 8,955.00 | 8,955.00 | 25,150.00 |
| 76 | Total Operating expenses | | 61,643.66 | 67,081.46 | 349,416.12 |
| 77 | | | | | |
| 78 | Total direct expenditures | | 509,329.55 | 541,882.85 | 2,495,962.99 |
| 79 | | | | | |
| 80 | Total expenditures | | 509,329.55 | 541,882.85 | 2,495,962.99 |
| 81 | | | | | |
| 82 | Other revenue | | | | |
| 83 | Interest income | 8000 | 1,644.48 | 1,644.48 | 7,712.14 |
| 84 | Total Other revenue | | 1,644.48 | 1,644.48 | 7,712.14 |
| 85 | | | | | |
| 86 | Net income | | 193,812.34 | 225,781.75 | 296,401.31 |

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2024

| | | Initial Period Balance | Updated Period Balance |
|----|--------------------------------------|------------------------|---------------------------|
| 1 | Assets | | |
| 2 | Current Assets | | |
| 3 | Cash & Cash Equivalents | | |
| 4 | CIB - Tri #369124284 Main acct | 1010 | 234,426.97 |
| 5 | CIB - Tri #361037698 Money market | 1012 | 1,273,878.65 |
| 6 | Credit card payable | 1030 | (10,866.48) |
| 7 | Petty cash | 1050 | 250.00 |
| 8 | Total Cash & Cash Equivalents | | 1,497,689.14 |
| 9 | Accounts Receivable | | |
| 10 | Accounts Receivable | 1425 | 1,188,905.63 |
| 11 | Total Accounts Receivable | | 1,188,905.63 |
| 12 | Prepaid Expenses | | |
| 13 | Deposits & prepaid expenses | 1700 | 40,889.91 |
| 14 | Total Prepaid Expenses | | 40,889.91 |
| 15 | Total Current Assets | | 2,727,484.68 |
| 16 | Long-term Assets | | |
| 17 | Property & Equipment | | |
| 18 | Furniture & equipment | 1900 | 182,989.37 |
| 19 | Vehicles | 1910 | 494,048.64 |
| 20 | Accumulated depreciation | 1990 | (433,623.28) |
| 21 | Total Property & Equipment | | 243,414.73 |
| 22 | Total Long-term Assets | | 243,414.73 |
| 23 | Total Assets | | 2,970,899.41 |
| 24 | | | |
| 25 | Liabilities | | |
| 26 | Short-term Liabilities | | |
| 27 | Accounts Payable | | |
| 28 | Accounts payable | 2000 | 446,253.94 |
| 29 | Accrued allowance for audit | 2100 | 51,545.03 |
| 30 | Accrued payroll | 2150 | 96,313.20 |
| 31 | Federal W/H payable | 2200 | 13,040.65 |
| 32 | Social security payable | 2210 | 15,763.62 |
| 33 | Medicare payable | 2220 | 3,686.74 |
| 34 | State W/H payable | 2230 | 4,888.33 |
| 35 | SDI W/H payable | 2240 | 1,396.80 |
| 36 | State unemployment payable | 2250 | 131.75 |
| 37 | Deferred compensation deductions | 2300 | 1,350.00 |
| 38 | Health insurance premiums deductions | 2310 | (49.13) |
| 39 | Dental insurance premiums deductions | 2320 | 194.89 |
| 40 | Vision insurance premiums deductions | 2325 | 9.60 |
| 41 | Garnishments/levies deductions | 2340 | 388.74 |
| 42 | TCRCD scholarship fund P/R deduction | 2350 | 863.64 |
| 43 | Friends of TCRCD P/R deduction | 2351 | 1,598.37 |
| 44 | Young Family Ranch P/R deduction | 2352 | 743.76 |
| 45 | Accrued paid time off payable | 2400 | 85,385.39 |
| 46 | Accrued deferred compensation match | 2450 | 850.00 |
| 47 | Accrued health insurance payable | 2460 | (872.10) |

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2024

| | | | | |
|----|--|------|--------------|--------------|
| 48 | Accrued air medical payable | 2465 | 150.00 | 150.00 |
| 49 | Accrued dental insurance payable | 2470 | (95.07) | (95.07) |
| 50 | Accrued vision insurance payable | 2475 | (31.38) | (31.38) |
| 51 | Accrued workers' comp premiums payable | 2480 | (36,008.11) | (36,008.11) |
| 52 | Sales tax payable | 2500 | 156.78 | 156.78 |
| 53 | CA Vendors Tax | 2505 | 109.00 | 109.00 |
| 54 | Total Accounts Payable | | 687,764.44 | 743,265.46 |
| 55 | Deferred Revenue | | | |
| 56 | Deferred revenue - refundable advances | 2700 | 965,971.92 | 896,185.07 |
| 57 | Total Deferred Revenue | | 965,971.92 | 896,185.07 |
| 58 | Total Short-term Liabilities | | 1,653,736.36 | 1,639,450.53 |
| 59 | Long-term Liabilities | | | |
| 60 | Notes Payable | | | |
| 61 | EBT Funds-Farmers Market | 2060 | (115.45) | (115.45) |
| 62 | Note - Ford Credit 8746 | 2611 | 27,278.03 | 27,278.03 |
| 63 | Note - Ford Credit 7811 | 2612 | 19,834.94 | 19,834.94 |
| 64 | Total Notes Payable | | 46,997.52 | 46,997.52 |
| 65 | Total Long-term Liabilities | | 46,997.52 | 46,997.52 |
| 66 | Total Liabilities | | 1,700,733.88 | 1,686,448.05 |
| 67 | | | | |
| 68 | Net Assets | | | |
| 69 | Beginning net assets | | | |
| 70 | Net assets - temporarily restricted | 3000 | (294,712.87) | (295,262.87) |
| 71 | Net assets - unrestricted | 3100 | 1,087,365.86 | 1,087,325.86 |
| 72 | Investments in capital assets | 3200 | 243,414.73 | 243,414.73 |
| 73 | Total Beginning net assets | | 1,036,067.72 | 1,035,477.72 |
| 74 | Current YTD net income | | | |
| 75 | | | 234,097.81 | 296,401.31 |
| 76 | Total Current YTD net income | | 234,097.81 | 296,401.31 |
| 77 | Total Net Assets | | 1,270,165.53 | 1,331,879.03 |
| 78 | | | | |
| 79 | Total Liabilities and Net Assets | | 2,970,899.41 | 3,018,327.08 |

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2024 Through 11/30/2024

| | | Initial Report | Initial Year Actual |
|----|---|----------------|---------------------|
| 1 | Revenues | | |
| 2 | Grant & contract revenue | 4000 | 425,703.41 |
| 3 | Fee for service revenue | 4100 | 0.00 |
| 4 | Contributions revenue | 4200 | 30.00 |
| 5 | Dues revenue | 4300 | 0.00 |
| 6 | Registration revenue | 4350 | 0.00 |
| 7 | Rental income - facilities | 4400 | 300.00 |
| 8 | Rental income - equipment | 4450 | 400.00 |
| 9 | Sales revenue - taxable | 4500 | 0.00 |
| 10 | Other revenue | 4800 | 0.00 |
| 11 | Vehicle & equipment use fee revenue | 4900 | 10,921.66 |
| 12 | Total Revenues | | 437,355.07 |
| 13 | | | 3,222,007.23 |
| 14 | Salaries & benefits | | |
| 15 | Salaries | | |
| 16 | Salaries & wages | 5000 | 197,783.34 |
| 17 | Wage reimbursement | 5010 | 0.00 |
| 18 | Pay in lieu of health insurance | 5020 | 2,349.36 |
| 19 | Wireless phone stipend | 5030 | 1,375.00 |
| 20 | Total Salaries | | 201,507.70 |
| 21 | Benefits | | |
| 22 | Payroll tax expense | 5100 | 18,023.88 |
| 23 | Paid time off expense | 5200 | 17,669.22 |
| 24 | Deferred compensation expense | 5300 | 1,700.00 |
| 25 | Health insurance expense | 5400 | 31,181.98 |
| 26 | Air medical expense | 5450 | 0.00 |
| 27 | Dental insurance expense | 5500 | 1,790.06 |
| 28 | Vision insurance expense | 5550 | 387.86 |
| 29 | Workers' compensation expense | 5600 | 10,300.90 |
| 30 | Total Benefits | | 81,053.90 |
| 31 | Total Salaries & benefits | | 282,561.60 |
| 32 | | | 1,558,014.27 |
| 33 | Travel expenses | | |
| 34 | Conferences/training/professional development | 5800 | (143.29) |
| 35 | Meals expense | 5820 | 0.00 |
| 36 | Meeting expense | 5840 | 5.11 |
| 37 | Mileage expense | 5860 | 4,621.66 |
| 38 | Travel expense | 5880 | 1,549.00 |
| 39 | Total Travel expenses | | 6,032.48 |
| 40 | | | 63,838.73 |
| 41 | Contract expenses | | |
| 42 | Contract services - field | 7150 | 269,786.75 |
| 43 | Contract services - professional | 7180 | 13,329.89 |
| 44 | Total Contract expenses | | 283,116.64 |
| 45 | | | 1,096,404.59 |
| 46 | Operating expenses | | |
| 47 | Accounting & auditing fees | 7000 | 0.00 |
| 48 | Advertising | 7030 | 326.02 |
| | | | 18,603.53 |
| | | | 3,621.92 |

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 11/1/2024 Through 11/30/2024

| | | | | |
|----|--------------------------------------|------|--------------|--------------|
| 49 | Bank fees/services charges | 7060 | 39.75 | 692.25 |
| 50 | Board expense | 7090 | 71.30 | 165.89 |
| 51 | Computer expense | 7120 | 2,636.96 | 6,281.54 |
| 52 | Computer software/licensing | 7130 | 256.63 | 3,767.69 |
| 53 | Dues/subscriptions/publications | 7240 | 127.90 | 9,056.90 |
| 54 | Equipment/asset purchase via grants | 7260 | 0.00 | 102.40 |
| 55 | Equipment rent or usage expense | 7270 | 1,175.00 | 115,250.00 |
| 56 | Field equipment expense | 7300 | 121.53 | 15,127.10 |
| 57 | Field materials expense | 7310 | 11,725.34 | 80,889.47 |
| 58 | Finance charges | 7330 | 21.04 | 44.88 |
| 59 | Insurance - liability, property, D&O | 7390 | 5,111.24 | 26,040.35 |
| 60 | Interest expense | 7420 | 269.27 | 1,399.31 |
| 61 | Internet service expense | 7430 | 168.83 | 2,062.36 |
| 62 | Janitorial expense | 7450 | 1,424.77 | 6,102.97 |
| 63 | Licenses/permits/taxes/fees | 7510 | 0.00 | 150.00 |
| 64 | Office supplies | 7540 | 1,021.16 | 2,784.15 |
| 65 | Other outside services | 7570 | 1,104.00 | 2,497.75 |
| 66 | Postage & shipping | 7630 | 0.00 | 476.45 |
| 67 | Printing & publishing | 7660 | 8.37 | 1,488.28 |
| 68 | Public education | 7690 | 13.93 | 313.93 |
| 69 | Rent expense | 7720 | 3,020.00 | 16,980.00 |
| 70 | Repairs & maintenance | 7750 | 73.85 | 391.25 |
| 71 | Telephone expense | 7780 | 614.26 | 2,901.23 |
| 72 | Timber purchase expense | 7840 | 0.00 | 20.00 |
| 73 | Utilities | 7870 | 1,818.02 | 7,111.75 |
| 74 | Vehicle fuel | 7900 | 0.00 | 23,377.64 |
| 75 | Vehicle maintenance & fees | 7930 | 1,614.82 | 9,329.12 |
| 76 | Vehicle rent or usage expense | 7940 | 5,125.00 | 30,275.00 |
| 77 | Total Operating expenses | | 37,888.99 | 387,305.11 |
| 78 | | | | |
| 79 | Total direct expenditures | | 609,599.71 | 3,105,562.70 |
| 80 | | | | |
| 81 | Total expenditures | | 609,599.71 | 3,105,562.70 |
| 82 | | | | |
| 83 | Other revenue | | | |
| 84 | Interest income | 8000 | 2,750.57 | 10,462.71 |
| 85 | Total Other revenue | | 2,750.57 | 10,462.71 |
| 86 | | | | |
| 87 | Net income | | (169,494.07) | 126,907.24 |

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2024

Initial Period Balance

| | | | |
|----|--------------------------------------|------|--------------|
| 1 | Assets | | |
| 2 | Current Assets | | |
| 3 | Cash & Cash Equivalents | | |
| 4 | CIB - Tri #369124284 Main acct | 1010 | 312,389.70 |
| 5 | CIB - Tri #361037698 Money market | 1012 | 984,711.35 |
| 6 | Credit card payable | 1030 | (21,807.21) |
| 7 | Petty cash | 1050 | 250.00 |
| 8 | Total Cash & Cash Equivalents | | 1,275,543.84 |
| 9 | Accounts Receivable | | |
| 10 | Accounts Receivable | 1425 | 617,236.82 |
| 11 | Total Accounts Receivable | | 617,236.82 |
| 12 | Prepaid Expenses | | |
| 13 | Deposits & prepaid expenses | 1700 | 35,778.67 |
| 14 | Total Prepaid Expenses | | 35,778.67 |
| 15 | Total Current Assets | | 1,928,559.33 |
| 16 | Long-term Assets | | |
| 17 | Property & Equipment | | |
| 18 | Furniture & equipment | 1900 | 182,989.37 |
| 19 | Vehicles | 1910 | 494,048.64 |
| 20 | Accumulated depreciation | 1990 | (433,623.28) |
| 21 | Total Property & Equipment | | 243,414.73 |
| 22 | Total Long-term Assets | | 243,414.73 |
| 23 | Total Assets | | 2,171,974.06 |
| 24 | | | |
| 25 | Liabilities | | |
| 26 | Short-term Liabilities | | |
| 27 | Accounts Payable | | |
| 28 | Accounts payable | 2000 | 185,817.57 |
| 29 | Accrued allowance for audit | 2100 | 48,975.03 |
| 30 | Accrued payroll | 2150 | 85,210.70 |
| 31 | Federal W/H payable | 2200 | 9,485.72 |
| 32 | Social security payable | 2210 | 13,555.62 |
| 33 | Medicare payable | 2220 | 3,170.24 |
| 34 | State W/H payable | 2230 | 3,347.09 |
| 35 | SDI W/H payable | 2240 | 1,200.96 |
| 36 | State unemployment payable | 2250 | (818.43) |
| 37 | Deferred compensation deductions | 2300 | 1,300.00 |
| 38 | Health insurance premiums deductions | 2310 | (49.15) |
| 39 | Dental insurance premiums deductions | 2320 | 194.89 |
| 40 | Vision insurance premiums deductions | 2325 | 9.60 |
| 41 | Garnishments/levies deductions | 2340 | 388.74 |
| 42 | TCRCD scholarship fund P/R deduction | 2350 | 953.64 |
| 43 | Friends of TCRCD P/R deduction | 2351 | 1,608.37 |
| 44 | Young Family Ranch P/R deduction | 2352 | 753.76 |
| 45 | Accrued paid time off payable | 2400 | 77,039.80 |
| 46 | Accrued deferred compensation match | 2450 | 900.00 |
| 47 | Accrued health insurance payable | 2460 | (178.60) |

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 11/30/2024

| | | | |
|----|--|------|--------------|
| 48 | Accrued air medical payable | 2465 | 150.00 |
| 49 | Accrued dental insurance payable | 2470 | (51.41) |
| 50 | Accrued vision insurance payable | 2475 | (21.52) |
| 51 | Accrued workers' comp premiums payable | 2480 | (25,707.21) |
| 52 | Sales tax payable | 2500 | 156.78 |
| 53 | CA Vendors Tax | 2505 | 109.00 |
| 54 | Total Accounts Payable | | 407,501.19 |
| 55 | Deferred Revenue | | |
| 56 | Deferred revenue - refundable advances | 2700 | 556,315.27 |
| 57 | Total Deferred Revenue | | 556,315.27 |
| 58 | Total Short-term Liabilities | | 963,816.46 |
| 59 | Long-term Liabilities | | |
| 60 | Notes Payable | | |
| 61 | EBT Funds-Farmers Market | 2060 | (115.45) |
| 62 | Note - Ford Credit 8746 | 2611 | 26,550.57 |
| 63 | Note - Ford Credit 7811 | 2612 | 19,337.52 |
| 64 | Total Notes Payable | | 45,772.64 |
| 65 | Total Long-term Liabilities | | 45,772.64 |
| 66 | Total Liabilities | | 1,009,589.10 |
| 67 | | | |
| 68 | Net Assets | | |
| 69 | Beginning net assets | | |
| 70 | Net assets - temporarily restricted | 3000 | (295,262.87) |
| 71 | Net assets - unrestricted | 3100 | 1,087,325.86 |
| 72 | Investments in capital assets | 3200 | 243,414.73 |
| 73 | Total Beginning net assets | | 1,035,477.72 |
| 74 | Current YTD net income | | |
| 75 | | | 126,907.24 |
| 76 | Total Current YTD net income | | 126,907.24 |
| 77 | Total Net Assets | | 1,162,384.96 |
| 78 | | | |
| 79 | Total Liabilities and Net Assets | | 2,171,974.06 |

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 11/1/2024 Through 11/30/2024

| Check No. | Date | Vendor Name | Check Amount | Transaction Description |
|-----------|------------|---------------------------------|--------------|-------------------------------------|
| 3441 | 11/5/2024 | Thomas Allen Asgeirsson | 1,488.78 | Employee: 160; Pay Date: 11/5/2024 |
| 3442 | 11/5/2024 | Ann M. Barbeau | 2,506.57 | Employee: 107; Pay Date: 11/5/2024 |
| 3443 | 11/5/2024 | Matthew W. Bellistri | 2,029.21 | Employee: 158; Pay Date: 11/5/2024 |
| 3444 | 11/5/2024 | Eric J. Bruce | 2,443.83 | Employee: 157; Pay Date: 11/5/2024 |
| 3445 | 11/5/2024 | Joan Elizabeth Caldwell | 3,871.72 | Employee: 094; Pay Date: 11/5/2024 |
| 3446 | 11/5/2024 | Shay A. Callahan | 2,428.36 | Employee: 153; Pay Date: 11/5/2024 |
| 3447 | 11/5/2024 | Jesse Jay Capps | 1,842.37 | Employee: 146; Pay Date: 11/5/2024 |
| 3448 | 11/5/2024 | Garett F. Chapman | 2,426.79 | Employee: 078; Pay Date: 11/5/2024 |
| 3449 | 11/5/2024 | Carina Louise deJong | 2,093.01 | Employee: 139; Pay Date: 11/5/2024 |
| 3450 | 11/5/2024 | Alyson Mechelle DeNittis | 2,636.38 | Employee: 166; Pay Date: 11/5/2024 |
| 3451 | 11/5/2024 | Jeffrey M. Eads | 2,338.50 | Employee: 080; Pay Date: 11/5/2024 |
| 3452 | 11/5/2024 | Skylar Ann Fisher | 2,761.94 | Employee: 140; Pay Date: 11/5/2024 |
| 3453 | 11/5/2024 | Erik M. Flickwir | 2,638.84 | Employee: 008; Pay Date: 11/5/2024 |
| 3454 | 11/5/2024 | Jeffery Francis Heinig | 1,384.96 | Employee: 131; Pay Date: 11/5/2024 |
| 3455 | 11/5/2024 | Gracie L. Hilinski | 2,009.38 | Employee: 163; Pay Date: 11/5/2024 |
| 3456 | 11/5/2024 | Crystal Gabrielle Frieda Hodges | 2,044.01 | Employee: 169; Pay Date: 11/5/2024 |
| 3457 | 11/5/2024 | Annyssa Marie Interrante | 1,562.02 | Employee: 133; Pay Date: 11/5/2024 |
| 3458 | 11/5/2024 | David W. Johnson | 2,605.88 | Employee: 059; Pay Date: 11/5/2024 |
| 3459 | 11/5/2024 | Dylan G. Kirkley | 2,592.38 | Employee: 167; Pay Date: 11/5/2024 |
| 3460 | 11/5/2024 | Joshua D. Lee | 1,962.74 | Employee: 136; Pay Date: 11/5/2024 |
| 3461 | 11/5/2024 | Bethany R. Llewellyn | 2,909.80 | Employee: 132; Pay Date: 11/5/2024 |
| 3462 | 11/5/2024 | John A. Mason | 1,679.82 | Employee: 154; Pay Date: 11/5/2024 |
| 3463 | 11/5/2024 | John W. McGlynn | 2,402.56 | Employee: 004; Pay Date: 11/5/2024 |
| 3464 | 11/5/2024 | Jeff J. McGrew | 2,587.83 | Employee: 024; Pay Date: 11/5/2024 |
| 3465 | 11/5/2024 | Duncan Lloyd McIntosh | 2,183.08 | Employee: 134; Pay Date: 11/5/2024 |
| 3466 | 11/5/2024 | Tyler Donald McKinley | 1,988.88 | Employee: 142; Pay Date: 11/5/2024 |
| 3467 | 11/5/2024 | Kayla Kirsten Meyer | 36.74 | Employee: 141; Pay Date: 11/5/2024 |
| 3468 | 11/5/2024 | Maryann K. Perdue | 2,013.24 | Employee: 100; Pay Date: 11/5/2024 |
| 3469 | 11/5/2024 | Miles S. Raymond | 2,030.06 | Employee: 152; Pay Date: 11/5/2024 |
| 3470 | 11/5/2024 | Arvel Jett Reeves | 2,443.83 | Employee: 118; Pay Date: 11/5/2024 |
| 3471 | 11/5/2024 | Timothy J. Robertson | 1,407.27 | Employee: 159; Pay Date: 11/5/2024 |
| 3472 | 11/5/2024 | Adriana Celia Rodriguez | 2,409.93 | Employee: 150; Pay Date: 11/5/2024 |
| 3473 | 11/5/2024 | Joshua A. Scott | 2,191.02 | Employee: 104; Pay Date: 11/5/2024 |
| 3474 | 11/5/2024 | Kelly D. Sheen | 4,551.04 | Employee: 005; Pay Date: 11/5/2024 |
| 3475 | 11/5/2024 | Joe J. Sidley | 1,762.47 | Employee: 076; Pay Date: 11/5/2024 |
| 3476 | 11/5/2024 | Cynthia L. Tarwater | 3,196.71 | Employee: 002; Pay Date: 11/5/2024 |
| 3477 | 11/5/2024 | Dennis Tritchler | 1,879.51 | Employee: 168; Pay Date: 11/5/2024 |
| 3478 | 11/5/2024 | Jessica Elizabeth Tye | 1,780.98 | Employee: 135; Pay Date: 11/5/2024 |
| 3479 | 11/5/2024 | Marla D. Walters | 2,879.48 | Employee: 108; Pay Date: 11/5/2024 |
| 3480 | 11/5/2024 | Jeremiah D. Weiss | 1,400.54 | Employee: 123; Pay Date: 11/5/2024 |
| 3481 | 11/5/2024 | Daniel C. Wells | 2,484.55 | Employee: 081; Pay Date: 11/5/2024 |
| 3482 | 11/5/2024 | Kirk Anthony Wolfinbarger | 2,041.76 | Employee: 112; Pay Date: 11/5/2024 |
| 3483 | 11/5/2024 | Donald Stanford Woodworth | 1,686.18 | Employee: 170; Pay Date: 11/5/2024 |
| 3484 | 11/5/2024 | Joseph Michael Moore | 11.82 | Employee: 121; Pay Date: 11/5/2024 |
| 3485 | 11/20/2024 | Thomas Allen Asgeirsson | 1,471.47 | Employee: 160; Pay Date: 11/20/2024 |
| 3486 | 11/20/2024 | Ann M. Barbeau | 2,554.76 | Employee: 107; Pay Date: 11/20/2024 |
| 3487 | 11/20/2024 | Matthew W. Bellistri | 871.48 | Employee: 158; Pay Date: 11/20/2024 |
| 3488 | 11/20/2024 | Eric J. Bruce | 2,054.76 | Employee: 157; Pay Date: 11/20/2024 |
| 3489 | 11/20/2024 | Joan Elizabeth Caldwell | 3,512.34 | Employee: 094; Pay Date: 11/20/2024 |
| 3490 | 11/20/2024 | Shay A. Callahan | 1,932.15 | Employee: 153; Pay Date: 11/20/2024 |
| 3491 | 11/20/2024 | Jesse Jay Capps | 1,280.86 | Employee: 146; Pay Date: 11/20/2024 |
| 3492 | 11/20/2024 | Garett F. Chapman | 2,051.24 | Employee: 078; Pay Date: 11/20/2024 |
| 3493 | 11/20/2024 | Carina Louise deJong | 1,809.53 | Employee: 139; Pay Date: 11/20/2024 |
| 3494 | 11/20/2024 | Alyson Mechelle DeNittis | 2,215.83 | Employee: 166; Pay Date: 11/20/2024 |
| 3495 | 11/20/2024 | Emily G. Drain | 1,801.99 | Employee: 172; Pay Date: 11/20/2024 |
| 3496 | 11/20/2024 | Jeffrey M. Eads | 1,951.30 | Employee: 080; Pay Date: 11/20/2024 |
| 3497 | 11/20/2024 | Skylar Ann Fisher | 2,315.44 | Employee: 140; Pay Date: 11/20/2024 |
| 3498 | 11/20/2024 | Erik M. Flickwir | 2,582.36 | Employee: 008; Pay Date: 11/20/2024 |
| 3499 | 11/20/2024 | Jeffery Francis Heinig | 1,086.53 | Employee: 131; Pay Date: 11/20/2024 |
| 3500 | 11/20/2024 | Gracie L. Hilinski | 1,661.47 | Employee: 163; Pay Date: 11/20/2024 |
| 3501 | 11/20/2024 | Crystal Gabrielle Frieda Hodges | 1,633.86 | Employee: 169; Pay Date: 11/20/2024 |
| 3502 | 11/20/2024 | Annyssa Marie Interrante | 1,744.49 | Employee: 133; Pay Date: 11/20/2024 |
| 3503 | 11/20/2024 | David W. Johnson | 2,180.74 | Employee: 059; Pay Date: 11/20/2024 |
| 3504 | 11/20/2024 | Dylan G. Kirkley | 2,557.26 | Employee: 167; Pay Date: 11/20/2024 |
| 3505 | 11/20/2024 | Joshua D. Lee | 1,600.14 | Employee: 136; Pay Date: 11/20/2024 |
| 3506 | 11/20/2024 | Bethany R. Llewellyn | 2,599.94 | Employee: 132; Pay Date: 11/20/2024 |
| 3507 | 11/20/2024 | John A. Mason | 1,372.27 | Employee: 154; Pay Date: 11/20/2024 |
| 3508 | 11/20/2024 | John W. McGlynn | 1,963.04 | Employee: 004; Pay Date: 11/20/2024 |

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 11/1/2024 Through 11/30/2024

| | | | | |
|-------------|------------|---|-----------|---|
| 3509 | 11/20/2024 | Jeff J. McGrew | 2,172.77 | Employee: 024; Pay Date: 11/20/2024 |
| 3510 | 11/20/2024 | Duncan Lloyd McIntosh | 2,028.92 | Employee: 134; Pay Date: 11/20/2024 |
| 3511 | 11/20/2024 | Tyler Donald McKinley | 1,523.97 | Employee: 142; Pay Date: 11/20/2024 |
| 3512 | 11/20/2024 | Kayla Kirsten Meyer | 3,086.78 | Employee: 141; Pay Date: 11/20/2024 |
| 3513 | 11/20/2024 | Maryann K. Perdue | 1,140.67 | Employee: 100; Pay Date: 11/20/2024 |
| 3514 | 11/20/2024 | Miles S. Raymond | 2,065.96 | Employee: 152; Pay Date: 11/20/2024 |
| 3515 | 11/20/2024 | Arvel Jett Reeves | 1,732.71 | Employee: 118; Pay Date: 11/20/2024 |
| 3516 | 11/20/2024 | Christian Karl Reisinger | 1,831.87 | Employee: 171; Pay Date: 11/20/2024 |
| 3517 | 11/20/2024 | Timothy J. Robertson | 1,573.42 | Employee: 159; Pay Date: 11/20/2024 |
| 3518 | 11/20/2024 | Adriana Celia Rodriguez | 1,803.01 | Employee: 150; Pay Date: 11/20/2024 |
| 3519 | 11/20/2024 | Joshua A. Scott | 1,784.16 | Employee: 104; Pay Date: 11/20/2024 |
| 3520 | 11/20/2024 | Kelly D. Sheen | 4,242.89 | Employee: 005; Pay Date: 11/20/2024 |
| 3521 | 11/20/2024 | Joe J. Sidley | 1,440.26 | Employee: 076; Pay Date: 11/20/2024 |
| 3522 | 11/20/2024 | Cynthia L. Tarwater | 2,353.52 | Employee: 002; Pay Date: 11/20/2024 |
| 3523 | 11/20/2024 | Dennis Tritchler | 1,510.50 | Employee: 168; Pay Date: 11/20/2024 |
| 3524 | 11/20/2024 | Jessica Elizabeth Tye | 482.21 | Employee: 135; Pay Date: 11/20/2024 |
| 3525 | 11/20/2024 | Marla D. Walters | 2,659.55 | Employee: 108; Pay Date: 11/20/2024 |
| 3526 | 11/20/2024 | Jeremiah D. Weiss | 1,108.40 | Employee: 123; Pay Date: 11/20/2024 |
| 3527 | 11/20/2024 | Daniel C. Wells | 2,124.41 | Employee: 081; Pay Date: 11/20/2024 |
| 3528 | 11/20/2024 | Kirk Anthony Wolfenbarger | 1,642.61 | Employee: 112; Pay Date: 11/20/2024 |
| 3529 | 11/20/2024 | Donald Stanford Woodworth | 1,345.94 | Employee: 170; Pay Date: 11/20/2024 |
| 3530 | 11/20/2024 | Bethany R. Llewellyn | 3,207.84 | Employee: 132; Pay Date: 11/20/2024 |
| 29270 | | VOID | 0.00 | VOID |
| 29271 | 11/4/2024 | Baugh Construction | 17,638.00 | Contract services 09-03-24 to 09-13-24 |
| | 11/4/2024 | Baugh Construction | 17,185.00 | Contract services 09-16-24 to 09-30-24 |
| | 11/4/2024 | Baugh Construction | 6,000.00 | Smooth drum roller rental 09-01-24 to 09-30-24 |
| 29272 | 11/4/2024 | Dillon Construction Company | 4,775.00 | Contract services 09-15-24 to 09-28-24 |
| 29273 | 11/4/2024 | EJH Construction Inc. | 1,350.00 | Contract services 08-19-24 to 09-12-24 |
| | 11/4/2024 | EJH Construction Inc. | 14,302.50 | Contract services 09-16-24 to 09-30-24 |
| | 11/4/2024 | EJH Construction Inc. | 6,000.00 | Smooth drum roller rental 09-15-24 to 10-12-24 |
| 29274 | 11/4/2024 | Herrett Excavating | 11,462.00 | Contract services 09-03-24 to 09-15-24 |
| | 11/4/2024 | Herrett Excavating | 15,314.00 | Contract services 09-16-24 to 09-30-24 |
| 29275 | 11/4/2024 | Judd Buick Construction | 5,062.59 | Rock - September 2024 |
| 29276 | 11/4/2024 | McCanless Excavating & Construction | 1,350.00 | Contract services 09-03-24 to 09-12-24 |
| | 11/4/2024 | McCanless Excavating & Construction | 16,402.50 | Contract services 09-16-24 to 09-30-24 |
| | 11/4/2024 | McCanless Excavating & Construction | 5,100.00 | Skippy rental 09-16-24 to 10-11-24 |
| 29277 | 11/4/2024 | Offins General Engineering, LLC | 12,240.00 | Contract services 09-03-24 to 09-12-24 |
| | 11/4/2024 | Offins General Engineering, LLC | 5,400.00 | Water truck rental 09-23-24 to 10-22-24 |
| 29278 | 11/4/2024 | Trinity County Department of Transportation | 5,815.92 | Fuel for trucks and equipment Sept 2024 |
| 29279 | 11/4/2024 | Trinity County Fair Association | 300.00 | Trailer storage November 2024 - April 2025 |
| 29280 | 11/4/2024 | UC Regents | 28,000.00 | Grizzlycorps project partner cost-share match |
| 29281 | 11/5/2024 | Devin M. Nugent | 598.31 | Employee: 155; Pay Date: 11/5/2024 |
| 29282 | 11/5/2024 | Devin M. Nugent | 88.12 | Employee: 155; Pay Date: 11/5/2024 |
| 29283 | 11/12/2024 | Amerigas Propane LP | 67.96 | Propane |
| 29284 | 11/12/2024 | Bane Trucking | 3,360.00 | Contract services 08-21-24 to 08-22-24 |
| 29285 | 11/12/2024 | Baugh Construction | 14,550.00 | Contract services 08-01-24 to 08-16-24 |
| 29286 | 11/12/2024 | Susan Corrigan | 400.00 | FM Contract Services 09-04-24 to 10-16-24 |
| 29287 | 11/12/2024 | Eagle Rock, Inc. | 5,025.51 | Rock |
| 29288 | 11/12/2024 | EJH Construction Inc. | 11,830.00 | Contract services 08-01-24 to 08-15-24 |
| | 11/12/2024 | EJH Construction Inc. | 10,735.00 | Contract services 08-19-24 to 08-29-24 |
| | 11/12/2024 | EJH Construction Inc. | 3,000.00 | Smooth drum roller rental 08-18-24 to 09-14-24 |
| 29289 | 11/12/2024 | Frontier Communications | 614.26 | Telephone 11-01-24 to 11-30-24 |
| 29290 | 11/12/2024 | Frontier Fuel & Propane | 88.85 | Fuel Truck 4282 |
| 29291 | 11/12/2024 | Herrett Excavating | 9,524.00 | Contract services 08-01-24 to 08-16-24 |
| 29292 | 11/12/2024 | Hirsch Auto Repair, Inc. | 250.04 | Oil change/tire rotation/brake inspection Truck 7697 |
| 29293 | 11/12/2024 | McCanless Excavating & Construction | 10,160.00 | Contract services and rental 08-19-24 to 08-29-24 |
| | 11/12/2024 | McCanless Excavating & Construction | 12,347.50 | Contract services/water trailer rental 08-01-24 to 08-16-24 |
| 29294 | 11/12/2024 | Ila F. McWilliams Trust | 2,420.00 | Nov 2024 Rent |
| 29295 | 11/12/2024 | Brady Meredith | 720.00 | October 2024 TCRCO cleaning |
| | 11/12/2024 | Brady Meredith | 350.00 | October 2024 YFR cleaning |
| 29296 | 11/12/2024 | Northwest California RC&D Council | 600.00 | Nov 2024 Rent |
| 29297 | 11/12/2024 | O'Reilly Auto Parts | 642.50 | (2) Fuel/Water Seps, battery charger, (2) jump starters |
| | 11/12/2024 | O'Reilly Auto Parts | 496.21 | Wiper blades and wiper fluid for trucks |
| 29298-29299 | 11/12/2024 | Plotzke Ace Hardware | 25.58 | Bandanas, safety glasses |
| | 11/12/2024 | Plotzke Ace Hardware | 31.09 | Batteries |
| | 11/12/2024 | Plotzke Ace Hardware | 20.44 | Batteries for microphone |
| | 11/12/2024 | Plotzke Ace Hardware | 24.85 | Cable ties |
| | 11/12/2024 | Plotzke Ace Hardware | 58.97 | Drill screws, broom |
| | 11/12/2024 | Plotzke Ace Hardware | 2.13 | Duct tape |

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 11/1/2024 Through 11/30/2024

| | | | | |
|----------------------|------------|-------------------------------------|------------|--|
| | 11/12/2024 | Plotzke Ace Hardware | 29.57 | Fix-A-Flat, nozzle, scissors |
| | 11/12/2024 | Plotzke Ace Hardware | 66.88 | Light switch, wallplate, light bulbs, surge protector |
| | 11/12/2024 | Plotzke Ace Hardware | 10.71 | Marker paint |
| | 11/12/2024 | Plotzke Ace Hardware | 112.26 | Quikrete, putty knives, buckets, rags |
| | 11/12/2024 | Plotzke Ace Hardware | (10.29) | Return - Fix-A-Flat |
| | 11/12/2024 | Plotzke Ace Hardware | 20.37 | Tape measure |
| | 11/12/2024 | Plotzke Ace Hardware | 24.84 | Windex, motor oil, shop towels |
| 29300 | 11/12/2024 | R. Brown Construction Company, Inc. | 1,402.50 | Contract services 08-22-24 |
| | 11/12/2024 | R. Brown Construction Company, Inc. | 42.08 | Late fee |
| 29301 | 11/12/2024 | Offins General Engineering, LLC | 0.00 | Contract services 08-01-24 to 08-09-24 |
| 29302 | 11/12/2024 | Ruth Store | 48.60 | Propane |
| 29303 | 11/12/2024 | Trinity County Solid Waste Division | 284.50 | Nov 2024 |
| 29304 | 11/12/2024 | Velocity Communications, Inc. | 114.99 | Internet 11-01-24 to 12-01-24 |
| 29305 | 11/12/2024 | Marla Walters-Cash | 68.37 | Petty Cash reimbursement |
| 29306 | 11/12/2024 | Weaverville CSD | 43.96 | YFR water 10-05-24 to 11-05-24 |
| 29307 | 11/12/2024 | Weaverville Sanitary District | 28.00 | YFR Sewer 10-01-24 to 10-31-24 |
| 29309 | 11/21/2024 | NORCAL Presort & Printing | 440.00 | Trinity River Restor Pads |
| 29310 | 11/21/2024 | OConnor & Company | 2,570.00 | 2022/2023 Audit thru 08.31.2024 |
| 29311 | 11/21/2024 | Offins General Engineering, LLC | 11,900.00 | Contract services 08-01-24 to 08-09-24 |
| 29312 | 11/21/2024 | Salmonid Restoration Federation | 1,000.00 | 2025 Annual Salmonid Restoration Conference sponsorship |
| 29313 | 11/21/2024 | Trinity Journal, The | 360.00 | 2024 Almanac ad |
| 29314 | 11/21/2024 | Willow Creek Fire Safe Council | 1,563.23 | Oct 24 expenses over Advance amount |
| 29315 | 11/25/2024 | EJH Construction Inc. | 17,520.00 | Contract services 08-19-24 to 09-12-24 |
| 29316 | 11/25/2024 | Gonzalez Forestry, Inc. | 260,973.00 | Contract services thru 11-14-24 |
| 29317 | 11/25/2024 | McCanless Excavating & Construction | 19,800.00 | Contract services 09-03-24 to 09-12-24 |
| 29318 | 11/25/2024 | Silver Top Tree Service, Inc. | 57,901.25 | Contract services 09-10-24 to 11-08-24 |
| 29319 | 11/25/2024 | VESTRA Resources, Inc. | 12,004.89 | Contract services thru 11-09-24 |
| 9925893485 | 11/1/2024 | Staples | 52.97 | Paper towels |
| ATR-01430205 | 11/4/2024 | Tri Counties Bank | 0.00 | From Checking to Money Market-D Fox Annuity Donation |
| 100005230 | 11/5/2024 | Enviroscape | 1,696.26 | Ecological Restoration model/watershed management poster |
| 394151551-001 | 11/5/2024 | Office Depot | 41.60 | (2) Monthly wall calendars |
| 50276869 | 11/7/2024 | Expert Pay | 194.37 | Jeremiah D. Weiss-Order 24FS002-Case 200000002686831 |
| 9926006891 | 11/7/2024 | Staples | 75.04 | Foot rest, copy paper |
| I712423229269 | 11/7/2024 | Bay Area Fastrak | (7.00) | Correct effective date to 09-29-24 |
| | 11/7/2024 | Bay Area Fastrak | 7.00 | Fastrak bridge toll - Eads #080 |
| 00079968 | 11/8/2024 | Trinity Journal, The | 326.02 | Homeowners Insurance Survey |
| 1-320-598672 | 11/8/2024 | Employment Development Department | 7,767.71 | State tax deposit |
| 40716929 | 11/8/2024 | EFTPS | 32,491.01 | Federal Tax Deposit |
| ACH-01436408 #1 | 11/8/2024 | McGlynn, John | 805.00 | Pay Per Diem 10-01-24 to 10-24-24 |
| ACH-01436408 #2 | 11/8/2024 | Arvel Reeves | 956.00 | Pay Per Diem 10-01-24 to 10-24-24 and Reim water permit |
| 20-12303-73612 | 11/12/2024 | Ebay | 2,850.12 | Tailgate replacement Truck 6283 |
| 24-12314-02695 | 11/12/2024 | Ebay | 577.61 | (11) Gas cans |
| ACH-01439484 | 11/12/2024 | Joe Sidley | 193.04 | Pay Boot Stipend |
| 02-12331-23872 | 11/14/2024 | Ebay | 117.96 | Tail lights Truck 6864 |
| 11-14-24 DD Fee | 11/14/2024 | Tri Counties Bank | 39.75 | Direct Deposit Fee-TCB |
| 202052337150 | 11/15/2024 | 1&1 Ionos, Inc. | 16.84 | TRRP email |
| 412066743 | 11/15/2024 | Empower Retirement | 2,150.00 | Deferred Comp 10-31-24 PR |
| 000192 | 11/20/2024 | Creative Prints by Hanna | 64.35 | Thank you gift - Mike Rourke |
| 609395886 | 11/20/2024 | IPower, Inc. | 53.84 | Email storage - DM |
| 9379 | 11/20/2024 | CVS Pharmacy | 6.96 | Gift bag - Mike Rourke thank you gift |
| | 11/20/2024 | CVS Pharmacy | (6.96) | REV Gift bag - Mike Rourke thank you gift |
| 9379 CORR | 11/20/2024 | CVS Pharmacy | 6.95 | Gift bag - Mike Rourke thank you gift |
| 9983849522 | 11/20/2024 | Staples | 285.98 | Notepads, pens, Xerox black toner, Brother Color cartridge |
| 10-21-24 #3 | 11/21/2024 | Healthy Forest Alliance | (35.00) | Correct eff. date to 10-21-24 #140 Fisher |
| | 11/21/2024 | Healthy Forest Alliance | 35.00 | FFT2 Training - FSC PM EE #140/Fisher |
| 6794664 | 11/21/2024 | Amazon | 14.96 | Write On Metal Labels |
| 1732440873 | 11/24/2024 | Constant Contact | 88.00 | Advertising |
| 24464032 | 11/24/2024 | Love Toner | 79.91 | Xerox toner cartridge |
| ACH-01452539 | 11/24/2024 | Joan Caldwell | 152.25 | Pay Caldwell 11/14/24 & 11/22/2024 Costco Reim |
| ACH-01452539 #2 | 11/24/2024 | Matt Bellistri | 641.71 | Pay Bellistri Arborist Certification Reim. |
| 11-25-24 Ford Credit | 11/25/2024 | Ford Credit | 156.88 | Interest |
| | 11/25/2024 | Ford Credit | 727.46 | Nov 2024 Prin Pmt #8746 |
| 4334603 | 11/25/2024 | Amazon | 205.69 | First aid kits/notebook paper/highlighters/wall files |
| 44665764 | 11/25/2024 | Garmin | 119.70 | Professional Flex Plan subscriptions |
| 9373004 | 11/25/2024 | Amazon | 26.00 | Dry erase markers |
| 1184255 | 11/26/2024 | Amazon | 14.96 | Write on metal labels |
| 417779918 | 11/26/2024 | Empower Retirement | 2,250.00 | Deferred Comp 11-15-24 PR |
| FS5380501-SO | 11/26/2024 | FullSource | 2,251.18 | Rain gear |

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 11/1/2024 Through 11/30/2024

| | | | | |
|----------------------|------------|-----------------------------------|-----------|--|
| 0-414-909-072 | 11/27/2024 | Employment Development Department | 5,789.15 | State tax deposit |
| 11-27-24 Ford Credit | 11/27/2024 | Ford Credit | 112.39 | Interest |
| | 11/27/2024 | Ford Credit | 497.42 | Nov 2024 Prin Pmt #7811 |
| 50472155 | 11/27/2024 | Expert Pay | 194.37 | Jeremiah D. Weiss-Order 24FS002-Case 200000002686831 |
| 65952355 | 11/27/2024 | EFTPS | 28,611.83 | Federal Tax Deposit |
| ACH-01456128 | 11/27/2024 | Jesse Capps | 200.00 | Pay Boot stipend |
| 1155834218 | 11/29/2024 | Costco Wholesale | 2,636.96 | Laptop for DM |

Report Total 930,876.17

Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Discussion

Employees who received reimbursement from the District in the month ending November 30, 2024 are highlighted above.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 6.0

PROJECTS REPORT – December 18, 2024

5.1 Weaverville Community Forest – Adriana Rodriguez

- The Steering Committee met for Q4 on December 4th at 10am. The committee agreed to keep the same meeting schedule (quarterly), discussed Oregon Mtn roadside work the RCD crews completed within the sale, and the importance of monitoring the Oregon Mtn sale post-harvest.
- Adriana Rodriguez checked water bars and decommissioned roads on the Oregon Mtn sale after the Atmospheric River rains. Adriana reported the water bars held up after the deluge.
- Adriana Rodriguez, Skylar Fisher, and Jess Paoli gave a presentation about the WCF at the CARCD conference in Sacramento to a room of 40 people. The hour-long presentation went well and there was good engagement after the session had ended. The presentation discussed the history of the WCF, the future stewardship on BLM lands, and the role of the Trinity County Firesafe Council.

5.2 Watershed Coordination – Annyssa Interrante

- We have received several applicants for the Program Manager position and they are currently under review. Staff are working collaboratively with WRTC Staff on the various environmental compliance documents slated for 2025
Management: 2 AmeriCorps members: 1 Crew: 0
- **Upper Trinity River Watershed Coordinator (464-330300)**
Staff are coordinating with the WRTC and Trinity County Natural Resources Division on further steps to complete the low-tech process-based restoration programmatic for the Trinity River for meadow and instream restoration techniques.
Trinity River Watershed Council (Annyssa Interrante): The December 10th, 2024 featured a talk by Eric Peterson from Trinity River Restoration Program on Environmental Flows and the Factors that Limit the Chinook Salmon Life Cycle. There were 17 total attendees, 3 in person, and 17 online.
- **USFS Fisheries & Watershed Improvements (BDA) (509-1703100):** Staff are coordinating with USFS and WRTC for Site Selection within the WCF and future steps in the NEPA environmental compliance process.
- **USFS STNF Westside Aquatic Support (515-17 - 1703417):**
Staff is compiling information on survey sites to prepare an emergency binder for future supervisory staff in the case of an emergency.
- **GrizzlyCorps Climate Fellow (Clay Groetsch):** This past month Clay has been working heavily in community outreach and GIS. Clay participated in STEM Career Day, helping educate over 50 students on fire effects and fuel reduction work. They also participated in the Oregon Mountain Post Harvest Assessment, including recording the minutes and taking pictures. Their

December 18, 2024

Projects Reports

Salmon Mardi Gras event is continuing to evolve, with buy in from local businesses and the Arts Council. Currently Clay is reaching out to more potential partners to participate in the event. On the social media side Clay has created a social media video for the RCD and is continuing to work on ways to improve Trinity River social media. They have also made headway on the road realignment with over 40 hours being spend on the road realignment project. Most recently Clay was at the CARCD, making important connections with RCDs and other organizations from across California.

5.3 Roads –Cynthia Tarwater

We planted trees/riparian stock on the 30NO4A decommission implemented this summer and funded by CA OHV Division. Botany assisted us with the entire planting implementation.

Started monitoring and storm patrol on both forests.

Staff/Crew will start adding RAC funded trail work to road duties after holidays.

Staff: Management: 2 Crew ½

5.4. Grants Report – Annie Barbeau

New Projects:

Project Number: 554

Account Number: 1400100

Funder: NRCS

Award Number: NR249104XXXXC039

Project Name: Cooperative Agreement

Program Manager: Kayla Meyer

Effective Date: 10/01/2024

Expiration Date: 09/30/2026

Grant Award: \$75,000

Overhead: 14.83%

Project Number: 555

Account Number: 5300300

Funder: Humboldt County RCD

Award Number: TBD

Project Name: SCC Fuels Reduction

Program Manager: Shay Callahan

Effective Date: TBD

Expiration Date: TBD

Grant Award: TBD

Overhead: 14.83%

Project Number: 90-2401

Account Number: 6800600

Funder: TPUD

Award Number: N/A

Project Name: Fuels Reduction Services

December 18, 2024

Program Manager: Shay Callahan
Effective Date: 11/01/2024
Expiration Date: 11/01/2025
Grant Award: TBD
Overhead: 20.00%

5.5 Botany Program – Alyson DeNittis

- **Personnel:** Program Manager (1), Conservation Technician (4).
- **Native Plant Nursery:** Our primary focus at the native plant nursery has been on winterization, nursery maintenance, and cleaning up planting materials from the season. Approximately 130 plants were upshifted into larger containers.
- **Noxious Weed Work:** No update this period. Preparation for noxious weed projects will be prioritized in December following completion of revegetation plantings and winterization activities.
- **Revegetation Plantings:** Between all revegetation projects and the 506 OHV Roads project, the Botany crew planted 981 plants in October and November before our planting window closed. The also direct seeded 350 acorns across our revegetation sites. We are all excited to wrap up a successful Fall planting season!



Conservation Technicians Tyler McKinley, Maryann Perdue, Tim Robertson, and Tom Asgeirsson still smiling after planting hundreds of trees.

- Caltrans Hayfork Grade Culverts**
Revegetation: Two willow trees lost at the Douglas City culverts location were replanted. The Year 2 Annual Report to Caltrans will be submitted in December and preparations made over the winter to prepare for the final year of this agreement. A budget amendment for Himalayan Blackberry removal is being processed by Caltrans, and is expected to be disbursed in April 2025.
- Caltrans Swift Creek Bridge Replacement**
Revegetation: A final site visit for the season was made to ensure plant protection materials were still in place after heavy fall storms. No replanting was needed this season. The Annual Report to Caltrans is being prepared and will be submitted in December.
- Caltrans Ditch Gulch Curve Improvement**
Revegetation: A total of 166 plants were planted across the Ditch Gulch site before the planting window closed, which includes replacement of plants lost during 2024. In addition to transplants, 300 *Quercus* acorns were direct sown at the site. Mulching starting this past fall was also completed. The Annual Report to Caltrans is being prepared and will be submitted in December.
- Caltrans Big French Creek On-site**
Mitigation Revegetation: No replanting is required this fall, but 50 *Quercus* acorns were direct sown on the site. The Annual Report to Caltrans is being prepared and will be submitted in December.
- Caltrans Hayfork Culverts II**
Revegetation: A total of 65 trees were planted at the Hayfork Culverts II revegetation site in October. Follow-up visits were completed to tag plants and map the plantings in Survey123. The Annual Report to Caltrans is being prepared and will be submitted in December.
- Caltrans Hayfork Mountain Culverts**
Revegetation: A total of 48 trees were planted at the Hayfork Mountain



Maryann Perdue fixing plant cages and shade cloth at the Ditch Gulch revegetation site.



Tom Asgeirsson and Tom Robertson reinforcing plant cages at the Big French Creek Disposal revegetation site.

Culverts site in October. Follow-up visits were completed to tag plants and map the plantings in Survey123. The Annual Report to Caltrans is being prepared and will be submitted in December.

- **Caltrans Big French Creek Disposal Site Revegetation:** A total of 72 trees were planted at the Big French Creek Disposal site in November. All plants were tagged and mapped in Survey123. Due to a possible hazard at the revegetation site, planting was paused for Caltrans to make a site visit and assess. The site has been deemed safe and the remainder of the planting will occur in the spring. The Annual Report to Caltrans is being prepared and will be submitted in December.
- **National Fish and Wildlife Foundation (NFWF) Northern Trinity River Pollinator Habitat:** Fall planting for the pollinator habitat restoration project in northern Trinity County was completed at the Parks Creek Road restoration site. A total of 132 plants, including 118 *Asclepias speciosa* (Showy milkweed) plant and rhizome cuttings, were planted at the site. Up to 400 plants will be planted across 2 acres along the Trinity River on Forest Rte 41N17 (IP/Parks Creek Road) and the remainder of the plants will be planted in the spring.



Tom Robertson and Tyler McKinley hauling mulch and soil.



Tyler McKinley planting acorns.

5.6 Fuels and Forestry Projects – Shay Callahan, Dave Johnson, Adriana Rodriguez, Eric Bruce

Forest Health (FH) Staff News: Both Fuels and Forestry crews have been laid off for the holidays. The Forestry crew was laid off November 29th and the Fuels crew was laid off December 12th. The winter Fuels crew will be hired back on January 6th (weather permitting) to help BLM and USFS burn Browns Mtn and Lake Forest Areas. A Project Coordinator position was flown internally at the Staff Meeting on Nov 21st and the application period closed on December 2nd. Shay and Kelly interviewed for the Project Coordinator position to backfill Shay’s previous role. Two candidates applied and the chosen applicant was offered the job on December 6th. The offer letter was signed December 9th by Gracie Hilinski. Gracie will start her new role on January 6th. Shay and Adriana attended the CARCD conference in Sacramento from December 10th to December 12th. Adriana presented on the WCF with Jess Paoli and Skylar Fisher during the Community Forest session.

- **Management: 4 Crew: 0**
- **Training and Continuing Education:** No training was completed during this time.

December 18, 2024

- **California Coastal Conservancy Lewiston Resilience Phase II:** We are waiting for the BLM to return to Lewiston to wrap up this project.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** Now that the sale is completed, work has slowed down. Adriana checked the water bars within the sale to make sure they withstood the heavy rains from the Atmospheric river.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** This grant has been funding burning piles on Browns Mtn with BLM as well as private SPI lands (approx. 52 acres treated to date). This grant will be closing out March 2025.
- **Cal Fire Forest Health:** Contractors are working in Reading Indian Creek and Pettijohn areas. Contractors completed cut and pile work in the Lake Forest Plantation Units (approx.. 200 acres). This project will continue to fund burning support in the Reading Indian Creek area and the Basin with Federal Partners through the winter season.
- **Westside Timber Sale Prep:** The Forestry technicians assisted with stand exams on the Highway 3 North project before finishing their season on November 29th.
- **Willow Creek Storm Recovery (HC):** This project has been closed out after completing some implementation Downriver in the Salyer and Hawkins Bar Neighborhoods.
- **Fee for Service:** None at this time.
- **The McConnell Foundation (TMF):** The Invitation for Bids (IFB) was flown December 3rd and will close January 21st. We have strict instructions to not discuss any part of the project with contractors besides making them aware that there is an IFB open. “Those who register by the registration deadline will be notified of any responses to questions, modifications to, or termination of this IFB. All questions must be submitted electronically to acarter@mcconnellfoundation.org and must be submitted no later than the question deadline listed above. All communications regarding this IFB must include the IFB number and title in the subject line, and the body of the communication must include the individual’s name, firm name, and complete address. All modifications and notice of termination (if any) to this IFB will be posted to TMF’s website.” We will post the IFB to the RCD website as well. The RCD will be made aware of questions by January 6th and will help answer questions by January 9th. The contractor will be awarded on January 23rd. We still expect work to start in Spring 2025.
- **Six Rivers National Forest Road Maintenance Program:** This project is awaiting further implementation funding. The environmental compliance is complete.
- **Middle Trinity Fuels Reduction Phase 1:** RCD crews started implementation on the State Lands Commission parcel East of Weaverville in November when conditions were not conducive to burning. This work includes cut and pile treatments, with mastication (WRTC) occurring next year.
- **Ballpark Collaborative Prescribed Burning:** We are working with the Forest Service to develop interpretive signage for this burn site.
- **CARCD CAL FIRE Workforce Development Grant:** This funding purchased fire boots for forestry crew and GrizzlyCorps fellows to participate in burning this season.
- **USFS Stewardship Agreement:**
Due to Forest Service budgeting concerns, the Weaverville Fuelbreak is on hold. Initial recon for a partner-led NEPA project focused on access roads at the eastern margin of the Trinity Alps Wilderness has been started by Eric Bruce and Dylan Kirkley.
- **Northern Trinity Forest Resilience Partnership Phase II:** We are working with partners to confirm prescriptions for the RCD crews work areas this winter and spring. We have identified a starting unit in the Trinity Camps project with Forest Service staff. A Statutory CEQA exemption for this project will be submitted to CEQA submit this month.

- **Trinity County Resource Advisory Committee:** Our proposal for Community Chipping in partnership with the Watershed Research and Training Center has been executed. We used this funding for some fall chipping, along with matching sources. We are in the process of closing out one RAC award for Weaverville Community Forest outreach and education, and a new award to continue the same projects has been executed.
- **PG&E:** This project has closed out after successful collaboration with the Willow Creek Fire Safe Council.
- **Downriver Community Protection CWDG:** We received notification that our Community Wildfire Defense Grant proposal for just under \$8 million in private lands fuels reduction around Burnt Ranch, Big Bar, and Big Flat was selected for funding. We are working with the Grantor who is reviewing our application. We expect this agreement to be executed this winter.

5.7. **Trinity County Fire Safe Council (TCFSC) – Skylar Fisher (Program Manager), Emily Drain (Project Coordinator) Miles Raymond (Education Coordinator), & Emily Acer (GrizzlyCorps Fellow)**

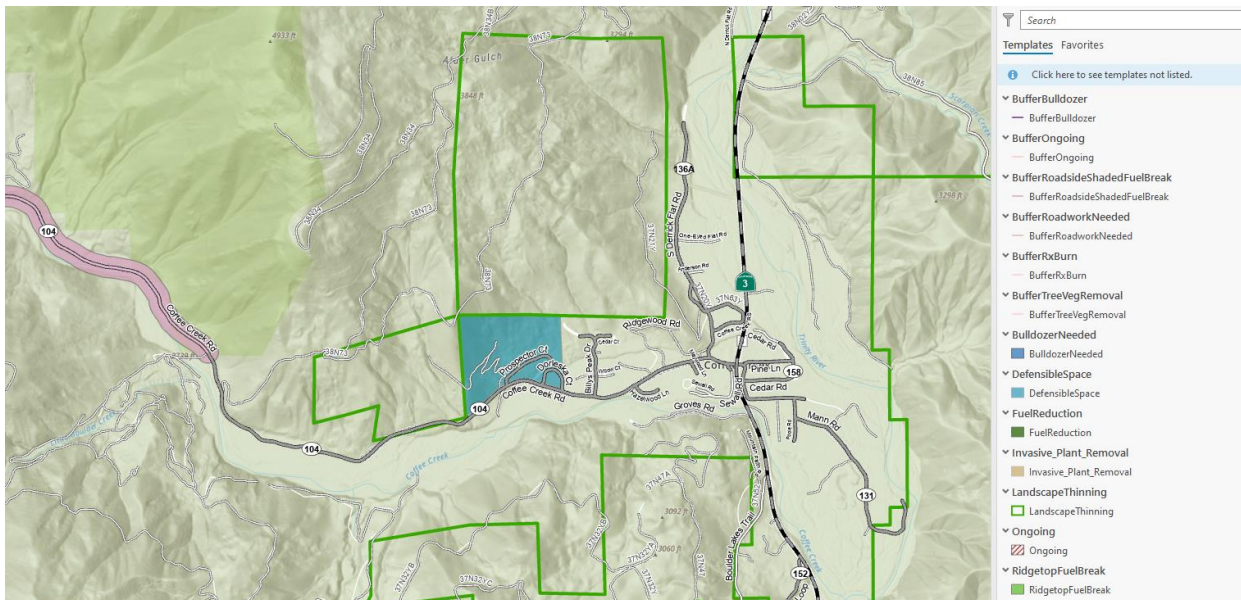
No report.

5.8. **Young Family Ranch**

- **Stewardship and Maintenance:** With rain, snow, and freezing temperatures arriving, the Botany crew is finalizing fall maintenance projects and finishing winterization of the ranch. A summary of fall and winter activities will be reported in the January board report.

5.9. **Geographic Information Systems (GIS) Report – Crystal Hodges**

- The CWPP Update is well underway at this point. Our community meetings yielded many requests on our paper maps for vegetation management projects. Some were projects that have already been done but need ongoing attention. Others still need to be started after being planned, but there are some that are being requested for the first time. I've been digitizing the projects into an ArcPro map document, and tracking which category of request it is in a Word document.



- I've responded to several County requests this month. The Cannabis Division needed their opt-out map edited. Certain communities in Trinity County voted to be excluded from the areas where cannabis is permitted to be cultivated. This opt-out map is a crucial tool for cannabis license processing. I uploaded the changes to ArcGISonline, and communicated with the County employees to tell them the map is ready to use. I also completed an addressing assignment for the County with Kelly's help.
- The Trinity River Restoration Project requested a mailing list for people living along the Trinity River from Lewiston to Junction City. The TRRP will send out letters to the people living close to the river warning them of higher river levels due to Winter storms and potential necessary planned releases. I provided them the mailing addresses they needed, and now the residents will be informed to move objects away from the banks of the Trinity River.

6.0 Education and Outreach – Kayla Meyer & Duncan McIntosh

No report.

- **Follow Us:** The District is active on multiple online platforms for different groups: Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrd.net

6.1 Farmer's Market – Miles Raymond

No report.